



## AGENDA REGULAR MEETING

### CHOWCHILLA CITY COUNCIL

Council Chambers, Chowchilla City Hall  
130 S. Second Street, Chowchilla, CA 93610

**April 12, 2016**

Agendas for all City Council meetings are posted at least 72 hours prior to the meeting at the Civic Center, 130 S. Second St., Written communications from the public for the agenda must be received by Administrative Services no less than 7 days prior to the meeting date.

Any writing or documents provided to a majority of the City Council regarding any item on this agenda will be made available for public inspection at the City Clerk's Counter. In addition, most documents will be posted on the city website at [www.CityofChowchilla.org](http://www.CityofChowchilla.org).

The City of Chowchilla complies with the Americans with Disabilities Act (ADA of 1990). The Council Chambers is accessible to the physically disabled. If you need special assistance, please call (559) 665-8615, ext. 112 at least 4 days prior to the meeting.

#### CALL TO ORDER

#### ROLL CALL:

Mayor: Waseem Ahmed

Mayor Pro Tem: Mary Gaumnitz

Council: John Chavez, Dennis Haworth, Richard Walker

City staff and contract employees present at the meeting will be noted in the minutes

#### PUBLIC ADDRESS – CLOSED SESSION

This time is reserved for members of the audience to address the City Council on items listed on the closed session agenda only. It is recommended that speakers limit their comments to no more than 3 minutes each. Speakers are asked to please use the microphone and provide their name for the record. Any handouts should be provided to the City Clerk who will distribute them to the Council Board and appropriate staff.

#### CLOSED SESSION – 6:00 PM

This time has been set aside for the City Council to meet in a closed session to discuss matters pursuant to Government Code Section 54957 (b)(1) 54957.6, and 54956.9(d) (2). Based on the advice of the City Attorney, discussion in open session concerning these matters would prejudice the position of the City in this litigation. The City Attorney will give an additional oral report regarding the Closed Session at the beginning of the next regular City Council Meeting.

- 1. Conference with Labor Negotiators, Gov. Code Section 54957.6**  
Negotiating Parties: CEA, CCOEA, CPOA, MMCA, Management
- 2. Public Employee Performance Evaluation California Government Code Section 54957:**  
Title: City Administrator
- 3. Conference with Legal Counsel – Existing Litigation, Government Code Section 54956.9(d)(1)**  
Number of Cases: 1  
City of Chowchilla v. County of Madera  
Madera County Superior Court Case Number MCV067610

**4. Conference with Real Property Negotiators, Gov. Code Section 54956.8**

Property: Rancho Calera Specific Plan Area

Agency Negotiator: City Administrator

Negotiating Party: Pembroke Development

Under Negotiation: Price &amp; Terms of Payment

In the event that not all the items on the closed session agenda have been deliberated in the time provided, the City Council may continue the closed session until the end of the regularly scheduled Council Meeting.

**OPEN SESSION – 7:00 PM****PLEDGE OF ALLEGIANCE:**

INVOCATION: Mr. Hansen

**CLOSED SESSION REPORT:****CEREMONIAL / PRESENTATIONS – Section 1****WORKSHOPS****PUBLIC ADDRESS**

This time is reserved for members of the audience to address the City Council on items of interest that are **not** on the Agenda and that are within the subject matter jurisdiction of the Council.

It is recommended that speakers limit their comments to **no more than 3 minutes** each and it is requested that no comments be made during this period on items on the Agenda. Members of the public wishing to address the Council on items on the Agenda should notify the Mayor when that Agenda item is called.

The Council is prohibited by law from taking any action on matters discussed that are not on the Agenda. No adverse conclusions should be drawn if the Council does not respond to public comment at this time.

Speakers are asked to please **use the microphone and provide their name for the record**. Prior to addressing the Council, any handouts are to be provided to City Clerk who will distribute them to the Council and the appropriate staff.

**COUNCIL AND STAFF REPORTS – Section 2****2.1 COUNCIL REPORTS**

Legislative Items

Oral / Written Reports

**2.2 STAFF REPORTS**

Written/Oral Reports

**CONSENT CALENDAR – Section 3**

All items listed under Consent Calendar are considered to be routine and will be enacted by one motion. For discussion of any Consent Item, it will be made a part of the Regular Agenda at the request of any member of the City Council or any person in the audience.

**3.1 Approval of the March 22, 2016 Regular City Council Meeting Minutes (McClendon)****3.2 Approval of the March 29, 2016 Special Town Hall Meeting Minutes (McClendon)**

- 3.3 Approval of April 5, 2016 Special City Council Minutes (McClendon)**
- 3.4 Approval of General Payments for the Month of March 2016 (Pruett)**
- 3.5 Authorization for the City Engineer to Advertise a Request for Proposals for Construction of the Fuller Neighborhood Sidewalk Project (Locke)**
- 3.6 Council Resolution # -16, Authorizing the City Engineer to Execute Master Agreements, Program Supplemental Agreements, Fund Exchange Agreements and/or Fund Transfer Agreements for Federal and/or State Funded Transportation Projects (Locke)**

<b>PUBLIC HEARINGS – Section 4</b>
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- 4.1 Council Resolution # -16, Amending the Chowchilla Master User Fee Schedule (Pruett)**

<b>DEFERRED BUSINESS – Section 5</b>
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<b>NEW BUSINESS – Section 6</b>
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- 6.1 Council Resolution # -16, Setting the Fee for Events Held in the Downtown Area (Haddix)**
- 6.2 Receive a Project from Johnson Controls, Inc. (JCI) Discussing the Water and Energy Efficiency Project Progress and Providing Explanation of the Benefits of Amending the Project Development Agreement and Merging the Financing for Phase 1 and Phase 2 Projects (Locke)**
- 6.3 Council Resolution # -16, Approval of a Side letter of Agreement Providing for Education and Certificate Incentives for Non-Represented Management Employees, and Represented Employees of Bargaining Groups CCOEA, and CMMCA, Represented by Operating Engineers Local 3; and CCEA; and Authorizing the City Administrator to Execute Such Side Letters of Agreement (Attorney)**
- 6.4 Council Resolution # -16, Approving a Budget and Finance Policy (Pruett)**
- 6.5 Council Resolution # -16, Approving an Investment Policy (Pruett)**
- 6.6 Council Resolution # -16, Authorizing the City Engineer to Execute Master Agreements, Program Supplemental Agreement, Fund Exchange Agreements and/or Fund Transfer Agreements for Federal and/or State Funder Transportation Projects (Locke)**

<b>ANNOUNCEMENTS – Section 7</b>
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- Apr 15 City Offices Closed
- Apr 16 Lioness Lions Club K-9 Dinner, Fairgrounds, 6pm
- Apr 19 Community Conversation Mtg, Veterans Memorial Park, 5:30pm
- Apr 20 Planning Commission Mtg, City Hall, 7pm
- Apr 26 City Council Mtg, City Hall, 7pm

**ADJOURNMENT**

I, Joann McClendon, CMC, City Clerk, do hereby declare under penalty of perjury that the foregoing agenda was posted at the Chowchilla City Hall, 130 S Second Street, Chowchilla, CA and made available for public review on this 8th day of April 2016 at or before 5:30 p.m.

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Joann McClendon, CMC  
City Clerk



**MINUTES  
REGULAR MEETING**

**CHOWCHILLA CITY COUNCIL**

Council Chambers, Chowchilla City Hall  
130 S. Second Street, Chowchilla, CA 93610

**March 22, 2016**

**CALL TO ORDER**

**ROLL CALL:**

Mayor: Waseem Ahmed (6:44 p.m.)

Mayor Pro Tem: Mary Gaumnitz

Council: John Chavez, Dennis Haworth, Richard Walker

**City staff and contract employees present:** City Administrator Brian Haddix, City Attorney David Ritchie, Police Chief Dave Riviere, Fire Chief Harry Turner, Engineer/Public Works Director Craig Locke, Finance Director Rod Pruet, Community Relations Manager Marty Piepenbrok, City Clerk Joann McClendon

**PUBLIC ADDRESS – CLOSED SESSION**

No one present.

**CLOSED SESSION – 6:05 PM**

- 1. Conference with Labor Negotiators, Gov. Code Section 54957.6**  
Negotiating Parties: CEA, CCOEA, CPOA, MMCA, Management
- 2. Conference with Real Property Negotiators, Gov. Code Section 54956.8**  
Property: Rancho Calera Specific Plan Area  
Agency Negotiator: City Administrator  
Negotiating Party: Pembroke Development  
Under Negotiation: Price & Terms of Payment

**OPEN SESSION – 7:00 PM**

**PLEDGE OF ALLEGIANCE:**

**INVOCATION:** Mr. Hansen

A moment of silence was held for the victims of today's terrorist attack in Belgium.

**CLOSED SESSION REPORT:** No reportable action.

**CEREMONIAL / PRESENTATIONS – Section 1**

**1.1 Recognition of Dan and Jacki Flanagan**

**1.2 Proclamation: Public Safety Telecommunicators Week, April 10-16**

**WORKSHOPS****PUBLIC ADDRESS**

Jackie Flanagan, recent Executive Director of the Chowchilla District Chamber of Commerce, introduced the new Executive Director of the Chowchilla District Chamber of Commerce Stacy Curutchet.

**COUNCIL AND STAFF REPORTS – Section 2****2.1 COUNCIL REPORTS**

Legislative Items  
Oral / Written Reports

Council Member Walker announced the first Community Task Force meeting, March 23 at 5:00pm in the Public Meeting and Training Room located in City Hall.

Mayor Pro Tem Gaumnitz went on a ride along with a police sergeant. She also attended the Lions Fundraising dinner.

Council Member Chavez also attended the Lions Fundraising dinner where the club donated \$5,000 to the Chowchilla-Madera Fairgrounds. He also attended a meeting with some concerned citizens regarding public safety.

Mayor Ahmed attended the Lions Club Fundraising dinner.

**2.2 STAFF REPORTS**

Written/Oral Reports

City Administrator Haddix attended Chowchilla's Easter event; Community Conversation at Deli Delicious; announced the new Building Inspector, Jerry Volkmar; had a phone conference with the Brake Parts COO; announced Quad Knopf assisting with downtown revitalization and specific plan for the industrial area; and plans of attending a California High Speed Rail meeting on March 23.

Community Relations Manager Piepenbrok announced the Town Hall Meeting is set for March 29 at 7:00pm in the Senior Center.

Police Chief Riviere reported on the 6 arrests related to the recent shooting incidents. There were five adults and one juvenile arrested with multi-agency effort.

**CONSENT CALENDAR – Section 3**

**3.1 Approval of the March 8, 2016 Regular City Council Meeting Minutes (McClendon)**

**3.2 Approval of the March 15, 2016 Special City Council Meeting Minutes (McClendon)**

**3.3 Consideration of Monthly Financial Reports for February 2016 (Pruett)**

*Motion by Council Member Haworth, seconded by Council Member Walker to Approve the Consent Calendar as presented. Motion passed unanimously by roll call vote.*

**PUBLIC HEARINGS – Section 4****4.1 City Council Ordinance #475-16, Amending the Chowchilla Municipal Code Title 8, Chapter 8.19 Establishing the Requirements for the Recycling of Construction and Demolition Waste; Waiving Second Reading of the Ordinance, Public Hearing Prior to Adoption of the Ordinance, and Adoption of the Ordinance (Locke/Attorney)**

The Attorney noted a clerical error in ordinance, needing to add “Now Therefore be it resolved that the Council of the City of Chowchilla does hereby ordain as follows:” before the actual proposed ordinance.

*Motion by Council Member Haworth, Seconded by Council Member Walker to Waive the Second Reading of Ordinance #475-16. Motion passed unanimously by roll call vote.*

The Mayor opened the Public Hearing at 7:35 p.m. No one spoke for or against the item. The Mayor closed the Public Hearing at 7:38 p.m.

*Motion by Council Member Haworth, Seconded by Mayor Pro Tem Gaumnitz to Approve Council Ordinance #475-16, Amending the Chowchilla Municipal Code Title 8, Chapter 8.19 Establishing the Requirements of the Recycling of Construction and Demolition Waste. Motion passed unanimously by roll call vote.*

**4.2 City Council Ordinance #476-16, Amending the Prior Adoption of Chowchilla Municipal Code Section 15.04.160, Incorporating California Code of Regulations Title 24 into the Municipal Code by Reference; Waiving Second Reading of the Ordinance; Public Hearing Prior to Adoption of the Ordinance, and Adoption of the Ordinance (Locke/Attorney)**

The Attorney noted a clerical error in ordinance, needing to add “Now Therefore be it resolved that the Council of the City of Chowchilla does hereby ordain as follows:” before the actual proposed ordinance.

*Motion by Council Member Haworth, Seconded by Council Member Walker to Waive the Second Reading of Ordinance #476-16. Motion passed unanimously by roll call vote.*

The Mayor opened the Public Hearing at 7:40 p.m. No one spoke for or against the item. The Mayor closed the Public Hearing at 7:43 p.m.

*Motion by Council Member Walker, Seconded by Council Member Haworth, to Approve Council Ordinance #476-16, Amending the Prior Adoption of Chowchilla Municipal Code Section 15.04.160, Incorporating California Code of Regulations Title 24 into the Municipal Code by Reference. Motion passed unanimously by roll call vote.*

**4.3 City Council Ordinance # 477-16, Amending the Chowchilla Municipal Code Title 8, Establishing a Proposed Anti-Scavenging Ordinance; Waiving Second Reading of the Ordinance; Public Hearing Prior to Adoption of the Ordinance, and Adoption of the Ordinance (Locke/Attorney)**

*Motion by Council Member Walker, Seconded by Mayor Pro Tem Gaumnitz to Waive the Second Reading of Ordinance #477-16. Motion passed unanimously by roll call vote.*

The Mayor opened the Public Hearing at 7:46 p.m. No one spoke for or against the item. The Mayor closed the Public Hearing at 7:47 p.m.

*Motion by Council Member Haworth, Seconded by Mayor Pro Tem Gaumnitz, to Approve Council Ordinance #477-16, Amending the Chowchilla Municipal Code Title 8, Establishing a Proposed Anti-Scavenging Ordinance. Motion passed unanimously by roll call vote.*

**DEFERRED BUSINESS – Section 5****NEW BUSINESS – Section 6****6.1 Consideration of Madera County Economic Development Commission's 2016-2017 Budget Request (Haddix)**

Spoke:  
Bobby Kahn  
Justin White  
Ellen Rylander

*Motion by Council Member Chavez, seconded by Mayor Pro Tem Gaumnitz to Approve Madera County Economic Development Commission's 2016-2017 Budget Request, as presented. Motion passed unanimously by roll call vote.*

**At this time, Items 6.10 and 6.5 were heard out of order. After these items were heard, the Mayor called for a ten-minute break that began at 9:12 p.m.**

**6.2 Consideration of Appointments to the City's Parks & Recreation Commission (McClendon)**

Spoke:  
Marlene Holst

*Motion by Council Member Haworth, Seconded by Council Member Walker to Appoint Marlene Holst to the City's Parks & Recreation Commission. Motion passed unanimously by roll call vote.*

**6.3 Council Resolution # 30-16, Authorizing the City Staff to Contract with Blue Shield and Administration Solutions Inc. for Medical and COBRA Insurances Through Arthur J. Gallagher & Company Insurance Broker (Pruett)**

*Motion by Council Member Walker, Seconded Mayor Pro tem Gaumnitz to Approve Council Resolution #30-16, Authorizing the City Staff to Contract with Blue Shield and Administration Solution Inc. for Medical and COBRA Insurances Through Arthur J. Gallagher & Company Insurance Broker. Motion passed unanimously by roll call vote.*

**6.4 Acceptance of Notice of Completion for Water Meter Installation and Appurtenances (Locke)**

*Motion by Council Member Walker, Seconded by Council Member Haworth to Accept the Notice of Completion for Water Meter Installation and Appurtenances. Motion passed unanimously by roll call vote.*

**6.5 Council Resolution # 31-16, Authorizing a Budget Amendment and Authorizing the City Administrator to Execute Necessary Documents for the Purchase of a Replacement Fire Engine (Turner)**

Spoke:

Fred Gaumnitz

*Motion by Council Member Haworth, Seconded by Mayor Pro Tem Gaumnitz to Approve Council Resolution #31-16, Authorizing a Budget Amendment and Authorizing the City Administrator to Execute Necessary Documents for the Purchase of a Replacement Fire Engine. Motion passed unanimously by roll call vote.*

**6.6 Council Resolution # 32-16, Approving a Budget Increase to the Transit Fund for the Purchase of Four School Buses (Pruett)**

*Motion by Council Member Walker, Seconded by Council Member Haworth to Approve Council Resolution #32-16, Approving a Budget Increase to the transit Fund for the Purchase of Four School Buses. Motion passed unanimously by roll call vote.*

**6.7 Authorization to Prepare and Release a Request for Proposals for Auditing Services (Pruett)**

*Direction to go out for a Request for Proposals was given.*

**6.8 Consideration of Supporting the Chowchilla Water District's Request for a Sub Basin Boundary Modification (Locke)**

*Motion by Council Member Haworth, Seconded by Mayor Pro Tem Gaumnitz, to Support the Chowchilla Water Districts' Request for a Sub Basin Boundary Modification. Motion passed unanimously by roll call vote.*

**6.9 Council Resolution # 33-16, Authorizing the City Administrator to Execute an Agreement with Cornerstone Church for Providing Public Landscape and Maintenance Services Within the Landscape and Lighting Maintenance District 90-1 (Locke)**

*Motion by Council Member Walker, Seconded by Council Member Haworth to Approve Council Resolution #33-16, Authorizing the City Administrator to Execute an Agreement with Cornerstone Church for Providing Public Landscape and Maintenance Services Within the Landscape and Lighting Maintenance District 90-1. Motion passed unanimously by roll call vote.*

**6.10 Council Resolution # 34-16, Approving a Proposal from Quad Knopf to Prepare the 2016 – 2020 Chowchilla Housing Element Update (Haddix)**

*Motion by Council Member Haworth, Seconded by Mayor Pro Tem Gaumnitz to Approve Council Resolution #34-16, Approving a Proposal from Quad Knopf to Prepare the 2016-2020 Chowchilla Housing Element Update. Motion passed unanimously by roll call vote.*

**6.11 Council Resolution # 35-16, Authorizing the City Administrator to Apply for the Proposition 1 Storm Water Grant Program Planning Grant (Locke)**

*Motion by Council Member Haworth, Seconded by Council Member Walker to Approve Council Resolution #35-16, Authorizing the City Administrator to Apply for the Proposition 1 Storm Water Grant Program Planning Grant. Motion passed unanimously by roll call vote.*

**ANNOUNCEMENTS – Section 7**

Mar 25	Good Friday
Mar 27	Easter Sunday
Mar 29	City Council Town Hall, Chowchilla Senior Center, 7 PM

Apr 1           City Hall Closed  
Apr 9           Chowchilla Fair Horse Show, Fairgrounds, All Day  
Apr 12          City Council Meeting, City Hall, 7 PM

<b>ADJOURNMENT</b>
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**Adjournment in Memory of Bryan Cheatham**

Motion by Council Member Haworth, Seconded by Council Member Walker to Adjourn the March 22, 2016 City Council Meeting at 10:00 p.m. Motion passed unanimously by voice vote.

ATTEST:

APPROVED:

\_\_\_\_\_  
Joann McClendon, CMC  
City Clerk

\_\_\_\_\_  
Mayor Waseem Ahmed



**MINUTES**  
**SPECIAL MEETING – TOWN HALL MEETING**  
**CHOWCHILLA CITY COUNCIL**

Chowchilla Senior Center  
820 W. Robertson Blvd., Chowchilla, CA 93610

**MARCH 29, 2016**

**OPEN SESSION – 7:05 PM**

**CALL TO ORDER**

**PLEDGE OF ALLEGIANCE:** Mayor Waseem Ahmed

**ROLL CALL**

Mayor: Waseem Ahmed

Mayor Pro Tem: Mary Gaumnitz (absent)

Council/Board Member: John Chavez, Dennis Haworth, Richard Walker

City staff and contract employees present: City Administrator Brian Haddix, Police Chief Dave Riviere, Fire Chief Harry Turner, Finance Director Rod Pruett, Engineer/Public Works Director Craig Locke, Community Relations Manager Marty Piepenbrok, City Clerk Joann McClendon

**SPECIAL PRESENTATIONS – Section 1**

**1.1 City Administrator Presentation – Brian Haddix**

**1.2 Treasurer & Director of Finance Budget Presentation – Rod Pruett**

**PUBLIC ADDRESS**

None.

**ADJOURNMENT**

Adjournment in Memory of Gary Brown

Motion by Council Member Walker, seconded by Council Member Haworth to adjourn the March 29, 2016 Town Hall Meeting at 9:25 p.m. Motion passed by voice vote with Mayor Pro Tem Gaumnitz absent.

ATTEST:

APPROVED:

\_\_\_\_\_  
Joann McClendon, CMC  
City Clerk

\_\_\_\_\_  
Mayor Waseem Ahmed



**MINUTES  
SPECIAL MEETING  
CHOWCHILLA CITY COUNCIL**

Council Chambers, Chowchilla City Hall  
130 S. Second Street, Chowchilla, CA 93610

**April 5, 2016**

**CALL TO ORDER**

**ROLL CALL:**

Mayor: Waseem Ahmed

Mayor Pro Tem: Mary Gaumnitz

Council: John Chavez, Dennis Haworth, Richard Walker

**City staff and contract employees present:** City Administrator Brian Haddix, Special Counsel Betsy Martyn (via phone), Finance Director Rod Pruett, Community Relations Manager Marty Piepenbrok.

**OPEN SESSION – 6:02 PM**

**PLEDGE OF ALLEGIANCE:** Mayor Ahmed

**INVOCATION:** Council Member Walker

**PUBLIC ADDRESS**

No one spoke.

**CLOSED SESSION – Section 1**

**1.1 Conference with Legal Counsel – Existing Litigation, Government Code Section 54956.9(d)(1)**  
Number of Cases: 1  
City of Chowchilla v. County of Madera  
Madera County Superior Court Case Number MCV067610

**ADJOURNMENT**

Motion by Mayor Ahmed, seconded by Council Member Walker to adjourn the April 5, 2016 Special City Council Meeting at 7:44pm. Motion passed unanimously by voice vote.

ATTEST:

APPROVED:

\_\_\_\_\_  
Joann McClendon, CMC  
City Clerk

\_\_\_\_\_  
Mayor Waseem Ahmed



# CITY COUNCIL STAFF REPORT

Item 3.4

[CLICK HERE  
TO RETURN TO  
THE AGENDA](#)

April 12, 2016

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**AGENDA SECTION:** Consent

**SUBJECT:** Consideration of Monthly Invoice Payment Authorization Request

**PREPARED BY:** Rod Pruett, Finance Director

REVIEWED BY  
ADMINISTRATOR

REVIEWED BY  
ATTORNEY

REVIEWED BY  
FINANCE

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## **RECOMMENDATION**

Approve by minute order, the release of the payments for the invoices shown in the attached listing of invoices.

## **HISTORY / BACKGROUND**

Presented this evening is a list of invoices awaiting payment. Included in the list are a number of items related to employee pay, benefits and deductions which have been estimated for future payments. The report issued next month will reflect the actual amounts paid. Certain payments like insurance premiums and the payroll related items cannot be held due to deadlines associated with the payment in order to ensure timely receipt.

## **FINANCIAL ANALYSIS**

Each item shown on the invoice list includes a description of that item and the amount of the invoice.

## **ATTACHMENTS**

Invoice listing

Report Criteria:  
 Report type: Invoice detail

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice GL Account	Check Amount
03/16	03/10/2016	50114	12661	Kahlon, Pargat Singh	deposit refund for 436 Olive	205-0200-0000-043	4.37- V
Total 50114:							4.37-
03/16	03/10/2016	50124	12636	MII Investment Inc	deposit refund for 26 Humboldt	205-0200-0000-043	99.60- V
Total 50124:							99.60-
03/16	03/10/2016	50481	12716	Angel, Darrell	deposit refund for 1520 Hoover	205-0200-0000-043	29.67- V
Total 50481:							29.67-
03/16	03/10/2016	50780	12731	The Foundation Fund LLC	credit refund for 10320 Keystone	205-7605-0000-876	100.71- V
Total 50780:							100.71-
03/16	03/10/2016	50976	2136	Chowchilla Employees Assn.	Employee Contribution	702-0200-0000-040	50.00- V
Total 50976:							50.00-
03/16	03/01/2016	51779	196	AFLAC	Employee Contribution	702-0200-0000-040	186.55
Total 51779:							186.55
03/16	03/01/2016	51780	12181	American Fidelity	Insurance Premiums for January 2016	702-0100-0000-023	3,106.36
Total 51780:							3,106.36
03/16	03/01/2016	51781	12733	Brian Haddix	Mileage from Home to CAF Dinner	100-1710-0000-307	46.46
Total 51781:							46.46
03/16	03/01/2016	51782	2996	Casadi Denny	Assertive Supervision Training	100-2610-0000-305	288.00
Total 51782:							288.00

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice GL Account	Check Amount
03/16	03/01/2016	51783	12379	Daniel Denny	Perishable Skills Training	100-2610-0000-305	48.00
Total 51783:							48.00
03/16	03/31/2016	51784	11494	David Burnett	Perishable Skills Per Diem	100-2610-0000-305	.00 V
Total 51784:							.00
03/16	03/01/2016	51785	12292	Ephraim Bushong	Reimbursement for Grade 3 testing fee	215-5705-0000-305	350.00
Total 51785:							350.00
03/16	03/01/2016	51786	11805	Fresno PD Regional Training Center	Arstctl/Firearm/Drvtng for Denny	100-2610-0000-305	341.00
03/16	03/01/2016	51786	11805	Fresno PD Regional Training Center	Arstctl/Firearm/Drvtng - Hunter	100-2610-0000-305	341.00
03/16	03/01/2016	51786	11805	Fresno PD Regional Training Center	Arstctl/Firearms/Drvtng- Chambers	100-2610-0000-305	341.00
03/16	03/01/2016	51786	11805	Fresno PD Regional Training Center	Arstctl/Firearm/Drvtng-Inzunza	100-2610-0000-305	341.00
03/16	03/01/2016	51786	11805	Fresno PD Regional Training Center	Arstctl/Firearm/Drvtng - Barragan	100-2610-0000-305	341.00
03/16	03/01/2016	51786	11805	Fresno PD Regional Training Center	Arstctl/Firearm/Drvtng - Bursn	100-2610-0000-305	341.00
03/16	03/01/2016	51786	11805	Fresno PD Regional Training Center	Arstctl/Firearm/Drvtng-Marquez	100-2610-0000-305	341.00
03/16	03/01/2016	51786	11805	Fresno PD Regional Training Center	Arstctl/Firearms/drvtng - Palmer	100-2610-0000-305	341.00
03/16	03/01/2016	51786	11805	Fresno PD Regional Training Center	ARSTCTL/Firearm/Drvtng-Burnett	100-2610-0000-305	341.00
Total 51786:							3,069.00
03/16	03/01/2016	51787	12840	Gilberto Marquez	Perishable Skills Per Diem	100-2610-0000-305	48.00
Total 51787:							48.00
03/16	03/01/2016	51788	11475	Goldfarb & Lipman LLP	Greenhills Holding Litigation	956-9950-0000-335	3,821.26
03/16	03/01/2016	51788	11475	Goldfarb & Lipman LLP	Greenhills Holding Litigation	956-9950-0000-335	369.50
Total 51788:							4,190.76
03/16	03/01/2016	51789	7736	Jeffery Palmer	Perishable Skills Per Diem	100-2610-0000-305	48.00
Total 51789:							48.00
03/16	03/01/2016	51790	11944	Madera County Records Office	Lien Release for #2013031354	100-1600-0000-849	13.00

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice GL Account	Check Amount
Total 51790:							13.00
03/16	03/01/2016	51791	6426	Marin Consulting Associates	Assertive Supervision - C. Denny	100-2610-0000-305	300.00
Total 51791:							300.00
03/16	03/01/2016	51792	11541	Meyers Nave	Legal Services Chowchilla VS Madera County	100-1615-0000-335	70,963.70
03/16	03/01/2016	51792	11541	Meyers Nave	Legal Services Chowchilla VS Madera County	100-1615-0000-335	2,025.15
Total 51792:							72,988.85
03/16	03/01/2016	51793	12482	Michael Chambers	Perishable Skills Per Diem	100-2610-0000-305	48.00
Total 51793:							48.00
03/16	03/01/2016	51794	12807	MidAmerica Administrative &	Quarterly Fees 10/1-12/31/15	702-0100-0000-023	728.00
Total 51794:							728.00
03/16	03/01/2016	51795	12839	Nicholas T Barragan	Perishable Skills Per Diem	100-2610-0000-305	48.00
Total 51795:							48.00
03/16	03/01/2016	51796	8031	Principal Financial Group	Dental Insurance for March 2016	702-0100-0000-023	6,500.19
Total 51796:							6,500.19
03/16	03/01/2016	51797	5121	Richard Hunter	Perishable Skills Per Diem	100-2610-0000-305	48.00
Total 51797:							48.00
03/16	03/01/2016	51798	9186	Secretary of State	Notary Public Exam Fees for Mae Irene Fisher 6727	100-1720-0000-305	40.00
Total 51798:							40.00
03/16	03/31/2016	51799	6386	Stacy Burns	Perishable Skills Per Diem	100-2610-0000-305	.00 V

