



AGENDA REGULAR MEETING

JOINT CHOWCHILLA CITY COUNCIL / ★ REDEVELOPMENT SUCCESSOR AGENCY

Council Chambers, Chowchilla City Hall
130 S. Second Street, Chowchilla, CA 93610

May 10, 2016

Items denoted with a ★ are Redevelopment Successor Agency items and will be acted upon by the Redevelopment Successor Agency Board. Agendas for all City Council/Redevelopment Successor Agency meetings are posted at least 72 hours prior to the meeting at the Civic Center, 130 S. Second St., Written communications from the public for the agenda must be received by Administrative Services no less than 7 days prior to the meeting date.

Any writing or documents provided to a majority of the City Council regarding any item on this agenda will be made available for public inspection at the City Clerk's Counter. In addition, most documents will be posted on the city website at www.CityofChowchilla.org.

The City of Chowchilla complies with the Americans with Disabilities Act (ADA of 1990). The Council Chambers is accessible to the physically disabled. If you need special assistance, please call (559) 665-8615, ext. 102 at least 4 days prior to the meeting.

CALL TO ORDER

ROLL CALL:

Mayor: Waseem Ahmed

Mayor Pro Tem: Mary Gaumnitz

Council: John Chavez, Dennis Haworth, Richard Walker

City staff and contract employees present at the meeting will be noted in the minutes

PUBLIC ADDRESS – CLOSED SESSION

This time is reserved for members of the audience to address the City Council/Agency Board on items listed on the closed session agenda only. It is recommended that speakers limit their comments to no more than 3 minutes each. Speakers are asked to please use the microphone and provide their name for the record. Any handouts should be provided to the City Clerk/Board Clerk who will distribute them to the Council/Agency Board and appropriate staff.

CLOSED SESSION – 6:00 PM

This time has been set aside for the City Council to meet in a closed session to discuss matters pursuant to Government Code Section 54957 (b)(1), 54957.6, and 54956.9 (d)(2). Based on the advice of the City Attorney, discussion in open session would prejudice the position of the City in these matters. The City Attorney will provide a report, in open session, which details any reportable actions following conclusion of the closed session agenda.

1. Conference with Real Property Negotiators, Gov. Code Section 54956.8

Property: Rancho Calera Specific Plan Area

Agency Negotiator: City Administrator

Negotiating Party: Pembroke Development

Under Negotiation: Price & Terms of Payment

2. Conference with Labor Negotiators, Gov. Code Section 54957.6

Negotiating Parties: CEA, CCOEA, CPOA, CMMCA, Management

Agency Negotiators: David G. Ritchie, Rod Pruet

In the event that not all the items on the closed session agenda have been deliberated in the time provided, the City Council may continue the closed session until the end of the regularly scheduled Council Meeting.

OPEN SESSION – 7:00 PM**PLEDGE OF ALLEGIANCE:****INVOCATION:** Mr. Hansen**CLOSED SESSION REPORT:****CEREMONIAL / PRESENTATIONS – Section 1**

- 1.1 Presentation of Future Project Sign of the Barragan Family Performance Stage
- 1.2 Proclamation: 2016 Peace Officer Memorial Day
- 1.3 Recognition: Sworn Officer of the Year and Chowchilla Police Department
- 1.4 Proclamation: 2016 National Public Works Week

WORKSHOPS**PUBLIC ADDRESS**

This time is reserved for members of the audience to address the City Council/Agency Board on items of interest that are **not** on the Agenda and that are within the subject matter jurisdiction of the Council/Agency Board.

It is recommended that speakers limit their comments to **no more than 3 minutes** each and it is requested that no comments be made during this period on items on the Agenda. Members of the public wishing to address the Council/Agency Board on items on the Agenda should notify the Mayor/Chairman when that Agenda item is called.

The Council/Agency Board is prohibited by law from taking any action on matters discussed that are not on the Agenda. No adverse conclusions should be drawn if the Council/Agency Board does not respond to public comment at this time.

