



AGENDA REGULAR MEETING

JOINT CHOWCHILLA CITY COUNCIL / ★ REDEVELOPMENT SUCCESSOR AGENCY

Council Chambers, Chowchilla City Hall
130 S. Second Street, Chowchilla, CA 93610

January 27, 2015

Items denoted with a ★ are Redevelopment Successor Agency items and will be acted upon by the Redevelopment Successor Agency Board. Agendas for all City Council/Redevelopment Successor Agency meetings are posted at least 72 hours prior to the meeting at the Civic Center, 130 S. Second St., Written communications from the public for the agenda must be received by Administrative Services no less than 7 days prior to the meeting date.

Any writing or documents provided to a majority of the City Council regarding any item on this agenda will be made available for public inspection at the City Clerk's Counter. In addition, most documents will be posted on the city website at www.ci.Chowchilla.CA.US.

The City of Chowchilla complies with the Americans with Disabilities Act (ADA of 1990). The Council Chambers is accessible to the physically disabled. If you need special assistance, please call (559) 665-8615, ext. 102 at least 4 days prior to the meeting.

CALL TO ORDER

ROLL CALL

Mayor/Chairman: John Chavez

Mayor Pro Tem/Vice Chair: Waseem Ahmed

Council/Board Member: Mary Gaumnitz, Dennis Haworth, Richard Walker

City staff and contract employees present at the meeting will be noted in the minutes

PUBLIC ADDRESS – CLOSED SESSION

This time is reserved for members of the audience to address the City Council/Agency Board on Closed Session items only.

It is recommended that speakers limit their comments to no more than 3 minutes each. The Council/Agency Board is prohibited by law from taking any action on matters discussed that are not on the Agenda. No adverse conclusions should be drawn if the Council/Agency Board does not respond to public comment at this time.

Speakers are asked to please use the microphone, and provide their name. Prior to addressing the Council/Agency Board, any handouts are to be provided to City Clerk/Board Clerk who will distribute them to the Council/Agency Board and the appropriate staff.

CLOSED SESSION – 6:00 PM

This time has been set aside for the City Council to meet in a closed session to discuss matters pursuant to Government Code Section 54956.9(d)(1) and (4). Based on the advice of the City Attorney, discussion in open session concerning these matters would prejudice the position of the City in this litigation. The

City Attorney will give an additional oral report regarding the Closed Session at the beginning of the next regular City Council meeting.

1. Conference with Legal Counsel – Existing Litigation, Gov. Code Section 54956.9 (d)(1)
Number of Cases: 1

- City of Chowchilla v. County of Madera
Madera County Superior Court Case Number MCV067610

2. Conference with Legal Counsel – Anticipated Litigation, Initiation of litigation pursuant to paragraph (4) of subdivision (d) of Section 54956.9:
Number of Cases: 1

In the event that not all the items on the closed session agenda have been deliberated in the time provided, the City Council may continue the closed session until the end of the regularly scheduled Council Meeting.

OPEN SESSION – 7:00 PM

PLEDGE OF ALLEGIANCE:

INVOCATION: Airport Advisory Committee Member Alfred Hansen

CLOSED SESSION REPORT:

CEREMONIAL / PRESENTATIONS – Section 1

**1.1 Oath of Office –
Interim Police Chief David Riviere**

PUBLIC ADDRESS

This time is reserved for members of the audience to address the City Council/Agency Board on items of interest that are not on the Agenda and that are within the subject matter jurisdiction of the Council/Agency Board.

It is recommended that speakers limit their comments to no more than 3 minutes each and it is requested that no comments be made during this period on items on the Agenda. Members of the public wishing to address the Council/Agency Board on items on the Agenda should notify the Mayor/Chairman when that Agenda item is called.

The Council/Agency Board is prohibited by law from taking any action on matters discussed that are not on the Agenda. No adverse conclusions should be drawn if the Council/Agency Board does not respond to public comment at this time.

Speakers are asked to please use the microphone, and provide their name for the record. Prior to addressing the Council/Agency Board, any handouts are to be provided to City Clerk/Board Clerk who will distribute them to the Council/Agency Board and the appropriate staff.

COUNCIL AND STAFF REPORTS – Section 2

2.1 COUNCIL REPORTS
Legislative Items

Oral / Written Reports

2.2 COLLABORATIVE AGENCY COMMITTEE UPDATES

Oral / Written Reports

2.3 STAFF REPORTS

Written/Oral Reports

CONSENT CALENDAR – Section 3

All items listed under Consent Calendar are considered to be routine and will be enacted by one motion. For discussion of any Consent Item, it will be made a part of the Regular Agenda at the request of any member of the City Council or any person in the audience.

3.1 Approval of Council Minutes from the January 13, 2015 Meeting (Lima) [Pg 5](#)

3.2 Council Resolution # -15, Approving the Job Description/Classification of Development Services Director/City Engineer and the Salary Range (Lima) [Pg 10](#)

3.3 Council Resolution # - 15, Supporting the Renewal of Madera County as a Recycling Market Development Zone (RMDZ) (Locke) [Pg 20](#)

PUBLIC HEARINGS – Section 4

DEFERRED BUSINESS – Section 5

NEW BUSINESS – Section 6

6.1 Council Resolution # - 15, Creating a Business Corridors Revitalization Adhoc Committee (Turner) [Pg 48](#)

6.2 Council Resolution # - 15, Renaming Sports and Leisure Park – Edward Ray Park (Piepenbrok) [Pg 49](#)

6.3 Council Resolution # - 15, Request from the Chowchilla Little League for Council Contingency Fund Project Assistance Up To \$14,500 (Piepenbrok/Pruett) [Pg 54](#)

6.4 Establishment of New Business Banking Account for City of Chowchilla Due to Closure of Current Banking Institution (Citibank) (Pruett) [Pg 67](#)

ANNOUNCEMENTS – Section 7

- Feb 6 City Offices Closed
- Feb 10 City Council Meeting – Chowchilla City Hall 7:00 PM
- Feb 16 Holiday – City Offices Closed
- Feb 18 Planning Commission Meeting – Chowchilla City Hall 7:00 PM
- Feb 20 City Offices Closed
- Feb 20 Gymkhana Series - Chowchilla Fairgrounds 5:00 PM
- Feb 21 Annual Sportsmen’s Dinner – Chowchilla Fairgrounds 6:00 PM

- Feb 21 Chowchilla Athletic Foundation – Portuguese Hall 6:00 PM
- Feb 24 City Council Meeting – Chowchilla City Hall 7:00 PM
- Feb 26 RDA Successor Agency Meeting – Chowchilla City Hall 9:00 AM

ADJOURNMENT

PUBLIC NOTIFICATION

I, Nanci Lima, City Clerk for the City of Chowchilla, declare under penalty of perjury that I posted the above City Council/ Redevelopment Successor Agency Agenda for the meeting of January 27, 2015 at the Chowchilla Civic Center, 130 S Second Street on January 22, 2015 at 10:00 a.m.

/s/

Nanci C. O. Lima, MMC
City Clerk



MINUTES
REGULAR MEETING
JOINT CHOWCHILLA CITY COUNCIL /
★ REDEVELOPMENT SUCCESSOR AGENCY

Council Chambers, Chowchilla City Hall
130 S. Second Street, Chowchilla, CA 93610

January 13, 2015

CALL TO ORDER

ROLL CALL

Mayor/Chairman: John Chavez

Mayor Pro Tem/Vice Chair: Waseem Ahmed

Council/Board Member: Mary Gaumnitz, Dennis Haworth, Richard Walker

City staff and contract employees present: Interim City Administrator Carolyn Lehr, City Attorney Laura Crane, Interim Police Chief David Riviere, Fire Chief Harry Turner, Interim Public Works Superintendent Doug Lackey, Public Works Director/City Engineer Craig Locke, Finance Director Rod Pruet, Community Relations Manager Marty Piepenbrok, and City Clerk Nanci Lima.

PUBLIC ADDRESS – CLOSED SESSION

There were no comments.

CLOSED SESSION – 6:00 PM

1. Conference with Legal Counsel – Existing Litigation, Gov. Code Section 54956.9 (d)(1)

Number of Cases: 2

- City of Chowchilla v. County of Madera
Madera County Superior Court Case Number MCV067610
- Mani Group, Inc., dba Chowchilla Biz Place v. City of Chowchilla, California; Jay Varney, as Chief of Police of Chowchilla Police Department, et al.
Madera County Superior Court Case Number MCV064517

2 Public Employment

Development Services Director/City Engineer

3. Conference with Real Property Negotiators, Gov. Code Section 54956.8

Property: 16487 Avenue 25, Chowchilla, CA

Agency Negotiator: Laura Crane

Negotiating Party: Adam DeBard

Under Negotiation: Lease price and terms

In the event that not all the items on the closed session agenda have been deliberated in the time provided, the City Council may continue the closed session until the end of the regularly scheduled Council Meeting.

OPEN SESSION – 7:00 PM

PLEDGE OF ALLEGIANCE: Mr. Frye

INVOCATION: Vern Moss

CLOSED SESSION REPORT:

Item 1, Council did not consider the item City of Chowchilla V county of Madera; Council gave direction regarding the Mani Group item.

Item 2, Direction was given to staff.

Item 3, was continued until after the Regular Session of the Council meeting.

CEREMONIAL / PRESENTATIONS – Section 1

1.1 Oaths of Office –
Police Officer Nicholas Barragan
Police Officer Charles Robertson

1.2 Proclamation – Christine Frye

1.3 Special Presentation
Mayor Chavez and Chief Riviere presented Sheriff Jay Varney with a plaque.

PUBLIC ADDRESS

Jackie Flanagan addressed the Council regarding the centennial celebration. Feb 2023. Chamber added to budget to fund the celebration and would like council to consider being involved with the planning.

COUNCIL AND STAFF REPORTS – Section 2

2.1 COUNCIL REPORTS
Legislative Items
Oral / Written Reports

Council Member Walker announced that on January 20 there will be a Town Hall meeting regarding human trafficking, specifically of children, at the VFW Hall in Madera.

Council Member Gaumnitz reported that she will be attending the League's Mayor's and New Council Members Seminar.

Council Member Haworth reported that Madera County Community Action Partnership has grant money to install solar panels for low-income family homes to help offset costs of electricity. Simply contact the Action Partnership in Madera.

Mayor Chavez reported that he attended the opening of the Historical Society Museum.

2.2 COLLABORATIVE AGENCY COMMITTEE UPDATES
Oral / Written Reports

2.3 STAFF REPORTS
Written/Oral Reports

City Clerk Lima reported that if Council Members wish to attend the Chamber awards dinner to let her know and the City will purchase the tickets and the Council Members can reimburse the City for their guest.

CONSENT CALENDAR – Section 3

- 3.1 Approval of Council Minutes from the December 9, 2014 Meeting (Lima)**
- 3.2 Approval of Council Minutes from the December 16, 2014 Meeting (Lima)**
- 3.3 Approval of General Payments and Payroll for the Month of January, 2015 (Pruett)**
- 3.4 Council Resolution # 01-15, Consideration to Advertise Bids for Water Meter Installation Project Phase I (Locke)**
- 3.5 Approving Budget Amendments in the Amount of \$11,953.00 be Made for the City Administrator and Police Chief Recruitments (Lima)**
- 3.6 Council Resolution # 02-15 Adopting the Madera County Integrated Regional Water Management Plan Update Approved by the Department of Water Resources (DWR) as Officially Compliant with the IRWM Plan Standard Contained in the 2013 Guidelines (Locke)**
- 3.7 Acceptance of the Land and Water Conservation Fund Grant for the Veteran's Memorial Park Amphitheater (Locke)**
- 3.8 A Request for Modification to Council Contingency Fund Policy to Award Funds to Citizen on Patrol Association of Madera County Prior to Their Expenditure Report (Pruett)**

Motion by Council Member Walker seconded by Council Member Haworth to approve the Consent Calendar as presented. Motion passed unanimously by roll call vote.

PUBLIC HEARINGS – Section 4

- 4.1 Council Resolution # 03-15, Accepting the Annual Report on Development Impact Fees and Making Certain Findings Related Thereto (Pruett)**

At 7:36 p.m. the Mayor opened the public hearing to accept testimony regarding accepting the Annual Report on Development Impact Fees and Making Certain Findings Thereto

At 7:37 p.m. the public hearing was closed.

Motion by Council Member Walker seconded by Council Member Haworth to approve Resolution # 03-15 Accepting the Annual Report on Development impact Fees and Making Certain Findings Related Thereto. Motion passed unanimously by roll call vote.

DEFERRED BUSINESS – Section 5

NEW BUSINESS – Section 6

6.1 Consideration of Appointments and/or Dissolution of the City's Commissions/Committees (Lima)

A. Planning Commission

Spoke:
Janan Hebert

Motion by Council Member Haworth seconded by Council Member Gaumnitz to appoint Janan Hebert to the full term vacancy on the Planning Commission. Motion passed unanimously by roll call vote.

Motion by Council Member Haworth seconded by Council Member Walker to appoint Nina Zarucchi-Mize to unexpired term vacancy on the Planning Commission. Motion passed unanimously by roll call vote.

B. Airport Advisory Committee

Motion by Council Member Walker seconded by Mayor Pro Tem Ahmed to appoint Alfred Hansen to the Airport Advisory Committee. Motion passed unanimously by roll call vote.

C. Heritage Preservation Commission

Motion by Mayor Pro Tem Ahmed seconded by Council Member Haworth to place the Heritage Preservation Commission in inactive status and re-evaluate the Commission's role during the Municipal Code update. Motion passed unanimously by roll call vote.

D. Parks & Recreation Commission

Spoke:
Don Brumfield

Motion by Council Member Walker seconded by Mayor Pro Tem Ahmed to appoint Richard Parris to the Parks & Recreation Commission. Motion passed unanimously by roll call vote.

6.2 Mayor Appointments and Council Ratification of Said Appointments to Collaborative Agencies and Successor Agency Oversight Board (Lima)

Madera County Council on Aging - *This Committee has be dissolved.*

San Joaquin Valley Air Pollution Citizens Advisory Board

Local Agency Formation Commission (LAFCO)

Madera County Economic Development Commission

Madera County Economic Development Commission – Executive Board

Madera County Coalition

Community Action Partnership of Madera County

Citizen's Prison Advisory Committee

Madera County RAN Board

Chowchilla Chamber of Commerce

Red Top JPA

MCTC/LTA/MPO (County Trans. Comm.)