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice GL Account	Check Amount
Total 51799:							.00
03/16	03/01/2016	51800	10571	US BANK (I.M.P.A.C. CAL-CARD)	Laserfiche Conference Expenses	602-1715-0000-305	1,386.16
03/16	03/01/2016	51800	10571	US BANK (I.M.P.A.C. CAL-CARD)	Universal Lift Supports for Fire Truck	100-2705-0000-320	77.89
Total 51800:							1,464.05
03/16	03/01/2016	51801	12381	Wilmer Inzunza	Perishable Skills Per Diem	100-2610-0000-305	48.00
Total 51801:							48.00
03/16	03/01/2016	51802	421	AmeriPride	Supplies for Public Works	305-3620-0000-315	119.62
03/16	03/01/2016	51802	421	AmeriPride	mats for Civic Center	100-1705-0000-315	53.37
03/16	03/01/2016	51802	421	AmeriPride	Supplies for Public Works	305-3620-0000-315	83.00
03/16	03/01/2016	51802	421	AmeriPride	Supplies for Public Works	305-3620-0000-315	123.62
03/16	03/01/2016	51802	421	AmeriPride	Supplies for the WWTP	215-5705-0000-315	15.89
03/16	03/01/2016	51802	421	AmeriPride	Supplies for the Senior Center	100-6615-0000-315	34.04
03/16	03/01/2016	51802	421	AmeriPride	Supplies for Public Works	305-3620-0000-315	87.12
Total 51802:							516.66
03/16	03/01/2016	51803	646	AT & T	Telephone Service 12/24/15-1/23/16	602-1715-0000-310	1,156.10
Total 51803:							1,156.10
03/16	03/01/2016	51804	12493	Baker Supplies and Repairs	Supplies for the Parks Dept	100-6620-0000-302	224.69
03/16	03/01/2016	51804	12493	Baker Supplies and Repairs	Purchase new hedger for the Parks Dept	100-6620-0000-301	697.15
03/16	03/01/2016	51804	12493	Baker Supplies and Repairs	Blades for Unit #17 & 18	100-6620-0000-301	145.48
Total 51804:							1,067.32
03/16	03/01/2016	51805	1281	BSK Associates	Open PO for Weekly Water test for the Water Dept	205-7605-0000-350	232.00
03/16	03/01/2016	51805	1281	BSK Associates	Open PO for Weekly Water test for the WWTP	215-5705-0000-350	130.00
03/16	03/01/2016	51805	1281	BSK Associates	Open PO for Weekly Water test for the Water Dept	205-7605-0000-350	344.00
03/16	03/01/2016	51805	1281	BSK Associates	Open PO for Weekly Water test for the Water Dept	205-7605-0000-350	256.00
Total 51805:							962.00

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice GL Account	Check Amount
03/16	03/01/2016	51806	12772	Burns, Anna	deposit refund for 900 Trinity	205-0200-0000-043	53.57
Total 51806:							53.57
03/16	03/01/2016	51807	12478	California Fresno Oil Co	Street patching oil	305-3620-4000-318	160.71
Total 51807:							160.71
03/16	03/01/2016	51808	1776	Cascade Fire Equipment Co	Tax and Shipping	100-2705-0000-302	1,105.98
Total 51808:							1,105.98
03/16	03/01/2016	51809	1781	Caselle, Inc.	Contracted Support Services Oct 2015	602-1715-0000-302	580.00
03/16	03/01/2016	51809	1781	Caselle, Inc.	Contracted Support Services Jan 2016	602-1715-0000-302	330.00
Total 51809:							910.00
03/16	03/01/2016	51810	1856	CDW Government, Inc.	Shoretel 1Y Shorecare Support	602-1715-0000-302	3,303.00
03/16	03/01/2016	51810	1856	CDW Government, Inc.	document scanner for dispatch	602-1715-0000-302	364.76
03/16	03/01/2016	51810	1856	CDW Government, Inc.	replacement scanner for dispatch	602-1715-0000-302	35.25
03/16	03/01/2016	51810	1856	CDW Government, Inc.	Quantum data cart	602-1715-0000-302	148.66
Total 51810:							3,851.67
03/16	03/01/2016	51811	2131	Chowchilla Dolt Best	Mouse traps for the PW Office	205-7605-0000-315	3.87
03/16	03/01/2016	51811	2131	Chowchilla Dolt Best	Supplies for Unit #168	305-3620-0000-320	11.65
Total 51811:							15.52
03/16	03/01/2016	51812	3676	Ewing Irrigation Products Inc.	Irrigation repair parts for the RC Wisener Park	100-6620-0000-317	283.56
Total 51812:							283.56
03/16	03/01/2016	51813	3711	Farmers Hardware	Equip repairs/ Parks Dept	100-6620-0000-301	6.33
03/16	03/01/2016	51813	3711	Farmers Hardware	Small tools for the WWTP	215-5705-0000-320	248.39
Total 51813:							254.72
03/16	03/01/2016	51814	12212	Fastenal Company	Supplies for the Parks Dept	305-3620-0000-317	48.58

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice GL Account	Check Amount
03/16	03/01/2016	51814	12212	Fastenal Company	Supplies for the WWTP	215-5705-0000-317	2.78
Total 51814:							51.36
03/16	03/01/2016	51815	12838	Gomes, Edward Jr and Cassie	refund Greenhills assessment Gomes-014-191-029-000	540-4830-0000-404	4,417.06
Total 51815:							4,417.06
03/16	03/01/2016	51816	4616	Grover Landscape Services Inc.	Rodent control at Ed Ray Park	100-6620-0000-316	395.00
Total 51816:							395.00
03/16	03/01/2016	51817	5081	Hotsy Pacific Co	Supplies for the Hotsy pressure washer	305-3620-0000-301	891.00
03/16	03/01/2016	51817	5081	Hotsy Pacific Co	Switch for Unit #91	305-3620-0000-301	129.60
Total 51817:							1,020.60
03/16	03/01/2016	51818	5431	Jim's A/C	Repairs to system in IT room	602-1715-0000-315	230.52
Total 51818:							230.52
03/16	03/01/2016	51819	12265	Lehigh Hanson	Asphalt for water line repairs	205-7605-0000-317	410.24
Total 51819:							410.24
03/16	03/01/2016	51820	6191	Mace Pest Control	Monthly service Senior Center	100-6615-0000-315	80.00
03/16	03/01/2016	51820	6191	Mace Pest Control	Spray RCW restrooms for bugs	100-6620-0000-315	40.00
Total 51820:							120.00
03/16	03/01/2016	51821	12531	Madera County Fairmead Landfill	Disposal Services for Jan 2016	210-5605-0000-351	13,168.26
Total 51821:							13,168.26
03/16	03/01/2016	51822	12166	Merced Transportation	CATX & CATLinX service Jan 16	325-3705-0000-336	16,712.77
Total 51822:							16,712.77
03/16	03/01/2016	51823	6966	Mobile Communications Inc.	Monthly Repeater Rental	325-3705-0000-301	84.00

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice GL Account	Check Amount
Total 51823:							84.00
03/16	03/01/2016	51824	11658	National Meter & Automation Inc.	Residential Meter head	207-7705-0000-500	255.17
Total 51824:							255.17
03/16	03/01/2016	51825	7281	NBS Government Finance	disclosure services series 2005	956-9950-0000-336	125.00
Total 51825:							125.00
03/16	03/01/2016	51826	7671	Pacific Gas & Electric	Gas & Electric for February 2016	220-3650-0000-315	55,169.02
Total 51826:							55,169.02
03/16	03/01/2016	51827	7966	Platt Electrical Supply	desk lights for Civic Center	100-1705-0000-315	33.54
Total 51827:							33.54
03/16	03/01/2016	51828	7996	Praxair Dist. Inc.	Supplies for the Rodinator	100-6620-0000-301	96.37
Total 51828:							96.37
03/16	03/01/2016	51829	11612	ProClean Supply	Janitorial Supplies for City Facilities	100-1705-0000-315	572.85
Total 51829:							572.85
03/16	03/01/2016	51830	8241	Jeremy Rahn	Annual Fire Extinguishers Service- Sr Center	100-6615-0000-315	50.00
Total 51830:							50.00
03/16	03/01/2016	51831	8796	S & W Auto Parts Inc.	supplies for bus 20-22-29	325-3705-0000-320	134.85
Total 51831:							134.85
03/16	03/01/2016	51832	9206	Self Help Enterprises	Loan Portfolio Mgmt Services - RDA	956-9950-0000-336	1,744.00
Total 51832:							1,744.00

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice GL Account	Check Amount
03/16	03/01/2016	51833	10116	Tesei Petroleum Inc.	Fuel for City 2/11/2016-2/20/2016	325-3705-0000-320	1,424.41
Total 51833:							1,424.41
03/16	03/01/2016	51834	10176	The Presort Center	We want to hear from our Residents flyer inserts	100-4905-0000-327	193.86
Total 51834:							193.86
03/16	03/01/2016	51835	11306	Zalreich Chemical Company, Inc	Purchase one tote of polymer chemical for the WWTP	215-5705-0000-315	3,861.31
Total 51835:							3,861.31
03/16	03/01/2016	51836	11381	Zoom Imaging Solutions, Inc.	Monthly Copier Usage FD	602-1715-0000-301	35.62
Total 51836:							35.62
03/16	03/14/2016	51837	421	AmeriPride	Supplies for the Garage	601-3615-0000-315	50.39
03/16	03/14/2016	51837	421	AmeriPride	Supplies for the Garage	601-3615-0000-315	40.89
03/16	03/14/2016	51837	421	AmeriPride	Supplies for the Garage	601-3615-0000-315	50.39
03/16	03/14/2016	51837	421	AmeriPride	Supplies for the garage	601-3615-0000-315	40.89
03/16	03/14/2016	51837	421	AmeriPride	Supplies for the WWTP	215-5705-0000-315	15.89
Total 51837:							198.45
03/16	03/14/2016	51838	12493	Baker Supplies and Repairs	Safety Supplies for the Parks Dept	100-6620-0000-302	118.09
03/16	03/14/2016	51838	12493	Baker Supplies and Repairs	Supplies for the Streets Dept	305-3620-0000-301	9.50
03/16	03/14/2016	51838	12493	Baker Supplies and Repairs	Parts for Unit #19	100-6620-0000-301	313.44
03/16	03/14/2016	51838	12493	Baker Supplies and Repairs	Chainsaw oil for the Streets Dept	305-3620-0000-302	15.11
Total 51838:							456.14
03/16	03/14/2016	51839	801	Barnes, Cathie and Eddie	Deposit/Refund for 109 Cedar	205-0200-0000-043	111.58
Total 51839:							111.58
03/16	03/14/2016	51840	1281	BSK Associates	Open PO for Weekly Water test for the Water Dept	205-7605-0000-350	168.00
03/16	03/14/2016	51840	1281	BSK Associates	Open PO for Weekly Water test for the WWTP	215-5705-0000-350	65.00
03/16	03/14/2016	51840	1281	BSK Associates	Open PO for Weekly Water test for the WWTP	215-5705-0000-350	65.00

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice GL Account	Check Amount
Total 51840:							298.00
03/16	03/14/2016	51841	12478	California Fresno Oil Co	Street patching oil	305-3620-4000-318	128.31
Total 51841:							128.31
03/16	03/14/2016	51842	1781	Caselle, Inc.	Contracted Support Services Sep 2015	602-1715-0000-302	390.00
03/16	03/14/2016	51842	1781	Caselle, Inc.	assistance call 2/11/16- S. Dueker	602-1715-0000-302	80.00
Total 51842:							470.00
03/16	03/14/2016	51843	1856	CDW Government, Inc.	Quantum data cart	602-1715-0000-302	297.32
Total 51843:							297.32
03/16	03/14/2016	51844	1956	Central Valley Trucking	25 Tons of Cold Patch & 25 Tons of Base Rock	305-3620-4000-318	2,825.28
Total 51844:							2,825.28
03/16	03/14/2016	51845	12802	Century Development Group	credit from 168 Cottonwood	205-7605-0000-876	4.05
Total 51845:							4.05
03/16	03/14/2016	51846	2131	Chowchilla Dolt Best	Supplies for the Streets Dept	305-3620-0000-320	31.09
03/16	03/14/2016	51846	2131	Chowchilla Dolt Best	Supplies for the Parks dept	100-6620-0000-317	11.76
03/16	03/14/2016	51846	2131	Chowchilla Dolt Best	Supplies for the Streets dept	305-3620-0000-315	7.88
03/16	03/14/2016	51846	2131	Chowchilla Dolt Best	Supplies for RCW park	100-6620-0000-317	7.00
03/16	03/14/2016	51846	2131	Chowchilla Dolt Best	Supplies for RCW Park	100-6620-0000-317	5.93
03/16	03/14/2016	51846	2131	Chowchilla Dolt Best	Supplies for the Parks dept	100-6620-0000-317	14.56
Total 51846:							78.22
03/16	03/14/2016	51847	12845	Coleman, Linda	deposit refund for 12475 Palisades PI	205-0200-0000-043	47.08
Total 51847:							47.08
03/16	03/14/2016	51848	2556	Corner Clean Sweeping	Contracted street sweeping	305-3620-0000-336	4,576.00

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice GL Account	Check Amount
Total 51848:							4,576.00
03/16	03/14/2016	51849	2966	Dell, Inc.	Optiplex 3020 - Windows 10 Test Computer	602-1715-0000-302	640.93
03/16	03/14/2016	51849	2966	Dell, Inc.	Sales Tax	602-1715-0000-302	7,643.12
Total 51849:							8,284.05
03/16	03/14/2016	51850	3451	Econo-Ag	Supplies for the Garage	601-3615-0000-321	14.87
Total 51850:							14.87
03/16	03/14/2016	51851	3711	Farmers Hardware	Supplies for the WWTP	215-5705-0000-317	39.85
03/16	03/14/2016	51851	3711	Farmers Hardware	Return Part Unit #96	305-3620-0000-301	.11-
Total 51851:							39.74
03/16	03/14/2016	51852	12212	Fastenal Company	Safety Equipement/ Parks dept	100-6620-0000-302	44.06
03/16	03/14/2016	51852	12212	Fastenal Company	Rain gear for the Streets, Water & Parks Dept	305-3620-0000-302	269.95
03/16	03/14/2016	51852	12212	Fastenal Company	Rain Boots/ Streets employee	305-3620-0000-302	21.63
03/16	03/14/2016	51852	12212	Fastenal Company	Supplies for the Streets Dept	305-3620-0000-302	26.98
03/16	03/14/2016	51852	12212	Fastenal Company	Tools/ Parks Dept	100-6620-0000-320	22.82
03/16	03/14/2016	51852	12212	Fastenal Company	Safety vests	100-6620-0000-302	18.35
Total 51852:							403.79
03/16	03/14/2016	51853	3736	Ferguson Enterprises, Inc.	Supplies for the Streets dept	305-3620-0000-317	36.12
Total 51853:							36.12
03/16	03/14/2016	51854	12842	Fontanilla, Melchora	deposit refund for 14290 Spyglass	205-0200-0000-043	103.34
Total 51854:							103.34
03/16	03/14/2016	51855	4616	Grover Landscape Services Inc.	Gopher and squirrel abatement at Ed Ray Park	100-6620-0000-316	395.00
03/16	03/14/2016	51855	4616	Grover Landscape Services Inc.	Open PO for 2015/16 budget year/ Landscape Services	100-6620-0000-336	2,535.00
Total 51855:							2,930.00

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice GL Account	Check Amount
03/16	03/14/2016	51856	12225	Home Depot Credit Services	Supplies fo the Parks dept	100-6620-0000-301	488.58
Total 51856:							488.58
03/16	03/14/2016	51857	5061	Horizon	Weed eater parts for the parks dept	100-6620-0000-301	501.48
Total 51857:							501.48
03/16	03/14/2016	51858	11469	Intellipay, Inc.	Credit Card Transactions Fees	205-1720-0000-302	61.90
Total 51858:							61.90
03/16	03/14/2016	51859	12844	Kaur, Jasvir	deposit refund for 570 Parkridge	205-0200-0000-043	41.34
Total 51859:							41.34
03/16	03/14/2016	51860	5631	Kelly Moore Paint Company	Graffiti Abatement supplies	100-6620-0000-315	280.21
Total 51860:							280.21
03/16	03/14/2016	51861	12531	Madera County Fairmead Landfill	Disposal Services for February 2016	210-5605-0000-351	13,882.86
Total 51861:							13,882.86
03/16	03/14/2016	51862	6791	Merced Sun-Star	notice of vacancies	100-1610-0000-337	244.62
03/16	03/14/2016	51862	6791	Merced Sun-Star	employment ad- Building inspector	100-4605-0000-306	118.50
Total 51862:							363.12
03/16	03/14/2016	51863	12166	Merced Transportation	CATX service February 2016	325-3705-0000-336	16,934.68
Total 51863:							16,934.68
03/16	03/14/2016	51864	12282	Mid Valley Disposal Inc.	rent for February 2016	100-1712-0000-800	52,872.79
03/16	03/14/2016	51864	12282	Mid Valley Disposal Inc.	rent for December 2015	100-1712-0000-800	52,870.07
Total 51864:							105,742.86
03/16	03/14/2016	51865	12739	Mission Communications LLC	Alarm system renewal for Well #14	205-7605-0000-317	347.40

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice GL Account	Check Amount
Total 51865:							347.40
03/16	03/14/2016	51866	6966	Mobile Communications Inc.	Monthly Repeater Rental	325-3705-0000-301	84.00
Total 51866:							84.00
03/16	03/14/2016	51867	11445	MuniServices LLC	Sales Tax Reporting System QTR 3 2015	100-1720-0000-336	850.57
Total 51867:							850.57
03/16	03/14/2016	51868	12214	NR Cleaning Services	Open PO for 2015/16 budget year/ Janitorial Services	100-6620-0000-315	910.00
03/16	03/14/2016	51868	12214	NR Cleaning Services	Janitorial for Civic Center	100-1705-0000-315	1,550.00
Total 51868:							2,460.00
03/16	03/14/2016	51869	12429	O'Dell Engineering	Berenda Reservoir Project	565-6645-0000-500	3,465.00
03/16	03/14/2016	51869	12429	O'Dell Engineering	Robertson & 11th Street Project	305-3620-0000-660	1,472.25
03/16	03/14/2016	51869	12429	O'Dell Engineering	Robertson & 11th Street Project	305-3620-0000-660	5,640.50
Total 51869:							10,577.75
03/16	03/14/2016	51870	7516	Office Depot	supplies for Finance	100-1720-0000-300	23.75
03/16	03/14/2016	51870	7516	Office Depot	Supplies for Community Development	100-4805-0000-300	43.90
03/16	03/14/2016	51870	7516	Office Depot	Toner for Community Development	100-4805-0000-300	66.38
Total 51870:							134.03
03/16	03/14/2016	51871	7966	Platt Electrical Supply	Supplies for the Water Dept	205-7605-0000-317	12.52
Total 51871:							12.52
03/16	03/14/2016	51872	11482	Price Paige & Company	2014/2015 Audit	956-9950-0000-302	3,470.00
Total 51872:							3,470.00
03/16	03/14/2016	51873	8796	S & W Auto Parts Inc.	Supplies for the barricade trailer	305-3620-0000-301	59.30
03/16	03/14/2016	51873	8796	S & W Auto Parts Inc.	Supplies for the Streets dept	305-3620-0000-301	1.85
03/16	03/14/2016	51873	8796	S & W Auto Parts Inc.	Parts for the barricade trailer	305-3620-0000-301	5.44

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice GL Account	Check Amount
03/16	03/14/2016	51873	8796	S & W Auto Parts Inc.	Parts for Unit #346	205-7605-0000-320	65.22
03/16	03/14/2016	51873	8796	S & W Auto Parts Inc.	Stock for the Garage	601-3615-0000-321	11.87
03/16	03/14/2016	51873	8796	S & W Auto Parts Inc.	Stock for the garage	601-3615-0000-321	13.93
03/16	03/14/2016	51873	8796	S & W Auto Parts Inc.	Parts for Unit #24	100-6620-0000-320	13.25
03/16	03/14/2016	51873	8796	S & W Auto Parts Inc.	Parts for Unit #20	325-3705-0000-320	72.45
03/16	03/14/2016	51873	8796	S & W Auto Parts Inc.	Parts for Unit #17	100-6620-0000-301	14.03
03/16	03/14/2016	51873	8796	S & W Auto Parts Inc.	supplies for city garage	601-3615-0000-321	6.58
03/16	03/14/2016	51873	8796	S & W Auto Parts Inc.	Parts for Unit #19	100-6620-0000-301	6.48
03/16	03/14/2016	51873	8796	S & W Auto Parts Inc.	Parts for the trencher	305-3620-0000-301	134.45
03/16	03/14/2016	51873	8796	S & W Auto Parts Inc.	supplies for city garage	601-3615-0000-321	26.02
03/16	03/14/2016	51873	8796	S & W Auto Parts Inc.	Parts for Unit #19	100-6620-0000-301	72.20
Total 51873:							503.07
03/16	03/14/2016	51874	8906	San Joaquin Valley Air	Permits for Well #5	205-7605-0000-317	252.00
Total 51874:							252.00
03/16	03/14/2016	51875	9126	Schoettler Tire Inc.	Front end repairs, alignment & tires	601-3615-0000-320	1,148.70
Total 51875:							1,148.70
03/16	03/14/2016	51876	9376	Sparkletts	Supplies for the WWTP	215-5705-0000-315	19.18
Total 51876:							19.18
03/16	03/14/2016	51877	9951	T & T Pavement Markings &	Stencils & reflective cones for the Streets dept	305-3620-4000-317	767.73
Total 51877:							767.73
03/16	03/14/2016	51878	9981	Talley Oil Company Inc.	Street patching material for water line break	205-7605-0000-317	190.00
Total 51878:							190.00
03/16	03/14/2016	51879	10116	Tesei Petroleum Inc.	Pump oil for the WWTP	215-5705-0000-317	202.23
Total 51879:							202.23
03/16	03/14/2016	51880	10131	TF Tire & Service	Tire repair Unit #342	100-6620-0000-301	37.81

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice GL Account	Check Amount
Total 51880:							37.81
03/16	03/14/2016	51881	10151	The Advance Group	Laser A/P Checks;	100-1720-0000-300	595.27
Total 51881:							595.27
03/16	03/14/2016	51882	10226	Thorman, Eric	refund credit for 5090 Congressional	205-0200-0000-043	87.16
Total 51882:							87.16
03/16	03/14/2016	51883	11537	Toshiba Financial Services	Copier Lease from 3/15/16-4/14/16	602-1715-0000-408	599.75
Total 51883:							599.75
03/16	03/14/2016	51884	11640	TotalFunds By Hasler	postage for meter	100-0100-0000-020	500.00
Total 51884:							500.00
03/16	03/14/2016	51885	11391	Townsend Public Affairs, Inc.	Grant Consulting Services Feb 2016	215-5705-0000-336	3,500.00
Total 51885:							3,500.00
03/16	03/14/2016	51886	10356	TransUnion LLC	Basic Service Charge 1/26/16-2/25/16	420-4810-0000-336	76.00
Total 51886:							76.00
03/16	03/14/2016	51887	12843	Valenzuela, Ofelia	deposit refund for 904 Humboldt	205-0200-0000-043	88.27
Total 51887:							88.27
03/16	03/14/2016	51888	10756	Verizon Wireless	Cellular Phones for 12/10-1/9/16	100-2615-0000-310	1,000.68
03/16	03/14/2016	51888	10756	Verizon Wireless	Cellular Phones for 12/10/15-1/9/16	602-1715-0000-310	66.79
03/16	03/14/2016	51888	10756	Verizon Wireless	Cellular Phones for 12/10/16-1/9/16	330-3805-0000-310	270.05
03/16	03/14/2016	51888	10756	Verizon Wireless	Cellular Phones for 12/24/15-1/23/16	100-1610-0000-310	271.63
03/16	03/14/2016	51888	10756	Verizon Wireless	Cellular Phones for 1/10/16-2/9/16	602-1715-0000-310	66.72
03/16	03/14/2016	51888	10756	Verizon Wireless	Cellular Phones for 1/10-2/9/16	601-3615-0000-310	106.01
03/16	03/14/2016	51888	10756	Verizon Wireless	Cellular Phones for 1/10/16-2/9/16	330-3805-0000-310	353.64
03/16	03/14/2016	51888	10756	Verizon Wireless	Cellular Phones for 1/10-2/9/16	100-4805-0000-310	84.89

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice GL Account	Check Amount
03/16	03/14/2016	51888	10756	Verizon Wireless	Cellular Phones for 1/24/16-2/23/16	100-1710-0000-310	268.93
Total 51888:							2,489.34
03/16	03/14/2016	51889	11381	Zoom Imaging Solutions, Inc.	Monthly Copier Usage- PD 1/16/16-2/15/16	602-1715-0000-301	73.29
Total 51889:							73.29
03/16	03/14/2016	51890	12733	Brian Haddix	CAF Dinner Ticket	100-1710-0000-307	35.00
03/16	03/14/2016	51890	12733	Brian Haddix	Mileage from Home to Madera County	100-1710-0000-307	27.49
03/16	03/14/2016	51890	12733	Brian Haddix	Mileage from Home to Rotary Crab Feed	100-1710-0000-307	47.04
03/16	03/14/2016	51890	12733	Brian Haddix	Mileage from Home to Full Gospel Church	100-1710-0000-307	46.81
Total 51890:							156.34
03/16	03/14/2016	51891	2136	Chowchilla Employees Assn.	Employee Contribution	702-0200-0000-040	45.00
03/16	03/14/2016	51891	2136	Chowchilla Employees Assn.	Employee Contribution	702-0200-0000-040	50.00
Total 51891:							95.00
03/16	03/14/2016	51892	12408	Chowchilla Mid-Management	Employee Contributions	702-0200-0000-040	213.50
Total 51892:							213.50
03/16	03/14/2016	51893	2166	Chowchilla Office	Employee Contributions	702-0200-0000-040	130.00
Total 51893:							130.00
03/16	03/14/2016	51894	2171	Chowchilla Peace Officers	Employee Contribution	702-0200-0000-040	903.00
Total 51894:							903.00
03/16	03/14/2016	51895	11622	Cota Cole LLP	Legal Fees for Monthly Retainer	100-1615-0000-335	8,333.33
03/16	03/14/2016	51895	11622	Cota Cole LLP	Legal Fees for Special Council	100-1615-0000-335	190.00
03/16	03/14/2016	51895	11622	Cota Cole LLP	Legal Fees for Rancho Calera (Reimbursed)	701-0200-0000-042	1,387.00
03/16	03/14/2016	51895	11622	Cota Cole LLP	Legal Fees for Heffington Abatement Action	100-1615-0000-335	523.96
03/16	03/14/2016	51895	11622	Cota Cole LLP	Legal Fees for Collective Bargaining	100-1615-0000-335	1,216.00
03/16	03/14/2016	51895	11622	Cota Cole LLP	Legal Fees for Employee Complaints	100-1615-0000-335	1,976.00

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice GL Account	Check Amount
Total 51895:							13,626.29
03/16	03/14/2016	51896	3836	Fitness Peak	Employee Contribution	702-0200-0000-040	140.00
Total 51896:							140.00
03/16	03/14/2016	51897	11772	PARS	PARS Administration	207-7705-0000-206	424.48
Total 51897:							424.48
03/16	03/14/2016	51898	12044	U.S. Bank (PARS)	Employee Contributions	702-0200-0000-040	266.24
Total 51898:							266.24
03/16	03/14/2016	51899	10571	US BANK (I.M.P.A.C. CAL-CARD)	Postage sent to Dept of Transportation	100-1705-0000-300	572.95
03/16	03/14/2016	51899	10571	US BANK (I.M.P.A.C. CAL-CARD)	Supplies for the Streets Dept	305-3620-0000-301	13.79
03/16	03/14/2016	51899	10571	US BANK (I.M.P.A.C. CAL-CARD)	Postage for PD	100-2610-0000-300	15.77
03/16	03/14/2016	51899	10571	US BANK (I.M.P.A.C. CAL-CARD)	Tools for the Parks Dept	100-6620-0000-320	305.24
03/16	03/14/2016	51899	10571	US BANK (I.M.P.A.C. CAL-CARD)	Service & Training for IT	602-1715-0000-305	204.35
03/16	03/14/2016	51899	10571	US BANK (I.M.P.A.C. CAL-CARD)	CaiKote 44 Kit for IT	602-1715-0000-302	12.94
Total 51899:							1,125.04
03/16	03/22/2016	51900	2136	Chowchilla Employees Assn.	Employee Contribution	702-0200-0000-040	45.00
Total 51900:							45.00
03/16	03/22/2016	51901	12408	Chowchilla Mid-Management	Employee Contributions	702-0200-0000-040	213.50
Total 51901:							213.50
03/16	03/22/2016	51902	2166	Chowchilla Office	Employee Contributions	702-0200-0000-040	130.00
Total 51902:							130.00
03/16	03/22/2016	51903	2171	Chowchilla Peace Officers	Employee Contribution	702-0200-0000-040	903.00

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice GL Account	Check Amount
Total 51903:							903.00
03/16	03/22/2016	51904	3836	Fitness Peak	Employee Contribution	702-0200-0000-040	140.00
Total 51904:							140.00
03/16	03/22/2016	51905	11475	Goldfarb & Lipman LLP	Legal Fees for RDA General Services	956-9950-0000-335	118.00
03/16	03/22/2016	51905	11475	Goldfarb & Lipman LLP	Legal Fees for Greenhills Holding Litigation	956-9950-0000-335	205.00
Total 51905:							323.00
03/16	03/22/2016	51906	11944	Madera County Records Office	Release of Lien #2015022499	100-1600-0000-849	13.00
Total 51906:							13.00
03/16	03/22/2016	51907	12429	O'Dell Engineering	Berenda Reservoir Boat Ramp Project	565-6645-0000-500	2,764.59
Total 51907:							2,764.59
03/16	03/22/2016	51908	7516	Office Depot	Paper for Copy Machines	602-1715-0000-300	297.00
Total 51908:							297.00
03/16	03/22/2016	51909	11486	Robin Roman	2016 CALACT Spring Conference	325-3705-0000-305	501.96
Total 51909:							501.96
03/16	03/22/2016	51910	12044	U.S. Bank (PARS)	Employee Contributions	702-0200-0000-040	155.62
Total 51910:							155.62
03/16	03/22/2016	51911	11116	Wilbur-Ellis	Annual weed spray materials for Public Works	330-3805-0000-316	18,965.21
Total 51911:							18,965.21
03/16	03/28/2016	51912	12733	Brian Haddix	Lunch with City Attorney	100-1710-0000-307	18.96
03/16	03/28/2016	51912	12733	Brian Haddix	Lunch with Craig & Rod	100-1710-0000-307	37.22
03/16	03/28/2016	51912	12733	Brian Haddix	Mileage from Home to Easter Event	100-1710-0000-307	44.71

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice GL Account	Check Amount
03/16	03/28/2016	51912	12733	Brian Haddix	High Speed Rail Board Meeting	100-1710-0000-307	416.49
03/16	03/28/2016	51912	12733	Brian Haddix	High Speed Rail Meeting	100-1710-0000-307	323.75
Total 51912:							841.13
03/16	03/28/2016	51913	12292	Ephraim Bushong	Wastewater Certification Training	215-5705-0000-305	185.00
Total 51913:							185.00
03/16	03/29/2016	51914	12848	Blue Shield of California	Health Insurance for April 2016	702-0100-0000-023	35,139.37
Total 51914:							35,139.37
Grand Totals:							470,329.20

Report Criteria:  
 Report type: Invoice detail



# CITY COUNCIL STAFF REPORT

Item 3.5

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THE AGENDA](#)

April 12, 2016

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**AGENDA SECTION:** Consent

**SUBJECT:** Authorization for the City Engineer to Advertise a Request for Bids for Construction of the Fuller Neighborhood Sidewalk Project

**PREPARED BY:** Craig Locke, City Engineer/Public Works Director

REVIEWED BY  
ADMINISTRATOR

REVIEWED BY  
ATTORNEY

REVIEWED BY  
FINANCE

---

**RECOMMENDATION:**

Staff recommends that the City Council approve the advertisement of the Fuller School Neighborhood Sidewalk Project for construction.