Speakers are asked to please **use the microphone and provide their name for the record**. Prior to addressing the Council/Agency Board, any handouts are to be provided to City Clerk/Board Clerk who will distribute them to the Council/Agency Board and the appropriate staff.

COUNCIL AND STAFF REPORTS – Section 2**2.1 COUNCIL REPORTS**

Legislative Items
Oral / Written Reports

2.2 STAFF REPORTS

Written/Oral Reports

- 3rd Quarter Strategic Update

CONSENT CALENDAR – Section 3

All items listed under Consent Calendar are considered to be routine and will be enacted by one motion. For discussion of any Consent Item, it will be made a part of the Regular Agenda at the request of any member of the City Council or any person in the audience.

3.1 Approval of April 26, 2016 City Council Minutes (McClendon)

Proclamation

IN HONOR OF

NATIONAL PEACE OFFICERS MEMORIAL DAY AND NATIONAL POLICE WEEK 2016

WHEREAS, in 1962, President John F. Kennedy signed a proclamation which designated May 15 as National Peace Officers Memorial Day, and the week in which that date falls as National Police Week; and

WHEREAS, to this day the Congress and President of the United States continue to recognize and acknowledge that week in May to honor the country's law enforcement professionals; and

WHEREAS, the members of the law enforcement agency of the City of Chowchilla play an essential role in safeguarding the rights and freedoms of our citizens; and

WHEREAS, it is important that all citizens know and understand the problems, duties and responsibilities of their police department, and that members of our police department recognize their duty to serve the people by safeguarding life and property, by protecting them against violence or disorder, and by protecting the innocent against deception and the weak against oppression or intimidation; and

WHEREAS, the police department of the City of Chowchilla is a professional, modern and scientific law enforcement agency which unceasingly provides a vital public service; and

WHEREAS, the City of Chowchilla City Council calls upon the citizens of our community and upon all patriotic, civil and educational organizations to observe in a manner befitting and commemorating all police officers, past and present, who by their faithful and loyal devotion to their responsibilities, have rendered a dedicated service to the community and, in doing so, have established for themselves an enviable and enduring reputation for preserving the rights and security of all citizens.

NOW THEREFORE, BE IT RESOLVED, the City of Chowchilla City Council hereby proclaims Sunday, May 15, 2016 as National Peace Officers Memorial Day, and May 15 through May 21, 2016 as National Police Week in Chowchilla.

Presented this 10th day of May, 2016

WASEEM AHMED, MAYOR

City of Chowchilla, County of Madera, State of California

Proclamation

DESIGNATING MAY 15–21, 2016, AS

NATIONAL PUBLIC WORKS WEEK IN CHOWCHILLA

WHEREAS, public works infrastructure, facilities and services are of vital importance to the health, safety, economy and overall well-being of our community; and

WHEREAS, such facilities and services could not be provided without the dedicated efforts of public works professionals, engineers, and administrators, representing all levels of government, who are responsible for and must plan, design, construct, inspect, operate and maintain the public works facilities essential to serve our citizens; and

WHEREAS, the efficiency of the qualified and dedicated personnel who staff public works functions is materially influenced by the people's attitude and understanding of the importance of the work they perform; and

WHEREAS, it is in the public interest for our citizens, civic leaders and children to learn and understand the importance of vital public works programs such as drinking water, sanitary and storm sewers, streets and highways, public buildings and grounds, public fleets, and solid waste collection and disposal; and

WHEREAS, the theme for 2016 is "Public Works: Always There", and this year marks the 5th annual National Public Works Week sponsored by the American Public Works Association;

NOW THEREFORE, BE IT RESOLVED, the City of Chowchilla City Council hereby proclaims the week of May 15-21, 2016, as National Public Works Week in Chowchilla, California, and requests that all citizens and civic organizations acquaint themselves with the issues involved in providing our public works and to recognize the contributions which our public works employees make every day to our health, safety, comfort and quality of life.