League of California Cities – Central Division Executive Board

Motion by Council Member Haworth seconded by Council Member Gaumnitz to ratify the Mayor's appointments to the Collaborative Agencies and appoint Council Member Haworth to the Successor Agency Oversight Board. Motion passed unanimously by roll call vote.

ANNOUNCEMENTS – Section 7

Jan 15 Heritage Preservation Commission Meeting – Chowchilla City Hall 7:00 PM
Jan 15-16 CUHS Winter Musical Drama – CUHS 7:00 PM
Jan 16 Gymkhana Series - Chowchilla Fairgrounds 5:00 PM
Jan 16 City Offices Closed
Jan 17 Chamber of Commerce Community Awards Dinner – Farnesi's 6:00 PM
Jan 19 Martin Luther King Holiday City Offices Closed
Jan 20 High Speed Rail Community Meeting – Chowchilla Fairground 4:30 PM
Jan 20 Parks & Recreation Commission Meeting – Chowchilla City Hall 7:00 PM
Jan 21 Planning Commission Meeting – Chowchilla City Hall 7:00 PM
Jan 22 Successor Agency Oversight Board Meeting – Chowchilla City Hall 9:00 AM
Jan 23 City Offices Closed
Jan 27 City Council Meeting – Chowchilla City Hall 7:00 PM

ADJOURNMENT

At 8:25 pm Council adjourned to Closed Session.

Closed Session Report

Direction was given to staff regarding Item 3

Motion by Council Member Walker, second by Council Member Haworth to adjourn the January 13, 2015 Meeting at 8:40 p.m. Motion carried by voice vote.

ATTEST:

APPROVED:

Nanci C. O. Lima, MMC
City Clerk

John Chavez, Mayor



REPORT TO THE CITY COUNCIL

Council Meeting of January 27, 2015

Agenda Section:	<u>CONSENT</u>
SUBJECT:	Council Resolution Approving the Development Services Director/City Engineer Job Description/Classification and the Salary for Said Position
Prepared By:	<u>Nanci Lima, City Clerk</u>
Approved By:	<u>Carolyn Lehr, Interim City Administrator</u>

RECOMMENDATION

That the Chowchilla City Council, by motion, approve the resolution establishing the Development Services Director/City Engineer Job Description/Classification and the Salary for said position.

HISTORY / BACKGROUND

With the departure of the City's previous Community and Economic Development Director some reorganization has taken place within the department to keep things moving. The City has hired a retiree to work three days a week as Senior Planner; and this currently addresses our need for coverage at the counter.

Staff has examined the City's needs and a trend in some cities such as Lancaster, Murrieta, Chula Vista, Redding, and Oxnard of combining the departments of Public Works and Community and Economic Development. This appears to be the correct fit for Chowchilla as both departments are involved whether it is public or private development.

If Council approves the job description/classification and salary scale, staff would continue the internal reorganization. The City will open a recruitment for the newly combined Director position. Given the number of current City employees who possess some or all qualities being sought, staff feels that an internal recruitment would fulfill the City's needs for this position. Once the position is filled the deactivation of the positions of Community and Economic Development Director, Public Works Director/City Engineer and Assistant City Administrator would take place. Then an external recruitment for an Administrative Analyst would be held to round out the newly created department.

FINANCIAL ANALYSIS

With the current budgeted base salaries the reorganization of the Development Services Department with the new director, P/T Sr. Planner and new Administrative Analyst the savings are projected to be approximately \$11,500.

ATTACHMENTS

Resolution with Exhibit A
Job Description

COUNCIL RESOLUTION # -15

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CHOWCHILLA ESTABLISHING THE POSITION OF DEVELOPMENT SERVICES DIRECTOR AND AMENDING THE CITY OF CHOWCHILLA SALARY SCHEDULE TO REFLECT SAID POSITION IN THE MANAGEMENT GROUP

WHEREAS, Section 37206 of the Government Code requires the City Council to prescribe the time and method of paying salaries and wages of employees of the City; and

WHEREAS, the City of Chowchilla wishes to establish the position of Development Services Director/City Engineer; and

WHEREAS, by establishing said position, the positions of Community and Economic Development Director, Public Works Director/City Engineer and Assistant City Administrator positions are deactivated; and

WHEREAS, the City of Chowchilla must establish a salary range for the position of Development Services Director/City Engineer..

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Chowchilla hereby finds and determines the following:

1. The above recitals are true.
2. The new job description/classification is attached and marked as Exhibit A and is hereby added to the City's current salary schedule.
3. This resolution is effective immediately upon adoption.

* * * * *

PASSED AND ADOPTED by the City Council of the City of Chowchilla at a regular meeting held on the 27th day of January 2015 by the following vote to wit:

AYES:

NOES:

ABSTAINS:

ABSENT:

APPROVED:

John Chavez, Mayor

ATTEST:

Nanci C. O. Lima, MMC
City Clerk

**CITY OF CHOWCHILLA
Job Description**

Dept: Development Services	Date: January 2015
Title: Development Services Director/City Engineer	Supersedes:
Job #:	Total Pages: 8
SALARY RANGE: M2	ASSOCIATION: N/A

A. PURPOSE:

Under administrative direction, plans, organizes, directs and evaluates the activities of the Development Services Department, including streets and sidewalks, water drainage, parks, facilities, water and sewer utilities. Manages all municipal construction, prepares and administers departmental budget, and oversees comprehensive economic development, development and rehabilitation, the Redevelopment Agency, subsidized rental housing assistance, and energy conservation. Oversees private property planning, zoning and code enforcement, and performs related duties as required. Performs all duties required by statute and City Code as the City Engineer and the Community and Economic Development Director.

B. DISTINGUISHING CHARACTERISTICS:

This is a single position classification reporting to the City Administrator. The position has responsibility for the City's Development Services Department, which included the Divisions of Planning and Zoning, Code Enforcement and Building Inspection, Public Works and Engineering, and Community and Economic Development.

The Director has primary and administrative responsibility for all aspects of economic development and housing programs for the City. The Director is the Community and Economic Development Director for the City of Chowchilla. The Director has is responsible for their effective and efficient operation; and assumes direct responsibility for dealing with difficult matters involving departmental programs, including interpretation of related codes, ordinances and regulations, and for ensuring compliance with local, state and federal law.

This position requires considerable public contact with individuals, citizen groups, developer's boards and commissions, as well as other municipalities, County, State, Federal and City departments and officials.

C. ESSENTIAL FUNCTIONS:

- 1) Works closely with the City Administrator, City Council, City Departments, boards and commissions, and other public agencies and the private sector in developing a comprehensive and integrated approach to formulating specific housing, economic and

business development, energy conservation, and Capital Improvement Plan for implementation.

- 2) Plans, organizes and provides overall direction to the work of the department through subordinate division chiefs.
- 3) Develops general departmental administrative policies and procedures; reviews staff work, specific policies and operating procedures for conformance to established standards; to improve efficiency of the department, makes final decisions for the department regarding questions of interpretation of City regulations.
- 4) Administers a program for business and industrial retention and attraction including a City-wide inventory of potential development sites and financing opportunities.
- 5) Works with investors and business owners to initiate, plan, and coordinate large scale commercial, industrial, and mixed-use projects, including design of incentive packages and mitigation measures, development options, site location, and parcel assembly; and facilitates the Environmental Impact Report and permit processing procedures.
- 6) Works closely with and provides technical assistance, directly or through subordinate staff, to a variety of citizen boards and commissions, such as the Planning Commission, local, state and federal loan program committees and neighborhood improvement committees and to the City Council.
- 7) Establishes a working relationship with real estate professionals and major development firms to attract them to the City and evaluates business movements, potential client industries, property values and existing zoning and regulatory requirements for their impact upon economic development.
- 8) Negotiates financing alternatives including Industrial Development Bonds, Certificates of Participation, Urban Development Action Grants, Owner Participation Agreements, and other applicable combinations to facilitate commercial and industrial development.
- 9) Plans for future economic development, including the development of a program to attract environmentally sensitive, labor intensive, and worker cooperative industries, and to explore the feasibility of expanding and creating redevelopment project areas.
- 10) Compiles and analyzes data; projects revenue generation potential of economic development actions; prepares written and oral reports for the City Administrator, City Council, and cognizant Boards and Commissions on a variety of policies and programs.
- 11) Coordinates the preparation of reports for the City Administrator, City Council, boards and commissions, and outside agencies; prepares the department's budget making recommendations on personnel and equipment, and coordinates the preparation, presentation and control of the department's operating budget.

- 12) Plans, organizes, directs and evaluates the construction, maintenance and repair of City streets, sidewalks, curbs, gutters, driveways, parks, and water and sewer utilities.
- 13) Directs the repair of storm drains, drainage ditches, traffic signals, street traffic signs, and street lights. Acts as a liaison between the City and contractors regarding the installation of water and sewer lines, and related facilities as required for City purpose.
- 14) Assigns personnel to tasks according to need; trains or secures training of personnel.
- 15) Evaluates employees' performance and makes recommendations on hiring, promotion, and dismissal.
- 16) Develops and implements a safety program for personnel
- 17) Ensures that infrastructure meets ADA requirements
- 18) Ensures compliance with state, county, local ordinances regarding hazardous material and air quality control.
- 19) Ensures that material and equipment are available to construction and maintenance crews.
- 20) Reviews plans and specifications for City projects, lays out work and makes crew assignments; inspects work in progress to ensure conformity to plans and quality standards.
- 21) Communicates with citizens regarding City's responsibility and property owner's responsibility with regard to property in the City; receives citizen complaints; investigates and makes needed corrections.
- 22) Inspects City facilities and makes recommendations regarding needed maintenance, repair, or new structures.
- 23) Ensures department compliance with state, county and local rules, regulations and ordinances.
- 24) Attends and participates in meetings.
- 25) Provides and manages all City engineering services.
- 26) Assumes the duties of Acting City Administrator when the City Administrator is out of town.
- 27) May perform skilled and difficult maintenance and repair work due to emergencies or personnel shortages.

D. ESSENTIAL RESPONSIBILITIES:

To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed below are representative of the knowledge, skill, and/or ability required. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

1. General and Specialized Knowledge and Abilities:

- a) General Knowledge of: Basic math, English grammar, and spelling, reading, writing, municipal public works, and city engineering.
- b) Specialized Knowledge of: Equipment, materials and methods used in the construction, maintenance, parks, cleaning and repair of public works projects and construction, designs, plans and specification used in storm drains, street lighting traffic control, water and sewer systems applicable to municipal utilities and public works facilities, applicable city, county and state laws, codes and ordinances, civil engineering principles and practices as applied to the field of municipal public works and city engineering, principles of organization, supervision and employee training.

Operational characteristics, services and activities of a comprehensive community development program. Organizational and management practices as applied to the analysis and evaluation of programs, policies, and operational needs for development. Modern and complex principles and practices of program development and administration. Advanced principles and practices of municipal budget preparation and administration. Principles of supervision, training and performance evaluation. Theory, principles, and content of General Plan, land use, zoning, subdivision and building regulations, planning and environmental laws, and related City, County, State, and Federal laws and ordinances. Principles and procedures pertaining to site planning, architectural review, and subdivision design. General principles of risk management related to the functions of the assigned area. Safe driving principles and practices. Safe work practices.

- c) Ability to: Plan, organize, and direct the work of the City Development Services Department involving: streets, drains, traffic signals, street medians, sewers and sidewalks, parks. Develop and administer the department budget, develop and maintain a record keeping system regarding the City's infrastructure. Manage the construction of all city infrastructure. Communicate effectively both orally and in writing., Hire, train, supervise, evaluate and discipline subordinate personnel. Interpret programs to contractors, developers, builders, and the general public. Evaluate the condition of City owned infrastructure and make recommendations regarding improvements to public works facilities. Establish and maintain cooperative and effective relationships with governmental officials, other City departments, employees, contractors, developers and the general public.

Develop, implement and administer goals, objectives, and procedures for providing effective and efficient community development services. Develop, recommend, interpret, and apply the City's General Plan and Development Code. Plan, organize, direct and coordinate the work of supervisory, professional, and technical personnel. Delegate authority and responsibility. Select, supervise, train and evaluate staff. Identify and respond to community and City Council issues, concerns and needs. Prepare and administer complex budgets. Allocate limited resources in a cost-effective manner. Analyze problems, identify alternative solutions, project consequences of proposed actions and implement recommendations in support of goals. Research, analyze, and evaluate new service delivery methods, procedures and techniques. Prepare clear and concise reports. Interpret and apply Federal, State and local policies, procedures, laws and regulations. Attend City functions and programs on evenings, weekends and/or holidays. Travel to various sites and locations. Communicate clearly and concisely, both orally and in writing. Understand and carry out oral and written instructions. Establish, maintain and foster positive and harmonious working relationships with those contacted in the course of work.

2. Resources, Including Money, Equipment, Materials and Records: Maintenance personnel, maintenance budget, property, equipment and vehicles used in carrying out the City's construction and maintenance program, maintenance reports, blue prints, plans, specifications and drawings.

Solving Problems: Work planning in assigned areas, coordination of manpower, personnel problems, safety and hazardous materials issues, city engineering, citizen developer complaints, inter-agency conflicts, satisfying the City Council and City Administrator while staying within allocated budget. Dealing with a wide variety of planning, building and code/zone customers and reaching a satisfactory resolution to difficult and complex problems. Maintaining confidentiality and determining what information can be dispensed. Coordinating with various departments for plans and permits review.

3. Performance of Others: Supervision of construction maintenance of streets, water and sewer utilities, parks and automotive repair personnel, department personal, functional supervision over contractors, developers, and Code Enforcement Officer. Functional supervision of personnel in the department with regards to scheduling inspections, computerized data entry, permit issuance, public relations, complaint, planning and Community and economic development conditions and monetary follow-up.

4. Relations with:

- a) Internal Relations with: City Administration, City Council, Commissions and committees, other all city employees.
- b) External Relations with: State, county and local governmental agencies, developers and contractors, consultants, utility companies, USA, business community, and general citizenry.