**HISTORY / BACKGROUND:**

The City received project funds from Cycle 10 State Legislated Safe Routes to School (SR2S) grant for Pedestrian Facility improvements (Both sides of Lake Avenue and East side of 11<sup>th</sup> Street ( \$211,600), and for Radar speed signs on Robertson Boulevard (\$18,100). Grants funds require a 10% local match from LTF, Gas Tax, or Measure "T" funds.

O'Dell Engineering has prepared the plans and specifications for this project. During the design phase, Staff realized that designing an ADA accessible pedestrian path required addressing drainage problems.

The requisite Valley Gutters were designed on Lake Avenue between 6<sup>th</sup> and 11<sup>th</sup> street. City Staff noted pavement failures on Lake Street between 6<sup>th</sup> and 11<sup>th</sup> street. Previous City Administrator and City Engineer recommended pulverizing Lake Street between 6<sup>th</sup> & 11<sup>th</sup> Street and overlaying the compacted material with Asphalt. With the required and recommended changes, the revised construction cost estimate for this project is \$518,200.

On May 26, 2015, the City Council approved an additional allocation of \$300,000 to allow for the additional work based on early 2015 cost estimates. The total amount of funding programmed for the project is \$555,222. Given the age of the estimates, construction bids could potentially come in higher than the programmed amount. If that occurs, staff will request an additional allocation at contract award.

**FINANCIAL IMPACT:**

City received two (2) State Legislated Safe Routes to School grants for \$211,600 and \$18,100. The local match on these grants is \$25,522. On May 25, 2015 the City Council approved \$300,000 from LTF, Gas Tax, or Measure T funds for the Safe Routes to School (SR2S) project.

**ATTACHMENTS:**

None

**SPECIAL INSTRUCTIONS:**

None



# CITY COUNCIL STAFF REPORT

Item 3.6

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April 12, 2016

---

**AGENDA SECTION:** Consent

**SUBJECT:** Resolution Authorizing the City Engineer to Execute Master Agreements, Program Supplemental Agreements, Fund Exchange Agreements and/or Fund Transfer Agreements for Federal and/or State Funded Transportation Projects

**PREPARED BY:** Craig Locke, City Engineer/Public Works Director

REVIEWED BY  
ADMINISTRATOR

REVIEWED BY  
ATTORNEY

REVIEWED BY  
FINANCE

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**RECOMMENDATION:**

Staff recommends the approval of a resolution authorizing the City Engineer to execute Master Agreements, Program Supplemental Agreements, Fund Exchange Agreements and/or Fund Transfer Agreements with the California Department of Transportation in order to receive federal or state funds on Transportation Projects

**HISTORY / BACKGROUND:**

In order to receive federal or state transportation funds through the California Department of Transportation (Caltrans), the City must enter into a Master Agreement which sets the term and conditions for the receipt of any federal and state funding. This Master Agreement is general and would apply to all future federally or state funded transportation projects administered through Caltrans. Program Supplemental Agreement adds specific projects under the Master Agreement. Both Fund Exchange and Fund Transfer Agreements allow flexibility in funding exchange and transfer options for the City when approved by Caltrans.

The California Department of Transportation (Caltrans) administers various federal and state funds for transportation projects. The City of Chowchilla has been and continues to be a recipient for grants funds including: Safe Routes to School, Congestion Mitigation Air Quality and Active Transportation Program.

By authorizing the City Engineer to execute these agreements, it will allow staff to:

- Expedite the availability of funds
- Expedite the approval process between the City and the granting agency for design, and construction phase.
- Reduce the number of reports by City Council on these administrative tasks.

In order to receive reimbursement for the Federal and/or State funding, it is necessary to enter into Agreements with CalTrans. The Agreements establishes the Federal and/or State funds allocated for the project and sets forth Special Covenants and/or Remarks of which the City accepts and must comply.

A copy of the Program Supplemental Agreement is attached.

**FINANCIAL IMPACT:**

None

**ATTACHMENTS:**

Program Supplemental Agreement (Project specific for the Safe Route to School Project on Robertson and 11<sup>th</sup> Street)

**SPECIAL INSTRUCTIONS:**

City Clerk to forward to Interwest Engineering to provide to Caltrans any executed copy of the Program Supplement Agreement along with a certified copy of the Resolution.

City Clerk to forward a copy of the Staff Report, Resolution and Agreement to Interwest Engineering, for their use in processing invoices to the State and also to the City Engineer for the Project File.

Administrative Services to scan and file all related documents.

**COUNCIL RESOLUTION # -16**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CHOWCHILLA, CALIFORNIA  
AUTHORIZING THE CITY ENGINEER TO EXECUTE MASTER AGREEMENTS, PROGRAM  
SUPPLEMENTAL AGREEMENTS, FUND EXCHANGE AGREEMENTS AND/OR FUND TRANSFER  
AGREEMENTS FOR FEDERAL AND/OR STATE FUNDED TRANSPORTATION PROJECTS**

---

**WHEREAS**, the City of Chowchilla is eligible to receive Federal and/or State funding for certain transportation projects; and

**WHEREAS**, Master agreements, Program Supplemental Agreements, Fund Exchange Agreements and/or Fund Transfer Agreements need to be executed with the California Department of Transportation before such funds can be claimed; and

**WHEREAS**, the City of Chowchilla desires to delegate authorization to execute these agreements and any amendments thereto to the City Engineer authorizing him to execute all Master Agreements, Program Supplemental Agreements, Fund Exchange Agreements and/or Fund Transfer Agreements and/or any amendments for Federal and/or State funded Transportation Projects;

**NOW, THEREFORE, LET IT BE RESOLVED**, that City Council of the City of Chowchilla hereby finds, determines resolves and orders as follows:

1. The recitals above are true and correct.
2. The City Council hereby authorizes the City Engineer to execute any and all of the above referenced documents
3. This Resolution is effective immediately upon adoption.

**PASSED AND ADOPTED** by the City of Chowchilla this 12<sup>th</sup> day of April 2016 by the following vote to wit:

**AYES:**

**NOES:**

**ABSTAIN:**

**ABSENT:**

APPROVED:

\_\_\_\_\_  
Mayor Waseem Ahmed

ATTEST:

\_\_\_\_\_  
Joann McClendon, CMC  
City Clerk



# CITY COUNCIL STAFF REPORT

Item 4.1

[CLICK HERE  
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THE AGENDA](#)

April 12, 2016

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**AGENDA SECTION:** Public Hearing

**SUBJECT:** 2016-2017 Master Fee Schedule Annual Update

**PREPARED BY:** Rod Pruett, Finance Director

REVIEWED BY  
ADMINISTRATOR

REVIEWED BY  
ATTORNEY

REVIEWED BY  
FINANCE

---

**RECOMMENDATION:**

That Council holds the public hearing, accept testimony regarding the Master User Fee Schedule and adopt, by motion, a Resolution establishing the 2015 Master User Fee Schedule.

**HISTORY / BACKGROUND:**

The California Government Code Sections 66012 – 66018.5 grants cities the authority to establish and charge user fees in connection with certain public services that are provided to businesses and individuals.

Historically Chowchilla has set these fees by departments at different times of the year, not in a consolidated fashion. In 2012, Council consolidated the fees into one document with the adoption of Resolution 84-12, ensuring ease of use by the City's customers.

The proposed fees have been increased 0.7% in accordance with the Employee Cost Index for State and Local Government Employees (ECI); there were no fees increased under the California Construction Cost Index. Both indexes are the recommended tools to determine the amount of adjustment. Some fees are calculated using percentages which were not increased by the 0.7% ECI. Most fees calculated above \$10 were rounded to the nearest \$1 increment and fees under \$10 were left as calculated.

**FINANCIAL IMPACT:**

The projected revenue will be included in the 2016-2017 City of Chowchilla budget.

**ATTACHMENTS:**

1. Resolution to Approve the Master Fee Schedule
2. Master Fee Schedule

**SPECIAL INSTRUCTIONS:**

None

## COUNCIL RESOLUTION # -16

### A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CHOWCHILLA, CALIFORNIA AMENDING THE MASTER USER FEE SCHEDULE

**WHEREAS** Government Code Sections 66012 – 66018.5 grants to the City Council of the City of Chowchilla the authority to establish and charge user fees in connection with certain public services that are provided to businesses and individuals; and

**WHEREAS** the City Council has the authority to increase certain fees annually, based on the nationally published Employee Cost Index for State and Local Governments, by the California Construction Cost Index, or by reevaluation and assignment of actual municipal costs to cover the estimated cost of providing the services for which such fees are levied; and

**WHEREAS** the City of Chowchilla has met the requirements pursuant to Government Code Section 66016 by holding a public hearing concerning the adoption of said fees and has made available to the public, at least 10 days before the hearing, data on the amount of costs or estimated costs required to provide the services for which the fees are levied and the revenue sources anticipated to provide the services.

**NOW, THEREFORE, BE IT RESOLVED** by the City Council of the City of Chowchilla that:

1. The Council finds that the specific amount of the updated user fees, the description of the benefit and impact area on which the user fee is imposed, the description of the reasonable relationship between the fees and the various types of services, and the time for payment set forth below in this resolution are proper and necessary and the information and data upon which the fees are based is correct and accurate; and,
2. Council hereby adopts and approves the Master User Fee Schedule updated for 2016, following a public hearing on the matter and the same is incorporated herein; and,
3. Pursuant to California Government Code Section 66017, the fees adopted by this resolution shall be in full force and effect and shall be collected beginning July 1, 2016; and, once adopted, Council acknowledges that any user fees previously determined by Resolution or other fashion will be replaced by the user fees outlined in the Fee Schedule contained herein.
4. Any judicial action or proceeding to attack, review, set aside or annul this resolution shall be brought within 120 days of its adoption; and,
5. The specific amount of User Fees, as Amended, are set forth in the table below:
6. The provisions of this resolution are severable, and the validity of any part thereof including any fee shall not affect the validity or effectiveness of the remainder of the resolution.

**PASSED AND ADOPTED** by the City Council of the City of Chowchilla this 12<sup>th</sup> day of April 2016 by the following vote to wit:

**AYES:**

**NOES:**

**ABSENT:**

**ABSTAIN:**

---

Waseem Ahmed, Mayor

**ATTEST:**

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Joann McClendon  
City Clerk

# CITY OF CHOWCHILLA CALIFORNIA

The seal of the City of Chowchilla, California, is circular. It features a central illustration of a bridge over a river, with a sun rising behind it. The text around the seal reads "CITY OF CHOWCHILLA CALIFORNIA" at the top, "GATEWAY TO PROSPERITY" in the middle, and "INCORPORATED FEB 7, 1923" at the bottom.

## CHANGES TO THE MASTER FEE SCHEDULE FOR 2016

The overall look was changed based on staff suggestions. The print is larger for easier reading and the areas are organized by originating departments. Areas of change are noted for each section. A Summary of Explanation of Fees was added to clarify some issues and to let the public know that City staff cannot waive or not charge a fee.

### ADMINISTRATION

1. Added costs for Thumb Drive based on actual costs that range from \$6.00 to \$10.00. Therefore \$8.00 was determined to be the medium.
2. Added CD costs based on actual cost per CD.

AIRPORT – No additions or deletions were made.

### COMMUNITY DEVELOPMENT

1. Business License Fees were moved to Finance Department Section
2. Added Building Permit Issuance Fee as it was left off the prior list, it was approved in previous Fee Schedules. Rate was set at \$33.00 based on what Community Development has been charging.
3. Added Service of Water Closet/Toilet as it was left off the prior list, it was approved in previous Fee Schedules. Rate was set at \$17.00 based on what Community Development has been charging.
4. Inspection fees were consolidated in each section. Instead of having four separate inspections with the same costs, the inspection fees were changed for Inspection and Re-Inspection. (Formerly you had Inspection – Normal Hours, Inspection – After Hours, Re-Inspection – Normal Hours, and Re-Inspection – After Hours)
5. Added Solar Permits and Fees in accordance with State law.
6. Added Plan Check for Standard Plans for additional Single Family Homes of 10% of original cost of plan submitted. Community Development has been charging this fee based on prior resolution, wanted to incorporate into the fee schedule.

### DEVELOPMENT IMPACT FEES

1. Added into fee schedule, approved on a prior resolution. By adding to the fee schedule we can incorporate the CPI increases.
2. Added Map of the Zones for clarification to customers.

## FINANCE DEPARTMENT

1. Added Business License Fees (moved from Community Development)
2. Added Interest and Penalties Section, these were approved on prior resolutions but were never included in the fee schedule.
3. Added the words Credit Card to returned items.

FIRE DEPARTMENT – No additions or deletions were made.

## PARKS & RECREATION

1. Add the word Space to Event Vendor Booth and change from each to Square Foot.
2. Change the title on Inflatable Apparatus Fee to Inflatable Fee.
3. Remove the Insurance requirement Per Marty Piepenbrok this language is being reviewed and will be contained in the user agreement.
4. Remove the fee for Picnic Pavilion Electricity Fee for 5 or more hours. Per Marty Piepenbrok \$15.00 fee is adequate for both ½ day and full day usage.

## POLICE DEPARTMENT

1. The Police Department Conducted surrounding City Surveys of fees and also reviewed state law to determine their fee structures, fees changed were slightly increased or decreased based on this survey. There were no significant changes made except for those noted below.
2. Animal Disposal Fees were split to cover sizes of Small, Medium, Large, and Extra-Large animals which allow costs to be covered.
3. Civil Subpoenas Police Employee based on the survey was increased from \$158 to \$275 based on actual costs and the survey.
4. Booking Fees were reduced from \$83.00 to \$78.87 per state law.

## PUBLIC WORKS

1. Added SPUR-Railroad fees, fee is based on actual costs being passed through to property owners who utilize the Spur.

## UTILITIES

1. Remove Idle Hydrant fee of \$42.00 since all hydrants are charged the monthly fee regardless of being idle or not.
2. Combine the Peak and Off Peak Hydrants and average the cost to \$65.00 per month. Since due to drought conditions, we haven't charged the Off Peak in several years.

# MASTER FEE SCHEDULE

EFFECTIVE: JULY 1, 2016

# SUMMARY EXPLANATION OF FEES

The fees are broken into sections by the primary department. However, fees are charged in accordance with the entire fee schedule, an example would be Community Development charging from the Public Works section.

Please note that only the City Council can waive fees therefore staff is required to charge all the fees listed.

Other fees may be passed on other resolutions or through Proposition 218 hearings. Some fees are set by Federal and State Laws.

All fees are non-refundable unless otherwise stated.

# ADMINISTRATION

Fee Type	Description	Costs
<p><b>City Council</b></p> <p>Note: All Council/City Board meetings have a public packet for review at City Hall.</p> <p>Note: Agenda's and Minutes are also available on the City of Chowchilla's website</p>	<ul style="list-style-type: none"> <li>• Certification of Minutes (One page w/City seal, stamped and signed by City Clerk)                             <ul style="list-style-type: none"> <li>➤ 1<sup>st</sup> Page</li> <li>➤ Each Additional Page</li> </ul> </li> <li>• Single Council/City Board full meeting packet                             <ul style="list-style-type: none"> <li>➤ 1<sup>st</sup> Page</li> <li>➤ Each Additional Page</li> <li>➤ Deposit (Pre-Paid)</li> </ul> </li> <li>• Audio Recording From Council/City Board meeting (Each)                             <ul style="list-style-type: none"> <li>➤ Recording &amp; one of the following</li> <li>➤ CD</li> <li>➤ Thumb Drive</li> </ul> </li> <li>• Council/City Board agenda subscription – 1 year renewable each January                             <ul style="list-style-type: none"> <li>➤ Email</li> <li>➤ Annually (Not Prorated)</li> </ul> </li> <li>• Council/City Board full meeting packet to be picked up at City Hall (Must be prepaid) if mailed in the customer is responsible for postage costs.                             <ul style="list-style-type: none"> <li>➤ 6 month Subscription</li> <li>➤ 1 year Subscription</li> </ul> </li> </ul>	<p style="text-align: right;">\$1.06</p> <p style="text-align: right;">\$0.21</p> <p style="text-align: right;">\$1.06</p> <p style="text-align: right;">\$0.21</p> <p style="text-align: right;">\$50.00</p> <p style="text-align: right;">\$1.70</p> <p style="text-align: right;">\$2.50</p> <p style="text-align: right;">\$8.00</p> <p style="text-align: right;">No Charge</p> <p style="text-align: right;">\$25.00</p> <p style="text-align: right;">\$212.00</p> <p style="text-align: right;">\$399.00</p>

Fee Type	Description	Costs
<b>Copy Charges</b>	<ul style="list-style-type: none"> <li>• Copy of Charges for FPPC <ul style="list-style-type: none"> <li>➤ 1<sup>st</sup> Page</li> <li>➤ Each Additional Page</li> </ul> </li> <li>• Copy Charges for documents (Except FPPC) <ul style="list-style-type: none"> <li>➤ 1<sup>st</sup> Page</li> <li>➤ Each Additional Page</li> </ul> </li> <li>• Documents on a Thumb drive</li> </ul>	<ul style="list-style-type: none"> <li style="text-align: right;">\$1.06</li> <li style="text-align: right;">\$0.11</li> <li style="text-align: right;">\$1.06</li> <li style="text-align: right;">\$0.21</li> <li style="text-align: right;">\$8.00</li> </ul>
<p><b>Notary Fees</b> (Notary Fees are set by the State of California and therefore are subject to changes per State Law)</p> <p>Costs are per signature</p>	<ul style="list-style-type: none"> <li>• Ballots or Ballot Identification</li> <li>• Military Veterans claim for pension, allotment, allowance, compensation, insurance or veteran's benefit</li> <li>• To Administer Oaths Only</li> <li>• Acknowledgement</li> <li>• Jurat &amp; Oath</li> <li>• Proof of Subscribing Witness</li> <li>• Power of Attorney</li> <li>• Copy of a Journal Entry</li> <li>• Immigration Paperwork per set</li> </ul>	<ul style="list-style-type: none"> <li style="text-align: right;">No Costs</li> <li style="text-align: right;">No Costs</li> <li style="text-align: right;">\$10.00</li> <li style="text-align: right;">\$0.30 per copy</li> <li style="text-align: right;">\$10.00</li> </ul>
<b>Administrative Fee</b> (APPLIES TO ALL DEPARTMENTS)	<ul style="list-style-type: none"> <li>• Administrative Fee (Non-Refundable)</li> <li>• Repairs to City Property, equipment, etc. Unless otherwise stated in the Master Fee schedule. Shall include the Administrative Fee and the Actual costs of repairs, replacement, etc.</li> <li>• No fee established for a service shall be the Administrative Fee and the Actual Costs to the City of Chowchilla.</li> </ul>	<ul style="list-style-type: none"> <li style="text-align: right;">\$35.00</li> <li style="text-align: right;">Actual Cost + Administrative Fee</li> <li style="text-align: right;">Actual Cost + Administrative Fee</li> </ul>

# AIRPORT

<b>Fee Type</b>	<b>Description</b>	<b>Costs</b>
<b>Commercial Operator Fees</b>	• Monthly Operator Fee	\$66.00
	• FBO Land Lease	\$1,195.00
<b>Hanger Fees</b>	• Portable Hangers (Annually)	\$876.00
	• Regular T Hangers	\$1,146.00
	• Private Hanger (2 years Fixed Contract) Amount Per Year	\$706.00
<b>Off Airport Access</b>	• Annual Cost to Access	\$1,194.00
<b>Tie Down Fees</b>	• Daily Use	\$3.19
	• Tie Down Lease Annually	\$287.00
<b>Storage of Non-Flyable Aircraft</b>	• Annual Cost of Storage	\$1,221.00

# COMMUNITY DEVELOPMENT

Fee Type	Description	Costs
<b>Abandoned Properties</b>	• New Registrations (Each Address)	\$159.00
	• Renewal of Properties (Each Address)	\$106.00
<b>Appeals</b>	• Appeal Decision of City Staff (Each)	\$318.00
Plus Outside costs	• Planning Fee Appeal Process (Each)	\$318.00
<b>Building Permit Fee</b>	• Building Permit Issuance Fee (Each)	\$33.00
<b>Carnivals/Circuses/Traveling Shows or Exhibitions</b>  Each plus Permit Issuing Fees	• Permit Fee (Each) &	\$32.00
	• Carnivals/Circuses, or other traveling shows or exhibitions utilizing transportable type rides, booths, displays and attractions. For a system of area and booth lighting	\$6.91
	• Carnivals/Circuses, or other traveling shows or exhibitions utilizing transportable type rides, booths, displays and attractions. For mechanically driven rides, and walk through attractions or displays have electric lighting	\$6.91
	• For permanently installed rides, booths, displays and attractions.	See Per Unit Fees
<b>Demolition -</b>  Plus Outside Costs	• Commercial Accessory Structure without Foundation (Per Unit)	\$50.00
	• Commercial Structural/Foundation (Per Unit)	\$150.00
	• Demolition Fees – Residential – Accessory Structure without Foundation (Per Unit)	\$50.00
	• Demolition Fees – Residential – Structural/Foundation (Per Unit)	\$106.00

Fee Type	Description	Costs
<b>Electrical</b>  Unit of Measurement is each	<ul style="list-style-type: none"> <li data-bbox="578 159 1133 191">• Permit Fee &amp;</li> <li data-bbox="578 237 1133 342">• Permit Supplemental for which the original permit has not expired, been canceled or finalized</li> <li data-bbox="578 388 1133 420">• Inspection Fee – 1st</li> <li data-bbox="578 466 1133 497">• Re-Inspection Fee</li> <li data-bbox="578 543 1133 690">• Additional plan review required by changes, additions, or revisions to approved plans (minimum charge 1/2 hour)</li> <li data-bbox="578 737 1133 926">• Apparatus Conduits &amp; Conductors - For electrical apparatus, conduits and conductors for which a permit is required by for which no fee is here in set forth</li> <li data-bbox="578 972 1133 1276">• Bus Ways - For trolley and plug-in-type bus-ways, each 100 feet (30 480 mm) or fractions thereof NOTE: An additional fee is required for lighting fixtures, motors and other appliances that are connected to trolley and plug-in type bus-ways. A fee is not required for portable tools.</li> <li data-bbox="578 1323 1133 1470">• Lighting Fixtures - For lighting fixtures, sockets or other lamp holding devices, for theatrical type lighting fixtures or assemblies</li> <li data-bbox="578 1516 1133 1663">• Lighting Fixtures - For lighting fixtures, sockets or other lamp holding devices, for pole or platform mounted lighting fixtures</li> <li data-bbox="578 1709 1133 1856">• Lighting Fixtures - For lighting fixtures, sockets or other lamp holding devices: First twenty (20) fixtures Price is Per Each Fixture</li> </ul>	<ul style="list-style-type: none"> <li data-bbox="1398 159 1487 191">\$32.00</li> <li data-bbox="1414 237 1487 268">\$6.91</li> <li data-bbox="1398 388 1487 420">\$52.00</li> <li data-bbox="1398 466 1487 497">\$52.00</li> <li data-bbox="1398 543 1487 575">\$52.00</li> <li data-bbox="1398 737 1487 768">\$18.00</li> <li data-bbox="1414 972 1487 1003">\$6.91</li> <li data-bbox="1414 1323 1487 1354">\$1.12</li> <li data-bbox="1414 1516 1487 1547">\$1.12</li> <li data-bbox="1414 1709 1487 1740">\$1.12</li> </ul>

<p><b>Electrical (Continued)</b></p> <p>Unit of Measurement is each</p>	<ul style="list-style-type: none"> <li>• Lighting Fixtures - For lighting fixtures, sockets or other lamp holding devices: Each additional Fixture over 20</li>   <li>• Non- Residential Appliances - and self-contained factory wired, non-residential appliances not exceeding 1 horsepower (HP) , kilowatt (kW) or kilovolt-ampere (kVA), in rating including medical and dental devices, food, beverage and ice cream cabinets; illuminated show cases; drinking fountains; vending machines; laundry machines; or other similar types or equipment.</li>   <li>• Power Apparatus - Rating in horsepower (HP), Kilowatts (kW), Kilovolt-amperes (kVA) or kilovolt-amperes-reactive (KVAR): Over 1 but not over 10 NOTES: 1. For equipment or appliances having more than one motor, transformer, heater, etc., the sum of the combined ratings maybe used. 2. These fees include all switched, circuit breakers, contractors, thermostats, relays and other directly related control equipment.</li>   <li>• Power Apparatus - Rating in horsepower (HP), Kilowatts (kW), Kilovolt-amperes (kVA) or kilovolt-amperes-reactive (KVAR): Over 10 but not over 50 NOTES: 1. For equipment or appliances having more than one motor, transformer, heater, etc., the sum of the combined ratings maybe used. 2. These fees include all switched, circuit breakers, contractors, thermostats, relays and other directly related control equipment.</li> </ul>	<p style="text-align: right;">\$0.74</p> <p style="text-align: right;">\$4.78</p> <p style="text-align: right;">\$12.00</p> <p style="text-align: right;">\$23.00</p>
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<p><b>Electrical (Continued)</b></p> <p>Unit of Measurement is each</p>	<ul style="list-style-type: none"> <li>• Power Apparatus - Rating in horsepower (HP), Kilowatts (kW), Kilovolt-amperes (kVA) or kilovolt-amperes-reactive (KVAR): Over 50 but not over 100 NOTES: 1. For equipment or appliances having more than one motor, transformer, heater, etc., the sum of the combined ratings maybe used. 2. These fees include all switched, circuit breakers, contractors, thermostats, relays and other directly related control equipment.</li> </ul>	\$47.00
	<ul style="list-style-type: none"> <li>• Power Apparatus - Rating in horsepower (HP), Kilowatts (kW), Kilovolt-amperes (kVA) or kilovolt-amperes-reactive (KVAR): Over 100 NOTES: 1. For equipment or appliances having more than one motor, transformer, heater, etc., the sum of the combined ratings maybe used. 2. These fees include all switched, circuit breakers, contractors, thermostats, relays and other directly related control equipment.</li> </ul>	\$70.00
	<ul style="list-style-type: none"> <li>• Power Apparatus - Rating in horsepower (HP), Kilowatts (kW), Kilovolt-amperes (kVA) or kilovolt-amperes-reactive (KVAR): Up to and including 1 NOTES: 1. For equipment or appliances having more than one motor, transformer, heater, etc., the sum of the combined ratings may be used. 2. These fees include all switched, circuit breakers, contractors, thermostats, relays and other directly related control equipment.</li> </ul>	\$4.52
	<ul style="list-style-type: none"> <li>• Receptacle/Switch &amp; Light Outlets - For receptacle, switch, light or other outlets at which current is used or controlled, except services, feeders and meters: First twenty (20) fixtures (Each)</li> </ul>	\$1.12