Presented this 10th day of May, 2016

WASEEM AHMED, MAYOR

City of Chowchilla, County of Madera, State of California



CITY COUNCIL STAFF REPORT

Item 2.2

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THE AGENDA](#)

May 10, 2016

AGENDA SECTION: Council and Staff Reports

SUBJECT: Presentation of the Council Strategic Objectives Report 2015-2016 3rd Quarter – Information Only

PREPARED BY: D. Martin Piepenbrok, Community Relations Manager

REVIEWED BY
ADMINISTRATOR

REVIEWED BY
ATTORNEY

REVIEWED BY
FINANCE

RECOMMENDATION:

Accept and comment on the proposed Strategic Objectives 3rd Quarter Status Report.

HISTORY / BACKGROUND:

In the spring of 2015 City Council and staff defined the five City Council Goals and soon after identified and categorized the projects and tasks to fulfill the appropriate goals. In June 2015 a Strategic Objectives Quarterly Status Report document was approved. This “report card” is to be presented to City Council on a quarterly basis to provide task/project updates, including opportunities to submit adjustments and comments.

Staff has compiled and is prepared to discuss with City Council the 3rd Quarter Strategic Objectives Quarterly Status Report. The completed report is included as an attachment.

No action is required.

FINANCIAL IMPACT:

None

ATTACHMENTS:

Council Strategic Objectives Report 2015-2016 3rd QTR

SPECIAL INSTRUCTIONS:

None

CITY OF CHOWCHILLA
 STRATEGIC OBJECTIVES QUARTERLY STATUS REPORT – 3rd QUARTER
 May 2016

GOAL 1
BUILD ON THE COMMUNITY VALUES TO DEVELOP A SENSE OF PLACE AS A COHESIVE COMMUNITY

	WHAT	WHO	WHEN	STATUS			COMMENTS
				DONE	ON TARGET	REVISED	
1.1	Develop 2-3 new community events that can attract regional attendees	M Piepenbrok	September 2016	X			Continuing summer park movies and concerts programs; the yard sale event has been reconfigured to include handmade arts and crafts in addition to maintaining the opportunity for household goods sales; continue to evaluate opportunities to add other feasible events.
1.2	Develop community events to be conducted on the east side of Highway 99, e.g. elementary school, shopping center, golf course, etc	M Piepenbrok	June 2017		X		Working on some other ideas that are attainable with current staff levels; events at golf course are on hold.
1.3	Enhance the quality of existing community events	M Piepenbrok	Continuous	X			Though complete; staff continues to implement further improvements.
1.4	Develop new recreation activities for youth and adults; work with established parent-run organizations, service clubs and the school districts	M Piepenbrok	October 2017		X		Worked with adult recreation group that started a grass volleyball program in fall 2015; ongoing project and event ideas are being shared with community groups.
1.5	Work with local parent-run organizations and the high school to possibly develop aquatics activities	M Piepenbrok	June 2017		X		It may prove impossible for the City to be the driving force or even affiliated with any type of open swim activities due to obligated State regulations the pertain to municipalities; providing mandated lifeguard services is the biggest challenge wherein we would have to hire them as employees so as to provide liability coverage; contracting with individuals for occasional services will require them to provide their own liability coverage that will be costly and perhaps not available to persons not of an adult age to sign agreements; though there are companies that provide such a service staff does not know of any that serve the Central Valley; staff will continue to research a viable avenue to provide activities.
1.6	Develop relationships with downtown businesses through workshops and events	M Piepenbrok B Haddix	September 2016		X		Marty and I have now successfully created a downtown discussion group and are seeking additional participants from the business owners; we are working with the Planner on presenting the various proposals for hardscape to our businesses, PLUS being sure we have the funding to follow through on the recommendations.