5. Communications:

- a) Oral: Instructions given and received, conversations, negotiations, and presentations.
- b) Written: Letters and memos, reports, work orders, requisitions, budgets, plans and blueprints.
- c) Visual: Printed and handwritten letters and memos, technical manuals, blueprints, plat maps, engineering drawings, policies and procedures.
- d) Auditory: Noises, which signify problems and safety hazards, spoken conversations, radio.

6. Safety:

- a) Hazardous Conditions: Working around moving heavy equipment; road hazards; dense fog; dust; rough; slippery; uneven ground; cold water; heights; close quarters; awkward positions.
- b) Frequency: Daily
- c) Consequences: From light strains, sprains and abrasions to moderate injury, and consequence of vehicular accidents.

7. Tolerance of Job Conditions:

The work environment characteristics described here are representative of those employees encounter while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

Works in a semi-controlled environment whole riding in vehicle and when performing administrative and office functions, works in an uncontrolled environment when supervising and inspecting work in progress and is subject to heat, cold, fog, dust, and insect bites, argumentative public, and governmental officials.

8. Physical Aptitude:

- a) Above normal hand/eye coordination, endurance
- b) Ability to lift, move and carry objects in excess of 50 lbs.

9. Application of Mental and Physical Effort:
Requires concentration for prolonged periods in solving maintenance construction problems, observing constructions/maintenance crew operations, attending meetings. Physical effort is generally light and continuous but may become heavy and continuous in an emergency. Workday is often in excess of eight hours.

E. PREREQUISITES:

1. Education and Experience: Any combination equivalent to graduation from an accredited university in Civil Engineering, Urban Planning and five (5) years of increasingly responsible diversified experience in municipal public works and civil engineering, planning and community development, including two (2) years of this experience must have been at a managerial level with responsibility for program planning and development, supervision, training and evaluation of a large professional and technical staff, and budget preparation and management. Experience with federally funded programs and with citizen boards is required. An advanced degree may be substituted for the non-supervisory experience on a year-for-year basis, for up to two (2) years of the required experience.
2. Licenses, Registrations, Accreditation, etc.: Possession of a valid class C California Motor Vehicle Operators License and a California Civil Engineer's License.

Exhibit A
City of Chowchilla
Job Classification - Monthly
Effective 1/27/2015

	Range	A	B	C	D	E	F	G
Development Services Director/City Engineer	M2	\$9,250.28	\$9,527.78	\$9,813.62	\$10,108.03	\$10,411.27	\$10,723.60	\$11,045.31



REPORT TO THE CITY COUNCIL

Council Meeting of November 18, 2014

Agenda Section:	<u>CONSENT</u>
SUBJECT:	Consideration of a Council Resolution Supporting the Renewal of Madera County as a Recycling Market Development Zone (RMDZ)
Prepared By:	<u>Bobby Kahn, Madera county Economic Development Commission</u> <u>Craig Lock, Public Works Director/City Engineer</u>
Approved By:	<u>Carolyn Lehr, Interim City Administrator</u>

RECOMMENDATION

Chowchilla City Council to adopt a Resolution supporting the renewal of the Madera County Recycling Market Development Zone. (RMDZ).

HISTORY / BACKGROUND

The RMDZ program is a partnership of local government and the California Integrated Waste Management Board (CIWMB), created to provide business incentives to businesses that use materials from the waste stream for their manufacturing. Our Madera County RMDZ program is a joint effort between the County of Madera, and cities of Madera and Chowchilla with the Madera County Economic Development Commission (EDC) serving as the zone coordinator.

Every ten years it is necessary for each zone to apply for renewal. The Madera County RMDZ will expire on February 23, 2015. The renewal process involves a variety of elements including, the existing RMDZ jurisdictions need to approve a new resolution approving the renewal of the zone.

FINANCIAL ANALYSIS

None.

ATTACHMENTS

Resolution.

COUNCIL RESOLUTION # - 15

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CHOWCHILLA, CALIFORNIA
SUPPORTING THE RENEWAL OF MADERA COUNTY AS A RECYCLING MARKET
DEVELOPMENT ZONE (RMDZ)**

WHEREAS, California Public Resources Code Section 42010, et al. provides for the establishment of the Recycling Market Development Zone (RMDZ) program throughout the State which provides incentives to stimulate development of post-consumer and secondary materials markets for recyclables; and

WHEREAS, all California jurisdictions must meet a 50% reduction in landfill waste disposal as mandated by the California Integrated Waste Management Act; and

WHEREAS, the Madera County *RMDZ* includes designated areas in the *City of Madera and City of Chowchilla*; and

WHEREAS, the *Madera County RMDZ* is dedicated to establishing, sustaining and expanding recycling-based manufacturing businesses, which is essential for market development and to assist these jurisdictions in meeting the established landfill waste reduction goals; and

WHEREAS, the COUNTY OF MADERA previously applied for and was awarded the RMDZ designation; and

WHEREAS, the designation of Madera County *RMDZ* will expire on *February 23, 2015*; and

WHEREAS, the *CITY OF CHOWCHILLA* desires existing and new recycling-based manufacturing businesses located within the *Madera County RMDZ* to be eligible for the technical and financial incentives associated with the RMDZ program; and

WHEREAS, the renewal of *Madera County RMDZ* as a RMDZ is still necessary to facilitate local and regional planning, coordination, and support existing recycling-based manufacturing businesses, as well as attract private sector recycling investments to the RMDZ; and

WHEREAS, the continued development of local markets for recycled materials would reduce the need to transport them out of the region in the future; and

WHEREAS, the current and proposed waste management practices and conditions are favorable to the development of post-consumer and secondary waste materials markets; and

WHEREAS, the California Legislature has defined environmental justice as "the fair treatment of people of all races, cultures, and incomes with respect to the development, adoption, implementation, and enforcement of environmental laws, regulations, and policies" [Government Code section 65040.12(e)], and has directed the California Environmental

Protection Agency to conduct its programs, policies, and activities that substantially affect human health or the environment in a manner that ensures the fair treatment of people of all races, cultures, and income levels, including minority populations and low-income populations of the state [Public Resources Code section 71110(a)]; and

WHEREAS, CalRecycle has adopted a goal to continuously integrate environmental justice concerns into all of its programs and activities; and

WHEREAS, the County of Madera, City of Madera, and City of Chowchilla have agreed to submit an application to CalRecycle requesting renewal as a RMDZ; and

WHEREAS, County of Madera has agreed to act as Lead Agency for the proposed renewal of the RMDZ; and

WHEREAS, in accordance with the California Environmental Quality Act (CEQA), the County of Madera previously prepared or caused to be prepared a Negative Declaration ND #2004-53 (SCH #2004091030) which determined that there was no potential for the creation of significant environmental effects in conjunction with the renewal of Madera County as a RMDZ; and

WHEREAS, the County of Madera, in conjunction with the request for the current renewal of the RMDZ designation, has prepared and adopted an addendum to the previously prepared Negative Declaration, determining that there are no changes to the aforementioned Negative Declaration and finding that there is no evidence that the proposal will have any significant effects on the environment; and

WHEREAS, the City of Chowchilla has reviewed the 2004 Negative Declaration and the 2014 addendum to the Negative Declaration adopted by the County of Madera in its role as lead agency and the City of Madera supports the County's action to adopt these documents and concurs with the finding that there no significant environmental effects will result from the project.

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Chowchilla hereby finds and determines the following:

1. The above recitals are true and correct.
2. The City of Chowchilla concurs with the County of Madera's finding, inasmuch as the County is acting as lead agency under CEQA, that the proposed renewal of the Recycling Market Development Zone designation will not cause any potentially significant effects on the environment.
3. The *City of Chowchilla* approves the submittal of a Recycling Market Development Zone renewal application to include Madera County, the City of Madera, and the City of Chowchilla.
4. The *City of Chowchilla* will administer the RMDZ program in a manner that seeks to ensure the fair treatment of people of all races, cultures and incomes,

including but not limited to soliciting public participation in all communities within the RMDZ, including minority and low income populations.

5. This resolution is effective immediately upon adoption.

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Chowchilla hereby finds and determines the following:

AYES:

NOES:

ABSENT:

ABSTAIN:

John Chavez, Mayor

ATTEST:

Nanci C. O. Lima, MMC
City Clerk

ADDENDUM
CEQA INITIAL STUDY/MITIGATED
NEGATIVE DECLARATION

MADERA COUNTY RECYCLING DEVELOPMENT ZONE PROGRAM

MADERA COUNTY, CALIFORNIA

Submitted to:

California Integrated Waste Management Board
Bay Area Development Section
1001 "I" Street/P.O. Box 4025/MS 22
Sacramento, CA 95812-4025

Prepared by:

Madera County Community and Economic Development
Planning Division
200 W. 4th Street, Suite 3100
Madera, CA 93637

December 15, 2014

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I. Introduction

A. Introduction

This document constitutes an Addendum to the August 31, 2004 Recycling Market Development Zone (RMDZ) Initial Study and Negative Declaration #2004-35 originally prepared for this project. This addendum evaluates whether modifications/refinements to the proposed RMDZ designation would result in any new or substantially more adverse significant effects or require any new mitigation measures not identified in the 2004 IS/ND.

B. Background

The original project was evaluated in 2004 and an Initial Study and Negative Declaration were prepared pursuant to the California Environmental Quality Act (CEQA) and were subsequently adopted.

The Recycling Market Development Zone program is a partnership of local government and the California Integrated Waste Management Board, created to provide incentives to business that use materials from the waste stream for their manufacturing. This project is the renewal of Madera County's status as a Recycling Market Development Zone.

C. Purpose of this Addendum

The purpose of this addendum is to evaluate whether the proposed project as currently proposed would result in any new or substantially greater significant effects or require any new mitigation measures not identified in the 2004 IS/ND for the original project. This addendum, together with the 2004 IS/ND will be used by the County when considering approval of the renewal.

D. Project Description

This project is to submit for the renewal of the Recycling Market Development Zone (RMDZ) through the California Integrated Waste Management Board. The previous submittals included an Initial Study and Negative Declaration which were approved.

E. CEQA Framework for Addendum

For purposes of the project, State CEQA Guidelines (Section 15162 and 15164) provide that an Addendum to an adopted Negative Declaration may be prepared

if only minor technical changes or additions are necessary *or* none of the following conditions calling for the preparation of a subsequent ND has occurred:

1. Substantial changes in the project which require major revisions to the ND due to the involvement of new significant environmental effects or a substantial increase in the severity of previously identified significant effects; or
2. Substantial changes with respect to the circumstances under which the project is undertaken which require revisions to the ND due to the involvement of new significant environmental effects or a substantial increase in the severity of previously identified significant effects; or
3. New information of substantial importance, which was not known and could not have been known with the exercise of reasonable diligence at the time of ND adoption, shows any of the following:
 - a. The project will have one or more significant effects not discussed in the ND.
 - b. The project will result in impacts substantially more severe than those disclosed in the ND,
 - c. Mitigation measures or alternatives previously found not to be feasible would in fact be feasible and would substantially reduce one or more significant effects of the project, but the project proponent declines to adopt the mitigation measure or alternative; or
 - d. Mitigation measures or alternatives that are considerably different from those analyzed in the ND would substantially reduce one or more significant effects on the environment, but the project proponent declines to adopt the mitigation measures or alternatives.

The purpose of this Addendum is to evaluate the proposed renewal of the Recycling Market Development Zone (RMDZ) as a modification to the 2004 IS/ND for the original project and to demonstrate that the proposed project does not trigger any of the conditions described above. Based on the analysis contained herein, an Addendum to the 2004 IS/ND is the appropriate CEQA document.

II. Determination

Determination

On August 31, 2004, Madera County adopted Negative Declaration #2004-53 for the Recycling Market Development Zone project.

Based on a review of the proposed amendment to the project, which is a renewal of the Recycling Market Development Zone designation, it has been determined that an addendum is appropriate because the project is minor, has no changes associated with the original project, and **none** of the following conditions (pursuant to CEQA Section 15162) has occurred:

1. Substantial changes in the project which require major revisions to the ND due to the involvement of new significant environmental effects or a substantial increase in the severity of previously identified significant effects; or
2. Substantial changes with respect to the circumstances under which the project is undertaken which require revisions to the ND due to the involvement of new significant environmental effects or a substantial increase in the severity of previously identified significant effects; or
3. New information of substantial importance, which was not known and could not have been known with the exercise of reasonable diligence at the time of ND adoption, shows any of the following:
 - a. The project will have one or more significant effects not discussed in the ND.
 - b. The project will result in impacts substantially more severe than those disclosed in the ND,
 - c. Mitigation measures or alternatives previously found not to be feasible would in fact be feasible and would substantially reduce one or more significant effects of the project, but the project proponent declines to adopt the mitigation measure or alternative; or
 - d. Mitigation measures or alternatives that are considerably different from those analyzed in the ND would substantially reduce one or more significant effects on the environment, but the project proponent declines to adopt the mitigation measures or alternatives.

Findings

1. The County of Madera has determined that an addendum is warranted, finding that none of the above conditions are in evidence and that there is no substantial evidence, in light of the whole record before the County, that the amendment proposal will have a significant effect on the environment.
2. The Addendum to the Negative Declaration, with its supporting documentation (Initial Study) reflects the independent judgment and analysis of the County of Madera.
3. Pursuant to Section 15074 of CEQA, the County of Madera finds that proposed renewal of the designation will not cause any potentially significant effects on the environment.
4. The prior prepared Initial Study and Negative Declaration stands uncorrected due to no changes in the program in any regard.

Public Review Distribution

Pursuant to Section 15164(c) of CEQA, an Addendum does not require circulation for public review. The original adopted Negative Declaration is attached.

Copies of the Addendum, the Negative Declaration, and the original Initial Study may be obtained at the Madera County Economic Development Commission, 2425 W. Cleveland Avenue, Suite #101, Madera, California. Contact Lois Grow at (559) 675-7768.

12-15-14

Date



Robert Mansfield, AICP

Planner III

Madera County Community and Economic Development
Planning Division

To: Office of Planning and Research
 PO Box 3044
 Sacramento, CA 95812-3044

County Clerk
 County of Madera
 209 W. Yosemite Avenue
 Madera, CA 93637

FILED
 MADERA COUNTY
 From: Madera County Planning Department
 2037 W. Cleveland Avenue
 Madera, CA 93637
 REBECCA MARTINEZ
 COUNTY CLERK
 DEPUTY

900590

Subject:

Filing of Notice of Determination in compliance with Section 21108 or 21152 of the Public Resources Code.