<p><b>Electrical (Continued)</b></p> <p>Unit of Measurement is each</p>	<ul style="list-style-type: none"> <li>• Receptacle/Switch &amp; Light Outlets - For receptacle, switch, light or other outlets at which current is used or controlled, except services, feeders and meters: Each additional Fixture over 20 (Each)</li> </ul>	\$0.74
	<ul style="list-style-type: none"> <li>• Residential Appliances - For fixed residential appliances or receptacle outlets for same, including wall-mounted electric ovens; counter-mounted cooking tops; electrical ranges; self-contained room, console of through-wall air conditioners; space heaters, food waste grinders; dishwashers; washing machines; water heaters, clothes dryers; or other motor-operated appliances not exceeding 1 horsepower (HP) (764 W) in rating, each. NOTE: For other types of air conditioner and other motor driven appliances having larger electrical ratings, see Power Apparatus.</li> </ul>	\$4.52
	<ul style="list-style-type: none"> <li>• Service - For services of 600 volts or less and not over 200 amperes to 1,000 amperes</li> </ul>	\$33.00
	<ul style="list-style-type: none"> <li>• Service - For services of 600 volts or less and over 200 amperes to 1,000 amperes</li> </ul>	\$63.00
	<ul style="list-style-type: none"> <li>• Service - For services over 600 volts or over 1,000 amperes in rating</li> </ul>	\$127.00
	<ul style="list-style-type: none"> <li>• Signs/Marquees - For signs, outline lighting system or marquees supplied from on branch circuit</li> </ul>	\$32.00
	<ul style="list-style-type: none"> <li>➤ Signs/Marquees - For additional branch circuits within the same sign outline lighting system or marquee</li> </ul>	\$4.75

<p><b>Electrical (Continued)</b></p> <p>Unit of Measurement is each</p>	<ul style="list-style-type: none"> <li>• Swimming Pool/Spa - For new private, in-ground swimming pools for single family and multifamily occupancies including a complete system of necessary branch circuit wiring, bonding, grounding, underwater lighting, water pumping and other similar electrical equipment directly related to the operation of a swimming pool</li>   <li>• Temporary Power Service - For a temporary distribution system and temporary lighting and receptacle outlets for construction site, decorative lights, Christmas tree sales lot, fireworks stands, etc.</li>   <li>• Temporary Power Service - For a temporary service pole or pedestal including all pole or pedestal-mounted receptacle outlets and appurtenances.</li>   <li>• Vacuum Breakers - Atmospheric Type Not included in above (1 to 5)</li>   <li>• Vacuum Breakers - Atmospheric Type Not included in above (for each over five)</li> </ul>	<p style="text-align: right;">\$49.00</p> <p style="text-align: right;">\$32.00</p> <p style="text-align: right;">\$32.00</p> <p style="text-align: right;">\$5.58</p> <p style="text-align: right;">\$1.12</p>
<p><b>Energy Compliance</b></p>	<ul style="list-style-type: none"> <li>• Energy Compliance the Building Department permits process for single family, multi-family, commercial and industrial plan check.</li> </ul>	<p style="text-align: right;">\$63.00 or 25% of Plan Check Fees whichever is greater</p>

Fee Type	Description	Costs
<p><b>Grading</b></p> <p>Additional work to that under a valid permit shall be the difference between the fee paid for the original permit and the fee shown for the entire project. <sup>2</sup>Or the total hourly cost, whichever is the greatest</p> <p>This cost shall include supervision, overhead, equipment, hourly wages and benefits of the employees involved.</p> <p><b>Cost is Permit Fee, Plan Review Fee and Inspection Fee (Inspection Fees are a 2 hour minimum but listed as a per hour)</b></p>	<p><b>INSPECTIONS</b></p> <ul style="list-style-type: none"> <li>• Inspection Fee – 1st</li> <li>• Re-Inspection Fee</li> </ul> <p><b>PERMIT FEES (In Cubic Yards)</b></p> <ul style="list-style-type: none"> <li>• Permit Fees - 50 cubic yards or less</li> <li>• Permit Fees - 51 - 100</li> <li>• Permit Fees - 101 - 1,000 <ul style="list-style-type: none"> <li>➤ Plus for Each additional 100 cubic yards or fraction thereof</li> </ul> </li> <li>• Permit Fees - 1,001 - 10,000 <ul style="list-style-type: none"> <li>➤ Plus for Each additional 1,000 cubic yards or fraction thereof</li> </ul> </li> <li>• Permit Fees - 10,001 - 100,000 <ul style="list-style-type: none"> <li>➤ Plus for Each additional 10,000 cubic yards or fraction thereof</li> </ul> </li> <li>• Permit Fees - 100,001 or more for the first 100,000 cubic yards <ul style="list-style-type: none"> <li>➤ Each additional 10,000 cubic yards or fraction thereof</li> </ul> </li> </ul> <p><b>PLAN REVIEW FEES (In Cubic Yards)</b></p> <ul style="list-style-type: none"> <li>• Plan Review Fees - 50 cu. yds. or less</li> <li>• Plan Review Fees - 51 - 100</li> <li>• Plan Review Fees - 101 - 1,000</li> <li>• Plan Review Fees – 1,001 to 10,000</li> </ul>	<p>\$53.00</p> <p>\$53.00</p> <p>\$25.00</p> <p>\$25 or Actual Cost whichever is greater</p> <p>\$39.00</p> <p>\$18.00</p> <p>\$206.00</p> <p>\$15.00</p> <p>\$345.00</p> <p>\$70.00</p> <p>\$977.00</p> <p>\$39.00</p> <p>\$0.00 or Actual Costs Whichever is greater</p> <p>\$25.00 or Actual Costs Whichever is greater</p> <p>\$39.00 or Actual Costs Whichever is greater</p> <p>\$52.00 or Actual Costs Whichever is greater</p>

<p><b>Grading (Continued)</b></p> <p>Additional work to that under a valid permit shall be the difference between the fee paid for the original permit and the fee shown for the entire project. <sup>2</sup>Or the total hourly cost, whichever is the greatest</p> <p>This cost shall include supervision, overheard, equipment, hourly wages and benefits of the employees involved.</p> <p><b>Cost is Permit Fee, Plan Review Fee and Inspection Fee (Inspection Fees are a 2 hour minimum but listed as a per hour)</b></p>	<ul style="list-style-type: none"> <li>• Plan Review Fees - 10,001 - 100,000 &amp; <ul style="list-style-type: none"> <li>➤ Each additional 10,000 cubic yards or fraction thereof</li> </ul> </li> <li>• Plan Review Fees - 100,001 - 200,000 <ul style="list-style-type: none"> <li>➤ Each additional 10,000 cubic yards or fraction thereof</li> </ul> </li> <li>• Plan Review Fees - 200,001 &amp; Over <ul style="list-style-type: none"> <li>➤ Each additional 10,000 cubic yards or fraction thereof</li> </ul> </li> <li>• Plan Review Fees - Additional review required by changes, additions, or revisions to approved plan (minimum charge 1/2 hour)</li> </ul>	<p>\$52.00 or Actual Costs Whichever is greater \$26.00</p> <p>\$287.00 or Actual Costs Whichever is greater \$14.00</p> <p>\$424.00 or Actual Costs Whichever is greater \$7.70</p> <p>\$53.37 or Actual Costs Whichever is greater</p>
<p><b>Mechanical</b></p> <p>Per each Permit/Unit</p>	<ul style="list-style-type: none"> <li>• Permit Fee &amp;</li> <li>• Permit - Supplemental for which the original permit has not expired, been canceled or finalized</li> <li>• Inspection Fee – 1<sup>st</sup></li> <li>• Re-Inspections Fee</li> <li>• Air Handlers - For each air-handling unit over 10,000 cfm (4179L/s)</li> <li>• Air Handlers - For each air-handling unit to and including 10,000 cu. Ft. per minute (CFM) (4719L/s), including ducts attached thereto NOTE: fee does not apply to an air-handling unit which is a portion of a factory-assembled appliance, cooling unit, evaporative cooler or absorption unit for which a permit is required elsewhere in the Mechanical Code.</li> </ul>	<p>\$33.00</p> <p>\$7.70</p> <p>\$52.00</p> <p>\$52.00</p> <p>\$20.00</p> <p>\$12.00</p>

<p><b>Mechanical (Continued)</b></p> <p>Per each Permit/Unit</p>	<ul style="list-style-type: none"> <li>• Appliance Vents - for the installation, relocation or replacement of each appliance vent installed and not included in the appliance permit</li> </ul>	\$8.13
	<ul style="list-style-type: none"> <li>• Appliance/Equipment - For each appliance or piece of equipment regulated by the Mechanical Code but not classed in other appliance categories, or for which no other fee is listed in the table.</li> </ul>	\$12.00
	<ul style="list-style-type: none"> <li>• Broiler/Compressor - For the installation of relocation of each boiler or compressor to and including 3 horsepower (10.6 kW), or each absorption system to and including 100,000 Btu/h (29.3kw)</li> </ul>	\$16.00
	<ul style="list-style-type: none"> <li>• Boiler/Compressor - For the installation of relocation of each boiler or compressor over 3 horsepower (10.6KW), to and including 15 horsepower (52.7 KW), or each absorption system over 100,000 BTU/H (29.3 KW) to and including 500,000 BTU/H (146.6 KW)</li> </ul>	\$30.00
	<ul style="list-style-type: none"> <li>• Boiler/Compressor - For the installation or relocation of each boiler or compressor over 15 horsepower (52.7KW), to and including 30 horsepower (105.5 KW), or each absorption system over 500,000 BTU/H (146.6 KW) to and including 1,000,000 BTU/H (293.1 KW)</li> </ul>	\$41.00
	<ul style="list-style-type: none"> <li>• Boiler/Compressor - For the installation or relocation of each boiler or compressor over 30 horsepower (105.5KkW), to and including 50 horsepower (176 KW), or each absorption system over 1,000,000 BTU/H (293.1 KW) to and including 1,750,000 BTU/H (512.9 KW)</li> </ul>	\$61.00

<p><b>Mechanical (Continued)</b></p> <p>Per each Permit/Unit</p>	<ul style="list-style-type: none"> <li>• Boiler/Compressor - For the installation or relocation of each boiler or compressor over 50 horsepower (176 KW), or each absorption system over 1,750,000 BTU/H (512.9 KW)</li> <li>• Evaporative Coolers - Other than portable types</li> <li>• Furnaces - For the installation or relocation of each floor furnace, including vent</li> <li>• Furnaces - For the installation or relocation of each suspended heater, recessed wall heater or floor mounted heater</li> <li>• Furnaces - Installation or relocation of each forced air or gravity type furnace or burner, including ducts and vents attached to such appliance, up to and including 100,000 BTU/H (29.3 KW)</li> <li>• Furnaces - Installation or relocation of each forced air or gravity type furnace or burner, including ducts and vents attached to such appliance, over 100,000 BTU/H (29.3 KW)</li> <li>• Incinerators - For the installation or relocation of each commercial or industrial type incinerator</li> <li>• Incinerators - For the installation or relocation of each domestic type incinerator</li> <li>• Repairs &amp; Additions - for the repair of, alteration of, or addition to each heating appliance, refrigeration unit, cooling unit, absorption unit, or each heating. Cooling Absorption or evaporative cooling system, including installation of controls regulated by the Mechanical Code</li> </ul>	<p style="text-align: right;">\$103.00</p> <p style="text-align: right;">\$12.00</p> <p style="text-align: right;">\$16.00</p> <p style="text-align: right;">\$16.00</p> <p style="text-align: right;">\$16.00</p> <p style="text-align: right;">\$20.00</p> <p style="text-align: right;">\$16.00</p> <p style="text-align: right;">\$20.00</p> <p style="text-align: right;">\$15.00</p>
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<p><b>Mechanical (Continued)</b></p> <p>Per each Permit/Unit</p>	<ul style="list-style-type: none"> <li>• Ventilation &amp; Exhaust - For the installation of hood which is served by mechanical exhaust, including the ducts for such hood.</li> <li>• Ventilation &amp; Exhaust - For Ventilation fan connected to a single duct</li> <li>• Ventilation &amp; Exhaust - which is not a portion of any heating or air-conditioning system authorized by a permit</li> </ul>	<p style="text-align: right;">\$12.00</p> <p style="text-align: right;">\$8.02</p> <p style="text-align: right;">\$12.00</p>
<p><b>Planning Fees</b></p> <p>Plus Outside Costs</p>	<ul style="list-style-type: none"> <li>• Annexation Processing</li> <li>• Classification of Permitted Uses</li> <li>• Conditional Use Permit</li> <li>• EIR Processing &amp; Review</li> <li>• General Plan Amendment</li> <li>• Home Occupation</li> <li>• Lot Line Adjustment</li> <li>• Minor Deviations to Ordinance/Standards</li> <li>• Modification/Revocation of Conditional Use Permit /Variance</li> <li>• Plan Check Fees 1<sup>st</sup></li> <li>• Plan Check Fee (SFR) after 1<sup>st</sup> plan check</li> <li>• Revision to Acreage Map</li> <li>• Signage Plan Review</li> <li>• Site Plan Review</li> <li>• Variance</li> </ul>	<p style="text-align: right;">\$2,655.00</p> <p style="text-align: right;">\$531.00</p> <p style="text-align: right;">\$1,116.00</p> <p style="text-align: right;">\$1,381.00</p> <p style="text-align: right;">\$1,593.00</p> <p style="text-align: right;">\$32.00</p> <p style="text-align: right;">\$372.00</p> <p style="text-align: right;">\$106.00</p> <p style="text-align: right;">\$797.00</p> <p style="text-align: right;">Based on Project Costs</p> <p style="text-align: right;">10% of Initial Fee</p> <p style="text-align: right;">\$212.00</p> <p style="text-align: right;">\$32.00</p> <p style="text-align: right;">\$800.00</p> <p style="text-align: right;">\$531.00</p>

Fee Type	Description	Costs
<b>Planning - Environmental Assessment</b>  Plus Outside Costs	<ul style="list-style-type: none"> <li>• EA for Home Occupation Permits (Non-Refundable) &amp;</li> <li>• EA – Categorical Exemption</li> <li>• EA – Negative Declaration</li> </ul>	\$63.00  \$126.00  \$1,381.00
<b>Planning –Maps</b>  Plus Outside Costs	<ul style="list-style-type: none"> <li>• Final Parcel Map</li> <li>• Final Parcel Map Revision</li> <li>• Parcel Map Waiver</li> <li>• Tentative Parcel Map</li> <li>• Tentative Subdivision Map</li> <li>• Tentative Subdivision Map Revision</li> </ul>	\$1,062.00  \$212.00  \$159.00  \$531.00  \$1,593.00  \$797.00
<b>Planning – Temporary Use Permits</b>  Per Event Plus Outside Costs	<ul style="list-style-type: none"> <li>• Fire Works Booth</li> <li>• Temporary Use Permit – For Registered Non-Profit Groups</li> <li>• Temporary Use Permit – For Profit Groups</li> </ul>	\$53.00  \$32.00  \$150.00
<b>Planning – Zoning</b>  Plus Outside Costs	<ul style="list-style-type: none"> <li>• Zone Amendments</li> <li>• Zoning Inquiry (Formal Letter)</li> <li>• Zoning Text Amendment</li> </ul>	\$531.00  \$186.00  \$531.00
<b>Plumbing</b>  Per each Permit/Unit	<ul style="list-style-type: none"> <li>• Permit Fee &amp;</li> <li>• Permit - Supplement for which the original permit has not expired, been canceled or finalized</li> <li>• Inspection Fee</li> <li>• Re-inspection Fee</li> </ul>	\$32.00  \$11.00  \$33.00  \$33.00

<p><b>Plumbing (Continued)</b></p> <p>Per each Permit/Unit</p>	<ul style="list-style-type: none"> <li>• Additional Plan Review required by changes, additions, or revisions to approved plans (minimum charge 1/2 hour)</li>   <li>• Backflow Protective Device other than Atmospheric Type Vacuum Breakers (2 inch) (51mm) in diameter and smaller</li>   <li>• Backflow Protective Device other than Atmospheric Type Vacuum Breakers (over 2 inch) (51mm) in diameter and smaller</li>   <li>• Gas Piping System (1-5 outlets)</li> <li>• Gas Piping System - Additional for each over 5</li> <li>• Gray Water System</li> <li>• Industrial Waste Pretreatment Interceptor (Includes Trap, Vent, expect Kitchen type grease interceptors functioning as fixtures)</li> <li>• Piping - Medical Gas serving 1 -5 inlets for a specific gas</li> <li>• Piping - Medical Gas for a specific gas for each outlet over 5</li> <li>• Piping - Vent for installation, Repair, or Alteration of Drainage</li> <li>• Plumbing fixture on one tap or a set of fixtures on one tap (including water, drainage piping and backflow protection, etc.)</li> <li>• Rainwater systems - Per Drain (inside building)</li> </ul>	<p style="text-align: right;">\$33.00</p> <p style="text-align: right;">\$7.81</p> <p style="text-align: right;">\$17.00</p> <p style="text-align: right;">\$5.54</p> <p style="text-align: right;">\$1.12</p> <p style="text-align: right;">\$44.00</p> <p style="text-align: right;">\$7.81</p> <p style="text-align: right;">\$55.00</p> <p style="text-align: right;">\$5.58</p> <p style="text-align: right;">\$7.81</p> <p style="text-align: right;">\$7.81</p> <p style="text-align: right;">\$7.81</p>
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<p><b>Plumbing (Continued)</b></p> <p>Per each Permit/Unit</p>	<ul style="list-style-type: none"> <li>• Reclaimed Water System - Initial Installation and Testing</li> <li>• Reclaimed Water System for Annual Cross-Connection Testing</li> <li>• Sewer for Buildings and Trailer Parks</li> <li>• Sewer for Cesspool (where permitted)</li> <li>• Sewer for Private Sewage Disposal Systems</li> <li>• Sprinkler System - Lawn or any one meter including backflow protection devices</li> <li>• Water Closet &amp; Toilets</li> <li>• Water Heater and/or Vent</li> <li>• Water Piping and/or Water Treating Equipment for installation, alteration or repair.</li> <li>• Wood Burning stove permit</li> </ul>	<p style="text-align: right;">\$33.00</p> <p style="text-align: right;">\$33.00</p> <p style="text-align: right;">\$17.00</p> <p style="text-align: right;">\$28.00</p> <p style="text-align: right;">\$44.00</p> <p style="text-align: right;">\$7.81</p> <p style="text-align: right;">\$17.00</p> <p style="text-align: right;">\$7.81</p> <p style="text-align: right;">\$7.81</p> <p style="text-align: right;">\$26.00</p>
<p><b>Public Improvements</b></p>	<ul style="list-style-type: none"> <li>• Public Improvement PC &amp; Inspection (\$0 - \$70,000)</li> <li>• Public Improvement PC &amp; Inspection (\$70,001 - \$430,000)</li> <li>• Public Improvement PC &amp; Inspection (\$430,001 - \$500,000)</li> <li>• Public Improvement PC &amp; Inspection (\$500,001- \$1,000,000 &amp; Over)</li> </ul>	<p style="text-align: right;">6% of Fee</p> <p style="text-align: right;">3.5% of Fee</p> <p style="text-align: right;">2% of Fee</p> <p style="text-align: right;">1% of Fee</p>



# DEVELOPMENT IMPACT FEES

## ZONE 1

Fee Type	Description	Costs
<b>Zone 1 Roads</b>	• Residential(Dollars Per Equivalent Unit)	\$5,680.29
	• Commercial*(Dollars Per Square Foot)	\$1.91
	• Industrial*(Dollars Per Square Foot)	\$1.10
<b>Zone 1 Signalization</b>	• Residential(Dollars Per Equivalent Unit)	\$226.85
	• Commercial*(Dollars Per Square Foot)	\$0.18
	• Industrial*(Dollars Per Square Foot)	\$0.08
<b>Zone 1 Sewer</b>	• Residential(Dollars Per Equivalent Unit)	\$5,886.72
	• Commercial*(Dollars Per Square Foot)	\$1.27
	• Industrial*(Dollars Per Square Foot)	\$0.49
<b>Zone 1 Water</b>	• Residential(Dollars Per Equivalent Unit)	\$2,143.72
	• Commercial*(Dollars Per Square Foot)	\$0.46
	• Industrial*(Dollars Per Square Foot)	\$0.17
<b>Zone 1 General City Facilities</b>	• Residential(Dollars Per Equivalent Unit)	\$902.86
	• Commercial*(Dollars Per Square Foot)	\$0.38
	• Industrial*(Dollars Per Square Foot)	\$0.22
<b>Zone 1 Fire Facilities</b>	• Residential(Dollars Per Equivalent Unit)	\$1,644.66
	• Commercial*(Dollars Per Square Foot)	\$0.69
	• Industrial*(Dollars Per Square Foot)	\$0.40
<b>Zone 1 Police Facilities</b>	• Residential(Dollars Per Equivalent Unit)	\$888.11
	• Commercial*(Dollars Per Square Foot)	\$0.38
	• Industrial*(Dollars Per Square Foot)	\$0.22
<b>Zone 1 Storm Drain</b>	• Residential(Dollars Per Equivalent Unit)	\$1,383.78
	• Commercial*(Dollars Per Square Foot)	\$0.61
	• Industrial*(Dollars Per Square Foot)	On-Site Required
<b>Zone 1 Parks &amp; Recreation</b>	• Residential(Dollars Per Equivalent Unit)	\$2,138.05
	• Commercial*(Dollars Per Square Foot)	N/A
	• Industrial*(Dollars Per Square Foot)	N/A

\*Building Size First Plus Multiple Floors (Total Occupancy)

# DEVELOPMENT IMPACT FEES

## ZONE 1A

Fee Type	Description	Costs
<b>Zone 1A All DEVELOPMENT</b>	<ul style="list-style-type: none"> <li>• All Units</li> </ul>	\$332.31
<b>Zone 1A Signalization &amp; Traffic</b> (Dollars Per Equivalent Unit)	<ul style="list-style-type: none"> <li>• Interchange</li> <li>• Signalization</li> <li>• Avenue 17 Crossing</li> <li>• Avenue 26 Improvements</li> </ul>	\$822.95 \$163.51 \$384.30 \$498.50
<b>Zone 1A Sewer</b>	<ul style="list-style-type: none"> <li>• Existing City Permitted Per Unit (Dollars Per Equivalent Unit)</li> <li>• Sewer Connection (Per Connection)</li> <li>• Sewer Reserve Blocks 4, 5, 7 (Per Unit)</li> </ul>	\$1,395.80 \$731.67 \$155.38
<b>Zone 1A Water</b>	<ul style="list-style-type: none"> <li>• Water Supply &amp; Storage</li> <li>• Water Connection (Per Connection)</li> </ul>	\$0 \$1,097.51
<b>Zone 1A General City Facilities</b>	<ul style="list-style-type: none"> <li>• All Units (Dollars Per Equivalent Unit)</li> </ul>	\$190.25
<b>Zone 1A Fire Facilities</b>	<ul style="list-style-type: none"> <li>• All Units (Dollars Per Equivalent Unit)</li> </ul>	\$244.76
<b>Zone 1A Police Facilities</b>	<ul style="list-style-type: none"> <li>• All Units (Dollars Per Equivalent Unit)</li> </ul>	\$840.47
<b>Zone 1A Storm Drain</b> (Existing City Permitted)	<ul style="list-style-type: none"> <li>• Drainage/Acre</li> </ul>	\$0
<b>Zone 1A Parks &amp; Recreation</b>	<ul style="list-style-type: none"> <li>• Parks &amp; Recreation</li> <li>• Blocks 8 &amp; 10</li> </ul>	\$249.55 \$1,097.51

Area 1A – Blocks 3, 4, 5, 6, 7, 8, 10 and  
Parcel Maps 00-28, 00-29 and 00-39

\*Building Size First Plus Multiple Floors (Total Occupancy)

# DEVELOPMENT IMPACT FEES

## ZONE 1B

Fee Type	Description	Costs
<b>Zone 1B All DEVELOPMENT</b>	<ul style="list-style-type: none"> <li>• All Units</li> </ul>	\$332.31
<b>Zone 1B Signalization &amp; Traffic</b>  (Dollars Per Equivalent Unit)	<ul style="list-style-type: none"> <li>• Interchange</li> <li>• Signalization</li> <li>• Avenue 17 Crossing</li> <li>• Avenue 26 Improvements</li> </ul>	\$822.34  \$163.51  \$384.31  \$498.50
<b>Zone 1B Sewer</b>	<ul style="list-style-type: none"> <li>• Existing City Permitted Per Unit (Dollars Per Equivalent Unit)</li> <li>• Sewer Connection (Per Connection)</li> </ul>	\$1,395.80  \$731.67
<b>Zone 1B Water</b>	<ul style="list-style-type: none"> <li>• Water Supply &amp; Storage</li> <li>• Water Connection (Per Connection)</li> </ul>	\$1,870.80  \$1,097.51
<b>Zone 1B General City Facilities</b>	<ul style="list-style-type: none"> <li>• All Units (Dollars Per Equivalent Unit)</li> </ul>	\$190.24
<b>Zone 1B Fire Facilities</b>	<ul style="list-style-type: none"> <li>• All Units (Dollars Per Equivalent Unit)</li> </ul>	\$254.61
<b>Zone 1B Police Facilities</b>	<ul style="list-style-type: none"> <li>• All Units (Dollars Per Equivalent Unit)</li> </ul>	\$840.47
<b>Zone 1B Storm Drain</b> (Existing City Permitted)	<ul style="list-style-type: none"> <li>• Drainage/Acre</li> </ul>	\$0
<b>Zone 1B Parks &amp; Recreation</b>	<ul style="list-style-type: none"> <li>• Parks &amp; Recreation</li> </ul>	\$1,097.51

Area 1B – Blocks 9, 11, 12, 13, 14, 15, 16, 17

\*Building Size First Plus Multiple Floors (Total Occupancy)

# DEVELOPMENT IMPACT FEES

## ZONE 2

Fee Type	Description	Costs
<b>Zone 2 Roads</b>	• Residential(Dollars Per Equivalent Unit)	\$3,877.98
	• Commercial*(Dollars Per Square Foot)	\$1.30
	• Industrial*(Dollars Per Square Foot)	\$0.75
<b>Zone 2 Signalization</b>	• Residential(Dollars Per Equivalent Unit)	\$226.85
	• Commercial*(Dollars Per Square Foot)	\$0.18
	• Industrial*(Dollars Per Square Foot)	\$0.08
<b>Zone 2 Sewer</b>	• Residential(Dollars Per Equivalent Unit)	\$5,886.72
	• Commercial*(Dollars Per Square Foot)	\$1.27
	• Industrial*(Dollars Per Square Foot)	\$0.49
<b>Zone 2 Water</b>	• Residential(Dollars Per Equivalent Unit)	\$2,143.72
	• Commercial*(Dollars Per Square Foot)	\$0.44
	• Industrial*(Dollars Per Square Foot)	\$0.17
<b>Zone 2 General City Facilities</b>	• Residential(Dollars Per Equivalent Unit)	\$902.86
	• Commercial*(Dollars Per Square Foot)	\$0.38
	• Industrial*(Dollars Per Square Foot)	\$0.22
<b>Zone 2 Fire Facilities</b>	• Residential(Dollars Per Equivalent Unit)	\$1,644.66
	• Commercial*(Dollars Per Square Foot)	\$0.69
	• Industrial*(Dollars Per Square Foot)	\$0.40
<b>Zone 2 Police Facilities</b>	• Residential(Dollars Per Equivalent Unit)	\$888.11
	• Commercial*(Dollars Per Square Foot)	\$0.38
	• Industrial*(Dollars Per Square Foot)	\$0.22
<b>Zone 2 Storm Drain</b>	• Residential(Dollars Per Equivalent Unit)	\$1,383.78
	• Commercial*(Dollars Per Square Foot)	\$0.61
	• Industrial*(Dollars Per Square Foot)	On-Site Required
<b>Zone 2 Parks &amp; Recreation</b>	• Residential(Dollars Per Equivalent Unit)	\$2,138.05
	• Commercial*(Dollars Per Square Foot)	N/A
	• Industrial*(Dollars Per Square Foot)	N/A