CITY OF CHOWCHILLA
 STRATEGIC OBJECTIVES QUARTERLY STATUS REPORT – 3rd QUARTER
 May 2016

GOAL 2
ACHIEVE AND MAINTAIN A SAFE AND SECURE COMMUNITY

	WHAT	WHO	WHEN	STATUS			COMMENTS
				DONE	ON TARGET	REVISED	
2.1	Research funding sources, including general fund, community facilities district, grants, etc. for new Fire Engine	H Turner	October 2015	X			City Council approved the purchase of a Fire Engine; delivery will take +/- 12 months.
2.2	Maintain staff level of 20-25 volunteer fire fighters	H Turner	December 2016		X		Current staffing of 18 volunteers; continuing to recruitment new volunteers.
2.3	Develop a fleet services equipment asset management system, evaluate resource funding opportunities and develop an equipment replacement schedule	H Turner R Pruett	September 2016			X	Fleet management program in place; Input of data limited by a lack of available staff time.
2.4	Continue to monitor interpretations from State Prop 47 and recreational marijuana use decisions and the potential effects on the community	D Riviere	Ongoing		X		Information continues to develop from the legislative side in Sacramento and staff provides updates as the updates as they become known.
2.5	Utilize CDBG funding for additional code enforcement personnel resources to increase property owners compliance; utilize Police and Community Resource Officer	H Turner R Pruett D Riviere	June 2017		X		Developing processes to aggressively deal with code enforcement and adding assistance to current service abilities.
2.6	Evaluate incentive methods to engage property owners to comply with municipal code, facilitate repairs, property infill and vacant lots cleanup	H Turner B Haddix	June 2016		X		Council has approved an infill program that waives developer impact fees in the older part of Chowchilla; the program has been well received in the building community.
2.7	Evaluate and install needed stop signs in the area around schools and install needed signage	C Locke	June 2016		X		Plan to include a sign inventory as part of a Pavement Management Plan; presently working to develop a Request for Qualifications document.
2.8	Conduct the community traffic flow, speed survey, stop sign evaluation and pedestrian safety needs	D Riviere C Locke	June 2017		X		Have a bid from Interwest for the work; presently staff is verifying scope and if proposed price is reasonable.
2.9	Complete safe routes to schools and sidewalks infill projects and seek additional project grant funds	C Locke	December 2016		X		The Fuller neighborhoods and Robertson and 11 th projects are concluding the design phase with construction anticipated in summer 2016; staff is looking for grants on remaining sidewalk gap projects.
2.10	Initiate scope analysis of the truck routes and define opportunities for truck parking areas	C Locke	June 2017		X		City Administrator has identified another potential parcel for truck parking; awaiting planner to ensure proper zoning.