Madera County Recycling Market Development Zone Program

Project Title

2004091030	David Merchen	(559) 675-7821
State Clearinghouse Number (If Submitted to Clearinghouse)	Lead Agency Contact Person	Area Code/Telephone/Extension

The Madera County Recycling Market Development Zone Program is a County-wide program.

Project Location (including County)

Project Description:

The Madera County Recycling Market Development Zone Program is a partnership of local government and the California Integrated Waste Management Board, created to provide incentives to businesses that use materials from the waste stream for their manufacturing. The project is the renewal of Madera County's status as a Recycling Market Development Zone.

This is to advise that the Madera County has approved the above described project on

Lead Agency Responsible Agency

April 21, 2005 and has made the following determinations regarding the above described project:

1. The project [will will not] have a significant effect on the environment.
2. An Environmental Impact Report was prepared for this project pursuant to the provisions of CEQA.
 A Negative Declaration was prepared for this project pursuant to the provisions of CEQA.
3. Mitigation measures [were were not] made a condition of the approval of the project.
4. A statement of Overriding Considerations [was was not] adopted for this project.
5. Findings [were were not] made pursuant to the provisions of CEQA.

This is to certify that the final environmental document, with all comments, responses, and record of project approval is available to the general public at: Madera County Planning Department, 2037 W. Cleveland, Madera, CA 93637.

Signature (Public Agency)

April 22, 2005

Date

Assistant Planning Director

Title

Date received for filing at OPR:

Environmental Checklist Form

Title of Proposal: Recycling Market Development Zone

Date Checklist Submitted: August 31, 2004

Agency Requiring Checklist: Madera County Planning Department
2037 W Cleveland Avenue MS-G
Madera, CA 93637

Agency Contact: Briza Sholars

Phone: (559) 661-6333

Description of Project:

The Recycling Market Development Zone (RMDZ) program is a partnership of local government and the California Integrated Waste Management Board, created to provide incentives to businesses that use materials from the waste stream for their manufacturing. The project is the renewal of Madera County's status as a Recycling Market Development Zone.

Project Location:

To participate, the business must be located in Madera County. A site location map showing the boundaries of the County of Madera, inclusive of its two incorporated cities, is attached as an Exhibit. (See Exhibit A).

The RMDZ is a program that makes assistance (including loans) available to all businesses and local governments in the County. Therefore the scope of this document is countywide.

Applicant Name and Address: Madera County Economic Development Commission
2425 Cleveland Avenue Suite 101
Madera, CA 93637

General Plan Designation: The Madera County General Plan establishes general land use categories (designations) for the unincorporated portions of the County. The County's Zoning Ordinance implements the General Plan's goals and policies. Similarly, each of the two cities in the county has adopted General Plans and has designated land use categories.

Zoning Designation: Land Use designations are created to accommodate various types of uses and businesses. Zoning Ordinances set standards for land use entitlements and approval of those uses and businesses. If a business benefits from the countywide RMDZ and is allowed by the land use designation and zoning, then that business would be compatible with the County General Plan if located in the unincorporated area and with city general plan designations if in a city.

Surrounding Land Uses and Setting: Fresno County-South, West
Mono County-East
Mariposa County- Northeast
Merced County-Northwest

Other Public Agencies whose approval is required:

None

ENVIRONMENTAL FACTORS POTENTIALLY AFFECTED:

The environmental factors checked below would be potentially affected by this project, involving at least one impact that is a "Potentially Significant Impact" as indicated by the checklist on the following pages.

- | | | |
|--|---|--|
| <input type="checkbox"/> Aesthetics | <input type="checkbox"/> Agriculture Resources | <input type="checkbox"/> Air Quality |
| <input type="checkbox"/> Biological Resources | <input type="checkbox"/> Cultural Resources | <input type="checkbox"/> Geology /Soils |
| <input type="checkbox"/> Land Use / Planning | <input type="checkbox"/> Hydrology / Water Quality | <input type="checkbox"/> Hazards & Hazardous Materials |
| <input type="checkbox"/> Mineral Resources | <input type="checkbox"/> Noise | <input type="checkbox"/> Population / Housing |
| <input type="checkbox"/> Public Services | <input type="checkbox"/> Recreation | <input type="checkbox"/> Transportation/Traffic |
| <input type="checkbox"/> Utilities / Service Systems | <input type="checkbox"/> Mandatory Findings of Significance | |

DETERMINATION: (To be completed by the Lead Agency)

On the basis of this initial evaluation:

- I find that the proposed project COULD NOT have a significant effect on the environment, and a NEGATIVE DECLARATION will be prepared.
- I find that although the proposed project could have a significant effect on the environment, there will not be a significant effect in this case because revisions in the project have been made by or agreed to by the project proponent. A MITIGATED NEGATIVE DECLARATION will be prepared.
- I find that the proposed project MAY have a significant effect on the environment, and an ENVIRONMENTAL IMPACT REPORT is required.
- I find that the proposed project MAY have a "potentially significant impact" or "potentially significant unless mitigated" impact on the environment, but at least one effect 1) has been adequately analyzed in an earlier document pursuant to applicable legal standards, and 2) has been addressed by mitigation measures based on the earlier analysis as described on attached sheets. An ENVIRONMENTAL IMPACT REPORT is required, but it must analyze only the effects that remain to be addressed.
- I find that although the proposed project could have a significant effect on the environment, because all potentially significant effects (a) have been analyzed adequately in an earlier EIR or NEGATIVE DECLARATION pursuant to applicable standards, and (b) have been avoided or mitigated pursuant to that earlier EIR or NEGATIVE DECLARATION, including revisions or mitigation measures that are imposed upon the proposed project, nothing further is required.

Signature 

August 31, 2004
Date

	Potentially Significant Impact	Less Than Significant with Mitigation Incorporation	Less Than Significant Impact	No Impact
I. AESTHETICS -- Would the project:				
a) Have a substantial adverse effect on a scenic vista?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
b) Substantially damage scenic resources, including, but not limited to, trees, rock outcroppings, and historic buildings within a state scenic highway?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
c) Substantially degrade the existing visual character or quality of the site and its surroundings?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
d) Create a new source of substantial light or glare which would adversely affect day or nighttime views in the area?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

Discussion: Renewal of the County's designation as a Recycling Market Development Zone does not require or ensure any future facilities; therefore, there is no substantial evidence to indicate that zone renewal will result in any direct activities or measures that are expected to have an impact on scenic areas or the creation of additional lighting.

II. AGRICULTURE RESOURCES: In determining whether impacts to agricultural resources are significant environmental effects, lead agencies may refer to the California Agricultural Land Evaluation and Site Assessment Model (1997) prepared by the California Dept. of Conservation as an optional model to use in assessing impacts on agriculture and farmland. Would the project:				
a) Convert Prime Farmland, Unique Farmland, or Farmland of Statewide Importance (Farmland), as shown on the maps prepared pursuant to the Farmland Mapping and Monitoring Program of the California Resources Agency, to non-agricultural use?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
b) Conflict with existing zoning for agricultural use, or a Williamson Act contract?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
c) Involve other changes in the existing environment which, due to their location or nature, could result in conversion of Farmland, to non-agricultural use?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

Discussion: Renewal of the County's designation as a Recycling Market Development Zone does not require or ensure any future facilities; therefore, there is no substantial evidence to indicate that zone renewal will result in any direct activities or measures that impact agricultural resources.

	Potentially Significant Impact	Less Than Significant with Mitigation Incorporation	Less Than Significant Impact	No Impact
III. AIR QUALITY -- Where available, the significance criteria established by the applicable air quality management or air pollution control district may be relied upon to make the following determinations. Would the project:				
a) Conflict with or obstruct implementation of the applicable air quality plan?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
b) Violate any air quality standard or contribute substantially to an existing or projected air quality violation?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
c) Result in a cumulatively considerable net increase of any criteria pollutant for which the project region is non-attainment under an applicable federal or state ambient air quality standard (including releasing emissions which exceed quantitative thresholds for ozone precursors)?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
d) Expose sensitive receptors to substantial pollutant concentrations?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
e) Create objectionable odors affecting a substantial number of people?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

Discussion: The proposed renewal of the County's designation as a Recycling Market Development Zone does not include any direct activities or measures that are expected to introduce additional air pollutants to the existing environment. No specific air quality impacts can be anticipated to occur as a result of this proposal. The documents requesting that the State renew Madera County's designation as a Recycling Market Development Zone do not propose any new or expanded facilities that are expected to impact air quality at specific locations. To the extent that renewal of the County's designation as a RMDZ is, in the future, partly responsible for the expansion or recruitment of a business, the air quality impacts of that business' activities will be subject to separate environmental review.

IV. MINERAL RESOURCES -- Would the project:

a) Result in the loss of availability of a known mineral resource that would be of value to the region and the residents of the state?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
b) Result in the loss of availability of a locally-important mineral resource recovery site delineated on a local general plan, specific plan or other land use plan?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

Discussion: Renewal of the County's designation as a Recycling Market Development Zone does not require or ensure any future facilities; therefore, there is no substantial evidence to indicate that zone renewal will result in any direct activities or measures that utilize mineral resources. The project would not result in the loss of any mineral resources which are of value to the region or residents of the state.

Potentially Significant Impact	Less Than Significant with Mitigation Incorporation	Less Than Significant Impact	No Impact
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V. BIOLOGICAL RESOURCES -- Would the project:

- | | | | | |
|--|--------------------------|--------------------------|--------------------------|-------------------------------------|
| a) Have a substantial adverse effect, either directly or through habitat modifications, on any species identified as a candidate, sensitive, or special status species in local or regional plans, policies, or regulations, or by the California Department of Fish and Game or U.S. Fish and Wildlife Service? | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| b) Have a substantial adverse effect on any riparian habitat or other sensitive natural community identified in local or regional plans, policies, regulations or by the California Department of Fish and Game or US Fish and Wildlife Service? | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| c) Have a substantial adverse effect on federally protected wetlands as defined by Section 404 of the Clean Water Act (including, but not limited to, marsh, vernal pool, coastal, etc.) through direct removal, filling, hydrological interruption, or other means? | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| d) Interfere substantially with the movement of any native resident or migratory fish or wildlife species or with established native resident or migratory wildlife corridors, or impede the use of native wildlife nursery sites? | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| e) Conflict with any local policies or ordinances protecting biological resources, such as a tree preservation policy or ordinance? | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| f) Conflict with the provisions of an adopted Habitat Conservation Plan, Natural Community Conservation Plan, or other approved local, regional, or state habitat conservation plan? | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> |

Discussion: The project will not conflict with any local policies or ordinances protecting biological resources, and the project will not conflict with the provision of any conservation plans. Renewal of the County's designation as a Recycling Market Development Zone does not require or ensure any future facilities; therefore, there is no substantial evidence to indicate that zone renewal will result in any direct activities or measures that impact wetland habitat or endangered, threatened, or rare species. Because no facilities would be permitted without individual review as to location and impacts under local jurisdictions' regulations, no adverse environmental impacts on any wetland habitat or endangered, threatened, or rare species are anticipated to occur as a result of this proposal.

	Potentially Significant Impact	Less Than Significant with Mitigation Incorporation	Less Than Significant Impact	No Impact
VI. CULTURAL RESOURCES -- Would the project:				
a) Cause a substantial adverse change in the significance of a historical resource as defined in §15064.5?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
b) Cause a substantial adverse change in the significance of an archaeological resource pursuant to §15064.5?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
c) Directly or indirectly destroy a unique paleontological resource or site or unique geologic feature?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
d) Disturb any human remains, including those interred outside of formal cemeteries?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

Discussion: Renewal of the County’s designation as a Recycling Market Development Zone does not require or ensure any future facilities; therefore, there is no substantial evidence to indicate that zone renewal will result in any direct activities or measures that would have adverse impacts on cultural resources. In the future, businesses may choose to locate or expand in Madera County, in part based on incentives that they may obtain through programs made possible by Madera County’s designation as a Recycling Market Development Zone. In those cases, when their actions trigger the CEQA process, they will be subject to environmental review and evaluated on a case-by-case basis.

II. LAND USE AND PLANNING - Would the project:				
a) Physically divide an established community?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
b) Conflict with any applicable land use plan, policy, or regulation of an agency with jurisdiction over the project (including, but not limited to the general plan, specific plan, local coastal program, or zoning ordinance) adopted for the purpose of avoiding or mitigating an environmental effect?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
c) Conflict with any applicable habitat conservation plan or natural community conservation plan?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

Discussion: While creation or expansion of recycling, manufacturing, or composting facilities could have significant adverse impact on the community character, there are no new or expanded facilities proposed in the documents requesting renewal of Madera County’s designation as a Recycling Market Development Zone. The existing zoning ordinance in the County restricts the potential for recycling activities to have an affect on surrounding uses such as agriculture. Therefore, in the event any future facilities that might be able to take advantage of incentives provided by the RMDZ program have the potential to impact the character of the community, they will be subject to separate environmental review at the time that they are proposed. There is no substantial evidence to indicate that there will be an impact at this time.

	Potentially Significant Impact	Less Than Significant with Mitigation Incorporation	Less Than Significant Impact	No Impact
VIII. GEOLOGY AND SOILS -- Would the project:				
a) Expose people or structures to potential substantial adverse effects, including the risk of loss, injury, or death involving:	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
i) Rupture of a known earthquake fault, as delineated on the most recent Alquist-Priolo Earthquake Fault Zoning Map issued by the State Geologist for the area or based on other substantial evidence of a known fault? Refer to Division of Mines and Geology Special Publication 42.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
ii) Strong seismic ground shaking?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
iii) Seismic-related ground failure, including liquefaction?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
iv) Landslides?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
b) Result in substantial soil erosion or the loss of topsoil?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
c) Be located on a geologic unit or soil that is unstable, or that would become unstable as a result of the project, and potentially result in on - or off-site landslide, lateral spreading, subsidence, liquefaction or collapse?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
d) Be located on expansive soil, as defined in Table 18-1-B of the Uniform Building Code (1994), creating substantial risks to life or property?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
e) Have soils incapable of adequately supporting the use of septic tanks or alternative waste water disposal systems where sewers are not available for the disposal of waste water?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

Discussion: Renewal of the County's designation as a Recycling Market Development Zone does not require or ensure any future facilities; therefore, there is no substantial evidence to indicate that zone renewal will result in any direct activities or measures that would have an adverse environmental impact on areas known for erosion, landslides, liquefaction, or faults. There are no active or potentially active faults of major historic significance within Madera County. The County does not lie within any Alquist Priolo Special Studies Zone for surface faulting or fault creep. Seismic ground shaking, however, is the primary seismic hazard in Madera County because of the County's seismic setting and its record of historical activity (General Plan Background Element and Program EIR). The project represents no specific threat or hazard from seismic ground shaking, and all future facilities constructed that might be able to take advantage of incentives provided by the RMDZ program will comply with current local and state building codes. Other geologic hazards, such as landslides, lateral spreading, subsidence, and liquefaction have not been known to occur within Madera County.