\*Building Size First Plus Multiple Floors (Total Occupancy)

# DEVELOPMENT IMPACT FEES

## ZONE 2A

Fee Type	Description	Costs
<b>Zone 2A Roads</b>	• Residential(Dollars Per Equivalent Unit)	\$131.88
	• Commercial*(Dollars Per Square Foot)	N/A
	• Industrial*(Dollars Per Square Foot)	N/A
<b>Zone 2A Signalization</b>	• Residential(Dollars Per Equivalent Unit)	\$143.21
	• Commercial*(Dollars Per Square Foot)	N/A
	• Industrial*(Dollars Per Square Foot)	N/A
<b>Zone 2A Sewer</b>	• Residential(Dollars Per Equivalent Unit)	\$1,396.26
	• Commercial*(Dollars Per Square Foot)	N/A
	• Industrial*(Dollars Per Square Foot)	N/A
<b>Zone 2A Water</b>	• Residential(Dollars Per Equivalent Unit)	\$1,870.36
	• Commercial*(Dollars Per Square Foot)	N/A
	• Industrial*(Dollars Per Square Foot)	N/A
<b>Zone 2A General City Facilities</b>	• Residential(Dollars Per Equivalent Unit)	\$190.55
	• Commercial*(Dollars Per Square Foot)	N/A
	• Industrial*(Dollars Per Square Foot)	N/A
<b>Zone 2A Fire Facilities</b>	• Residential(Dollars Per Equivalent Unit)	\$254.08
	• Commercial*(Dollars Per Square Foot)	N/A
	• Industrial*(Dollars Per Square Foot)	N/A
<b>Zone 2A Police Facilities</b>	• Residential(Dollars Per Equivalent Unit)	\$840.47
	• Commercial*(Dollars Per Square Foot)	N/A
	• Industrial*(Dollars Per Square Foot)	N/A
<b>Zone 2A Storm Drain</b>	• Residential(Dollars Per Equivalent Unit)	\$839.34
	• Commercial*(Dollars Per Square Foot)	N/A
	• Industrial*(Dollars Per Square Foot)	N/A
<b>Zone 2A Parks &amp; Recreation</b>	• Residential(Dollars Per Equivalent Unit)	\$1097.94
	• Commercial*(Dollars Per Square Foot)	N/A
	• Industrial*(Dollars Per Square Foot)	N/A

\*Building Size First Plus Multiple Floors (Total Occupancy)

# DEVELOPMENT IMPACT FEES

## ZONE 2B

Fee Type	Description	Costs
<b>Zone 2B Roads</b>	• Residential(Dollars Per Equivalent Unit)	\$567.06
	• Commercial*(Dollars Per Square Foot)	\$1.25
	• Industrial*(Dollars Per Square Foot)	\$0.71
<b>Zone 2B Signalization</b>	• Residential(Dollars Per Equivalent Unit)	\$226.85
	• Commercial*(Dollars Per Square Foot)	\$0.18
	• Industrial*(Dollars Per Square Foot)	\$1.09
<b>Zone 2B Sewer</b>	• Residential(Dollars Per Equivalent Unit)	\$3,010.28
	• Commercial*(Dollars Per Square Foot)	\$1.27
	• Industrial*(Dollars Per Square Foot)	\$0.49
<b>Zone 2B Water</b>	• Residential(Dollars Per Equivalent Unit)	\$2,143.72
	• Commercial*(Dollars Per Square Foot)	\$0.46
	• Industrial*(Dollars Per Square Foot)	\$0.17
<b>Zone 2B General City Facilities</b>	• Residential(Dollars Per Equivalent Unit)	\$902.86
	• Commercial*(Dollars Per Square Foot)	\$0.38
	• Industrial*(Dollars Per Square Foot)	\$0.22
<b>Zone 2B Fire Facilities</b>	• Residential(Dollars Per Equivalent Unit)	\$1,644.66
	• Commercial*(Dollars Per Square Foot)	\$0.69
	• Industrial*(Dollars Per Square Foot)	\$0.40
<b>Zone 2B Police Facilities</b>	• Residential(Dollars Per Equivalent Unit)	\$888.11
	• Commercial*(Dollars Per Square Foot)	\$0.38
	• Industrial*(Dollars Per Square Foot)	\$0.22
<b>Zone 2B Storm Drain</b>	• Residential(Dollars Per Equivalent Unit)	\$1,383.78
	• Commercial*(Dollars Per Square Foot)	\$0.61
	• Industrial*(Dollars Per Square Foot)	On-Site Required
<b>Zone 2B Parks &amp; Recreation</b>	• Residential(Dollars Per Equivalent Unit)	\$2,138.05
	• Commercial*(Dollars Per Square Foot)	N/A
	• Industrial*(Dollars Per Square Foot)	N/A

\*Building Size First Plus Multiple Floors (Total Occupancy)

# DEVELOPMENT IMPACT FEES

## ZONE 3

Fee Type	Description	Costs
<b>Zone 3 Roads</b>	• Residential(Dollars Per Equivalent Unit)	\$3,698.76
	• Commercial*(Dollars Per Square Foot)	\$1.25
	• Industrial*(Dollars Per Square Foot)	\$0.71
<b>Zone 3 Signalization</b>	• Residential(Dollars Per Equivalent Unit)	\$226.85
	• Commercial*(Dollars Per Square Foot)	\$0.18
	• Industrial*(Dollars Per Square Foot)	\$0.08
<b>Zone 3 Sewer</b>	• Residential(Dollars Per Equivalent Unit)	\$5,886.72
	• Commercial*(Dollars Per Square Foot)	\$1.27
	• Industrial*(Dollars Per Square Foot)	\$0.49
<b>Zone 3 Water</b>	• Residential(Dollars Per Equivalent Unit)	\$2,143.72
	• Commercial*(Dollars Per Square Foot)	\$0.46
	• Industrial*(Dollars Per Square Foot)	\$0.17
<b>Zone 3 General City Facilities</b>	• Residential(Dollars Per Equivalent Unit)	\$902.86
	• Commercial*(Dollars Per Square Foot)	\$0.38
	• Industrial*(Dollars Per Square Foot)	\$0.22
<b>Zone 3 Fire Facilities</b>	• Residential(Dollars Per Equivalent Unit)	\$1,644.66
	• Commercial*(Dollars Per Square Foot)	\$0.69
	• Industrial*(Dollars Per Square Foot)	\$0.40
<b>Zone 3 Police Facilities</b>	• Residential(Dollars Per Equivalent Unit)	\$888.11
	• Commercial*(Dollars Per Square Foot)	\$0.38
	• Industrial*(Dollars Per Square Foot)	\$0.22
<b>Zone 3 Storm Drain</b>	• Residential(Dollars Per Equivalent Unit)	\$1,383.78
	• Commercial*(Dollars Per Square Foot)	\$0.61
	• Industrial*(Dollars Per Square Foot)	On-Site Required
<b>Zone 3 Parks &amp; Recreation</b>	• Residential(Dollars Per Equivalent Unit)	\$2,138.05
	• Commercial*(Dollars Per Square Foot)	N/A
	• Industrial*(Dollars Per Square Foot)	N/A

\*Building Size First Plus Multiple Floors (Total Occupancy)

# DEVELOPMENT IMPACT FEES

## ZONE 3A

Fee Type	Description	Costs
<b>Zone 3A Roads</b>	• Residential(Dollars Per Equivalent Unit)	\$3,698.76
	• Commercial*(Dollars Per Square Foot)	\$1.25
	• Industrial*(Dollars Per Square Foot)	\$0.71
<b>Zone 3A Signalization</b>	• Residential(Dollars Per Equivalent Unit)	\$226.85
	• Commercial*(Dollars Per Square Foot)	\$0.18
	• Industrial*(Dollars Per Square Foot)	\$0.08
<b>Zone 3A Sewer</b>	• Residential(Dollars Per Equivalent Unit)	\$1,396.26
	• Commercial*(Dollars Per Square Foot)	\$1.27
	• Industrial*(Dollars Per Square Foot)	\$0.49
<b>Zone 3A Water</b>	• Residential(Dollars Per Equivalent Unit)	\$2,143.72
	• Commercial*(Dollars Per Square Foot)	\$0.46
	• Industrial*(Dollars Per Square Foot)	\$0.17
<b>Zone 3A General City Facilities</b>	• Residential(Dollars Per Equivalent Unit)	\$902.86
	• Commercial*(Dollars Per Square Foot)	\$0.38
	• Industrial*(Dollars Per Square Foot)	\$0.22
<b>Zone 3A Fire Facilities</b>	• Residential(Dollars Per Equivalent Unit)	\$1,644.66
	• Commercial*(Dollars Per Square Foot)	\$0.69
	• Industrial*(Dollars Per Square Foot)	\$0.40
<b>Zone 3A Police Facilities</b>	• Residential(Dollars Per Equivalent Unit)	\$888.11
	• Commercial*(Dollars Per Square Foot)	\$0.38
	• Industrial*(Dollars Per Square Foot)	\$0.22
<b>Zone 3A Storm Drain</b>	• Residential(Dollars Per Equivalent Unit)	\$1,383.78
	• Commercial*(Dollars Per Square Foot)	\$0.61
	• Industrial*(Dollars Per Square Foot)	On-Site Required
<b>Zone 3A Parks &amp; Recreation</b>	• Residential(Dollars Per Equivalent Unit)	\$2,138.05
	• Commercial*(Dollars Per Square Foot)	N/A
	• Industrial*(Dollars Per Square Foot)	N/A

\*Building Size First Plus Multiple Floors (Total Occupancy)

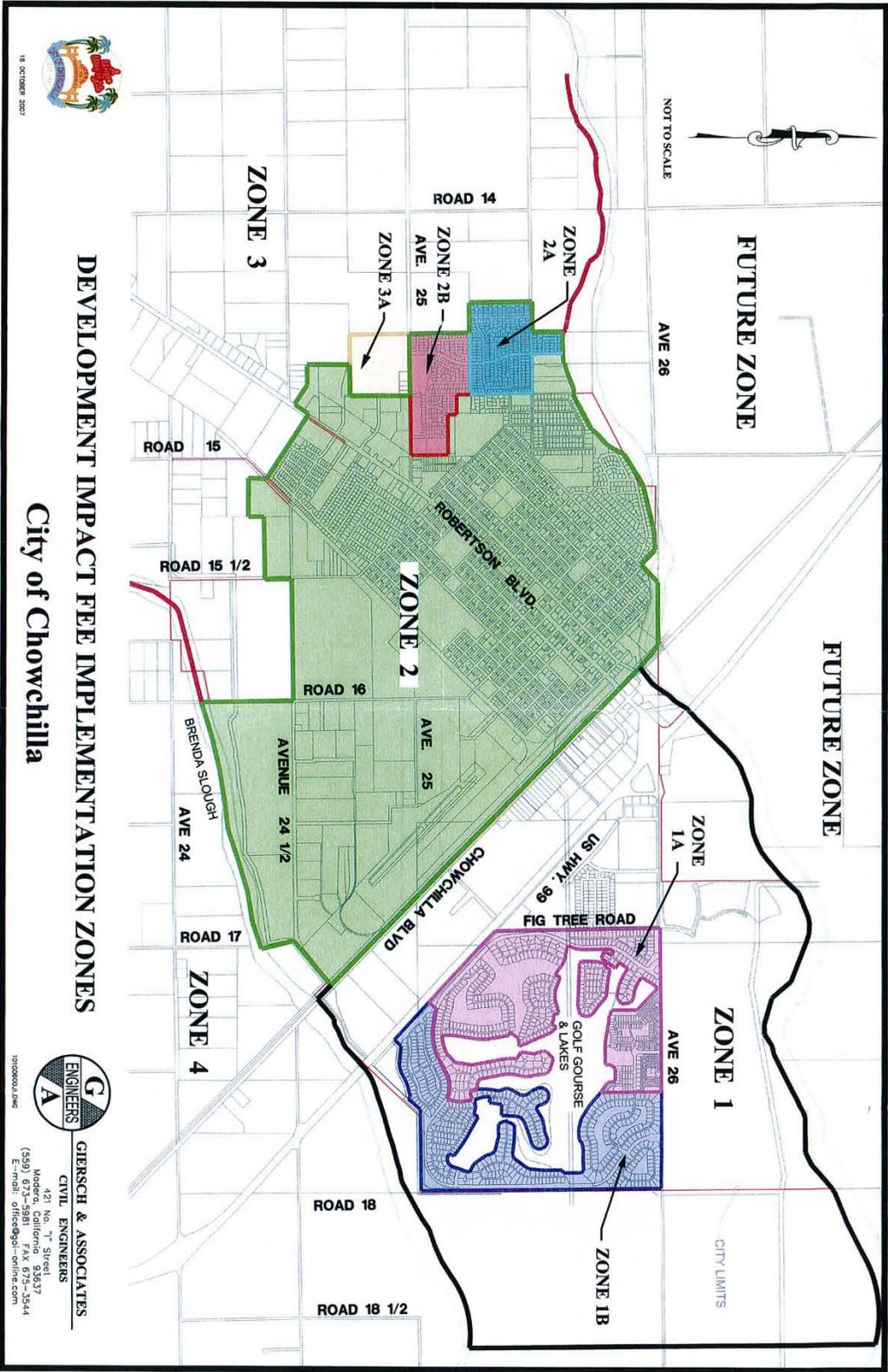
# DEVELOPMENT IMPACT FEES

## ZONE 4

Fee Type	Description	Costs
<b>Zone 4 Roads</b>	• Residential(Dollars Per Equivalent Unit)	\$3,730.52
	• Commercial*(Dollars Per Square Foot)	\$1.25
	• Industrial*(Dollars Per Square Foot)	\$0.71
<b>Zone 4 Signalization</b>	• Residential(Dollars Per Equivalent Unit)	\$226.85
	• Commercial*(Dollars Per Square Foot)	\$0.18
	• Industrial*(Dollars Per Square Foot)	\$0.08
<b>Zone 4 Sewer</b>	• Residential(Dollars Per Equivalent Unit)	\$5,886.72
	• Commercial*(Dollars Per Square Foot)	\$1.27
	• Industrial*(Dollars Per Square Foot)	\$0.49
<b>Zone 4 Water</b>	• Residential(Dollars Per Equivalent Unit)	\$2,143.72
	• Commercial*(Dollars Per Square Foot)	\$0.46
	• Industrial*(Dollars Per Square Foot)	\$0.17
<b>Zone 4 General City Facilities</b>	• Residential(Dollars Per Equivalent Unit)	\$902.86
	• Commercial*(Dollars Per Square Foot)	\$0.38
	• Industrial*(Dollars Per Square Foot)	\$0.22
<b>Zone 4 Fire Facilities</b>	• Residential(Dollars Per Equivalent Unit)	\$1,644.66
	• Commercial*(Dollars Per Square Foot)	\$0.69
	• Industrial*(Dollars Per Square Foot)	\$0.40
<b>Zone 4 Police Facilities</b>	• Residential(Dollars Per Equivalent Unit)	\$888.11
	• Commercial*(Dollars Per Square Foot)	\$0.38
	• Industrial*(Dollars Per Square Foot)	\$0.22
<b>Zone 4 Storm Drain</b>	• Residential(Dollars Per Equivalent Unit)	\$1,383.78
	• Commercial*(Dollars Per Square Foot)	\$0.61
	• Industrial*(Dollars Per Square Foot)	On-Site Required
<b>Zone 4 Parks &amp; Recreation</b>	• Residential(Dollars Per Equivalent Unit)	\$2,138.05
	• Commercial*(Dollars Per Square Foot)	\$0.00
	• Industrial*(Dollars Per Square Foot)	\$0.00

\*Building Size First Plus Multiple Floors (Total Occupancy)

# DEVELOPMENT IMPACT FEES ZONES MAP



# FINANCE

Fee Type	Description	Costs
<p><b>Business License Fees</b> All Fees are Non-Refundable</p> <p>Fire inspections are required for a business located in Chowchilla, except for Home Based Businesses see Fire Department for pricing</p> <p>Additional Licenses Fees apply depending on type of Business and are paid annually</p>	<ul style="list-style-type: none"> <li>• Application Fee (Each Application)</li> <li>• Open Air Market (Paid by Proprietor) Per Vendor</li> <li>• SB 1186 State Required Fee (As set by State Law) Per License each year</li> </ul>	<p style="text-align: right;">\$26.00</p> <p style="text-align: right;">\$32.00</p> <p style="text-align: right;">\$1.00</p>
<p><b>Business License Fees – Retail &amp; General</b></p>	<ul style="list-style-type: none"> <li>• Less Than \$15,000</li> <li>• \$15,000 but Less than \$45,000</li> <li>• \$45,000 but Less than \$100,000</li> <li>• \$100,000 but Less than \$150,000</li> <li>• \$150,000 but Less than \$250,000</li> <li>• \$250,000 but Less than \$500,000</li> <li>• \$500,000 but Less than \$1,000,000</li> <li>• \$1,000,000 and Over</li> </ul>	<p style="text-align: right;">\$35.00</p> <p style="text-align: right;">\$48.00</p> <p style="text-align: right;">\$69.00</p> <p style="text-align: right;">\$103.00</p> <p style="text-align: right;">\$139.00</p> <p style="text-align: right;">\$275.00</p> <p style="text-align: right;">\$415.00</p> <p style="text-align: right;">\$525.00</p>
<p><b>Business License Fees – Service Type</b></p>	<ul style="list-style-type: none"> <li>• Less Than \$10,000</li> <li>• \$10,000 but Less than \$25,000</li> <li>• \$25,000 but Less than \$50,000</li> <li>• \$50,000 but Less than \$75,000</li> <li>• \$75,000 but Less than \$100,000</li> <li>• \$100,000 but Less than \$150,000</li> <li>• \$150,000 but Less than \$200,000</li> <li>• \$200,000 and Over</li> </ul>	<p style="text-align: right;">\$21.00</p> <p style="text-align: right;">\$56.00</p> <p style="text-align: right;">\$103.00</p> <p style="text-align: right;">\$145.00</p> <p style="text-align: right;">\$180.00</p> <p style="text-align: right;">\$242.00</p> <p style="text-align: right;">\$296.00</p> <p style="text-align: right;">\$344.00</p>

Fee Type	Description	Costs
<b>Business License Fees – Manufacturers</b>	<ul style="list-style-type: none"> <li>• Less Than \$100,000</li> <li>• \$100,000 but Less than \$200,000</li> <li>• \$200,000 but Less than \$300,000</li> <li>• \$300,000 but Less than \$400,000</li> <li>• \$400,000 but Less than \$500,000</li> <li>• \$500,000 but Less than \$600,000</li> <li>• \$600,000 but Less than \$800,000</li> <li>• \$800,000 but Less than \$1,000,000</li> <li>• \$1,000,000 and Over</li> </ul>	<ul style="list-style-type: none"> <li>\$48.00</li> <li>\$69.00</li> <li>\$118.00</li> <li>\$159.00</li> <li>\$207.00</li> <li>\$344.00</li> <li>\$360.00</li> <li>\$414.00</li> <li>\$503.00</li> </ul>
<b>Business License Fees – Contractors</b>	<ul style="list-style-type: none"> <li>• Less Than \$10,000</li> <li>• \$10,000 but Less than \$50,000</li> <li>• \$50,000 but Less than \$100,000</li> <li>• \$100,000 but Less than \$150,000</li> <li>• \$150,000 but Less than \$200,000</li> <li>• \$200,000 but Less than \$250,000</li> <li>• \$250,000 but Less than \$300,000</li> <li>• \$300,000 but Less than \$400,000</li> <li>• \$400,000 but Less than \$500,000</li> <li>• \$500,000 but Less than \$600,000</li> <li>• \$600,000 but Less than \$700,000</li> <li>• \$700,000 but Less than \$800,000</li> <li>• \$800,000 but Less than \$900,000</li> <li>• \$900,000 but Less than \$1,000,000</li> <li>• \$1,000,000 and Over</li> </ul>	<ul style="list-style-type: none"> <li>\$22.00</li> <li>\$48.00</li> <li>\$69.00</li> <li>\$118.00</li> <li>\$159.00</li> <li>\$207.00</li> <li>\$255.00</li> <li>\$344.00</li> <li>\$414.00</li> <li>\$503.00</li> <li>\$592.00</li> <li>\$689.00</li> <li>\$779.00</li> <li>\$868.00</li> <li>\$917.00</li> </ul>

Fee Type	Description	Costs
<b>Business License Fees – Wholesalers</b>	<ul style="list-style-type: none"> <li>• Less Than \$100,000</li> <li>• \$100,000 but Less than \$200,000</li> <li>• \$200,000 but Less than \$300,000</li> <li>• \$300,000 but Less than \$400,000</li> <li>• \$400,000 but Less than \$500,000</li> <li>• \$500,000 but Less than \$600,000</li> <li>• \$600,000 but Less than \$700,000</li> <li>• \$700,000 but Less than \$1,000,000</li> <li>• \$1,000,000 and Over</li> </ul>	<ul style="list-style-type: none"> <li>\$35.00</li> <li>\$51.00</li> <li>\$86.00</li> <li>\$121.00</li> <li>\$155.00</li> <li>\$189.00</li> <li>\$242.00</li> <li>\$310.00</li> <li>\$344.00</li> </ul>
<b>Business License Fees – Feed, Livestock &amp; Related Wholesale</b>	<ul style="list-style-type: none"> <li>• Less Than \$100,000</li> <li>• \$100,000 but Less than \$200,000</li> <li>• \$200,000 but Less than \$300,000</li> <li>• \$300,000 but Less than \$400,000</li> <li>• \$400,000 but Less than \$500,000</li> <li>• \$500,000 but Less than \$600,000</li> <li>• \$600,000 but Less than \$800,000</li> <li>• \$800,000 but Less than \$1,000,000</li> <li>• \$1,000,000 and Over</li> </ul>	<ul style="list-style-type: none"> <li>\$48.00</li> <li>\$69.00</li> <li>\$118.00</li> <li>\$159.00</li> <li>\$207.00</li> <li>\$255.00</li> <li>\$323.00</li> <li>\$414.00</li> <li>\$455.00</li> </ul>
<b>Business License Fees – Professionals</b>	<ul style="list-style-type: none"> <li>• Less Than \$30,000</li> <li>• \$30,000 but Less than \$40,000</li> <li>• \$40,000 but Less than \$50,000</li> <li>• \$50,000 and Over</li> </ul>	<ul style="list-style-type: none"> <li>\$89.00</li> <li>\$138.00</li> <li>\$186.00</li> <li>\$276.00</li> </ul>
<b>Interest &amp; Penalties</b>	<ul style="list-style-type: none"> <li>• Accounts Receivable (Non-Utilities)</li> <li>• Accounts Receivable Utilities Penalty</li> <li>• Accounts Receivable Utilities Interest</li> </ul>	<ul style="list-style-type: none"> <li>1.5%</li> <li>10%</li> <li>1.5%</li> </ul>

Fee Type	Description	Costs
<b>Liens</b> – Liens is the City and the current County Fee will be added at the time of release	<ul style="list-style-type: none"> <li>• Lien Release</li> </ul>	\$40.00
<b>Permits</b> – All Permits are non-refundable	<ul style="list-style-type: none"> <li>• Swimming Pool Permit Drainage (Per 1,000 Gallons)</li> <li>• Built-In Spa Permit – Drainage (Per 1,000 Gallons)</li> <li>• Garage Sale Permit (First Three are Free)</li> </ul> <p style="text-align: center;">(Only Allow a Total of 6 per year)</p>	\$1.63  \$1.63  \$16.00
<b>Returned Checks/Credit Cards</b>	<ul style="list-style-type: none"> <li>• All Returned payments (Each)</li> </ul>	\$30.00

# FIRE

Fee Type	Description	Costs
<b>Alarm Fees-</b> Alarm fees are assessed per fiscal year	<ul style="list-style-type: none"> <li>• False Alarm Fees (Each)               <ul style="list-style-type: none"> <li>➤ 1<sup>st</sup> through 3<sup>rd</sup> <span style="float: right;">\$0.00</span></li> <li>➤ 4<sup>th</sup> and subsequent <span style="float: right;">\$165.00</span></li> </ul> </li> </ul>	
<b>Inspections</b>	<ul style="list-style-type: none"> <li>• Fire Inspections (Each)               <ul style="list-style-type: none"> <li>➤ 1<sup>st</sup> Inspection <span style="float: right;">\$63.00</span></li> <li>➤ 2<sup>nd</sup> &amp; subsequent <span style="float: right;">\$105.00</span></li> </ul> </li> </ul>	
<b>Reports</b> –Fire reports are released through the Police Department who will collect the fees.	<ul style="list-style-type: none"> <li>• Fire Reports (Each) <span style="float: right;">\$11.00</span></li> </ul>	
<b>Services</b> – Fees for Services, these are based on State Standards  Note: Charged based on whole hours rounded up to the nearest hour.	<ul style="list-style-type: none"> <li>• Fire Engine Standby (Per Hour) <span style="float: right;">\$133.00</span></li> </ul>	
	<ul style="list-style-type: none"> <li>• Fire Captain (Per Hour) <span style="float: right;">\$22.15</span></li> </ul>	
	<ul style="list-style-type: none"> <li>• Fire Engineer (Per Hour) <span style="float: right;">\$18.13</span></li> </ul>	
	<ul style="list-style-type: none"> <li>• Firefighter (Per Hour) <span style="float: right;">\$18.13</span></li> </ul>	

# PARKS & RECREATION

Fee Type	Description	Costs
<b>Donations</b>	<ul style="list-style-type: none"> <li>Berenda Reservoir (Each)</li> </ul>	\$1.05
<b>Inflatable Fee</b> (Bouncer, Etc.) Must sign Contract	<ul style="list-style-type: none"> <li>Non-Refundable Fee</li> </ul>	\$21.00
<b>Rentals - Events</b>	<ul style="list-style-type: none"> <li>Vendor Booth Space (Per Square Foot)</li> </ul>	\$0.30
	<ul style="list-style-type: none"> <li>Vendor Booth Electricity</li> </ul>	\$10.00
<b>Rentals – Civic Center</b>	<ul style="list-style-type: none"> <li>Administrative Processing Fee for all Rentals (Non-Refundable)</li> </ul>	\$10.00
	<ul style="list-style-type: none"> <li>Deposit Required for Rental (Refundable)</li> </ul>	\$250.00
	<ul style="list-style-type: none"> <li>Council Chambers or Training Room Maximum per day – Community Service Organizations</li> </ul>	\$105.00
	<ul style="list-style-type: none"> <li>Council Chambers Room or Training Room (1 to 5 hours) – Community Service Organizations Rate is Per Hour</li> </ul>	\$15.00
	<ul style="list-style-type: none"> <li>Council Chambers Room or Training Room Maximum per day – Registered Non-Profits</li> </ul>	\$175.00
	<ul style="list-style-type: none"> <li>Council Chambers Room or Training Room (1 to 5 hours) – Registered Non-Profit Rate is Per Hour</li> </ul>	\$25.00
	<ul style="list-style-type: none"> <li>Council Chambers Room or Training Room Maximum per day – Private for Profit</li> </ul>	\$245.00
	<ul style="list-style-type: none"> <li>Council Chambers Room or Training Room (1 to 5 hours) – Private for Profit Rate is Per Hour</li> </ul>	\$35.00

Fee Type	Description	Costs
<b>Rentals - Pavilions</b>	<ul style="list-style-type: none"> <li>• Picnic Pavilion Rental - Administrative Processing Fee (Non-Refundable)</li> <li>• Picnic Pavilion Rental - Up to 5 Hours</li> <li>• Picnic Pavilion Rental - 5 Hours or more</li> <li>• Picnic Pavilion Electricity Fee</li> </ul>	<p style="text-align: right;">\$10.00</p> <p style="text-align: right;">\$40.00</p> <p style="text-align: right;">\$55.00</p> <p style="text-align: right;">\$15.00</p>
<b>Rentals – Sports Fields</b>  For Leagues and regular seasonal sports contracts are developed to cover costs.	<ul style="list-style-type: none"> <li>• Sports Field Lights Use (Computerized) Per Field Per Hour</li> <li>• Sports Field Lights Use (Manual) Per Hour Per Field</li> <li>• Sports Field Lights On Site Staff (Minimum 2 hours) Rate is Per Hour</li> <li>• Sports Field Rental Private for Profit (Minimum 2 hours) Rate is Per Hour</li> <li>• Sports Field Rental for Registered Non-Profits (Minimum 2 hours) Rate is Per Hour</li> </ul>	<p style="text-align: right;">\$8.00</p> <p style="text-align: right;">\$10.00</p> <p style="text-align: right;">\$25.18</p> <p style="text-align: right;">\$10.00</p> <p style="text-align: right;">\$8.00</p>