CITY OF CHOWCHILLA
 STRATEGIC OBJECTIVES QUARTERLY STATUS REPORT – 3rd QUARTER
 May 2016

GOAL 3
ENHANCE THE ENGAGEMENT WITH THE CITIZENRY TO CONVEY CONFIDENCE

	WHAT	WHO	WHEN	STATUS			COMMENTS
				DONE	ON TARGET	REVISED	
3.1	Place City web site on new host server; redesign look and accessibility of the City web site; identify resources to improve searchable options, e.g. agendas, minutes, staff reports; evaluate contracting	H Turner J Telford M Piepenbrok	November 2016		X		IT purchased a web site structure module; staff continues to learn how the modules function and are gathering information through coordinated staff and community input on what web site visitors seek from the site; basic design work is in process.
3.2	Evaluate methods to place recorded City Council meetings on the City web site	H Turner M Piepenbrok	December 2015	X			Current technology prohibits posting meeting recordings; future equipment funding would need to be part of CIP.
3.3	Enhance staff training to enhance customer service utilizing contracted trainers, online videos, etc,	J McClendon M Piepenbrok	Ongoing		X		Work continues as time allows; considering an online training site for software, communications, business methods, etc.; searching for free online training resources
3.4	Evaluate ways to improve customer engagements, e.g. flex scheduling to expand service hours, open City Hall on Fridays, etc.	B Haddix J McClendon M Piepenbrok	May 2016		X		Through a combination of town hall meetings and “Let’s Talk Chowchilla” listening session, we have striven to enhance customer engagement. Staff continue to evaluate other ideas for future implementation..
3.5	Foster engagement opportunities for Council members and staff at community events, with service clubs, school events, topical town hall meetings, business visits, etc.	B Haddix J McClendon M Piepenbrok	March 2016	X			The task is completed but staff, and council, will continue to participate in community meetings and discussions with local organizations and groups; the Chowchilla Community Task Force has been initiated and is quickly developing; providing input to the Elementary School District strategic plan; continue to develop solutions for industrial park businesses.
3.6	Evaluate opportunities to conduct occasional Council meetings at off-site locations such as schools, senior center, etc.; take the meetings to the residents	B Haddix J McClendon M Piepenbrok	May 2016	X			The task is completed but programs will continue and staff will evaluate other opportunities to engage the community with City Council and staff; continuing the monthly Community CONVERSATION – Let’s Talk Chowchilla program; held a City Council Town Hall on the 2016-2017 budget.
3.7	Research and develop vacant properties inventory and place on the City web site	C Locke Planner M Piepenbrok	December 2016		X		Despite staffing challenges work continues; GIS system is underway; preliminary layers are being developed, additional information such as vacancy can be added once this phase is complete; web site placement will be dependent upon the new web platform being developed.
3.8	Develop and implement water conservation workshops and education materials made available for print and on the City web site	C Locke M Piepenbrok	July 2016		X		Irrigation regulations are enacted on a seasonal basis; staff continues to monitor State directives; public outreach and information sharing continues including an educational process to seek property owners compliance.
3.9	Evaluate developing a “Citizens Academy” conducted as workshops and/or as information web resource	M Piepenbrok B Haddix	March 2017		X		From a timing perspective, we hope to move to this project following completion of the web site upgrade.

Items in GREEN are DONE

CITY OF CHOWCHILLA
 STRATEGIC OBJECTIVES QUARTERLY STATUS REPORT – 3rd QUARTER
 May 2016

**GOAL 4
 DELIVER EXEMPLARY GOVERNMENT SERVICES**

	WHAT	WHO	WHEN	STATUS			COMMENTS
				DONE	ON TARGET	REVISED	
4.1	Redesign employee recognition and exemplary service programs	J McClendon M Piepenbrok	August 2016		X		Joann McClendon is now in place as the City Clerk and will work on this task.
4.2	Assess staff retention opportunities, and enhance staff training utilizing contracted trainers, workshops, conferences and online video sessions	M Piepenbrok J McClendon	Ongoing		X		Joann McClendon is now in place as the City Clerk and will work on this task.
4.3	Implement succession planning through cross-training and strengthen skill sets capabilities	All Managers	Ongoing		X		Efforts continue; searching to compile free online training sessions for staff; working to fill staff vacancies.
4.4	Complete analysis for updating the municipal code, at least three title updates; special contract project	City Attorney	June 2016		X		Nothing to report at this time.
4.5	Complete policy updates to achieve compliance and establish best practices	J McClendon	June 2017		X		Joann McClendon is now in place as the City Clerk and will work on this task.
4.6	Develop enhanced budget management tools, user friendly budget documents and formulate a service vs. loss analysis	R Pruet	Ongoing		X		Task is progressing with the development of an informative reader-friendly design for 2016-2017 budget document.
4.7	Establish processes to achieve financial stability and compliance with GASB 34	R Pruet	December 2015	X			Completed.
4.8	Develop policies for fiscal compliance, fixed assets, investment, and reserve funding	R Pruet	June 2016		X		All policies have been approved by Council except for the reserve funding policy that will be completed very soon.
4.9	Enhance engagement with Madera County Economic Development Corporation including regular updates and accountable activities	C Locke B Haddix	May 2016	X			Completed, but strengthening EDC relationships; holding ongoing meetings as projects materialize; utilized EDC to help retain Brake Parts positions; worked with EDC to bring Madera Industrial Partnership to Chowchilla; working to establish contacts with foreign capital investment entities in the Bay Area; providing budget assistance.