	Potentially Significant Impact	Less Than Significant with Mitigation Incorporation	Less Than Significant Impact	No Impact
IX. HAZARDS AND HAZARDOUS MATERIALS – Would the project:				
a) Create a significant hazard to the public or the environment through the routine transport, use, or disposal of hazardous materials?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
b) Create a significant hazard to the public or the environment through reasonably foreseeable upset and accident conditions involving the release of hazardous materials into the environment?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
c) Emit hazardous emissions or handle hazardous or acutely hazardous materials, substances, or waste within one-quarter mile of an existing or proposed school?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
d) Be located on a site which is included on a list of hazardous materials sites compiled pursuant to Government Code Section 65962.5 and, as a result, would it create a significant hazard to the public or the environment?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
e) For a project located within an airport land use plan or, where such a plan has not been adopted, within two miles of a public airport or public use airport, would the project result in a safety hazard for people residing or working in the project area?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
f) For a project within the vicinity of a private airstrip, would the project result in a safety hazard for people residing or working in the project area?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
g) Impair implementation of or physically interfere with an adopted emergency response plan or emergency evacuation plan?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
h) Expose people or structures to a significant risk of loss, injury or death involving wildland fires, including where wildlands are adjacent to urbanized areas or where residences are intermixed with wildlands?	<input type="checkbox"/>		<input type="checkbox"/>	<input checked="" type="checkbox"/>

Discussion: Renewal of the County’s designation as a Recycling Market Development Zone does not require or ensure any future facilities; therefore, there is no substantial evidence to indicate that zone renewal will create any hazard to the public. In the future, businesses may choose to locate or expand in Madera County, in part based on incentives that they may obtain through programs made possible through Madera County’s Recycling Market Development Zone. In those cases, projects will be subject to environmental review and evaluated on a case by case basis.

	Potentially Significant Impact	Less Than Significant with Mitigation Incorporation	Less Than Significant Impact	No Impact
X. HYDROLOGY AND WATER QUALITY -- Would the project:				
a) Violate any water quality standards or waste discharge requirements?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
b) Substantially deplete groundwater supplies or interfere substantially with groundwater recharge such that there would be a net deficit in aquifer volume or a lowering of the local groundwater table level (e.g., the production rate of pre-existing nearby wells would drop to a level which would not support existing land uses or planned uses for which permits have been granted)?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
c) Substantially alter the existing drainage pattern of the site or area, including through the alteration of the course of a stream or river, in a manner which would result in substantial erosion or siltation on- or off-site?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
d) Substantially alter the existing drainage pattern of the site or area, including through the alteration of the course of a stream or river, or substantially increase the rate or amount of surface runoff in a manner which would result in flooding on- or off-site?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
e) Create or contribute runoff water which would exceed the capacity of existing or planned stormwater drainage systems or provide substantial additional sources of polluted runoff?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
f) Otherwise substantially degrade water quality?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
g) Place housing within a 100-year flood hazard area as mapped on a federal Flood Hazard Boundary or Flood Insurance Rate Map or other flood hazard delineation map?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
h) Place within a 100-year flood hazard area structures which would impede or redirect flood flows?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
i) Expose people or structures to a significant risk of loss, injury or death involving flooding, including flooding as a result of the failure of a levee or dam?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
j) Inundation by seiche, tsunami, or mudflow?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

Discussion: The proposed renewal of the County's designation as a Recycling Market Development Zone does not include any direct activities or measures that are expected to lead to the reduction of the existing groundwater supplies. This proposal does not propose or ensure any new or expanded facilities, therefore, there is no substantial evidence to indicate that zone renewal will result in the degradation of the existing groundwater quality in Madera County.

	Potentially Significant Impact	Less Than Significant with Mitigation Incorporation	Less Than Significant Impact	No Impact
XI. NOISE – Would the project result in:				
a) Exposure of persons to or generation of noise levels in excess of standards established in the local general plan or noise ordinance, or applicable standards of other agencies?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
b) Exposure of persons to or generation of excessive groundborne vibration or groundborne noise levels?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
c) A substantial permanent increase in ambient noise levels in the project vicinity above levels existing without the project?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
d) A substantial temporary or periodic increase in ambient noise levels in the project vicinity above levels existing without the project?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
e) For a project located within an airport land use plan or, where such a plan has not been adopted, within two miles of a public airport or public use airport, would the project expose people residing or working in the project area to excessive noise levels?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
f) For a project within the vicinity of a private airstrip, would the project expose people residing or working in the project area to excessive noise levels?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

Discussion: Renewal of the County’s designation as a Recycling Market Development Zone does not require or ensure any future facilities; therefore, there is no substantial evidence to indicate that zone renewal will result in any direct activities or measures that would have any adverse environmental impacts relative to noise or vibrations.

XII. POPULATION AND HOUSING -- Would the project:				
a) Induce substantial population growth in an area, either directly (for example, by proposing new homes and businesses) or indirectly (for example, through extension of roads or other infrastructure)?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
b) Displace substantial numbers of existing housing, necessitating the construction of replacement housing elsewhere?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
c) Displace substantial numbers of people, necessitating the construction of replacement housing elsewhere?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

Discussion: The proposed renewal of the County’s designation as a Recycling Market Development Zone is not considered growth inducing because it does not remove an impediment nor set a precedent for future development of facilities. There is no substantial evidence to indicate that the proposed renewal of the County’s designation as a RMDZ would result in the removal of existing housing or increase the demand for additional housing. Therefore there would be no population or housing impacts associated with the renewal of the designation. In the event any future businesses locate or expand in Madera County in part as a result of the incentives provided by the RMDZ program, they will be subject to separate environmental review at the time they are proposed.

Potentially Significant Impact	Less Than Significant with Mitigation Incorporation	Less Than Significant Impact	No Impact
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XIII. PUBLIC SERVICES

a) Would the project result in substantial adverse physical impacts associated with the provision of new or physically altered governmental facilities, need for new or physically altered governmental facilities, the construction of which could cause significant environmental impacts, in order to maintain acceptable service ratios, response times or other performance objectives for any of the public services:

I) Fire protection?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
ii) Police protection?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
iii) Schools?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
iv) Parks?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
v) Other public facilities?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

Discussion: Renewal of the County’s designation as a Recycling Market Development Zone does not require or ensure any future facilities; therefore, there is no substantial evidence to indicate that zone renewal will result in any direct activities or measures that would require any public service as part of its operation

XIV. RECREATION

a) Would the project increase the use of existing neighborhood and regional parks or other recreational facilities such that substantial physical deterioration of the facility would occur or be accelerated?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
b) Does the project include recreational facilities or require the construction or expansion of recreational facilities which might have an adverse physical effect on the environment?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

Discussion: Renewal of the County’s designation as a Recycling Market Development Zone does not require or ensure any future facilities; therefore, there is no substantial evidence to indicate that zone renewal will result in any direct activities or measures having adverse environmental impacts on local and regional parks/facilities.

	Potentially Significant Impact	Less Than Significant with Mitigation Incorporation	Less Than Significant Impact	No Impact
XV. TRANSPORTATION/TRAFFIC -- Would the project:				
a) Cause an increase in traffic which is substantial in relation to the existing traffic load and capacity of the street system (i.e., result in a substantial increase in either the number of vehicle trips, the volume to capacity ratio on roads, or congestion at intersections)?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
b) Exceed, either individually or cumulatively, a level of service standard established by the county congestion management agency for designated roads or highways?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
c) Result in a change in air traffic patterns, including either an increase in traffic levels or a change in location that results in substantial safety risks?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
d) Substantially increase hazards due to a design feature (e.g., sharp curves or dangerous intersections) or incompatible uses (e.g., farm equipment)?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
e) Result in inadequate emergency access?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
f) Result in inadequate parking capacity?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
g) Conflict with adopted policies, plans, or programs supporting alternative transportation (e.g., bus turnouts, bicycle racks)?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

Discussion: Renewal of the County's designation as a Recycling Market Development Zone does not require or ensure any future facilities; therefore, there is no substantial evidence to indicate that zone renewal will have any adverse environmental impacts on traffic or transportation level of service

	Potentially Significant Impact	Less Than Significant with Mitigation Incorporation	Less Than Significant Impact	No Impact
XVI. UTILITIES AND SERVICE SYSTEMS – Would the project:				
a) Exceed wastewater treatment requirements of the applicable Regional Water Quality Control Board?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
b) Require or result in the construction of new water or wastewater treatment facilities or expansion of existing facilities, the construction of which could cause significant environmental effects?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
c) Require or result in the construction of new storm water drainage facilities or expansion of existing facilities, the construction of which could cause significant environmental effects?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
d) Have sufficient water supplies available to serve the project from existing entitlements and resources, or are new or expanded entitlements needed?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
e) Result in a determination by the wastewater treatment provider which serves or may serve the project that it has adequate capacity to serve the project's projected demand in addition to the provider's existing commitments?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
f) Be served by a landfill with sufficient permitted capacity to accommodate the project's solid waste disposal needs?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
g) Comply with federal, state, and local statutes and regulations related to solid waste?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

Discussion: Renewal of the County's designation as a Recycling Market Development Zone does not require or ensure any future facilities; therefore, there is no substantial evidence to indicate that zone renewal will have any adverse environmental impacts on existing public water systems or quality of water supplied by public water systems. In the future, businesses may choose to locate or expand in Madera County, in part based on incentives that they may obtain through programs made possible through Madera County's Recycling Market Development Zone. In those cases, projects will be evaluated, permitted, regulated or otherwise controlled on a case by case basis.

Renewal of the County's designation as a Recycling Market Development Zone does not require or ensure any future facilities; therefore, there is no substantial evidence to indicate that zone renewal will have any adverse environmental impacts resulting from generation of solid waste or on individual sewage disposal systems. In the future, businesses may choose to locate or expand in Madera County, in part based on incentives that they may obtain through programs made possible through Madera County's Recycling Market Development Zone. In those cases, projects will be subject to environmental review and evaluated individually, on a case by case basis.

Potentially Significant Impact	Less Than Significant with Mitigation Incorporation	Less Than Significant Impact	No Impact
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XVII. MANDATORY FINDINGS OF SIGNIFICANCE

- | | | | | |
|--|--------------------------|--------------------------|--------------------------|-------------------------------------|
| a) Does the project have the potential to degrade the quality of the environment, substantially reduce the habitat of a fish or wildlife species, cause a fish or wildlife population to drop below self-sustaining levels, threaten to eliminate a plant or animal community, reduce the number or restrict the range of a rare or endangered plant or animal or eliminate important examples of the major periods of California history or prehistory? | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| b) Does the project have impacts that are individually limited, but cumulatively considerable? (“Cumulatively considerable” means that the incremental effects of a project are considerable when viewed in connection with the effects of past projects, the effects of other current projects, and the effects of probable future projects)? | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| c) Does the project have environmental effects which will cause substantial adverse effects on human beings, either directly or indirectly? | | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> |

Discussion: The project includes the renewal of the Recycling Market Development Zone (RMDZ) program which is a partnership of local government and the California Integrated Waste Management Board, created to provide incentives to businesses that use materials from the waste stream for their manufacturing. No impacts to biological or cultural resources will be generated.

No cumulative impacts have been identified for the project.

No opportunities for direct or indirect adverse effects on human beings have been identified for the project.

NEGATIVE DECLARATION

The Recycling Market Development Zone

ND 2004-53

Project Name

County of Madera

DATE: August 31, 2004

Name of Proponent

PROJECT LOCATION:

The Madera County Assessor's Office indicates that the County of Madera is 1,378,268 acres in size and that there are 51,843 assessor parcel numbers within the boundaries of Madera County. A site location map showing the boundaries of the County of Madera, inclusive of its two incorporated cities, is attached as an Exhibit. (See Exhibit A).

PROJECT DESCRIPTION:

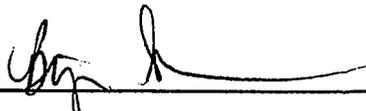
The Recycling Market Development Zone (RMDZ) program is a partnership of local government and the California Integrated Waste Management Board, created to provide incentives to businesses that use materials from the waste stream for their manufacturing. The project is the renewal of Madera County's status as a Recycling Market Development Zone. The RMDZ is a program that makes assistance (including loans) available to all businesses and local governments in the County. Therefore the scope of this document is countywide.

