

CITY OF CHOWCHILLA CALIFORNIA



EMPLOYMENT OPPORTUNITY

POLICE OFFICER I POLICE OFFICER II

Salary Range: \$48,968.15* - \$65,892.97 annually;
\$23.54* – \$31.68 hourly
**starting salary level*

APPLICATION DEADLINE: CONTINUOUS

Applicants are recommended to apply and submit application materials online at www.CalOpps.org. Application materials can also be mailed or hand-delivered to Chowchilla City Hall, 130 S. Second St., Chowchilla, CA 93610; emailed to CityClerk@CityOfChowchilla.org; faxed to (559) 665-7418.

THE POSITION

Under general supervision, protects life and property; performs law enforcement and crime prevention duties; controls traffic flow and regulations; enforces State, Federal and local laws and performs related duties as required. An incumbent in the position is a role model of impeccable character, trustworthy, and the will to help serve the community.

DISTINGUISHING CHARACTERISTICS/QUALIFICATIONS

POLICE OFFICER I

This is the entry-level class in the Police series. Position allocated, to the class of Police Officer primarily are assigned patrol, traffic, and Police Community relations duties, with a probation period of 18 months.

Prerequisites

1. **Education and Experience:** Any combination equivalent to graduation from high school and completion of P.O.S.T. Basic Academy or Module D Training for police officers.

2. **Licenses, Registrations, Accreditations, etc.:** Possession of a valid Class C California Motor Vehicle Operator License; certificate of completion of the P.O.S.T. Basic Academy; standard CPR and First Aid Certificates issued by the American Red Cross.

POLICE OFFICER II

This is the second level class in the Police series. Positions allocated to the class of Police Officer primarily are assigned patrol, traffic, and police-community relations' duties. Promotion from Police Officer I can occur after successful evaluation after 12 months.

Prerequisites

1. **Education and Experience:** Any combination equivalent to graduation from high school and completion of P.O.S.T. Basic Academy or Module D Training for police officers. At least 2-years' experience as a sworn public safety officer.
2. **Licenses, Registrations, Accreditations, etc.:** Possession of a valid Class C California Motor Vehicle Operator License; certificate of completion of the P.O.S.T. Basic Academy Certificate; standard CPR and First Aid Certificates issued by the American Red Cross.

ESSENTIAL JOB FUNCTIONS

- Protects the life and property of the general public.
- Patrols assigned area of the City.
- Answers calls for the protection of live and private property and the enforcement of City, County and State Law.
- Conducts preliminary investigations of disturbances, prowlers, burglaries, theft, holdups, vehicle collisions, deaths and suicides.
- Issues parking citations.
- Checks doors and windows of business establishments at night
- Investigates complaints regarding juvenile and adult actions to determine if a crime has been committed.
- Prepares and submits crime reports.
- Directs traffic, including vehicle flow at fires, parades, funerals and other emergencies or congested situations.
- Stops drivers who are operating vehicles in violation of City and State laws.
- Issue citations and makes arrests as required.
- Prepares reports or arrests made, investigations conducted and illegal incidents observed.
- Appears in court as a prosecution witness and to assist in the presentation of the case.
- Apprehends and arrests suspects.
- Transports suspects to the County jail.
- Searches records to establish identification and prior criminal activity of suspects.
- Reviews case records and reports.
- Makes concentrated patrol of areas with a high crime incidence.
- Interviews and interrogates persons concerned in criminal cases.
- Performs a variety of animal control and related duties.

- May be assigned as Campus Resource Officer to local schools.
- Performs the duties of Watch Commander in the absence of a Sergeant (Police Officer II Only)

BENEFITS INCLUDE

Holidays:	The City recognizes 11 days each calendar year plus 1 floating holiday. Police Department Staff with the exception of those in management (Police Chief & Lt) accrue the 11 holidays to be used or paid out if not used by June 30th of each year.
Vacation:	Employees receive 12 days of vacation per year for the first three years of employment. This increases in increments to a maximum of 30 days for 25+ years of employment. The accruals have a maximum Cap of 2 years of time.
Sick Leave:	3.70 hours earned per pay period with no maximum accrual cap.
Retirement:	City participates in CalPERS. The City does not participate in Social Security. Part Time Employees maybe subject to PARS (Public Agency Retirement Services)
Health Insurance:	Employee pays a portion for employee and dependent coverage of medical, dental, health and life insurance.
Medicare:	City pays 1.45% of salary; employee pays 1.45% of salary.
SDI:	1% of salary paid by employee.
Deferred Compensation:	CalPERS 457 Deferred Compensation program is available for employee participation for those employees enrolled in PERS
Additional:	Longevity pay based on years of service and a uniform allowance City pays all state mandated training and licenses.

SELECTION PROCEDURE

An employment application can be downloaded from the City of Chowchilla web site at www.CityOfChowchilla.org. A printed version can be obtained from Chowchilla City Hall, 130 S. Second St., Chowchilla, CA 93610, or by calling (559) 665-8615 Extension 112.

Candidates must submit application materials that include a complete and signed employment application with copies of the required certificates listed under the Qualifications/Requirements in the Job Description. Candidate must complete the supplemental questionnaire.

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The appraisal may be administered either by written examination, oral interview, performance test, or any combination as determined by the City of Chowchilla to be appropriate. Successful applicants from the appraisal will be placed on an eligibility list that is valid for one year. The final portion of the selection process includes an interview with the Chief of Police and may include the City Administrator.

The City of Chowchilla is an equal opportunity employer. The City does not discriminate on the basis of race, color, religion, gender, sexual orientation, national origin, political affiliation, age, marital status, medical condition, or disability. The City of Chowchilla makes reasonable accommodations for the disabled. If you believe you require special accommodations in the testing process, you must inform the City of Chowchilla in writing prior to the testing. Applicants that request such accommodations must document their request with an explanation of the type and extent of accommodations required.

The provisions in this bulletin do not constitute an expressed or implied contract. Any provision contained in this bulletin may be modified or revoked at any time. EEO