CITY OF CHOWCHILLA
 STRATEGIC OBJECTIVES QUARTERLY STATUS REPORT – 3rd QUARTER
 May 2016

**GOAL 5
 DEVELOP INFRASTRUCTURE TO MEET THE CURRENT NEEDS AND SUPPORT FUTURE GROWTH**

	WHAT	WHO	WHEN	STATUS			COMMENTS
				DONE	ON TARGET	REVISED	
5.1	Evaluate and update planning and zoning maps to ensure accuracy and consistency; designate zoning in annexed areas	City Attorney Planner	June 2017		X		In process; principally dependent upon the hiring of the Community and Economic Development Director; needs to be expedited to move the pace of future development.
5.2	Define and develop an economic development road map for the future	B Haddix	June 2016		X		More incentives for the development continue to get rolled out; at this point, it is important to market the projects in place and evaluate their success.
5.3	Evaluate outstanding needs to update the general plan and tasks to be accomplished	C Locke Planner	September 2016			X	Bid received for creating a digital version of the plan and identifying inconsistencies.
5.4	Continue the efforts of the downtown committee to support the development of a downtown beautification and revitalization streetscape plan	B Haddix Planner	September 2016		X		A downtown discussion group is solidifying that has representation from the downtown business community; a part time contract Planner is in place; lack of financing is biggest constraint to make projects happen.
5.5	Research community assessment tools to evaluate and promote the assets to potential businesses and developments; business developer conferences	B Haddix Planner	September 2016			X	Implemented incentive programs and working on other ideas; attended ICSC conference; new programs to be introduced following confirmation of the new Community and Economic Development Director.
5.6	Obtain remote centralized “command and control” technology (SCADA) for all well sites	C Locke	December 2016			X	Design underway with an install potentially occurring in 2017.
5.7	Acquire property and subsequently construct well #15 and the water storage tank project	C Locke	June 2017		X		Rethinking this as a potential well site in light of developments with the JCI project; the lot line adjustment is complete and property is in escrow.
5.8	Evaluate options for future upgrades to the wastewater treatment plant including the possible creation of a “gray water” distribution system; evaluate financing opportunities including future developments impact fees	C Locke	June 2017		X		Working on treatment plant operation; no progress on grey water distribution; considering integrating potential reclaimed water use into planning study discussions.
5.9	Continue to keep apprised and seek updates on the high speed rail project and community impacts; continue to be the “voice of the city/community”	B Haddix	Ongoing		X		The process now has become one of uniting the various groups supporting the Avenue 21 route and traveling to meetings; we will continue to secure support from members of the Legislature and press our case with the HSR Authority.
5.10	Strengthen relationships and funding opportunities with CalTrans, with an emphasis on Robertson Blvd and Hwy 99 improvements, Hwy 99/Robertson Boulevard overpass, and the second Hwy 99 overpass option	C Locke B Haddix	Ongoing		X		CalTrans is reevaluating a roundabout in Chowchilla based on our input and threat of loss of Measure T funding for the project; an encroachment permit has been submitted to the CalTrans District 6 office for the boulevard Christmas Tree.