PROPOSED FINDINGS:

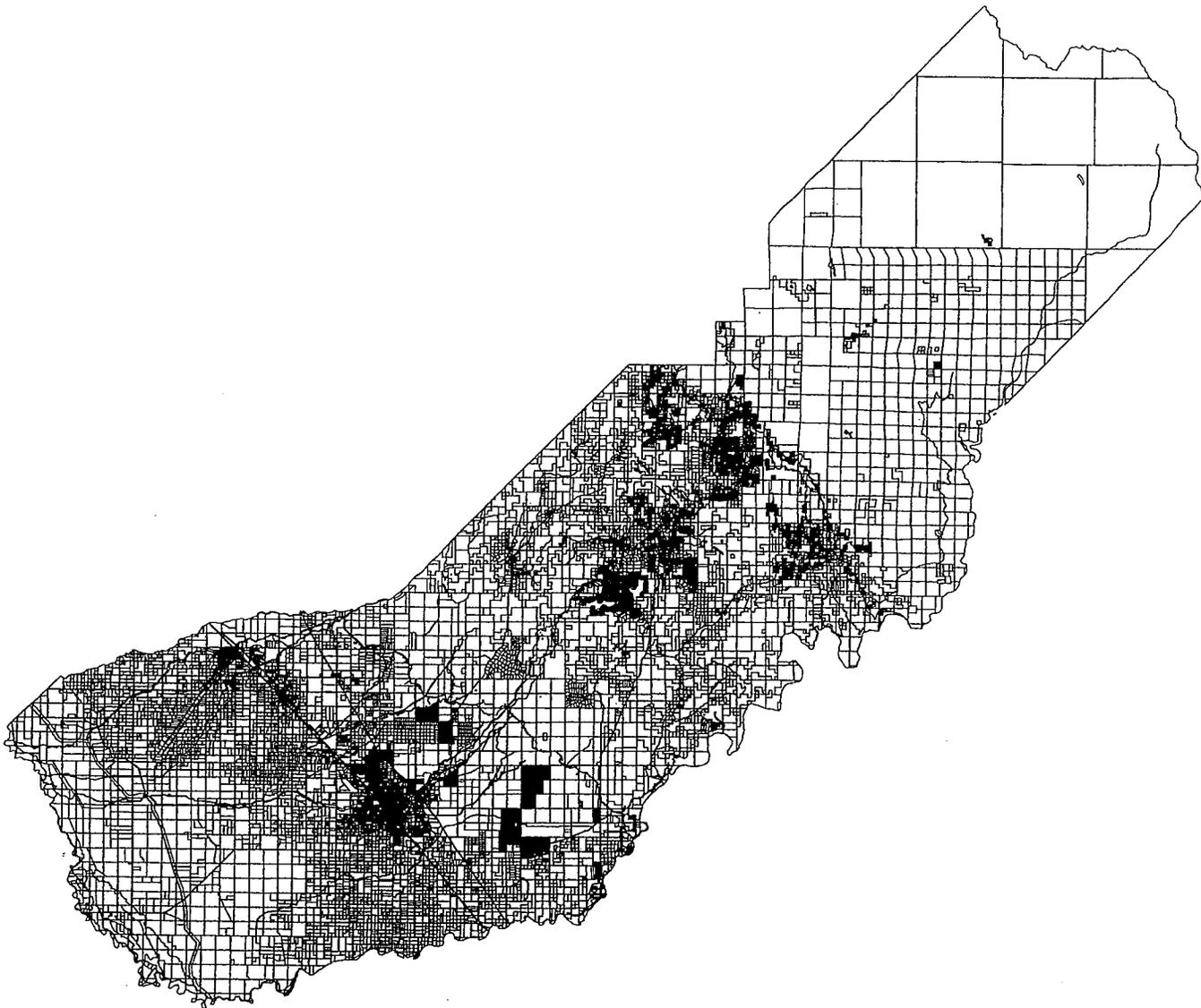
X An Initial Study has been conducted and a finding made that the proposed project will have no significant effect on the environment (CEQA 15070 (a)).

 An Initial Study has been conducted and a finding made that although the proposed project could have a significant effect on the environment, there will not be a significant effect in this case because Mitigation Measures have been added to the project (CEQA 15070 (b)).

A copy of this document is available for review at the Madera County Planning Department, 2037 W. Cleveland Avenue, Madera, California.



Briza Sholars, Planner
Madera County Environmental Committee



MADERA COUNTY



REPORT TO THE CITY COUNCIL

Council Meeting of January 27, 2015

Agenda Section:	<u>NEW BUSINESS</u>
SUBJECT:	Appointment of Council Ad-Hoc Member for Downtown Revitalization
Prepared By:	<u>Harry Turner, Fire Chief</u>
Approved By:	<u>Carolyn Lehr, Interim City Administrator</u>

RECOMMENDATION

Mayor to appoint Council Ad-Hoc committee for downtown revitalization.

HISTORY / BACKGROUND

The City of Chowchilla has in the past had a downtown merchants committee, Vision 2002 committee and downtown development committee. Through discussions with City Administrator and the Mayor, it is again the desire of City staff and Council to provide a committee that can assist the City and business owners to continue the foresight and desire of previous Councils, Business owners and City staff.

FINANCIAL ANALYSIS

None at this point. Ad-Hoc committee may come back at a future date with incentive programs to assist business' and property owners to improve the appearance of properties along the business district.

ATTACHMENTS

None.



REPORT TO THE CITY COUNCIL

Council Meeting of January 27, 2015

Agenda Section: NEW BUSINESS

SUBJECT: **Rename the Sports & Leisure Park to the Edward Ray Park**

Prepared By: D. Martin Piepenbrok, Community Relations Manager

Approved By: Carolyn Lehr, Interim City Administrator

RECOMMENDATION:

Approve to rename the City of Chowchilla Sports & Leisure Park to the Edward Ray Park.

HISTORY / BACKGROUND:

Mr. Edward Ray is regarded as a local hero from his role as the driver of the school bus with 26 children who were kidnapped in the summer of 1976. Mr. Ray passed away a few years ago and to honor him the Chowchilla City Council voted to name a new park that was expected to be constructed after him. Unfortunately, the reality of funding challenges with the state grant has prevented that park from becoming developed in the foreseeable future.

While the cancellation of that park project was being discussed at a City Council meeting the idea was proposed to rename the City's Sports & Leisure Park on 15th Street after Mr. Ray. The idea was discussed with members of the Ray family who overwhelmingly liked the idea.

The City has an approved Administrative Policy and Procedure (APP-022) pertaining to naming public-owned facilities. The specific category in the policy for this request is, Item 6, "Commemorative names honoring individuals or families." Further, the criteria subsections of this category to be met are, Item 6.e., "Had a positive impact on the lives of Chowchilla's residents," and Item 6.g., "An individual who is to be honored shall be deceased." The request to name the park after Mr. Ray meets these requirements.

The policy also specifies the review and approval procedures to follow for the naming process. Following staff review the request must be presented to the Parks & Recreation Commission for consideration and recommendation. A quorum of the Commission met at a special meeting on December 2, 2014 to address the request and subsequently voted to approve and forward their recommendation to the City Council. Therefore, per policy, this item is presented to the City Council for final consideration.

FINANCIAL IMPACT:

A simple park sign will be installed in the traffic circle at the park with the costs accommodated in the current year operations budget. The intention is to install a better-quality sign and this request will be included in the 2015-2016 budget process. A program will also be developed for local organizations and the community to contribute funds to enhance the project site amenities.

ATTACHMENTS:

Administrative Policy and Procedure APP-022: Park, Recreational Facility, City-owned Building Naming and Commemorative Plaques Installation

City of Chowchilla
ADMINISTRATIVE POLICY AND PROCEDURE MANUAL

Section: Operations	Effective Date: January 14, 2013
Subject: Park, Recreational Facility, City-owned Building Naming and Commemorative Plaques Installation	Supersedes: None
Reference: APP –O22	Council Approval: Resolution 05-14
Pages: 4 pages	

Note: Policy language subject to modification at any time.

**PARK, RECREATIONAL FACILITY, CITY-OWNED BUILDING NAMING AND
 COMMEMORATIVE PLAQUES INSTALLATION POLICY**

POLICY PURPOSE

To establish a uniform policy regarding requests for the naming or renaming of city-owned land and facilities including parks, recreation facilities, buildings and the installation of commemorative plaques, that are compatible with community interest and will enhance the values and heritage of the City of Chowchilla.

POLICY STATEMENT

This policy shall establish the guidelines, criteria and process for the naming or renaming city-owned land and facilities and the installation of commemorative plaques will follow the procedures as outlined.

RESPONSIBILITY FOR ENFORCEMENT

The Department Heads and designated Managers and Supervisors have direct responsibility, and the City Administrator has overall responsibility, for the enforcement of this policy

NAMING GUIDELINES

- A. The City Council shall have the final authority to name and rename city parks, recreational facilities, city-owned buildings and the installation of commemorative plaques.
- B. Under extraordinary circumstances that would cast a negative image upon the City, any naming of city-owned facilities in honor of an individual, family or group may be revoked at the discretion of the City Council.
- C. The names of individuals or corporations or groups involved in controversial enterprises or activities, such as those that would be detrimental to the mission or image of the City of Chowchilla should be avoided.
- D. The donation of land, facilities, or funds for the acquisition, renovation or maintenance of land or facilities, shall not constitute an obligation by the City to name the land and/or facility or any portion thereof after an individual, family or organization.

- E. Existing names are deemed to have historic recognition. It is the City of Chowchilla's policy to keep the name of any existing park, city-owned buildings, or recreational facility, particularly one whose name has city or regional significance, unless there are compelling reasons to consider such a change; after a thorough study and a unanimous vote of the City Council. Furthermore, the City will consider renaming to commemorate a person or persons, posthumously, only when the person or persons have made a major, overriding contribution to the City and whose distinctions are as yet unrecognized.
- F. All costs including staff time, labor and materials associated with the installation of plaques, monuments and/or replacement of signs resulting from this policy will be borne by the individual, group or organization sponsoring the request.

NAMING CRITERIA

A. PARKS, CITY-OWNED BUILDINGS AND RECREATIONAL FACILITIES

- 1. Naming shall begin early in the development and/or acquisition as possible.
- 2. Names should be appropriate to the park, city-owned building, or recreational facility by reflecting the native wildlife, history, flora, fauna, geographic area, or natural geologic features related to the Community of Chowchilla.
- 3. Names can be from significant historical events, cultural attributes, a local landmark, or for a historical figure.
- 4. Areas that can be recognized include: Points of entry, walkways, trails, room or patio within a city-owned building, recreational facilities such as picnic areas and pavilions, athletic fields and physical features such as ponds or streams.
- 5. Names which reflect the City's ethnic and cultural diversity are encouraged. Signage shall be in English.
- 6. Commemorative names honoring individuals or families should be based on the following criteria:
 - a. Made lasting and significant contributions to the protection of natural or cultural resources of the City of Chowchilla;
 - b. Made substantial contributions to the betterment of a specific facility or park consistent with the established standards for the facility;
 - c. Made substantial contributions to the advancement of commensurate types of recreational opportunities with the City of Chowchilla;
 - d. Be associated to an economic development or redevelopment activity;
 - e. Had a positive impact on the lives of Chowchilla's residents;
 - f. Has volunteered a number of years of service to the community;
 - g. An individual who is to be honored shall be deceased and the period of time from the honoree's passing to the date of the person(s) being considered for commemoration shall be at the discretion of the City Council.

B. COMMEMORATIVE PLAQUES INSTALLATION

1. Commemorative plaques shall be placed in common areas such as a park, city-owned building, or recreational facility. Plaques shall be in recognition of individuals, groups and organizations that should be honored for their accomplishments and contribution to the City. The commemoration will be a permanent honor consisting of a marker denoting the honoree(s) and describing the accomplishments, placed on a bronze, or similar, plaque. The applicant or sponsoring group or organization will be responsible for the cost of the plaque. If a special recognition ceremony is requested, the applicant may be charged for the cost.
2. Criteria for commemorative plaques are as follows:
 - a. Names honoring individuals (posthumously), groups, or families should be based on the following criteria:
 1. Made lasting and significant contributions to the protection of natural or cultural resources of the City of Chowchilla;
 2. Made substantial contributions to the betterment of the City of Chowchilla which has positively impacted the lives of citizens of the City of Chowchilla,
 3. Be associated to an economic development or redevelopment activity in fulfillment of the City's mission;
 4. Commemorates a significant historical event;
 5. Contributed a number of years of outstanding civic service to the city;
 6. An individual who is to be honored shall be deceased and the period of time from the honoree's passing to the date of the person(s) being considered for commemoration shall be at the discretion of the City Council.
 - b. Names of living persons shall be considered only under the following circumstances:
 1. The honoree contributed half or more of the cost of a major facility;
 2. The honoree initiated or contributed major time to the establishment of the city project;
 3. The overwhelming belief (public opinion) that the honoree would be likely be honored of that facility posthumously;
 4. No other individual now living has, or is likely to have, greater public support for being honored;
 5. The honoree has given extraordinary service to the City and to the community;

6. The honoree has attained national or international prominence and achievement.
- c. Naming after an individual who has served as a city official or as a city employee shall occur after the person has separated from city service and should be based on the following criteria:
1. Made contribution over and above the normal duties required by their positions;
 2. Had a positive impact on the past and future development of programs, projects, or facilities in the City of Chowchilla;
 3. Made significant volunteer contributions to the community outside the scope of their job;
 4. Had exceptionally long tenure with the City of Chowchilla; a minimum of ten (10) years;
 5. Engenders significant public support for a memorial to the city official or city employee on the occasion of their death or retirement.

NAMING PROCEDURE

- A. A request shall be submitted in writing on the standard application form. Fees associated with administrative and hard costs for the sign or plaque placement will be at the expense of the applicant, such as sign procurement and installation costs. An application fee will be based on the most current adopted city's Fees & Charges Schedule. The payment of the application fee is required at time of application submission.
- B. The applicant shall be able to provide clear evidence that the individual to be honored has made a significant contribution to the economic vitality and/or quality of life in the Chowchilla community.
- C. The application will be reviewed for completeness based upon the naming criteria by city staff. All recommendations or suggestions will be given the same consideration without regard to the nomination source.
- D. Completed applications will be forwarded concurrently for review to the City Parks and Recreation Commission for requests pertaining to parks and recreation facilities at a regular or special meeting within a thirty (30) day period.
- E. Notice of intent to name a park, recreational facility, city-owned building shall be posted in public places and published in the City's paper of record during the same 45-day review period of the City Parks and Recreation Commission.
- F. After the thirty (30) day review and public comments period, the request will be placed in the agenda for the next regularly scheduled City Council Meeting as a noticed public hearing for the City Council's consideration.



REPORT TO THE CITY COUNCIL

Council Meeting of January 27, 2015

Agenda Section:	<u>NEW BUSINESS</u>
SUBJECT:	Request from the Chowchilla Little League for Council Contingency Fund Project Assistance
Prepared By:	<u>D. Martin Piepenbrok, Community Relations Manager</u>
Authorized By:	<u>Rod Pruett, Finance Director</u>
Approved By:	<u>Carolyn Lehr, Interim City Administrator</u>

RECOMMENDATION:

Approve the application from the Chowchilla Little League and award an amount determined by City Council up to \$14,500 from the Council Contingency Fund Program, and authorize the City Administrator and the Finance Director to disburse the awarded funds prior to the actual project expenditures.