# POLICE

Fee Type	Description	Costs
<b>After Hours Call Out</b>	<ul style="list-style-type: none"> <li>• After Hours Call Out</li> </ul>	\$50.00
<b>Alarm</b>	<ul style="list-style-type: none"> <li>• Alarm Response charged after 3rd response</li> </ul>	\$58.00
<b>Animal Fees</b>  All Prices for Each incident, license, trap, day etc.	<ul style="list-style-type: none"> <li>• Animal Disposal Small 1-10 lbs. \$45.00</li> <li>• Animal Disposal Medium 10-25 lbs. \$50.00</li> <li>• Animal Disposal Large 25-50 lbs. \$60.00</li> <li>• Animal Disposal Extra Large Over 50 lbs. \$75.00</li> <li>• Animal Home Quarantine Fee – Vaccinated \$32.00</li> <li>• Animal License – 1 Year (altered – senior rate*) \$5.00</li> <li>• Animal License – 1 Year (altered) \$10.00</li> <li>• Animal License – 1 Year (unaltered – senior rate*) \$12.50</li> <li>• Animal License – 1 Year (unaltered) \$25.00</li> <li>• Cat Trap Deposit \$75.00</li> <li>• Cat Trap Rental Per Day \$2.00</li> <li>• Civil Penalty for Unaltered Dogs &amp; Cats \$35.00</li> <li>• Civil Penalty Fee Unaltered 2nd Offense \$50.00</li> <li>• Civil Penalty Fee Unaltered 3rd Offense \$100.00</li> <li>• Dangerous Animal Permit Fee \$159.00</li> <li>• Delinquent Animal License \$20.00</li> </ul>	

<b>Animal Fees (Continued)</b>		
	• Dog Tags - Replacement Fee	\$5.31
	• Kennel Permit (1-10 Animal)	\$80.00
	• Kennel Permit (1-20 Animal)	\$100.00
	• Kennel Permit (21+ Animal)	\$132.00
	• Large Animal Board - Per Day	\$15.00
	• Non Vaccinated Bite Penalty Fee	\$159.00
	• Owner Release of Animal	\$65.00
	• Owner Release of Animal to Shelter – County	\$70.00
	• Quarantined Animal Board Per Day - Small Animal	\$12.00
	• Quarantined Animal Board Per Day - Large Animal	\$15.00
	• Regular Small Animal Trap Rental Deposit	\$75.00
	• Regular Small Animal Trap Rental Fee	\$2.00
	• Small Animal Board Per day	\$12.00
	• Small Animal Impoundment Fee	\$40.00
	• Small Animal Impoundment Fee - 2nd Offense	\$75.00
	• Small Animal Impoundment Fee - 3rd Offense	\$100.00
	• Spay & Neuter Administrative Fee	\$16.00
	• Tranquilizing Owned Animal & Actual Vet bill	\$50.00 & Actual Costs
	• Trap Delinquent Fee Per Day	\$2.00
	• Wild Animal Permit	\$100.00

<b>Fee Type</b>	<b>Description</b>	<b>Costs</b>
<b>Booking Fees – Set by State Law</b>	• Current Booking Fee &	\$78.87
	• Mileage for Booking (State Rate)	State Rate
<b>Citation Sign-off</b>	• Citation Sign-off (Non C.P.D.)	\$10.00
<b>Civil Services Fees</b>	• Civil Document Service	\$38.00
	• Civil Subpoenas Police Employee	\$275.00
<b>Copies &amp; Images</b>	• Misc. Copies (Citations/Civil) Per Page	\$0.10
	• Photographic Image Fee-Per Picture (Each)	\$1.00
<b>Curfew Violations</b>	• Curfew Violation 1 <sup>st</sup> Offense	\$63.00
	• Subsequent Violations	\$63.00
<b>Fingerprinting &amp; Background Checks</b>	• Fingerprints & Dept. of Justice	\$25.00 Plus DOJ Fees
	• Local Criminal Background Check	\$35.00
<b>Licenses</b>	• Bicycle License	\$1.00
	• Quadricycle Annual Operator License Fee	\$10.00
	• Quadricycle Registration & License Fee	\$16.00
	• Quadricycle Registration Permit (3 Yr)	\$20.00
<b>Offender Registration</b>	• First Offender Registration	\$26.00
<b>Permits</b>	• Alcohol Beverage Permit	\$25.00
	• Alcohol Beverage Permit for Registered Non-Profit	\$12.00
<b>Reports</b>	• Archived Police Report	\$15.00
	• Copy of CAD Call	\$0.10
	• Police Report	\$10.00
	• Traffic Collision Report Fee	\$25.00
<b>Vehicle Fees</b>	• Repossessed Vehicle Fee	\$15.00
	• Rotation Tow Service Fee (Annual)	\$50.00
	• Vehicle Release (All)	\$100.00
<b>ALL FEES ARE NON-REFUNDABLE UNLESS SPECIFICALLY STATED</b>		

# PUBLIC WORKS

Fee Type	Description	Costs
<b>Barricades &amp; Temporary Signs</b>	• Administrative Fee &	\$35.25
	• Barricades (Each)	\$6.00
	• Signs (Each)	\$6.00
	• Stolen, Damaged or Lost Barricade (Each)	\$40.00
	• Stolen, Damaged or Lost Signs (Each)	\$40.00
<b>Call Out Charge</b>  Not related to City Systems Failures	<ul style="list-style-type: none"> <li>• Emergency Repairs</li> <li>• Clean-up of Streets</li> <li>• Barricading Hazardous Conditions</li> <li>• Other Hazardous Conditions</li> <li>• Repairs to City Property, equipment, etc. Unless otherwise stated in the Master Fee schedule. Shall include the Administrative Fee and the Actual costs of repairs, replacement, etc.</li> </ul>	\$200.00  \$200.00  \$200.00  \$200.00  Actual Cost + Call Out Charge
<b>Contractor Services &amp; Equipment Left on City Property that City Cleans up</b>	<ul style="list-style-type: none"> <li>• Administrative Fee &amp;</li> <li>• Actual Costs to City of Chowchilla</li> </ul>	\$35.25  Actual Cost + Administrative Fee
<b>Curb &amp; Gutter</b>	• Encroachment Permit Fee &	\$150.00
	• Curb Painting of House Numbers	\$50.00
	• Curb & Gutter 6" per Linear Foot	\$13.00
	• Curb & Gutter 8" per Linear Foot	\$11.00
	• Inspection Fee up to 60LF (Each)	\$496.00
	• Inspection Fee Over 60LF &	\$496.00
	➤ Each Linear Foot Over 60 LF	\$9.84

Fee Type	Description	Costs
<b>Drive Ways</b>	<ul style="list-style-type: none"> <li>• Inspections Fee up to 60 SQ Ft (Each)</li> <li>• Inspections Over 60 SQ Ft &amp; <ul style="list-style-type: none"> <li>➤ Each Square Foot Over 60 SQ FT</li> </ul> </li> </ul>	<p style="text-align: right;">\$579.00</p> <p style="text-align: right;">\$579.00</p> <p style="text-align: right;">\$10.00</p>
<b>Dumpsters</b>	<ul style="list-style-type: none"> <li>• Drop Storage Application Fee &amp;</li> <li>• Street Inspection Fee</li> <li>• Street Re-inspection Fee</li> </ul>	<p style="text-align: right;">\$150.00</p> <p style="text-align: right;">\$275.00</p> <p style="text-align: right;">\$275.00</p>
<b>Electoliers</b>	<ul style="list-style-type: none"> <li>• Application Fee &amp;</li> <li>• Inspection Up to 3 Poles</li> <li>• Inspection Each Pole Over 3</li> <li>• Re-Inspection Each Pole</li> </ul>	<p style="text-align: right;">\$150.00</p> <p style="text-align: right;">\$45.00</p> <p style="text-align: right;">\$15.00</p> <p style="text-align: right;">\$15.00</p>
<b>Equipment Costs</b>	<ul style="list-style-type: none"> <li>• Department of Transportation Rates</li> </ul> <p>Approved at 11/18/2014 Council Meeting</p>	<p style="text-align: right;">DOT Rates</p>
<b>Excavations</b> – Excavations including transverse and longitudinal trenches and other street excavation working including surface restorations	<ul style="list-style-type: none"> <li>• Permit Fee &amp;</li> <li>• Inspection Fee - Minor (up to 20 SQFT) &amp; Each Re-inspection</li> <li>• Inspection Fee – Minor (20 SQFT and Over) &amp; Each Re-Inspection</li> <li>• Inspection Fee – Major &amp; Each Re-inspection Charged Permit Fee and Actual Costs</li> </ul>	<p style="text-align: right;">\$150.00</p> <p style="text-align: right;">\$510.00</p> <p style="text-align: right;">\$1,088.00</p> <p style="text-align: right;">Permit Fee &amp; Actual Costs</p>
<b>Illegal Dumping</b>	<ul style="list-style-type: none"> <li>• Administrative Fee &amp; Plus Actual Costs of Clean Up</li> </ul>	<p style="text-align: right;">\$35.25</p>
<b>Inspections - Other</b>	<ul style="list-style-type: none"> <li>• Fee for Manhole, Streetlight, Fire Hydrant &amp; Each Re-inspection</li> <li>• Fees for Small Structures, Pull boxes, Vaults, Poles, Etc. &amp; Each Re-inspection</li> <li>• Fees for any structure not listed or requiring work more than 20 Days &amp; Each Re-inspections are Charged Permit Fees and Actual Costs</li> </ul>	<p style="text-align: right;">\$896.00</p> <p style="text-align: right;">\$322.00</p> <p style="text-align: right;">Fee &amp; Actual Costs</p>

Fee Type	Description	Costs
<b>Masonry Wall</b> – Items are per Linear Foot	<ul style="list-style-type: none"> <li>• Masonry Wall 6’ or Less</li> <li>• Masonry Wall 8’</li> <li>• Masonry Wall 10’ &amp; Over</li> </ul>	<ul style="list-style-type: none"> <li>\$56.00</li> <li>\$61.00</li> <li>\$72.00</li> </ul>
<b>Neighborhood Watch Signs</b>	<ul style="list-style-type: none"> <li>• Administrative Fee &amp;</li> <li>• Sign Plus City “C” Type Pole Actual Costs &amp; Fees</li> </ul>	<ul style="list-style-type: none"> <li>\$35.25</li> <li>Fee &amp; Actual Costs</li> </ul>
<b>Paving</b>	<ul style="list-style-type: none"> <li>• Application Fee &amp;</li> <li>• Inspections &amp; Each Re-inspection</li> </ul>	<ul style="list-style-type: none"> <li>\$150.00</li> <li>\$863.00</li> </ul>
<b>Public Right of Way Access</b>	<ul style="list-style-type: none"> <li>• Permit Fee (Non-Refundable) &amp;</li> <li>• Inspection 1<sup>st</sup> &amp; Each Re-inspection</li> </ul>	<ul style="list-style-type: none"> <li>\$150.00</li> <li>\$160.00</li> </ul>
<b>Public Works Fee</b> – For Misc. Structures to include Manholes, Storm Water Inlets, Storm Water Outlets, Electroliers, & Underground Vaults	<ul style="list-style-type: none"> <li>• Encroachment Permit Fee &amp; Other costs listed in fee schedule</li> </ul>	<ul style="list-style-type: none"> <li>\$150.00</li> <li>Fee &amp; Other Fees</li> </ul>
<b>Public Works Fee</b>	<ul style="list-style-type: none"> <li>• Irrigation &amp; Landscaping per SQ FT</li> </ul>	<ul style="list-style-type: none"> <li>\$3.02</li> </ul>
<b>Right of Way Storage</b>	<ul style="list-style-type: none"> <li>• Permit Fee &amp;</li> <li>• 2 days or less w/Inspection &amp; Each Re-inspection</li> <li>• More than 2 days w/Inspection &amp; Each Re-inspection is based on Actual Costs</li> </ul>	<ul style="list-style-type: none"> <li>\$150.00</li> <li>\$250.00</li> <li>Permit Fee &amp; Actual Costs</li> </ul>
<b>Sanitary Sewers</b>	<ul style="list-style-type: none"> <li>• Sanitary Sewers 4” Per Linear Foot</li> <li>• Sanitary Sewers 6” Per Linear Foot</li> <li>• Sanitary Sewers 8” Per Linear Foot</li> <li>• Sanitary Sewers 10” Per Linear Foot</li> <li>• Sanitary Sewers 12” Per Linear Foot</li> <li>• Sanitary Sewers 15” Per Linear Foot</li> <li>• Sanitary Manholes (Each)</li> <li>• Sanitary Risers (Each)</li> <li>• Sewer Laterals (Each)</li> </ul>	<ul style="list-style-type: none"> <li>\$25.00</li> <li>\$30.00</li> <li>\$35.00</li> <li>\$40.00</li> <li>\$45.000</li> <li>\$55.00</li> <li>\$2,215.00</li> <li>\$705.00</li> <li>\$1,712.00</li> </ul>

Fee Type	Description	Costs
<b>Road Way</b> – Plus other fees in fee schedule	<ul style="list-style-type: none"> <li>• Barricades per Linear Foot</li> <li>• Driveways Per Linear Foot</li> <li>• Electroliers – (Each)</li> <li>• Fire Hydrants (Each)</li> <li>• Paving Residential Street Per SQFT</li> <li>• Paving Thoroughfare Per SQFT</li> <li>• Private Monument (Each)</li> <li>• Public Monument (Each)</li> <li>• Street Signs (Each)</li> <li>• Valley Gutter Per Linear Foot</li> </ul>	\$30.00 \$3.27 \$1,913.00 \$2,517.50 \$3.02 \$4.53 \$100.00 \$300.00 \$150.00 \$13.09
<b>Side Walks</b>	<ul style="list-style-type: none"> <li>• Encroachment Permit &amp;</li> <li>• Sidewalks Per SQFT</li> <li>• Up to 300 SQFT &amp; Each Re-Inspection</li> <li>• Over 300 SQFT &amp; Each Re-Inspection Per Square Foot</li> </ul>	\$150.00 \$2.77 \$443.00 \$2.22
<b>Streets Closures for Events</b>	<ul style="list-style-type: none"> <li>• Special Event Application Fee &amp;</li> <li>• Street Closure Per Hour Per Block</li> <li>• Inspection after Event &amp; Each Re-Inspection</li> </ul>	\$264.00 \$44.31 \$240.00
<b>Storm Drain</b>	<ul style="list-style-type: none"> <li>• Storm Drainage Permit &amp;</li> <li>• Storm Drainage - (10) 39" R.C.P. Per Linear Foot</li> <li>• Storm Drainage - (11) 42" R.C.P. Per Linear Foot</li> <li>• Storm Drainage - (12) 48" R.C.P. Per Linear Foot</li> </ul>	\$503.50 \$75.53 \$80.56 \$85.60

<b>Storm Drain (Continued)</b>	• Storm Drainage - (13) 54" R.C.P. Per Linear Foot	\$100.70
	• Storm Drainage - (14) 60" R.C.P. Per Linear Foot	\$110.77
	• Storm Drainage - (15) 48" Manholes (Each)	\$2,215.00
	• Storm Drainage - (16) Curb Inlet (Each)	\$1,510.00
	• Storm Drainage - (17) 6' Chain Link Fence Per Linear Foot	\$10.07
	• Storm Drainage - (18) > 48" Manholes (Each)	\$5,035.00
	• Storm Drainage - (19) Field Inlets (Each)	\$805.00
	• Storm Drainage - 12" R.C.P Per Linear Foot	\$30.21
	• Storm Drainage - 15" R.C.P. Per Linear Foot	\$35.25
	• Storm Drainage - 18" R.C.P. Per Linear Foot	\$40.28
	• Storm Drainage - 21" R.C.P. Per Linear Foot	\$45.32
	• Storm Drainage - 24" R.C.P. Per Linear Foot	\$50.35
	• Storm Drainage - 27" R.C.P. Per Linear Foot	\$55.39
	• Storm Drainage - 30" R.C.P. Per Linear Foot	\$60.42
	• Storm Drainage - 33" R.C.P. Per Linear Foot	\$65.46

Fee Type	Description	Costs
<b>Spur – Railroad</b>	<ul style="list-style-type: none"> <li>• Inspection Costs (Current Cost is \$675 per Inspection)</li> <li>• Maintenance &amp; Operation Fees which reflects actual cost of maintenance and any deferred maintenance &amp; repairs.</li> </ul>	All costs to be divided equally between the property owners.
<b>Transportation Permits</b>  This is set by State Law	<ul style="list-style-type: none"> <li>• One time Transportation Permit</li> <li>• Annual Transportation Permit per Vehicle</li> </ul>	<p style="text-align: right;">\$25.00</p> <p style="text-align: right;">\$90.00</p>
<b>Utilities – Underground or Overhead</b>	<ul style="list-style-type: none"> <li>• Underground or Overhead Utilities - 12" AC Trench Fill Per Linear Foot</li> <li>• Underground or Overhead Utilities - Import/Off Hall Grading Per Cubic Yard</li> <li>• Underground or Overhead Utilities - Major Streets Per Linear Foot</li> <li>• Underground or Overhead Utilities - Minor Streets Per Linear Foot</li> <li>• Underground or Overhead Utilities - On-site Grading Per Cubic Yard</li> <li>• Underground or Overhead Utilities - Underground Conduit Per Linear Foot</li> <li>• Underground or Overhead Utilities - Utility Trenching Per Linear Foot</li> <li>• Underground or Overhead Utilities - Wheelchair Ramp (Each)</li> </ul>	<p style="text-align: right;">\$16.11</p> <p style="text-align: right;">\$10.07</p> <p style="text-align: right;">\$201.40</p> <p style="text-align: right;">\$100.70</p> <p style="text-align: right;">\$3.02</p> <p style="text-align: right;">\$5.29</p> <p style="text-align: right;">\$20.14</p> <p style="text-align: right;">\$75.53</p>
<b>Water &amp; Wells</b>	<ul style="list-style-type: none"> <li>• Water System - 6" Street Pipe Per Linear Foot</li> <li>• Water System - Air Relief Valve (Each)</li> <li>• Water System - Blow-Off Valve (Each)</li> <li>• Water System - Water Service 1" w/Meter (Each)</li> </ul>	<p style="text-align: right;">\$100.70</p> <p style="text-align: right;">\$604.00</p> <p style="text-align: right;">\$806.00</p> <p style="text-align: right;">\$1,712.00</p> <p style="text-align: right;">\$55.39</p>

<b>Water &amp; Wells (Continued)</b>	• Water System - Water Service 12" Per Linear Foot	\$25.18
	• Water System - Water Service 6" Per Linear Foot	\$40.28
	• Water System - Water Service 8" Per Linear Foot	\$151.00
	• Well Installation and/or Abandonment Application Fee (Each) & the following:	\$807.00
	• Well Installation and/or Abandonment Inspection & Each Re-Inspection	
<b>ALL APPLICATION, INSPECTION AND ADMINISTRATIVE FEES ARE NON-REFUNDABLE  PUBLIC WORKS FEES APPLY WHERE NO APPLICATION FEE IS LISTED</b>		

# TRANSIT - CATX

Fee Type	Description	Costs
<p><b>Bus Fares</b> – Based on one way</p> <p>Zone 1 is for riders whose addresses are in the City of Chowchilla limit.</p> <p>Zone 2 is for riders whose addresses are in the County Limits</p>	<ul style="list-style-type: none"> <li>• 1-Way Fare Zone 1</li> <li>• 1-Way Fare Zone 2</li> <li>• 1-Way Fare – Prison</li> </ul>	<p style="text-align: right;">\$1.50</p> <p style="text-align: right;">\$2.00</p> <p style="text-align: right;">\$2.00</p>
<p><b>Bus Passes</b></p>	<ul style="list-style-type: none"> <li>• General Public 5 Rides</li> <li>• General Public 10 Rides</li> <li>• Student 20 Rides</li> <li>• Senior 10 Rides</li> <li>• Senior 20 Rides</li> <li>• ADA 10 Rides</li> <li>• ADA 20 Rides</li> </ul>	<p style="text-align: right;">\$7.50</p> <p style="text-align: right;">\$15.00</p> <p style="text-align: right;">\$27.00</p> <p style="text-align: right;">\$12.00</p> <p style="text-align: right;">\$24.00</p> <p style="text-align: right;">\$12.00</p> <p style="text-align: right;">\$24.00</p>

# UTILITIES

Fee Type	Description	Costs
<p><b>Sewer Rates</b>  <b>Rates From 1/1/16 to 12/31/16</b></p> <p>Sewer Rates shall be charged based on the Prop 218 Study dated January 2012</p>	<ul style="list-style-type: none"> <li>Single Family Dwelling</li> </ul>	\$22.73
	<ul style="list-style-type: none"> <li>Multi Family Dwelling (Per Unit)</li> </ul>	\$16.55
	<ul style="list-style-type: none"> <li>Mobile Home (Per Unit)</li> </ul>	\$16.55
	<p><b>-COMMERCIAL NON-METERED</b></p>	
	<ul style="list-style-type: none"> <li>Commercial Per 1,000 Square Feet</li> </ul>	\$8.78
	<ul style="list-style-type: none"> <li>Church Per 1,000 Square Feet</li> </ul>	\$4.39
	<ul style="list-style-type: none"> <li>Restaurant (Plates) based on # of Seats (Per Seat)</li> </ul>	\$6.63
	<ul style="list-style-type: none"> <li>Restaurant (Paper) based on the # of Seats (Per Seat)</li> </ul>	\$4.42
	<ul style="list-style-type: none"> <li>High School Price Per Student</li> </ul>	\$0.96
	<ul style="list-style-type: none"> <li>Elementary School Price Per Student</li> </ul>	\$0.64
	<ul style="list-style-type: none"> <li>Hospitals &amp; Clinics Per 1,000 Square Foot</li> </ul>	\$27.51
	<p><b>COMMERCIAL METERED</b></p>	
	<p>Commercial Metered Rates are based on 80% of Water Used based on each hundred cubic feet of water used</p>	
	<ul style="list-style-type: none"> <li>Group 1 Extra-Low Strength</li> </ul>	\$1.58
	<ul style="list-style-type: none"> <li>Group 2 Low Strength</li> </ul>	\$1.73
<ul style="list-style-type: none"> <li>Group 3 Medium Strength</li> </ul>	\$1.80	
<ul style="list-style-type: none"> <li>Group 4 High Strength</li> </ul>	\$4.34	

Fee Type	Description	Costs
<p><b>Sewer Rates</b>  <b>Rates From 1/1/16 to 12/31/16</b></p> <p>Sewer Rates shall be charged based on the Prop 218 Study dated January 2012</p>	<ul style="list-style-type: none"> <li>• Single Family Dwelling</li> <li>• Multi Family Dwelling (Per Unit)</li> <li>• Mobile Home (Per Unit)</li> </ul> <p><b>-COMMERCIAL NON-METERED</b></p> <ul style="list-style-type: none"> <li>• Commercial Per 1,000 Square Feet</li> <li>• Church Per 1,000 Square Feet</li> <li>• Restaurant (Plates) based on # of Seats (Per Seat)</li> <li>• Restaurant (Paper) based on the # of Seats (Per Seat)</li> <li>• High School Price Per Student</li> <li>• Elementary School Price Per Student</li> <li>• Hospitals &amp; Clinics Per 1,000 Square Foot</li> </ul> <p><b>COMMERCIAL METERED</b></p> <p>Commercial Metered Rates are based on 80% of Water Used based on each hundred cubic feet of water used</p> <ul style="list-style-type: none"> <li>• Group 1 Extra-Low Strength</li> <li>• Group 2 Low Strength</li> <li>• Group 3 Medium Strength</li> <li>• Group 4 High Strength</li> </ul>	<p>\$23.41</p> <p>\$17.56</p> <p>\$17.56</p> <p>\$9.04</p> <p>\$4.52</p> <p>\$6.82</p> <p>\$4.55</p> <p>\$0.99</p> <p>\$0.66</p> <p>\$28.33</p> <p>\$1.62</p> <p>\$1.78</p> <p>\$1.86</p> <p>\$4.47</p>

Fee Type	Description	Costs
<p><b>Sewer Rates – Debt Service Rates From 1/1/17 to 12/31/17</b></p> <p>Sewer Rates shall be charged based on the Prop 218 Study dated January 2012</p>	<ul style="list-style-type: none"> <li>• Single Family Dwelling</li> <li>• Multi Family Dwelling (Per Unit)</li> <li>• Mobile Home (Per Unit)</li> </ul> <p><b>-COMMERCIAL NON-METERED</b></p> <ul style="list-style-type: none"> <li>• Commercial Per 1,000 Square Feet</li> <li>• Church Per 1,000 Square Feet</li> <li>• Restaurant (Plates) based on # of Seats (Per Seat)</li> <li>• Restaurant (Paper) based on the # of Seats (Per Seat)</li> <li>• High School Price Per Student</li> <li>• Elementary School Price Per Student</li> <li>• Hospitals &amp; Clinics Per 1,000 Square Foot</li> </ul> <p><b>COMMERCIAL METERED</b></p> <p>Commercial Metered Rates are based on 80% of Water Used based on each hundred cubic feet of water used</p> <ul style="list-style-type: none"> <li>• Group 1 Extra-Low Strength</li> <li>• Group 2 Low Strength</li> <li>• Group 3 Medium Strength</li> <li>• Group 4 High Strength</li> </ul>	<ul style="list-style-type: none"> <li>\$2.81</li> <li>\$2.11</li> <li>\$2.11</li> <li></li> <li>\$1.08</li> <li>\$0.54</li> <li>\$0.94</li> <li>\$0.63</li> <li>\$0.11</li> <li>\$0.08</li> <li>\$3.41</li> <li></li> <li>\$0.19</li> <li>\$0.21</li> <li>\$0.22</li> <li>\$0.62</li> </ul>

Fee Type	Description	Costs
<p><b>Sewer Rates – Debt Service Rates From 1/1/17 to 12/31/17</b></p> <p>Sewer Rates shall be charged based on the Prop 218 Study dated January 2012</p>	<ul style="list-style-type: none"> <li>• Single Family Dwelling</li> <li>• Multi Family Dwelling (Per Unit)</li> <li>• Mobile Home (Per Unit)</li> </ul> <p><b>-COMMERCIAL NON-METERED</b></p> <ul style="list-style-type: none"> <li>• Commercial Per 1,000 Square Feet</li> <li>• Church Per 1,000 Square Feet</li> <li>• Restaurant (Plates) based on # of Seats (Per Seat)</li> <li>• Restaurant (Paper) based on the # of Seats (Per Seat)</li> <li>• High School Price Per Student</li> <li>• Elementary School Price Per Student</li> <li>• Hospitals &amp; Clinics Per 1,000 Square Foot</li> </ul> <p><b>COMMERCIAL METERED</b></p> <p>Commercial Metered Rates are based on 80% of Water Used based on each hundred cubic feet of water used</p> <ul style="list-style-type: none"> <li>• Group 1 Extra-Low Strength</li> <li>• Group 2 Low Strength</li> <li>• Group 3 Medium Strength</li> <li>• Group 4 High Strength</li> </ul>	<p>\$1.41</p> <p>\$1.05</p> <p>\$1.05</p> <p>\$1.08</p> <p>\$0.54</p> <p>\$0.94</p> <p>\$0.63</p> <p>\$0.11</p> <p>\$0.08</p> <p>\$3.41</p> <p>\$0.09</p> <p>\$0.11</p> <p>\$0.11</p> <p>\$0.31</p>
<p><b>Solid Waste Fees</b></p> <p>Commercial bins depend on size of bin and the number of times picked up per week. See Current Rates on the following pages</p>	<ul style="list-style-type: none"> <li>• Residential (Per Set) Set By Prop 218</li> <li>• Residential Extra Toter (Requires Residential Service) (Each) Set By Prop 218</li> <li>• Locking Lid for Bin (Each)</li> </ul>	<p>\$22.38</p> <p>\$12.45</p> <p>\$6.14</p>