CITY OF CHOWCHILLA
 STRATEGIC OBJECTIVES QUARTERLY STATUS REPORT – 3rd QUARTER
 May 2016

GOAL 5 (continued)
DEVELOP INFRASTRUCTURE TO MEET THE CURRENT NEEDS AND SUPPORT FUTURE GROWTH

	WHAT	WHO	WHEN	STATUS			COMMENTS
				DONE	ON TARGET	REVISED	
5.11	Continue engagement with the current development projects (Rancho Calera & Legacy Ranch); finalize the development agreements and planning tasks	B Haddix City Attorney	June 2016		X		The “ball” is in Rancho Calera’s court as they decide whether to build out and reimburse the City by phases or hold back funds for the entire project. We are also evaluating whether it would be better to revert Legacy back to industrial property. Further, we are meeting with the Fagundes’ brothers on developing their land into housing.
5.12	Analyze the current permitting and plan review processes and propose improvements to simplify the process and potentially reduce the timeline	C Locke Planner	June 2016		X		No further progress to report.
5.13	Assess and prioritize locations for storm drainage improvements and identify potential funding sources for projects	C Locke	December 2016		X		Partnering with Chowchilla Water District resulted in mitigating problem spot at Chowchilla Blvd and 24; planning how best to address Washington and Santa Cruz chronic drainage problem; awaiting a Master Project Agreement with Chowchilla Water District.
5.14	Evaluate current staffing capabilities to fully utilize GIS system; create an editable and layered GIS map of all city infrastructure assets; zoning and land uses, etc.	C Locke	December 2016		X		Staff is investigating other methods to implement a GIS system for the City.
5.15	Update the streets improvement plan, the pavement management plan and the sidewalk plan	C Locke	September 2016		X		Staff is investigating alternate methods of data collection to perhaps lower the implementation cost and provide tertiary benefits.
5.16	Complete State mandated storm drain retention plan; develop and implement elements of public education and noticing programs	C Locke M Piepenbrok	June 2016		X		Progress made on inclusion into the Nation Flood Insurance Program and intend to bring this before council soon; have applied for a storm water resources grant
5.17	Create public works capital improvements plan and prioritize projects and funding opportunities	C Locke	June 2016		X		Previous CIP’s and recently identified project lists provided to consultant; this task remains a work in progress.
5.18	Conduct a public works impact fees study	C Locke	September 2016		X		No further progress thus far.
5.19	Complete a structural assessment of the old library structure to develop a plan of usefulness and potential funding needs for improvements	C Locke	June 2017		X		Interest in this project has been expressed by some developers; discussions continue.



MINUTES REGULAR MEETING

CHOWCHILLA CITY COUNCIL

Council Chambers, Chowchilla City Hall
130 S. Second Street, Chowchilla, CA 93610

April 26, 2016

Item 3.1

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TO RETURN TO
THE AGENDA

CALL TO ORDER

ROLL CALL:

Mayor: Waseem Ahmed

Mayor Pro Tem: Mary Gaumnitz

Council: John Chavez, Dennis Haworth, Richard Walker

City staff and contract employees present: City Administrator Brian Haddix, City Attorney David Ritchie, Police Chief Dave Riviere, Fire Chief Harry Turner, Finance Director Rod Pruett, Community Relations Manager Marty Piepenbrok, City Clerk Joann McClendon

PUBLIC ADDRESS – CLOSED SESSION

None.

CLOSED SESSION – 6:02 PM

1. Conference with Labor Negotiators, Gov. Code Section 54957.6

Negotiating Parties: CEA, CCOEA, CPOA, MMCA, Management

OPEN SESSION – 7:00 PM

PLEDGE OF ALLEGIANCE: Council Member Walker

INVOCATION: Mr. Hansen

CLOSED SESSION REPORT: No reportable action.

CEREMONIAL / PRESENTATIONS – Section 1

1.1 Recognition: Non-Sworn Officer of the Year and Chowchilla Police Department Dispatchers

1.2 Mid Valley Quarterly Report, by Recycling Coordinator Annette Kwock

WORKSHOPS

PUBLIC ADDRESS

Mr. Dustin Smith noted how clean the parks always are and the prompt response from the Police when he had to call them.

Adam DeBard spoke.

COUNCIL AND STAFF REPORTS – Section 2**2.1 COUNCIL REPORTS**

Legislative Items
Oral / Written Reports

Council Member Walker attended the second Community Task Force meeting, the K9 Fundraising Dinner and a Prison Advisory Board meeting in which they reported incarceration numbers are down. He also met with the Mayor, the City Attorney, City Administrator Haddix and Engineer/Public Works Director Locke, preparing for Rancho Calera.