HISTORY / BACKGROUND:

The City Council established the Council Contingency Fund for the purpose of assisting eligible organizations to provide new and continued projects, events and cultural experiences. The Council Contingency Fund is annually capped at \$25,000. City Council has the sole discretion to decide whether or not to fund an application and to determine the amount of available funds to award. There is no obligation to approve applications or to distribute monies through the program. City Council may choose to not fund a request, to fund a request for the full amount, to fund a portion of the whole amount requested, or to fund more than the original requested amount. In accordance with current policy staff does not make a recommendation of a funding amount, only if the applicant meets the qualification stipulated in the policy to accept their application. The approval of funding an application through the Council Contingency Fund requires no less than four affirmative votes by the City Council.

An application for funding was received from the Chowchilla Little League requesting \$14,500 to remove the existing four-foot fence around the Kilday Field at RC Wisener Park, across Kings Street from City Hall, and install an eight-foot fence in its place, along with enclosing the bullpens with eight-foot fencing and locking gates. The project is similar to the work performed on the Lions Field in 2014 for which City Council approved \$6,000 from the Council Contingency Fund that was expended during the prior fiscal year. Currently, Chowchilla Little League has allocated their own league field project budget funds to upgrade the announcer booth at the Kilday Field, relocate the old announcer booth from the Lions Field to the Pony Field, and construct a new announcer booth at the Lions Field. These projects will consume their construction funds for this year, thus they will not have any additional monies to spend on the fencing project this season. As stated in the Chowchilla Little League application, "If we do not receive CCF funds we will continue to seek private donations until we collect enough funds, or make up any shortage of funds if not fully funded, so we can afford to complete the project."

Also, similar to a recent action by the City Council the Chowchilla Little League has requested, if approved, that they be given the Council Contingency Fund monies prior to starting the project

so they can purchase the needed materials. The current Council Contingency Fund Policy states that the recipient must first expend funds then request reimbursement from the Council Contingency Fund up to the approved amount. Therefore, to facilitate this prepayment request the City Council would also need to consider approving the deviation from the current policy to provide the monies beforehand. The future project expenditures would then be reported to the City by Chowchilla Little League in accordance with the current program requirements.

Per policy procedures, the Chowchilla Little League application was reviewed by the Community Relations Manager to assess that the applicant and the project met the criteria and eligibility requirements. The application along with the consideration to issue a prepayment from the Council Contingency Fund was reviewed with the Finance Director. While staff concurs on the validity of the application and the prepayment request, they cannot officially approve the request because the application lacked some required information. Specifically, documents pertaining to non-profit status, financial statements and disclosure of interest were not provided. Though these documents were included with last year's application and the new versions will likely not vary much except for updated financial statements, staff has requested Chowchilla Little League provide the updated versions in advance of the City Council meeting. Upon receipt and review of these documents staff will review and determine approval or denial of the application and the compliance status will be presented during the verbal item staff report to the City Council.

To summarize, the Council Contingency Fund has been in-place since November 2013 and in total three applications have been received and considered by the City Council. Those include:

- Chowchilla Little League - \$6,000 – February 2014 (2013-14 FY) – funded
- Citizens on Patrol Association (COPS) - \$5,000 – November 2014 (2014-15 FY) – funded
- Chowchilla Little League - \$14,500 – January 2015 (2014-15 FY) – current request

As stated in a previous report, staff intends to fully evaluate and update the Council Contingency Fund program to then present a revised policy to the City Council in the near future for consideration and adoption.

FINANCIAL IMPACT:

An amount of \$25,000 was budgeted by City Council for the Council Contingency Fund for the current fiscal year. Earlier in the current fiscal year \$5,000 was awarded to the COPS Program. Funding this award request of \$14,500 will reduce the balance to \$5,500 for the remainder of the current fiscal year.

ATTACHMENTS:

Council Contingency Fund Grant Application from the Chowchilla Little League
Council Contingency Fund Policies & Procedures (original program information document*)

* to be revised

COUNCIL RESOLUTION # - 15

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CHOWCHILLA TO APPROVE THE REQUEST FOR PROJECT ASSISTANCE AND GRANT UP TO \$14,500 FROM THE COUNCIL CONTINGENCY FUND TO THE CHOWCHILLA LITTLE LEAGUE

WHEREAS, the City Council has established a Council Contingency Fund for the purpose of aiding eligible organizations in providing new and continued projects, events and cultural experiences.; and

WHEREAS, the Council Contingency Fund is capped at \$25,000 per year; and

WHEREAS, City Council has the sole discretion as to how much can be distributed in a single grant, up to the limit of the funds available in the Contingency Fund; and

WHEREAS, the City Council has invited eligible organizations to submit grant applications for eligible project funding from the Council Contingency Fund; and

WHEREAS, the Chowchilla Little League has submitted a Council Contingency Fund grant application in the amount of \$14,500.00; and

WHEREAS, the Chowchilla Little League has requested to receive the monies from the Council Contingency Fund prior to the start of the project to facilitate materials purchases; and

WHEREAS, the Council Contingency Fund grant application was reviewed by City staff and subsequently approved that the requirements have been met by the Chowchilla Little League; and

WHEREAS, the City Council has reviewed the application to award grant funds from the Council Contingency Fund;

NOW, THEREFORE, LET IT BE RESOLVED that the City Council of the City of Chowchilla hereby finds and orders as follows:

1. the City Council approves the award of \$14,500.00 from the Council Contingency Funds to the Chowchilla Little League; and
2. the City Council authorizes the City Administrator and the Finance Director to disburse the funds prior to the start of the project; and
3. the City Council establishes that the accounting of all expenditures be provided by the Chowchilla Little League to the City in accordance with the Council Contingency Funds Policy.

* * * *

PASSED AND ADOPTED by the City Council of the City of Chowchilla this 27th day of January, 2015 by the following vote to wit:

AYES:

NOES:

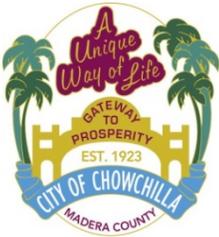
ABSENT:

ABSTAIN:

John Chavez, Mayor

ATTEST:

Nanci C. O. Lima, MMC
City Clerk



City of Chowchilla COUNCIL CONTINGENCY FUND Grant Application

The City of Chowchilla encourages celebrations of community that focus on the economic development, heritage, diversity, and character of Chowchilla. In support of these activities, the City Council of the City of Chowchilla offers the Council Contingency Fund (CCF) fund for the purpose of aiding eligible organizations in providing projects and events that benefit the Chowchilla community.

This application form is for use by organizations submitting CCF proposals to the City of Chowchilla. **All applications must be accompanied by appropriate support documentation as listed on page 2 of this packet.** Applications will **NOT** be considered complete until all required documents are received by the City of Chowchilla.

For more information on the CCF fund and eligibility requirements, download the CCF manual which is available on the city's website at www.ci.Chowchilla.CA.US.

APPLICATION DEADLINE

All applications and all supporting documentation must be submitted to the City Clerk by 5:00 p.m. on the Thursday, four weeks before the target City Council meeting to be considered timely.

For questions contact:

Marty Piepenbrok
Community Relations Manager
City of Chowchilla
130 S. Second Street
Chowchilla, California 93610
(559) 665-8615, ext. 110
MPiepenbrok@ci.Chowchilla.CA.US

**All CCF awardees are encouraged
to purchase goods and services in Chowchilla**

APPLICATION INSTRUCTIONS

Please refer to the CCF manual for a complete list of eligibility and application requirements. The manual can be downloaded from the City Council web page at www.ci.Chowchilla.CA.US.

APPLICATIONS FOR GRANT REQUESTS

REQUEST EQUAL TO OR LESS THAN \$5,000

Applicants applying for grants that total under \$5,000 per project are only required to complete **SECTION ONE** of the application. Applicants must also submit the required documentation listed below.

REQUEST OVER \$5,000

Applicants applying for grants over \$5,000 are required to complete the entire application and submit the required documentation.

Please note: Only **ONE** application may be submitted per project.

RESPONSES

Due to the number of submissions, and to provide quick turnaround, the City Council has requested justifications that are brief and succinct. A voluminous response does not guarantee approval and/or funding.

SUBMISSION PROCESS

All applications and all supporting documentation must be submitted to the City Clerk by **5:00 p.m. on the Thursday four (4) weeks** before the target City Council meeting to be considered timely.

REQUIRED DOCUMENTATION

All applicants are required to submit the following documentation in addition to the application form. Applications will not be considered complete until **ALL** required documentation has been received by the City of Chowchilla.

If a 501(c) (3) or other Not-for-Profit status organization:

- **Nonprofit Status:** Attach a copy of your 501(c) (3) or other Not-for-Profit status, if applicable.
- **Financial Documents:** Attach a copy of the most recently completed agency audit and Federal Form 990, if applicable.
- **Governing Body Authorization:** A resolution or written endorsement by your governing body authorizing this application, if applicable.

Disclosure of Interest: All Applicants shall disclose whether any Director, Board Member, or employee of the Applicant has a family interest, employment interest or ownership interest in the Applicant's use of the CCF funds being requested.

For Example: If an applicant owns a web design firm and is requesting CCF funds for work being done by that firm, the interest must be disclosed in the application.

CCF FUND APPLICATION FORM

SECTION ONE: GENERAL INFORMATION

Organization: Chowchilla Little League
Name of Project: Kilday Field Improvement
Contact Person: Barry Jenkin **Title:** Safety Officer
Address: 4310 Blackhawk St.
City: Chowchilla **State:** CA **Zip:** 93610
Telephone/Ext: (209)777-0586 **Fax:**
E-mail: BRJPT @COMCAST.NET

Federal Employer Identification Number: N/A 22-2605044

Is your organization required to file a Federal 990 Form? Yes No

Administration:

a. Who is responsible for the management of the project? List qualifications.

Mike Wallace, Chowchilla Little League Field Mantainace.

Total cost of project/event:	\$ \$14,500
Cost of city services requested in this application (if applicable):	\$ 0
Cost of capital funding requested in this application (if applicable):	\$ 14,500
Total funding requested in this application:	\$ \$14,500
Percent of project /event cost being requested:	\$100 %
Anticipated attendance / volunteers:	Few thousand a season / 20 volun.
Number of years the project/event has been in existence?	60
How many years has your project/event previously been supported by the CCF?	1
How many years does the organization anticipate requesting CCF funding?	2
Is there a conflict of interest as defined in the Chowchilla Municipal Code? If Yes – please identify:	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>

Each applicant must disclose whether any Director, Board Member, or employee of the organization receiving funds has a family interest, employment interest or ownership interest in the organization's use of the CCF funds being requested.

SECTION ONE: GENERAL INFORMATION (Continued)

Objectives and Evaluation: Please provide details about the following:

- a. The objectives of the project/event.
- b. How are the objectives tracked and evaluated

The planned improvements on the Kilday field will include the following

- a. Removal of existing 4 foot fence
- b. Installation of 8 foot fence with enclosed bullpens, with locking gates.

PROJECT/EVENT DESCRIPTION

In the space below:

- a. Briefly describe the project/event for which you are requesting funds.
- b. Demonstrate a need for supplemental funding through the CCF fund.

We are requesting \$14,500 to have an 8' fence installed around the Kilday field. This will allow to protect the field from unwanted entry into the fields and dugouts, protection of current improvement to the field already made by Chowchilla Little league, and protect fan and kids from errant throws around the field and bullpens areas.

Certification:

- The undersigned certifies that to the best of his or her knowledge and belief, data in this application and its attachments are true and correct, the document has been duly authorized by the governing body of the organization, and the organization will comply with all regulations and guidelines applicable to the City of Chowchilla, as applicable.
- The applicant has exhausted all means available to find alternative funding for this request, by contacting all non-profit, for profit, and faith based organizations, relative to the request above. All of the organizations contacted cannot and/or will not, provide the bridge funding that my organization is requesting. The organizations contacted are listed on the attachment provided with this packet.
- Submission of this application does not guarantee approval and/or funding.
- The applicant agrees that this application is a public document and is subject to the Freedom of Information Act.
- The applicant has read and understands the CCF Fund Manual and the regulations contained therein.
- The undersigned has the authority to sign and submit this application on behalf of organization.

Printed Name: Barry Jenkin

Title: Safety Officer

Authorized Signature: /BJ/

Date: 10-01-14

SECTION TWO: PROJECT/EVENT SUPPLEMENTAL INFORMATION

2.1 Organizational History: Please briefly describe the individual/organization, including:

- a. Brief history
- b. Demonstrated ability to carry out the project

We have successfully completed the same improvements on the Lions field. The 8' fence has eliminated: vandalism to the field; unwanted use of the dugouts which left human waste and drug paraphernalia and required constant clean up.

2.2 Type of Project/Event: Which of the following applies to your project/event?

New/Start-up Project/Event (First 1-3 years of the project) Yes No

Ongoing / Continual Project/Event Yes No

2.5 Longevity of Capital Purchase: If CCF funds will be used for a capital purchase, indicate the expected life of the item.

8' fence should last 30 years.

2.6 Proceeds: If the project/event is a fundraiser, explain who will receive the proceeds. Provide a list of organizations or individuals which received proceeds in the most recent year, if applicable.

N.A.

2.7 Location: Provide the location of your project/event. If a location has not been secured, list the venue(s) that are being considered.

RC Wisener Park / Kilday Field (Little League)

SECTION THREE: IMPACT TO CHOWCHILLA COMMUNITY

3.1 Benefit: Please describe the benefit to local businesses and the Chowchilla community.

These improvements will continue the goal to upgrade and enhance the park baseball fields. These projects will improve the safety to both players and spectators and will allow the league to meet the field requirements to potentially host District, Regional and State tournaments. These events bring teams and families to Chowchilla who readily use the local restaurants, hotels, gas stations and other businesses during their stay. The quality of the facilities also presents the Chowchilla community in a very good perspective of out-of-town visitors.

3.2 Advertising/Marketing Plan: Please explain the following:

- a. What is the plan to advertise/market the project to the Chowchilla community?
- b. Who is the target audience?

Chowchilla Little League is open to all youth in the surrounding area from 4-13 year of age. All events are open to the public without charge. The league promotes contributors to the programs and the value of the contribution by the City through this program will certainly be acknowledged through a variety of means.

3.3 Collaboration: Please describe any collaborative arrangements that have been developed with other organizations to either fund or otherwise implement the project.