Fee Type	Description	Costs
<b>Solid Waste Fees – Commercial</b>  <b>1 yard Bins</b>  Set by Prop 218	<ul style="list-style-type: none"> <li>• Picked Up 1 Day Per Week</li> <li>• Picked Up 2 Days Per Week</li> <li>• Picked Up 3 Days Per Week</li> <li>• Picked Up 4 Days Per Week</li> <li>• Picked Up 5 Days Per Week</li> <li>• Picked Up 6 Days Per Week</li> </ul>	\$43.71  \$87.37  \$133.74  \$173.87  \$216.40  \$256.97
<b>Solid Waste Fees – Commercial</b>  <b>2 yard Bins</b>  Set by Prop 218	<ul style="list-style-type: none"> <li>• Picked Up 1 Day Per Week</li> <li>• Picked Up 2 Days Per Week</li> <li>• Picked Up 3 Days Per Week</li> <li>• Picked Up 4 Days Per Week</li> <li>• Picked Up 5 Days Per Week</li> <li>• Picked Up 6 Days Per Week</li> </ul>	\$70.57  \$135.91  \$199.60  \$268.48  \$338.17  \$404.41
<b>Solid Waste Fees – Commercial</b>  <b>3 yard Bins</b>  Set by Prop 218	<ul style="list-style-type: none"> <li>• Picked Up 1 Day Per Week</li> <li>• Picked Up 2 Days Per Week</li> <li>• Picked Up 3 Days Per Week</li> <li>• Picked Up 4 Days Per Week</li> <li>• Picked Up 5 Days Per Week</li> <li>• Picked Up 6 Days Per Week</li> </ul>	\$90.35  \$178.08  \$254.10  \$342.43  \$430.66  \$515.40
<b>Solid Waste Fees – Commercial</b>  <b>4 yard Bins</b>  Set by Prop 218	<ul style="list-style-type: none"> <li>• Picked Up 1 Day Per Week</li> <li>• Picked Up 2 Days Per Week</li> <li>• Picked Up 3 Days Per Week</li> <li>• Picked Up 4 Days Per Week</li> <li>• Picked Up 5 Days Per Week</li> <li>• Picked Up 6 Days Per Week</li> </ul>	\$110.13  \$217.67  \$310.62  \$418.99  \$525.72  \$632.41

Fee Type	Description	Costs
<b>Solid Waste Fees – Commercial</b>  <b>5 yard Bins</b>  Set by Prop 218	<ul style="list-style-type: none"> <li>• Picked Up 1 Day Per Week</li> <li>• Picked Up 2 Days Per Week</li> <li>• Picked Up 3 Days Per Week</li> <li>• Picked Up 4 Days Per Week</li> <li>• Picked Up 5 Days Per Week</li> <li>• Picked Up 6 Days Per Week</li> </ul>	<p style="text-align: right;">\$129.95</p> <p style="text-align: right;">\$246.52</p> <p style="text-align: right;">\$348.47</p> <p style="text-align: right;">\$465.92</p> <p style="text-align: right;">\$581.64</p> <p style="text-align: right;">\$697.36</p>
<b>Solid Waste Fees – Commercial</b>  <b>6 yard Bins</b>  Set by Prop 218	<ul style="list-style-type: none"> <li>• Picked Up 1 Day Per Week</li> <li>• Picked Up 2 Days Per Week</li> <li>• Picked Up 3 Days Per Week</li> <li>• Picked Up 4 Days Per Week</li> <li>• Picked Up 5 Days Per Week</li> <li>• Picked Up 6 Days Per Week</li> </ul>	<p style="text-align: right;">\$146.05</p> <p style="text-align: right;">\$274.31</p> <p style="text-align: right;">\$390.11</p> <p style="text-align: right;">\$521.42</p> <p style="text-align: right;">\$651.12</p> <p style="text-align: right;">\$780.74</p>
<b>Utility Deposits (Refundable)</b>	<ul style="list-style-type: none"> <li>• Residential Deposit</li> <li>• Commercial Deposit</li> </ul>	<p style="text-align: right;">\$150.00</p> <p style="text-align: center;">Twice the Average Bill</p>
<b>Utility Application Fee</b>	<ul style="list-style-type: none"> <li>• Residential</li> <li>• Commercial Or Hydrant</li> </ul>	<p style="text-align: right;">\$16.00</p> <p style="text-align: right;">\$16.00</p>
<b>Water Fees</b>  Damages to City Property will be the fee listed plus actual cost of repairs. If the City severs the line the homeowner will be required to repair prior to reconnection.  Each Item is per Incident or Call Out	<ul style="list-style-type: none"> <li>• Turn On (Except New Accounts)</li> <li>• Turn Off (Except Account Closure)</li> <li>• Water Valve Cut or Damaged</li> <li>• Water Tang Cut or Damaged</li> <li>• Water Reconnection Fee (If property vacant for 1 year or more)</li> <li>• Water Lock Cut or Damaged</li> <li>• Water Standby Fee for After Hours Call Out (Per Call Out)</li> </ul>	<p style="text-align: right;">\$30.00</p> <p style="text-align: right;">\$30.00</p> <p style="text-align: right;">\$37.00</p> <p style="text-align: right;">\$37.00</p> <p style="text-align: right;">\$105.00</p> <p style="text-align: right;">\$37.00</p> <p style="text-align: right;">\$73.00</p>

Fee Type	Description	Costs
<p><b>Water Rates</b>  <b>Rates From 1/1/16 to 12/31/16</b></p> <p>Water Rates shall be charged based on the Prop 218 Study dated January 2012</p>	<p><b>-RESIDENTIAL NON-METERED</b></p> <ul style="list-style-type: none"> <li data-bbox="578 233 1073 306">• Single Family Dwelling Up to 7,000 Square Feet</li> <li data-bbox="578 348 1105 422">• Single Family Dwelling Over 7,000 for each 100 Square Foot Over</li> <li data-bbox="578 464 1036 495">• Multi Family Dwelling (Per Unit)</li> <li data-bbox="578 537 932 569">• Mobile Home (Per Unit)</li> <li data-bbox="578 611 1024 642">• Duplexes &amp; Triplexes (Per Unit)</li> </ul> <p><b>-COMMERCIAL NON-METERED</b></p> <ul style="list-style-type: none"> <li data-bbox="578 768 1008 800">• Commercial Monthly Fixed &amp;</li> <li data-bbox="578 842 886 873">• Per 100 Square Feet</li> <li data-bbox="578 915 899 947">• Per 1,000 Square Fee</li> <li data-bbox="578 989 1008 1020">• Church Per 1,000 Square Feet</li> <li data-bbox="578 1062 1065 1136">• Restaurant (Dine In) based on # of Seats (Per Seat)</li> <li data-bbox="578 1178 1008 1209">• High School Price Per Student</li> <li data-bbox="578 1251 1097 1283">• Elementary School Price Per Student</li> <li data-bbox="578 1325 1089 1398">• Hospitals &amp; Clinics Per 1,000 Square Foot</li> </ul> <p><b>ALL METERED</b></p> <ul style="list-style-type: none"> <li data-bbox="578 1524 1089 1598">• Residential Tier 1 Up to 18 HCF (PER HCF)</li> <li data-bbox="578 1640 1081 1713">• Residential Tier 2 Over 18 HCF (PER HCF over 18 HCF)</li> <li data-bbox="578 1755 1073 1829">• Commercial Rate per HCF &amp; Meter Charge</li> </ul>	<ul style="list-style-type: none"> <li data-bbox="1398 233 1487 264">\$38.11</li> <li data-bbox="1414 348 1487 380">\$0.30</li> <li data-bbox="1398 464 1487 495">\$21.58</li> <li data-bbox="1398 537 1487 569">\$21.58</li> <li data-bbox="1398 611 1487 642">\$28.80</li> <li data-bbox="1398 768 1487 800">\$15.71</li> <li data-bbox="1414 842 1487 873">\$0.30</li> <li data-bbox="1414 915 1487 947">\$4.03</li> <li data-bbox="1414 989 1487 1020">\$2.02</li> <li data-bbox="1414 1062 1487 1094">\$1.21</li> <li data-bbox="1414 1178 1487 1209">\$0.48</li> <li data-bbox="1414 1251 1487 1283">\$0.32</li> <li data-bbox="1398 1325 1487 1356">\$12.10</li> <li data-bbox="1414 1524 1487 1556">\$0.74</li> <li data-bbox="1414 1640 1487 1671">\$0.95</li> <li data-bbox="1414 1755 1487 1787">\$0.79</li> </ul>

<p><b>Water Rates (Continued)</b> <b>Rates From 1/1/16 to 12/31/16</b></p> <p>Water Rates shall be charged based on the Prop 218 Study dated January 2012</p>	<p>Meter Charge Per Month</p> <ul style="list-style-type: none"> <li>• 1" Meter</li> <li>• 1 ½" Meter</li> <li>• 2" Meter</li> <li>• 3" Meter</li> <li>• 4" Meter</li> <li>• 6" Meter</li> </ul>	<p>\$15.71</p> <p>\$12.10</p> <p>\$31.55</p> <p>\$58.92</p> <p>\$99.25</p> <p>\$210.16</p>
<p><b>Water Rates</b> <b>Rates From 1/1/17 to 12/31/17</b></p> <p>Water Rates shall be charged based on the Prop 218 Study dated January 2012</p>	<p><b>-RESIDENTIAL NON-METERED</b></p> <ul style="list-style-type: none"> <li>• Single Family Dwelling Up to 7,000 Square Feet</li> <li>• Single Family Dwelling Over 7,000 for each 100 Square Foot Over</li> <li>• Multi Family Dwelling (Per Unit)</li> <li>• Mobile Home (Per Unit)</li> <li>• Duplexes &amp; Triplexes (Per Unit)</li> </ul> <p><b>-COMMERCIAL NON-METERED</b></p> <ul style="list-style-type: none"> <li>• Commercial Monthly Fixed &amp;</li> <li>• Per 100 Square Feet</li> <li>• Per 1,000 Square Fee</li> <li>• Church Per 1,000 Square Feet</li> <li>• Restaurant (Dine In) based on # of Seats (Per Seat)</li> <li>• High School Price Per Student</li> <li>• Elementary School Price Per Student</li> <li>• Hospitals &amp; Clinics Per 1,000 Square Foot</li> </ul>	<p>\$40.78</p> <p>\$0.32</p> <p>\$23.09</p> <p>\$23.09</p> <p>\$30.82</p> <p>\$16.81</p> <p>\$0.32</p> <p>\$4.31</p> <p>\$2.16</p> <p>\$1.29</p> <p>\$0.52</p> <p>\$0.35</p> <p>\$12.94</p>

<p><b>Water Rates (Continued) Rates From 1/1/17 to 12/31/17</b></p> <p>Water Rates shall be charged based on the Prop 218 Study dated January 2012</p>	<p><b>ALL METERED</b></p> <ul style="list-style-type: none"> <li>• Residential Tier 1 Up to 18 HCF (PER HCF)</li> <li>• Residential Tier 2 Over 18 HCF (PER HCF over 18 HCF)</li> <li>• Commercial Rate per HCF &amp; Meter Charge</li> </ul> <p>Meter Charge Per Month</p> <ul style="list-style-type: none"> <li>• 1" Meter</li> <li>• 1 ½" Meter</li> <li>• 2" Meter</li> <li>• 3" Meter</li> <li>• 4" Meter</li> <li>• 6" Meter</li> </ul>	<p>\$0.79</p> <p>\$1.02</p> <p>\$0.85</p> <p></p> <p>\$16.81</p> <p>\$24.51</p> <p>\$33.76</p> <p>\$63.04</p> <p>\$106.20</p> <p>\$224.87</p>
<p><b>Water Rates – Meter Installs and Retrofits</b></p> <p>Water Rates shall be charged based on the Prop 218 Study dated January 2012</p>	<ul style="list-style-type: none"> <li>• Meters for Retro Fitted Customers (Per Month)</li> <li>• Metered Customers Not Retro Fitted (Per Month)</li> <li>• 1" Meter (Per Prop 218)</li> </ul>	<p>\$2.44</p> <p>\$6.51</p> <p>\$883.00</p>
<p><b>Water Rates Hydrant Meter</b></p> <p>Water being used for shall also be charged the Commercial rate based on the Hydrant size and the Commercial water rate per cubic foot per the Prop 218 Study dated January 2012.</p>	<ul style="list-style-type: none"> <li>• Deposit (Refundable)</li> <li>• Delivery of Hydrant Meter</li> <li>• Moving of Hydrant Meter</li> <li>• Removal of Hydrant Meter</li> <li>• Monthly Fee</li> </ul>	<p>\$1,200.00</p> <p>\$42.00</p> <p>\$42.00</p> <p>\$42.00</p> <p>\$65.00</p>



# CITY COUNCIL STAFF REPORT

Item 6.1

[CLICK HERE  
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THE AGENDA](#)

April 12, 2016

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**AGENDA SECTION:** New Business

**SUBJECT:** Setting the Fee for Events Held in the Downtown Area

**PREPARED BY:** Brian Haddix, City Administrator

REVIEWED BY  
ADMINISTRATOR

REVIEWED BY  
ATTORNEY

REVIEWED BY  
FINANCE

---

## **RECOMMENDATION**

That the City Council finds that a public benefit exists in retaining the fee for holding downtown events at \$50.

## **HISTORY / BACKGROUND**

The City of Chowchilla's Master Fee Schedule identifies three fees to be charged applicants wishing to conduct downtown events, such as parades. These include an encroachment fee, street inspection and cleanup fee, and a barricade fee. Previously, these fees amounted to approximately \$50. After a thorough analysis of the costs associated with these fees, the new cost for a downtown event has been proposed to increase by approximately triple this cost.

Downtown events are an important part of the City identity, bolstering its attractiveness and economic vitality. These events bring increased numbers of visitors into Chowchilla's restaurants, hotels and retail stores. As such, it is in the City's best interest reduce barriers wherever possible to encourage people to enjoy Chowchilla's downtown.

This agenda item finds that it is in the City's best interest to maintain the fee charged for downtown events at \$50 per event.

## **FINANCIAL ANALYSIS**

Considering that downtown events to date have only been charged \$50, there is no financial impact to this recommendation other than the lost opportunity to charge more for these events in the future. In contrast, there is a financial gain through increased economic activity as a result of visitors utilizing downtown businesses.

## **ATTACHMENTS**

Resolution

**COUNCIL RESOLUTION # -16**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CHOWCHILLA, CALIFORNIA SETTING THE FEE FOR EVENTS HELD IN THE DOWNTOWN AREA**

**WHEREAS**, the City Master Fee Schedule charges applicants wishing to conduct downtown events, such as parades three separate fees, including an encroachment fee, street inspection and cleanup fee and a barricade fee; and

**WHEREAS**, previously, the fee associated with events, such as parades, held in the downtown area amounted to a total of \$50; and

**WHEREAS**, the fees that would be imposed under the Master Fee Schedule would increase this fee by more than triple; and

**WHEREAS**, the City, following a thorough analysis of the new fee amounts and the importance of bolstering the attractiveness and economic vitality of holding events in the downtown area, has identified an over-riding public purpose connected to encouraging such attractiveness and economic activity in the downtown area

**NOW, THEREFORE, BE IT RESOLVED** that the City Council of the City of Chowchilla hereby finds and determines the following:

1. The above recitals are true and correct.
2. Council finds that encouraging events in the downtown area is furthered by setting the fees associated with such events at \$50 and that the City's effort to bolster attractiveness and economic vitality in the downtown area presents a significant public purpose and benefit to the City.
3. Council therefore determines that the fees for events in the downtown area of Chowchilla shall be maintained at their prior \$50 level per event.
4. This resolution is effective immediately upon adoption.

**PASSED AND ADOPTED** by the City Council of the City of Chowchilla this 12<sup>th</sup> day of April 2016 by the following vote to wit:

**AYES:**

**NOES:**

**ABSENT:**

**ABSTAIN:**

APPROVED:

\_\_\_\_\_  
Waseem Ahmed, Mayor

ATTEST:

\_\_\_\_\_  
Joann McClendon, CMC  
City Clerk



# CITY COUNCIL STAFF REPORT

Item 6.2

[CLICK HERE  
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April 12, 2016

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**AGENDA SECTION:** New Business

**SUBJECT:** Receive a Project from Johnson Controls, Inc. (JCI) Discussing the Water and Energy Efficiency Project Progress and Providing Explanation of the Benefits of Amending the Project Development Agreement and Merging the Financing for Phase 1 and Phase 2 Projects

**PREPARED BY:** Craig Locke, City Engineer/Public Works Director

REVIEWED BY  
ADMINISTRATOR

REVIEWED BY  
ATTORNEY

REVIEWED BY  
FINANCE

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**RECOMMENDATION:**

After a thorough review by the Ad Hoc Committee consisting of the City Manager, Director of Public Works, Director of Finance, City's Municipal Advisor and Council members Dennis Hayworth and Mary Gaumnitz, staff recommends that the amendment to the Johnson Controls Project Development Agreement be presented to the full City Council.

Johnson Controls will present the current status of the Phase 1 Project, and the FIMs contemplated for Phase 2 of the project. The discussion will include proposed scope, and an explanation of the additional design to be undertaken and the requisite reserve requirements. The presentation will also include various financing options discussed in the ad hoc committee.

**HISTORY / BACKGROUND:**

On August 24, 2015 the City entered into an agreement with Johnson Controls Inc. (JCI) to perform a preliminary analysis of city operations and facilities with a \$10,000 reserve for their work should the City decline to pursue the project. Since that time, City staff has worked with JCI to develop potential projects.

On December 8, 2015, after substantial research, the City Council approved Step-2 of Johnson Controls Project Development Agreement for a Water and Energy Efficiency Project. The scope of work was divided into two phases. The first phase was to develop infrastructure improvements which would result in water and energy savings. The second phase was intended to develop additional water and waste water infrastructure improvements, thought to be too complicated to include in Step 1. JCI has confirmed that the Phase-1 improvement measures scope of work is currently being prepared, progressing well and will be available for the City Council to review in detail this summer. After further analysis and review, it was determined that it would be more cost efficient if some of the improvements in Phase-2 were included in Phase-1. The improvement measures from Phase-2 to be included are valued to be approximately \$10,100,000 and consist of the Replacement of Water Well - #1, Water Storage Tank, New installed Booster Pumps and potential pressure zones, and Upgrade to the City Corporate Yard Buildings. By expanding the project to include the Phase 2 scope of work as described above, Johnson Controls has identified additional benefits to the City which will consist of additional energy savings, increased water capacity and improved system pressure and reliability, which has been the principal source of complaints about the water system.

In working with the City's Municipal Advisor, Wulff Hansen, it was recommended to divide the project into three separate financings based on the funding sources that would support the financings. The three sources are the Water Enterprise, Waste Water Enterprise and the General funds. By combining the Phase 1 and Phase 2 improvements in one financing for each of the funds, it was determined that the financing would be more cost efficient. In the Water and Waste Water Projects, the savings, guaranteed by Johnson Controls, are anticipated to be sufficient to pay all of the yearly costs of the financings required and in addition produce excess revenues for each enterprise. These benefits will begin in year one of the operation of the installed new improvements. The General Fund improvement will be partially paid by the guaranteed savings producing a small shortfall in the funding of the financing costs. However, there are other sources of funds the city can produce which will reduce the effect of the shortfall. The overall level of savings from all three projects will provide in total sufficient net revenues to pay the costs of financing and produce an overall of excess funds to the city.

**FINANCIAL IMPACT:**

This is an informational item with no financial impact

**ATTACHMENTS:**



# CITY COUNCIL STAFF REPORT

Item 6.3

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April 12, 2016

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**AGENDA SECTION:** New Business

**SUBJECT:** Approval of a Side letter of Agreement Providing for Education and Certificate Incentives for Non-Represented Management Employees, and Represented Employees of Bargaining Groups CCOEA, and CMMCA, Represented by Operating Engineers Local 3; and CCEA; and Authorizing the City Administrator to Execute Such Side Letters of Agreement

**PREPARED BY:** David. G. Ritchie, City Attorney

REVIEWED BY  
ADMINISTRATOR

REVIEWED BY  
ATTORNEY

REVIEWED BY  
FINANCE

---

**RECOMMENDATION:**

Staff recommends approval of a resolution authorizing the City Administrator to execute side letters of agreement with represented employees and approving pay incentives for job-related education and certificates held that are not required as minimum qualifications of the job classification.

**SITUATION / ANALYSIS:**

Employees of the City have, in the past, received education and certificate incentive pay for holding certain education, certificates or licenses that were not required as minimum qualifications for their employment, and that enhanced the employee value to the City (they related to the job and enhanced the employee's abilities beyond the essential requirements).

In prior years, these education, licenses or certificates were compensated when they were earned by employees only *during their tenure as an employee*. This meant that employees who had earned or otherwise held such certificates, licenses or education prior to their hire date would be ineligible to receive incentive pay solely because they earned their degree or license (for example) the day prior to becoming an employee. That could create the absurd result that they might work alongside another employee, hired into the exact same classification on exactly the same date with exactly the same education or certification who does qualify for the incentive only because it was received the day after they became an employee.

In 2015, the City discovered that there was a problem with certain incentive payments to certain employees such that an investigation was necessary to determine whether an overpayment had occurred. As a result of the investigation some employees have accrued incentive amounts that are held in impound pending resolution. The approval of this side letter will allow the incentive pays to be issued to affected employees and will also resolve the issue of incentives for education and certifications earned by employees prior to their employment moving forward.

Staff has presented and negotiated the terms of the side letter and reached agreement with the bargaining units. The bargaining units and City agreed to negotiate over the incentives issue separately from the negotiations on the overall MOU documents as the City and bargaining units both had a mutual desire to restore some fairness into the incentive program and to cease holding incentives for employees pending a resolution.

Under the tentative agreement reached to resolve the incentive issue, incentives will be paid for education, licenses and certificates as follows:

- 1) The requirement that certificates or education are acquired by the employee during their tenure as a City employee is removed (prior acquired education and certificates qualify);
- 2) Education or certificates that are required qualifications in the employee position description are not eligible for the purpose of incentive pay;
- 3) The total number of certifications and education that may be used to create an incentive (maximum incentive from combined education and certificates is 9.0%) above base pay remains unchanged; and
- 4) The education, license or certificate upon which any incentive is based is to be approved by the City Administrator as "job-related" prior to the employee being able to qualify for and receive incentive pay.

**FINANCIAL IMPACT:**

No financial impact.

**ATTACHMENTS:**

CCOEA, CMMCA and CCEA tentative agreement documents

Resolution

**SPECIAL INSTRUCTIONS:**

None

**COUNCIL RESOLUTION # -16**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CHOWCHILLA, CALIFORNIA, APPROVING THE TERMS OF A SIDE LETTER OF AGREEMENT PROVIDING FOR EDUCATION AND CERTIFICATE INCENTIVES FOR NON-REPRESENTED MANAGEMENT EMPLOYEES, AND REPRESENTED EMPLOYEES OF BARGAINING GROUPS CCOEA, and CMMCA, REPRESENTED BY OPERATING ENGINEERS LOCAL 3; and CCEA; and AUTHORIZING THE CITY ADMINISTRATOR TO EXECUTE SUCH SIDE LETTERS OF AGREEMENT**

**WHEREAS**, the City and represented bargaining units for CCOEA, CMMCA and CCEA have met and negotiated over the terms of a side letter agreement to resolve the incentives for education, licenses and certificates for employees of the above bargaining units, and

**WHEREAS**, the City and the aforementioned bargaining units have reached tentative agreement over new language providing for such incentives, and

**WHEREAS**, the same terms of the side letter agreements for CMMCA shall apply equally to non-represented employees in management classifications

**NOW, THEREFORE, BE IT RESOLVED** that the City Council of the City of Chowchilla hereby finds and determines the following:

1. The above recitals are true and correct
2. Council further directs the City Administrator may execute side letters of agreement containing the new language for incentive pay for education, licenses and certificates held by employees.
3. Council directs that incentives for non-represented management employees also be adjusted in the same manner as provided for in the CMMCA side letter.
4. This resolution is effective immediately upon adoption.

**PASSED AND ADOPTED** by the City Council of the City of Chowchilla this 12<sup>th</sup> day of April 2016 by the following vote to wit:

**AYES:**

**NOES:**

**ABSENT:**

**ABSTAIN:**

APPROVED:

\_\_\_\_\_  
Waseem Ahmed, Mayor

ATTEST:

\_\_\_\_\_  
Joann McClendon, CMC  
City Clerk



# CITY COUNCIL STAFF REPORT

Item 6.4

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April 12, 2016

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**AGENDA SECTION:** New Business

**SUBJECT:** Budget and Finance Policy

**PREPARED BY:** Rod Pruett, Finance Director

REVIEWED BY  
ADMINISTRATOR

REVIEWED BY  
ATTORNEY

REVIEWED BY  
FINANCE

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**RECOMMENDATION:**

That City Council approves the attached Resolution and the attached Budget and Finance Policy.

**HISTORY / BACKGROUND:**

In order to link resources and establish a fiscally responsible budget, the staff is recommending a written policy on budget and finances for the City of Chowchilla. This is the first step in creating a comprehensive plan for the City of Chowchilla and how to link the resources of the City of Chowchilla to the needs of the community. This policy sets the basics needed to outline how the City of Chowchilla will establish future budgets, capital improvements, and over city finances.

By adopting this policy it gives the City Administrator and the Finance Director the authority to oversee the operational issues associated with the maintenance of the Budget and the city's finances.

**FINANCIAL IMPACT:**

There is no fiscal impact to the City of Chowchilla.

**ATTACHMENTS:**

Resolution to Approve the Budget and Finance Policy  
Budget and Finance Policy

**SPECIAL INSTRUCTIONS:**

None

**COUNCIL RESOLUTION # -16**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CHOWCHILLA, CALIFORNIA  
APPROVING A BUDGET AND FINANCE POLICY**

**WHEREAS** an essential component of a prudent fiscal policy is to have formal provision for the oversight of the budget and the city's finances,

**WHEREAS** a documented Budget and Finance Policy are standard practices; and

**WHEREAS** a Budget and Finance Policy will act as a guide to the City of Chowchilla to mitigate any future fluctuations and to establish a system for fiscal responsibility.

**NOW, THEREFORE, BE IT RESOLVED** by the City Council of the City of Chowchilla that the City of Chowchilla hereby approves the attached Budget and Finance Policy.

**PASSED AND ADOPTED** by the City Council of the City of Chowchilla this 12th day of April 2016 by the following vote to wit:

**AYES:**

**NOES:**

**ABSENT:**

**ABSTAIN:**

APPROVED:

\_\_\_\_\_  
Waseem Ahmed, Mayor

ATTEST:

\_\_\_\_\_  
Joann McClendon, CMC  
City Clerk

# **City of Chowchilla**

## **ADMINISTRATIVE POLICY and PROCEDURE MANUAL**

<b>Section:</b> Finance	<b>Date:</b> April 2016
<b>Subject:</b> Budget and Finance Policy	<b>Supersedes:</b> N/A
<b>Ref:</b>	<b>Council Approval:</b>
<b>Applies to:</b> All Employees	<b>Approved for Distribution by:</b>
<b>Pages:</b> 1 to 10	

*Note: Policy language subject to modification at any time.*

### **POLICY PURPOSE**

To establish a comprehensive budget and finance policy for the City of Chowchilla that will serve as a guideline for operational and strategic decision making related to financial matters.

### **POLICY STATEMENT**

## **Financial Plan Objectives**

Through its Financial Plan the City of Chowchilla will link resources with results by:

1. Identifying community needs for essential services.
2. Organizing the programs required to provide these essential services.
3. Establishing program policies and goals which define the nature and level of program services required.
4. Identifying activities performed in delivery of program services.
5. Proposing objectives for improving the delivery of program services.
6. Identifying and appropriating the resources required to perform program activities and accomplish program objectives.
7. Setting standards to measure and evaluate the:
  - a. Output of Program activities
  - b. Accomplishment of program objectives
  - c. Expenditure of program appropriations.

## **Operating Budget**

A budget resolution will be adopted by the City Council annually by June 30<sup>th</sup> which describes the budget amendment process and also specifies budget amendment authority.

1. It is City's policy to adopt a balance budget which means:
  - a. Operating revenues must fully cover operating expenditures, including debt service.
  - b. Ending fund balance must meet minimum policy levels or other target levels established by the City Council for the fiscal year.
2. In the event a balanced budget is not attainable, and the cause of the imbalance is expected to last for no more than one year, the planned use of reserves to balance the budget is permitted. In the event that a budget shortfall is expected to continue beyond one year, the planned use of reserves must be developed as part of a corresponding strategic financial plan to close the gap through revenue increases and/or expenditure decreases.
3. The operating budget shall serve as the annual financial plan for the City. It shall serve as the City's management plan for implementing goals and objectives of the City Council, City Administrator, and departments. The budget shall provide staff the resources necessary to accomplish City Council determined service levels.

## **Mid Year Budget Review**

A review of the City's fiscal condition for the first six months of the fiscal year will be prepared by the Finance Director and presented to Council for amendments to appropriations, if necessary, within 90 days of the mid-year point.

## **Annual Reporting**

The City will prepare annual financial statements as follows:

1. The City will contract for an annual audit by a qualified independent certified public accountant. The City will strive for an unmodified auditor's opinion.
2. The City will use general accepted accounting principles in preparing its annual financial statements and will strive to meet the requirements for the GFOA's Award for Excellence in Financial Reporting program.
3. The City will issue audited financial statements within 270 days after the year end.