The Chowchilla Little League is constantly seeking and achieving donations from the community, both individuals and businesses. These funds have been used to make substantial improvements in the past and it is projected to continue those improvements in the future.

3.4 Accessibility: Please describe the event accessibility plan, if applicable.

Chowchilla Little League programs are open to all children ages 4-13 years old. There is no charge to watch any game and all games are open to the general public.

SECTION FOUR: PROJECT/EVENT FINANCES

4.1 PROJECT/EVENT REVENUES			
PLEASE INDICATE PRIVATE, FEDERAL, STATE, FOUNDATION OR OTHER SOURCES			
Source of Funds and Description of Terms	Prior Year Revenue	Source of Funds and Description of Terms	Current Year Projected Revenue
<i>Example: Grant</i>	\$5,000	<i>Example: Grant</i>	\$5,000
Check Box if Not Applicable	<input checked="" type="checkbox"/>		
Total:	0	Total:	0

4.2 ANTICIPATED IN-KIND CONTRIBUTIONS	
Type of Contribution	Total Value
<i>Example: Printing</i>	\$500
Total:	0

Note: An in-kind contribution is a non-cash donation, contribution, or gift which can be given a cash value.

4.3 Description of CCF Fund Request: Please list the items for which you are requesting CCF funding.

GENERAL OPERATING/RENTAL FEES		
Expenses	Current Year Budget	CCF Request
<i>Example: Facility Rental</i>	\$400	\$400
New 8 foot fence for Kilday field.	\$14,500	\$14,500
Total:	\$14,500	\$14,500

CITY SERVICES		
Expenses	Current Year Budget	CCF Request
<i>Example: Public Safety</i>	\$500	\$500
Possible assistance request to remove old fencing	0	0
Total:	0	0

SALARY/ADMINISTRATION			
Expenses	Description of Position and How it Relates to the Project/Event	Current Year Budget	CCF Request
<i>Example: Salary for Artist</i>		\$2,000	\$1,000
Volunteer		0	0
	Total:	0	0

Do any of employees or parties listed above have a family interest, employment interest or ownership interest in the applicant's use of the CCF funds being requested? Yes No

If yes, please explain: No

PROJECT/EVENT MATERIALS/OVERHEAD COSTS		
Expenses	Current Year Budget	CCF Request
<i>Example: Printing/Advertising</i>	\$500	\$500
	Total:	0

CAPITAL PURCHASES		
<i>For the purpose of this grant the City of Chowchilla defines a capital purchase as a single item which exceeds \$1,000 and has a useful life of more than one year.</i>		
Expenses	Current Year Budget	CCF Request
<i>Example: Statue</i>	\$5,000	\$5,000
	Total:	0

MISCELLANEOUS		
Expenses	Current Year Budget	CCF Request
	Total Expenses:	0

- 4.5 Partial Funding:** As succinctly as possible, please describe the following:
- a. What would happen to the project/event if it did ***not*** receive CCF funds?
 - b. How would partial funding affect the scope or scale of the project/event?
 - c. At what funding level would the project not be possible?

Little League would like to request the funds in advance of completing this project so that we can purchase the needed materials. If we do not receive CCF funds we will continue to seek private donations until we collect enough funds, or make up any shortage of funds if not fully funded so we can afford to complete the project.

SECTION FIVE: (INTERNAL USE ONLY) STAFF RECOMMENDATIONS

Community Relations Manager:

This application has been accepted and approved: No Yes Initial: _____ Date: _____
If not, why?

Finance Director:

This application has been accepted and approved: No Yes Initial: _____ Date: _____
If not, why?



Chowchilla Little League

1/21/15

To The City of Chowchilla:

The Chowchilla Little League Board voted on 1/20/15 to authorize Chowchilla Little League to apply for the City Council Contingency Fund.

Thank you for your time.
Respectively,



Sheri Ramos

Sheri Ramos
Secretary
Chowchilla Little League , 2015

PO Box 587
Chowchilla, CA 93610 USA
Email: chowchillalittleleague@yahoo.com
<http://www.eteamz.com/chowchillalittleleague>



REPORT TO THE CITY COUNCIL

Council Meeting of January 27, 2015

Agenda Section:	<u>NEW BUSINESS</u>
SUBJECT:	Establishment of New Business Banking Account for City of Chowchilla Due to Closure of Current Banking Institution (Citibank)
Prepared By:	<u>Sherri Dueker, Accounting Manager</u>
Authorized By:	<u>Rod Pruett, Finance Director</u>
Approved By:	<u>Carolyn Lehr, Interim City Administrator</u>

RECOMMENDATION:

Council to approve Tri-Counties Bank as the City's banking and financial institution.

HISTORY / BACKGROUND:

City of Chowchilla was notified, by letter, on November 21, 2014, that Citibank was closing the Chowchilla Branch effective March 6, 2015. Finance has made efforts to acquire information from local banking institutions that meet current services structure and was able to obtain an analysis from Tri-Counties Bank located at 305 Trinity Ave, Chowchilla, CA 93610. Bank of America was unable to provide analytical information due to the City of Chowchilla not meeting Bank of America qualifications. Currently, average monthly bank fees with Citibank are \$714.35 per month with additional charge of \$325.00 for courier service to support cash transactions that would be picked up from the City of Chowchilla, twice a week, and delivered to Citibank in Merced.

FINANCIAL IMPACT:

The analysis provided by Tri Counties Bank shows significant monthly savings in bank fees with an increase to our earnings credit rate which offers credit offset to total monthly charges. Tri Counties estimates average monthly bank fees at \$85-\$100.00 per month versus maintaining account with Citibank at approximately \$1039.00 per month.

ATTACHMENTS:

- Attachment A - Analysis of charges from Tri Counties Bank.
- Attachment B - Overview of Banking Options from Citibank regarding courier service
- Attachment C – Closure letter from Citibank

tri counties bank

PROFORMA FOR CALCULATING ACCOUNT ANALYSIS

Customer Name: CITY OF CHOWCHILLA

Date: _____

Activity Description	Unit Price	Volume	Total Cost	Bal. Equivalent
NUMBER OF DAYS IN MONTH: 31 <i>All yellow areas must be filled in to calculate.</i>				
Account Monthly Maintenance Fee	\$15.00	4	\$60.00	\$224,270.40
Checks Paid	\$0.13	168	\$21.84	\$81,634.43
Deposits	\$1.25	43	\$53.75	\$200,908.90
Checks Deposited	\$0.10	1263	\$126.30	\$472,089.20
Currency Deposited/Provided	\$1.25 (per \$1000)	1	\$1.25	\$4,672.30
ACH Credits	\$0.00		\$0.00	\$0.00
ACH Debits	\$0.00		\$0.00	\$0.00
Charge Back/Returned Checks	\$10.00	3	\$30.00	\$112,135.20
Stop Payments	\$27.00		\$0.00	\$0.00
BusinessVue Stop Payments	\$17.50	1	\$17.50	\$65,412.20
Incoming Wires	\$15.00		\$0.00	\$0.00
Outgoing Domestic Wires In-Branch	\$30.00		\$0.00	\$0.00
Outgoing International Wires In-Branch	\$35.00		\$0.00	\$0.00
BusinessVue Wire Initiation Monthly Fee	\$10.00	1	\$10.00	\$37,378.40
BusinessVue Wire Additional Accounts	\$5.00		\$0.00	\$0.00
Outgoing Domestic Wires w/BusinessVue	\$12.50	2	\$25.00	\$93,446.00
Outgoing International Wires w/BusinessVue	\$20.00		\$0.00	\$0.00
ACH Credits Origination Monthly Fee	\$25.00		\$0.00	\$0.00
ACH Debits Origination Monthly Fee	\$25.00		\$0.00	\$0.00
ACH Origination Additional Accounts	\$5.00		\$0.00	\$0.00
Express Deposit Capture Monthly Fee	\$25.00		\$0.00	\$0.00
Express Deposit Capture per Scanner	\$25.00		\$0.00	\$0.00
Express Deposit Capture Additional Accounts	\$5.00		\$0.00	\$0.00
Lockbox Monthly Maintenance Fee	\$100.00		\$0.00	\$0.00
Lockbox per Transaction	\$0.30		\$0.00	\$0.00
Lockbox Hand Keyed Items	\$0.04		\$0.00	\$0.00
Addenda Reporting	\$25.00		\$0.00	\$0.00
Positive Pay Full Package with Reconciliation	\$200.00		\$0.00	\$0.00
Positive Pay with Payee Match	\$150.00		\$0.00	\$0.00
Positive Pay with No Reconciliation	\$125.00	1	\$125.00	\$467,230.01
Positive Pay Additional Accounts	\$5.00		\$0.00	\$0.00
Cash Vault per Deposit	\$3.00		\$0.00	\$0.00
Cash Vault Cash Deposited	\$1.25 (per \$1000)		\$0.00	\$0.00
Cash Vault per Change Order	\$3.00		\$0.00	\$0.00
Cash Vault Change Order Handling	\$1.25 (per \$1000)		\$0.00	\$0.00
Cash Vault Provisional Credit	\$100.00		\$0.00	\$0.00
BILL PAY	\$5.95	1	\$5.95	\$22,240.15
Other			\$0.00	\$0.00
TOTAL OF ACTIVITY CHARGES:			\$476.59	\$1,781,417.19

BALANCE INFORMATION

AVERAGE LEDGER BALANCE:	\$1,460,561.00
AVERAGE FLOAT:	\$0.00
AVERAGE AVAILABLE BALANCE:	\$1,460,561.00

EARNINGS CREDIT SUMMARY

AVERAGE POSITIVE AVAILABLE BALANCE:	\$1,460,561.00
NUMBER OF DAYS POSITIVE POSITION:	31
RESERVES AT:	10.000% \$146,056.10
INVESTABLE BALANCE:	\$1,314,504.90
EARNINGS CREDIT FOR INVESTABLE BALANCE AT:	0.3500% \$390.75
EARNINGS CREDIT:	\$390.75
TOTAL ACTIVITY CHARGES:	-\$476.59
LESS INTEREST PAID:	\$0.00
NET ACCOUNT ANALYSIS:	-\$85.84

Please note: The volumes, balances and pricing in this proforma are estimates based on the bank statements reviewed by Tri Counties Bank and are subject to change.

Sherri Dueker

From: Fowler, Matthew <matthew.fowler@citi.com>
Sent: Tuesday, December 09, 2014 4:52 PM
To: Sherri Dueker
Subject: Overview of Banking Options

Hello Sherri,

Wanted to follow up with you as I had committed yesterday on go-forward options prior to the Chowchilla branch closure scheduled in March 2015. After doing some digging, I'm unfortunately not able to absorb any of the costs related to hiring Garda for the cash pickup that we were looking into (twice a week with estimated monthly cash levels of \$70K). From where everything stands today, our three available options as next-steps are as follows:

- A. Setup of a new account with a nearby bank/credit union to support cash transactions that are coming in each week. This is (in my opinion) likely the least disruptive option from an operational standpoint and probably the most cost effective.
- B. Hire Garda to provide services we had discussed with two pickups each week. Quoted cost per month is roughly ~~\$325~~.
- C. Move toward transitioning full relationship to a bank with local presence. While this is obviously not the option I'd like to see, it is wrong for me to not acknowledge that it very well may be in your best interest over the long term when factoring in cost, time, and efficiency.

Ponnie is waiting to hear back to ensure that the remote capture device you have onsite is current, and we'll be following up in the next few days once that is confirmed. If you and your team decide that we'd like to proceed with either option A or B, I'll also look to coordinate a date/time in the next month to schedule a visit with myself and the appropriate treasury partner to walk through using the remote capture device. If option C is ultimately determined to be in the organization's best interest, then I will completely understand and Citi will remain as supportive as possible during the transition.

Please do not hesitate to reach out to me if you have any questions. As we discussed, while this is obviously not an ideal situation, it's important to me that we're open/honest in understanding the pros/cons of all options that are available to try and make the upcoming transition as painless as possible. I will be out of the office tomorrow and Thursday, but will have intermittent access to my cell phone, 559-747-4304, before being back on Friday.

Best,
Matt

Matthew Fowler
Vice President
Relationship Manager
Agricultural & Commercial Banking

6715 N. Palm Ave, Ste 208, Fresno, CA, 93704
T 559-447-7473 | F 559-447-7474
matthew.fowler@citi.com



November 21, 2014

Your Citibank branch is closing, but you'll continue to enjoy easy access to your account(s).

There's nothing you need to do with your account(s).



|||||
CITY OF CHOWCHILLA
DONATION ACCOUNT
130 S. SECOND ST
CHOWCHILLA CA 93610-2935

651
27087

Dear City Of Chowchilla,

We are writing to let you know that the Citibank branch located at **100 Robertson Boulevard, Chowchilla, CA, 93610**, will be closing on **March 6, 2015 at 3:00PM**. We'd like to thank you for the opportunity to have served you here.

Your account(s) will be moved to our **Merced-Downtown** branch, located at **1840 M Street, Merced, CA, 95340** on **March 9, 2015**. There is nothing you need to do with your account(s). We will make the transition as smooth as possible to ensure that your Citibank relationship will continue without interruption.

You'll continue to have easy access to your account(s) via CitiBusiness® Online and at over 34,000 fee-free ATMs¹ across the country. Additionally, you can deposit checks from your place of business using our Remote Check Deposit² service. If you would like further information on these services or have any questions, please feel free to contact your Relationship Manager or Service Specialist.

If you would like to comment on this proposed branch closing, you may file comments with the Office of the Comptroller of the Currency, Licensing Division, 400 7th Street, SW, Mail Stop 10E-2, Washington, DC 20219. However, the Agency does not have the authority to approve or prevent the closure.

We apologize for any inconvenience this change may cause you. Thank you again for your continued business.

Sincerely,

Dacia M. Pedreiro

Dacia M. Pedreiro
Branch Manager
(559) 665-4850

Terms, conditions and fees for accounts, products, programs and services are subject to change.

¹ Get cash, get information and transfer balances between eligible linked Citibank accounts with no ATM usage fee when you use your Citibank ATM or Debit Card at ATMs at Citibank branches and Citibank-branded ATMs at other locations. Not all ATMs owned or operated by Citibank. Not all functions available at all ATMs.

² CitiBusiness Remote Check Deposit requires enrollment in CitiBusiness Online. Monthly fees apply. Remote Check Deposit