## **Interim Reporting**

The City will prepare and issue monthly budget reports to the City Council comparing actual and budgeted revenue and expense.

## **Budget Administration**

The City Council may amend or supplement the budget at any time after its adoption by a majority vote of the Council members. The City Administrator has the authority to make administrative adjustments to the budget as described in the resolution adopting the annual budget.

## **Revenue Management**

The City will estimate annual revenues using an objective, analytical process. Budgeted revenues will be estimated conservatively using accepted standards and estimate provided by the state, other governmental agencies, consultants and/or reliable economic forecasters when available.

1. The City will seek to maintain a diversified and stable revenue base to protect it from short-term fluctuations in any one revenue source.
2. The City will fund current expenditures with current revenues or rolling over short-term debt.
3. The City will avoid using one-time revenues to fund ongoing program costs.

## **Appropriations**

The City shall, to the extent possible pay for current year expenditures with current year revenues. Department Heads are responsible for ensuring department expenditures stay within the department's budgeted appropriation.

## **Appropriations Limit**

The City Council will annually adopt a resolution establishing the City's appropriation limit calculated in accordance with Article XIII-B of the Constitution of the State of California, Section 7900 of the State of California Government Code and any other voter approved amendments or state legislation that affect the City's appropriation limit.

### **Capital Improvement Management**

The purpose of the Capital Improvement Plan (CIP) is to systematically plan, schedule and finance capital projects to ensure cost-effectiveness as well as conformance with established policies. The CIP is a plan organized into the same functional groupings used for the operating programs. The CIP will reflect a balance between capital replacement projects that repair, replace or enhance existing facilities, equipment or infrastructure; and capital facility projects that significantly expand or add to the City's existing fixed assets.

1. CIP Projects: A capital improvement project is the acquisition, expansion or rehabilitation of land facilities, building, major equipment or other major infrastructure with the following criteria:
  - a. A project for the expansion, rehabilitation or construction of building, parks, facilities and City infrastructure with the cost of \$5,000 or more.
  - b. The purchase of equipment with a purchase value exceeding \$5,000.
  - c. Transportation projects including but not limited to rehabilitation, new and expansion of the City's transportation and pedestrian networks.
  - d. Long range infrastructure maintenance programs which increase the life of the City's capital facilities, streets, utilities and equipment.
  - e. All Costs incurred in the development, presentation and publication of master plans, modeling and studies leading to the development of a CIP project.
2. The City Council will adopt and update annually a five year Capital Improvement Plan including anticipated funding sources.
3. CIP Budget Carryover: Appropriations for CIP projects lapse three years after budget adoption. Projects which lapse from lack of project account appropriations may be resubmitted for inclusion in a subsequent CIP.

### **Internal Service Funds**

The City will allocate the operating costs of the administrative support departments among all operating departments.

1. **Fleet Services** pays for the management, maintenance and servicing of all the vehicles and equipment the City owns. These annual costs will be allocated to the other City funds and shall be set to equal annual expenses of the fund.
2. **Information Technology (IT) Services** pays for management, maintenance, and servicing of all computer equipment, phones, copiers, and electronic devices for the City. These annual costs will be allocated to the other City funds and shall be set to equal annual expenses of the fund.

## **Grants Management**

The City shall actively pursue federal, state and other grant opportunities when deemed appropriate. Before accepting any grant, the City shall thoroughly consider the implications in terms of ongoing obligations that will be required in connection with acceptance of said grant. The term of Grant funding positions should be clearly identified and presented to City Council for approval. It is mandatory to disclose if General Fund revenues will be needed to fund a position after the Grant expires. Grant funding should be considered to leverage City funds. Programs financed with grant monies will be budgeted in separate cost centers and the service program will be adjusted to reflect the level of funding.

## **RESPONSIBILITY FOR ENFORCEMENT**

The City Administrator and Finance Director have authority to oversee the operational issues associated with the maintenance of the Budget and Finance Policy. Department Heads and supervisors are responsible for ensuring department expenditures stay within the department's budget appropriations.



# CITY COUNCIL STAFF REPORT

Item 6.5

[CLICK HERE  
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April 12, 2016

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**AGENDA SECTION:** New Business

**SUBJECT:** Approval of an Investment Policy

**PREPARED BY:** Rod Pruett, Finance Director

REVIEWED BY  
ADMINISTRATOR

REVIEWED BY  
ATTORNEY

REVIEWED BY  
FINANCE

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**RECOMMENDATION:**

That City Council approves the attached Resolution and Investment Policy.

**HISTORY / BACKGROUND:**

The Investment Policy is intended to provide guidelines for the prudent investment of the City of Chowchilla's temporary idle cash for all funds, and outline the policies for maximizing the efficiency of the City's cash management system. The ultimate goal is to enhance the economic status of the City while protecting its pooled cash.

The normal operating funds of the City shall be governed by the constraints imposed by this policy. However, recognizing the need for special consideration in investing substantial proceeds from the debt issue activities of the City, the full range of investment opportunities authorized by California Government Code Section 53601 will apply to funds from debt issue activities.

The City's cash management system is designed to accurately monitor and forecast expenditures and revenues, thus enabling the City to invest funds to the fullest extent possible. The City attempts to obtain the highest yield obtainable as long as investments meet the criteria established for safety and liquidity.

**FINANCIAL IMPACT:**

There is no fiscal impact to the City of Chowchilla.

**ATTACHMENTS:**

Resolution to Approve the Investment Policy  
Investment Policy

**SPECIAL INSTRUCTIONS:**

None

**COUNCIL RESOLUTION # -16**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CHOWCHILLA, CALIFORNIA  
APPROVING AN INVESTMENT POLICY**

**WHEREAS** an essential component of a prudent fiscal policy is to have formal provision for the investment of funds,

**WHEREAS** a documented Investment Policy are standard practices; and

**WHEREAS** an investment policy will enable the City to invest funds to the fullest extent possible and obtain the highest yield obtainable as long as investment meet the established criteria.

**NOW, THEREFORE, BE IT RESOLVED** by the City Council of the City of Chowchilla that the City of Chowchilla hereby approves the attached Investment Policy.

**PASSED AND ADOPTED** by the City Council of the City of Chowchilla this 12th day of April 2016 by the following vote to wit:

**AYES:**

**NOES:**

**ABSENT:**

**ABSTAIN:**

APPROVED:

\_\_\_\_\_  
Waseem Ahmed, Mayor

ATTEST:

\_\_\_\_\_  
Joann McClendon, CMC  
City Clerk

# City of Chowchilla

## ADMINISTRATIVE POLICY and PROCEDURE MANUAL

<b>Section:</b> Finance	<b>Date:</b> April 2016
<b>Subject:</b> Investment Policy	<b>Supersedes:</b> N/A
<b>Ref:</b>	<b>Council Approval:</b>
<b>Applies to:</b> All Employees	<b>Approved for Distribution by:</b>
<b>Pages:</b>	

### **POLICY PURPOSE**

This statement is intended to provide guidelines for the prudent investment of the City of Chowchilla's temporary idle cash for all funds, and outline the policies for maximizing the efficiency of the City's cash management system. The ultimate goal is to enhance the economic status of the City while protecting its pooled cash.

The normal operating funds of the City shall be governed by the constraints imposed by this policy. However, recognizing the need for special consideration in investing substantial proceeds from the debt issue activities of the City, the full range of investment opportunities authorized by California Government Code Section 53601 will apply to funds from debt issue activities.

### **OBJECTIVE**

The City's cash management system is designed to accurately monitor and forecast expenditures and revenues, thus enabling the City to invest funds to the fullest extent possible. The City attempts to obtain the highest yield obtainable as long as investments meet the criteria established for safety and liquidity.

### **PRUDENT INVESTOR STANDARD**

Investments shall be made with judgment and care, under circumstances then prevailing, which persons of prudence, discretion and intelligence exercise in the management of their own affairs, not for speculation but for investment, considering the probable safety of their capital as well as the probable income to be derived.

The standard of prudence to be used by investment officials shall be "Prudent Investor Rule" (Civil Code Section 2261, et seq.).<sup>1</sup> This affords the City a broad spectrum of investment opportunities as long as the investment is deemed prudent and is allowable under current legislation of the State of California (Government Code Section 53601, et seq.).

### **OBJECTIVES**

As specified in California Government Code Section 53600.5, when investing, reinvesting, purchasing, acquiring, exchanging, selling and managing public funds, primary objectives, in priority order, of the investment activities shall be:

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<sup>1</sup> *The Prudent Investor Rule states, in essence, that "in investing ... property for the benefit of another, a trustee shall exercise the judgment and care, under the circumstances then prevailing, which men of prudence, discretion and intelligence exercise in the management of their own affairs..."*

1. **Safety** The safety and risk associated with an investment refers to the potential loss of principal, interest or a combination of these amounts. Safety of principal is the foremost objective of the investment program. Investments of the City of Chowchilla shall be undertaken in a manner that seeks to ensure the preservation of capital in the overall portfolio. To attain this objective, diversification is required in order that potential losses on individual securities do not exceed the income generated from the remainder of the portfolio.
2. **Liquidity** This refers to the ability to "cash in" at any moment in time with a minimal chance of losing some portion of principal or interest. The investment portfolio will remain sufficiently liquid to enable the City to meet all operating requirements that might be reasonably anticipated.
3. **Yield** Yield is the potential dollar earnings an investment can provide, and sometimes is described as the rate of return. Yield is a consideration only after the basic requirements of safety and liquidity have been met.

### **DELEGATION OF AUTHORITY**

Authority to manage the investment program is derived from California Government Code Section 53600, et seq. Management responsibility for the investment program is hereby delegated to the Finance Director who shall establish written procedures for the operation of the investment program consistent with this investment policy and the requirements of applicable laws. The Finance Director shall be responsible for all transactions undertaken and shall establish a system of controls to regulate the activities of internal staff and any external investment advisors.

All participants in the investment process shall act as custodians of the public trust and all investment officials shall recognize that the investment portfolio is subject to public review and evaluation. The overall program shall be designed and managed with a degree of professionalism that is worthy of the public trust. All investment related activity shall be done in conformance with this policy and all applicable State and Federal laws and regulations.

### **ETHICS AND CONFLICTS OF INTEREST**

Officers and employees involved in the investment process shall refrain from personal business activity that could conflict with the proper execution of the investment program, or which could impair their ability to make impartial investment decisions. Employees and investment officers shall disclose any financial interest in financial institutions that conduct business with the City, and they shall further disclose any personal financial/investment positions that could be related to the performance of the City's portfolio. Employees and officers shall subordinate their personal investment transactions to those of the City, particularly with regard to the timing of purchases and sales, and shall avoid transactions that might impair public confidence.

### **INVESTMENT GUIDELINES**

All City funds not required for immediate expenditure shall be fully invested or deposited to maximize investment returns. To maximize returns, the economy and market conditions should be monitored in order to assess the probable course of interest rates.

The Finance Director shall utilize those eligible investments instruments as set forth in Government Code Sections 53601 and 53635 while following these guidelines:

1. **Safekeeping and Custody** - All investments of the City shall have the City of Chowchilla as the registered owner or shall be kept in custody of the City or the trust department of its designated third party, safekeeping institution. If securities are kept by a safekeeping institution, the City shall have access to buy and sell such securities independently of any broker. While in safekeeping, the City shall have on file from its designated bank, a written statement that the City has a 'perfected interest' in all securities held in the trust department.

The trust department shall be required to send the City a monthly statement of what is being kept. The Finance Director shall state in the monthly treasurer's report that the statement from the trustee has been reviewed and that the securities are being adequately protected or insured against risk of loss.

2. **Diversification** - Investments shall be diversified among institutions, type of securities and maturities. Investments shall be diversified to eliminate the risk of loss resulting from over concentration of investments in a specific maturity, issuer or class of securities. In establishing a diversification strategy the following general policies and constraints shall apply:
  - a. Portfolio maturities shall be matched versus liabilities to avoid undue concentration in a specific maturity sector.
  - b. Maturities selected shall provide for stability of income and liquidity
  - c. Disbursement and payroll dates shall be covered through liquid investments with a daily maturity date.
3. **Collateralization** - All individual certificates of deposit in excess of \$250,000 must be collateralized. Collateral must meet the requirements of California Government Code Section 53652.
4. **Financial Institutions** -In selecting financial institutions, the creditworthiness shall be considered and the Finance Director shall review the financial history of the institution and utilize only those depositories that are qualified public depositories as established by state law. City funds in excess of the FDIC insured amount shall be invested only in financial institutions sufficiently capitalized to accommodate the City's cash needs. Investments shall not knowingly be made in any financial institution that practices or supports directly or indirectly through its actions discrimination on the basis of race, religion, color, creed, natural or ethnic origin, age, sex or physical disability.
5. **Brokers/Dealers** -The City shall select only broker/dealers in accordance with the requirements of California Government Code Section 53601.5 who are licensed and in good standing with the California Department of Securities, the Securities and Exchange Commission, the National Association of Securities Dealers or other self-regulatory organizations. Before engaging in investment transactions with a broker/dealer the City shall have received from said firm a signed Certification Form. This form shall attest that the individual has reviewed the City of Chowchilla's Investment Policy and understands the policy and intends to present investment recommendations and transactions to the City that are appropriate under the terms and conditions of the Investment Policy
6. **Reporting** - The Finance Director shall report quarterly to the City Council the type of investment, financial institution, date of maturity, amount of investment, current market value, rate of interest for all securities and a statement that all City investments are in compliance with the City investment policy and all applicable provisions of the California Government Code.
7. **Liquidity** -The City of Chowchilla strives to maintain the level of investment of all funds as near 100% as possible, through daily and projected cash flow determinations always maintaining sufficient funds available to meet six months of obligations. The basic premise underlying the City's investment philosophy is, and will continue to be, to insure that money is always safe and available when needed.

## **INVESTMENTS PERMITTED AND LIMITATIONS**

Allowable investments for the portfolio of The City of Chowchilla are limited by California Government Code Sections 53601 et seq. 53635. Percentages of Investment Participation and percentages of Maximum, Participation apply at the time of purchase. In no event, shall investment maturities exceed five years.

**U.S. Treasury Securities**

United States Treasury notes, bonds, bills or certificates of indebtedness, or those for which the full faith and credit of the United State are pledged for the payment of principal and interest.

Maximum Maturity	5 years
Investment Participation	100%

**Federal Agencies Securities**

Obligations issued by Federal Government agencies and Government Sponsored Enterprises (U.S. Instrumentalities) such as the Federal Farm Credit Bank (FFCB), the Federal Home Loan Bank (FHLB), the Federal National Mortgage Association (FNMA), the Federal Home Loan Mortgage Corporation (FHLMC) and other similar securities. Such securities are obligations of the agencies themselves, but there is also an implied guarantee by the United States Government.

Maximum Maturity	5 years
Investment Participation	100%

**Certificates of Deposit**

Issued by commercial banks and credit unions with federal deposit insurance available for amounts up to \$250,000. Financial institutions must provide collateral for deposits over \$250,000.

Maximum Maturity	5 Years
Investment Participation	30% 100%

**Negotiable Certificates of Deposit**

Issued by commercial banks and credit unions with federal deposit insurance available for amounts up to \$250,000.

	Maximum Maturity	5 years
	Investment Participation	100%
5 Years		
	30%	

**Local Agency Investment Fund (LAIF)**

The Local Agency Investment Fund (LAIF) is a special fund in the California State Treasury created and governed pursuant to Government Code Sections 16429.1 et seq. It is a pooled investment fund managed by the State Treasurer's office for the exclusive benefit of governmental entities within California. Principal amount withdrawal of \$15 million or greater need 24 hour notice and less than \$15 million may be withdrawn the same day.

	Maximum Maturity	N/A
	Investment Participation	Maximum allowed by LAIF

**Medium-Term Corporate Notes**

Medium Term Notes of a maximum of five years maturity issued by corporations organized and operating with the United States or by depository institutions licensed by the United States or any states and operating within the United States. A rating agency must rate notes eligible for investment "AAA" or "AA"

If the credit rating of the security falls below the "A" grade, it must be sold and removed from the City portfolio

	Maximum Maturity	5 years
	Investment Participation	30%

**PROGRAM TO ENCOURAGE LOCAL DEVELOPMENT**

To encourage local economic development, it is encouraged to use local financial institutions to provide investment products for a portion of the City's portfolio. Such products will not necessarily result in maximum earnings for the portfolio. However, the loss of short-term investment yields may be offset by the potential expansion of the tax base. Local financial institutions eligible for participation in this program are defined as any financial institution whose deposits are insured by the Federal Deposit Insurance Corporation (for commercial and savings banks), Savings Association Insurance Fund (for savings and loans associations) and the National Credit Union Share Insurance Fund (for credit unions) and organized and chartered under the Laws of the United States or the State of California. Local institutions shall mean any financial institution headquartered in Madera County or any financial institution with a full service branch in Madera County. The institution shall be able to collateralize the City funds in accordance with California Government Code Section 53652.

**INTERNAL CONTROLS**

A system of internal controls will be maintained to assure compliance with Federal and State regulations, city council direction, and prudent cash management procedures. There will be an annual audit conducted by an independent outside auditing firm to ensure compliance with all regulations and the investment policy of the City

### **STATEMENT OF INVESTMENT POLICY**

The City of Chowchilla's investment policy shall be adopted by resolution of the City Council. The policy shall be reviewed annually by the City Council and they must approve any modifications.

### **RESPONSIBILITY FOR ENFORCEMENT**

The City Administrator and Finance Director have authority to oversee the operational issues associated with the maintenance of the Budget and Finance Policy. Department Heads and supervisors are responsible for ensuring department expenditures stay within the department's budget appropriations.



# CITY COUNCIL STAFF REPORT

Item 6.6

[CLICK HERE  
TO RETURN TO  
THE AGENDA](#)

April 12, 2016

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**AGENDA SECTION:** New Business

**SUBJECT:** Authorization for the City Engineer to Advertise a Request for Bids for construction of the Robertson and 11<sup>th</sup> Street Sidewalk Project and the Allocation of an Additional \$200,000 in Funding for Construction

**PREPARED BY:** Craig Locke, City Engineer/Public Works Director

REVIEWED BY  
ADMINISTRATOR

REVIEWED BY  
ATTORNEY

REVIEWED BY  
FINANCE

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**RECOMMENDATION:**

Staff recommends that the City Council approve the advertisement of the Robertson and 11<sup>th</sup> Street Sidewalk Project for construction, and the allocation of an additional \$200,000 in funding for construction.

**HISTORY / BACKGROUND:**

City of Chowchilla submitted an Application for funding for Safe Routes to School (SRTS) – Active Transportation Program in May/June of 2014.

City received notification that it was awarded \$550,000 for the Robertson Blvd. and 11<sup>th</sup> Street Pedestrian improvements Project under Cycle I of Active Transportation Program (ATP). The project construction phase is programmed in the Federal Statewide Transportation Improvement Program (FSTIP) FY15/16 and the City will request for an allocation from the California Transportation Commission for authorization to proceed with the project. CEQA Notice of Exemption has been filed with the County of Madera.

The ATP funded projects such as ours will encourage increased use of active modes of transportation in our community and will provide the safe and improved pedestrian paths to the students.

Following the approval of the Request for Qualification for design Services on May 12, 2015, all submissions were evaluated and O'Dell Engineering was deemed the most qualified.

On August 11, 2015 the City Council of the City of Chowchilla approved a contract of \$44,135 with O'Dell Engineering for design of the project. At the 30% design review it was determined that the RFQ and contract were based on a drawing that omitted certain sections of roadway identified in the grant application.

The Council approved an amendment contract to provide a design consistent with the grant application on March 8, 2016. The amended design required a new total design contract of \$63,935 is still below the CalTrans allocation of \$80,000 for design services on this project.

Preliminary cost estimates at the 30% plan completion stage indicate that construction could amount to \$657,000, an increase of \$171,000 over the remaining grant amount. Cost saving measures are being

proposed, and the estimate is based on a design that is still underway. Staff is requesting a \$200,000 budget augmentation to account for what appears a 'worst case' scenario.

**FINANCIAL IMPACT:**

The \$63,935 revised total in design costs is still below the \$80,000 allocated from the grant. Design costs incurred through this contract will be reimbursed as the project proceeds. Project is funded with ATP grant funds in the amount of \$550,000.00. Based on an estimate construction estimate of \$657,000, the additional \$200,000 funding being requested is needed to ensure project completion and will be allocated from existing Measure T, Gas Tax or RSTP funds.

**ATTACHMENTS:**

Resolution

**COUNCIL RESOLUTION # -16**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CHOWCHILLA, CALIFORNIA  
AUTHORIZING THE CITY ENGINEER TO EXECUTE MASTER AGREEMENTS, PROGRAM  
SUPPLEMENTAL AGREEMENTS, FUND EXCHANGE AGREEMENTS AND/OR FUND TRANSFER  
AGREEMENTS FOR FEDERAL AND/OR STATE FUNDED TRANSPORTATION PROJECTS**

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**WHEREAS**, the City of Chowchilla is a Municipal Corporation which provides services and facilities to the citizens of the community; and

**WHEREAS**, in May 2014, the City of Chowchilla successfully applied for a Safe Route to School Grant under the Active Transportation program (ATP) to make pedestrian improvements on Robertson Blvd. from 7<sup>th</sup> to 15<sup>th</sup> street and on 11<sup>th</sup> street from Humboldt Ave. to Ventura Ave.; and

**WHEREAS**, on September 27, 2014, City of Chowchilla has been awarded with the grant of \$550,000 fully funded with reimbursement method; and

**WHEREAS**, the City of Chowchilla Public Works Department issued a Request for Qualifications, then on November 10, 2015 awarded a contract for Design Services to Odell Engineering; and

**WHEREAS**, to meet the Project Schedule as specified by CalTrans and fulfill the requirements of the grant staff has determined that a construction contract should be executed by June 1, 2016;

**NOW, THEREFORE, LET IT BE RESOLVED**, that City Council of the City of Chowchilla hereby finds, determines resolves and orders as follows:

1. The recitals above are true and correct.
2. The City Administrator is hereby authorized to issue a Request for Bids to engage a Contractor for the construction of the project.
3. This Resolution is effective immediately upon adoption.

**PASSED AND ADOPTED** by the City of Chowchilla this 12th day of April 2016 by the following vote to wit:

**AYES:**

**NOES:**

**ABSTAIN:**

**ABSENT:**

**APPROVED:**

\_\_\_\_\_  
Mayor Waseem Ahmed

**ATTEST:**

\_\_\_\_\_  
Joann McClendon, CMC  
City Clerk

**PROGRAM SUPPLEMENT NO. O19**  
to  
**ADMINISTERING AGENCY-STATE AGREEMENT**  
**FOR STATE FUNDED PROJECTS NO 00063S**

**Adv Project ID**                      **Date:** March 4, 2016  
0615000134                      **Location:** 06-MAD-1-CHW  
                                         **Project Number:** ATPL-5258(033)  
                                         **E.A. Number:**  
                                         **Locode:** 5258

This Program Supplement, effective \_\_\_\_\_, hereby adopts and incorporates into the Administering Agency-State Agreement No. 00063S for State Funded Projects which was entered into between the ADMINISTERING AGENCY and the STATE with an effective date of 06/07/07 and is subject to all the terms and conditions thereof. This PROGRAM SUPPLEMENT is executed in accordance with Article I of the aforementioned Master Agreement under authority of Resolution No. \_\_\_\_\_ approved by the ADMINISTERING AGENCY on \_\_\_\_\_ (See copy attached).

The ADMINISTERING AGENCY further stipulates that as a condition to the payment by the State of any funds derived from sources noted below encumbered to this project, Administering Agency accepts and will comply with the Special Covenants and remarks set forth on the following pages.

**PROJECT LOCATION:**

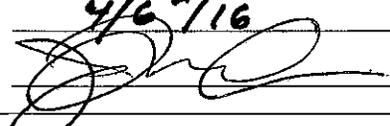
Robertson Blvd/SR233 & 11th St

**TYPE OF WORK:** Pedestrian Walkway

Estimated Cost	State Funds		Matching Funds	
	STATE		LOCAL	OTHER
\$80,000.00	\$80,000.00		\$0.00	\$0.00

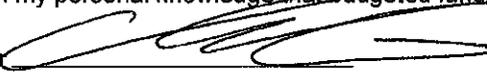
**CITY OF CHOWCHILLA**

**STATE OF CALIFORNIA**  
Department of Transportation

By   
Title City Engineer  
Date 4/6/16  
Attest 

By \_\_\_\_\_  
Chief, Office of Project Implementation  
Division of Local Assistance  
Date \_\_\_\_\_

I hereby certify upon my personal knowledge that budgeted funds are available for this encumbrance:

Accounting Officer                       Date 3/4/16                      \$80,000.00

Chapter	Statutes	Item	Year	Program	BC	Category	Fund Source	AMOUNT



**SPECIAL COVENANTS OR REMARKS**

1. A. This PROJECT will be administered in accordance with the applicable CTC STIP guidelines and the Active Transportation Program guidelines as adopted or amended, the Local Assistance Procedures Manual (LAPM), the Local Assistance Program Guidelines (LAPG), and this PROGRAM SUPPLEMENT.

B. This PROJECT is programmed to receive State funds from the Active Transportation Program (ATP). Funding may be provided under one or more components. A component(s) specific fund allocation is required, in addition to other requirements, before reimbursable work can occur for the component(s) identified. Each allocation will be assigned an effective date and identify the amount of funds allocated per component(s).

This PROGRAM SUPPLEMENT has been prepared to allow reimbursement of eligible PROJECT expenditures for the component(s) allocated. Unless otherwise determined, the effective date of the component specific allocation will constitute the start of reimbursable expenditures.

C. STATE and ADMINISTERING AGENCY agree that any additional funds made available by future allocations will be encumbered on this PROJECT by use of a STATE-approved Allocation Letter and STATE Finance Letter. ADMINISTERING AGENCY agrees that STATE funds available for reimbursement will be limited to the amount allocated by the California Transportation Commission (CTC) and/or the STATE.

D. Upon ADMINISTERING AGENCY request, the CTC and/or STATE may approve supplementary allocations, time extensions, and fund transfers between components. Funds transferred between allocated project components retain their original timely use of funds deadlines, but an approved time extension will revise the timely use of funds criteria for the component(s) and allocation(s) requested. Approved supplementary allocations, time extensions, and fund transfers between components made after the execution of this PROGRAM SUPPLEMENT will be documented and considered subject to the terms and conditions thereof. Documentation will consist of a STATE approved Allocation Letter, Fund Transfer Letter, Time Extension Letter, and Finance Letter, as appropriate.

E. This PROJECT is subject to the timely use of funds provisions enacted by the Active Transportation Program guidelines, as adopted or amended, and by approved CTC and State procedures as outlined below.

Funds allocated for the environmental & permits (E&P), plan specifications & estimate (PS&E), and right-of-way components are available for expenditure until the end of the second fiscal year following the year in which the funds were allocated.

Funds allocated for the construction component are subject to an award deadline and contract completion deadline. ADMINISTERING AGENCY agrees to award the contract within 6 months of the construction fund allocation and to complete and accept the construction within 36 months of award.

F. Award information shall be submitted by the ADMINISTERING AGENCY to the District

**SPECIAL COVENANTS OR REMARKS**

Local Assistance Engineer immediately after project contract award and prior to the submittal of the ADMINISTERING AGENCY'S first invoice for the construction contract. Failure to do so will cause a delay in the State processing of invoices for the construction phase.

G. The ADMINISTERING AGENCY shall invoice STATE for environmental & permits (E&P), plans specifications & estimate (PS&E), and right-of-way costs no later than 180 days after the end of last eligible fiscal year of expenditure. For construction costs, the ADMINISTERING AGENCY has 180 days after project completion or contract acceptance to make the final payment to the contractor prepare the final Report of Expenditures and final invoice, and submit to STATE for verification and payment.

H. ADMINISTERING AGENCY agrees to submit the final report documents that collectively constitute a "Report of Expenditures" within one hundred eighty (180) days of PROJECT completion. Failure of ADMINISTERING AGENCY to submit a "Final Report of Expenditures" within 180 days of PROJECT completion will result in STATE imposing sanctions upon ADMINISTERING AGENCY in accordance with the current LAPM and the Active Transportation Program (ATP) Guidelines.

I. ADMINISTERING AGENCY agrees to comply with Office of Management and Budget (OMB) Circular A-87, Cost Principles for State and Local Governments, and 49 CFR, Part 18, Uniform Administrative Requirements for Grants and Cooperative Agreements to State and Local Governments. Notwithstanding the foregoing, ADMINISTERING AGENCY will not be required to comply with 49 CFR, Part 18.36 (i), subsections (3), (4), (5), (6), (8), (9), (12), and (13).

J. By executing this PROGRAM SUPPLEMENT, ADMINISTERING AGENCY agrees to comply with all reporting requirements in accordance with the Active Transportation Program guidelines, as adopted or amended.