Mayor Pro Tem Gaumnitz attended the K9 Dinner Fundraiser and the Rebecca Lodge Dedication of their new building.

Council Member Haworth attended the K9 Fundraising Dinner and a Community Conversation Meeting in the park.

Council Member Chavez attended K9 Fundraising Dinner and the Rebecca Lodge Dedication.

Mayor Ahmed attended a Community Task Force meeting, Let's Talk Chowchilla meeting, and met with a local developer regarding a vacant city-owned building.

2.2 STAFF REPORTS

Written/Oral Reports

City Administrator Haddix attended or met with the following: developer regarding the Old Library; CK Kwan and Larry Pistoressi Jr. regarding possible development/foreign investment; California High Speed Rail Press Event in Merced; Chowchilla Chamber of Commerce Luncheon; and, a Blight Solutions meeting in Visalia.

Police Chief Riviere reported there will be a meeting for volunteers regarding the COPS program. His department is also actively recruiting for police officers.

CONSENT CALENDAR – Section 3

3.1 Approval of April 12, 2016 City Council Minutes (McClendon)

3.2 Approval of Monthly Financials for the Month of March 2016 (Pruett)

~~3.3 Council Resolution # -16, Implementing the City of Chowchilla Water Department Drought Contingency Plan Water Conservation Level II Measures (Locke)~~

3.4 Council Resolution # 42-16, Authorizing Federal Funding Under FTA Section 5311 with the California Department of Transportation and Designating Authorized Signatory (Piepenbrok)

The Council pulled Item 3.3, adding to the New Business Calendar as Item 6.7.

Motion by Council Member Walker, Seconded by Council Member Haworth to Approve the Consent Calendar as Presented. Motion passed unanimously by voice vote.

PUBLIC HEARINGS – Section 4

4.1 Council Resolution # 43-16, Approving Changes to the Homebuyer and Housing Rehabilitation Program Guidelines (Pruett)

The Mayor opened the Public Hearing at 7:42 p.m.

No one came forward for or against the item.

The Mayor closed the Public Hearing at 7:43 p.m.

Motion by Council Member Haworth, Seconded by Council Member Walker to Approve Council Resolution #43-16, Approving Changes to the Homebuyer and Housing Rehabilitation Program Guidelines. Motion passed unanimously by roll call vote.

DEFERRED BUSINESS – Section 5**5.1 Council Resolution # 44-16, Setting the Fee for Events Held in the Downtown Area (Haddix)**

Motion by Council Member Haworth, Seconded by Mayor Pro Tem Gaumnitz to Approve Council Resolution #44-16, Setting the Fee for Events in the Downtown Area. Motion passed unanimously by roll call vote.

NEW BUSINESS – Section 6**6.1 Council Resolution # 45-16, Authorizing the City Administrator to Execute an Amended Lease Agreement with Cleargas Inc. for Tenancy and Easements to Allow Provision of Airplane Fuel and a Pilot Lounge at the Chowchilla Airport (Attorney)**

Spoke:
Adam DeBard

Motion by Council Member Haworth, Seconded by Council Member Walker to Approve Council Resolution #45-16, Authorizing the City Administrator to Execute an Amended Lease Agreement with Cleargas Inc. for Tenancy and Easements to Allow Provision of Airplane Fuel and a Pilot Lounge at the Chowchilla Airport. Motion passed unanimously by roll call vote.

6.2 Council Resolution # 46-16, Authorizing the City Administrator to Execute an Agreement for Maintenance and Minor Repairs of Airport Facilities Between the City and Cleargas (Attorney)

Spoke:
Adam DeBard

Motion by Council Member Haworth, Seconded by Council Member Walker to Approve Council Resolution #46-16, Authorizing the City Administrator to Execute an Agreement for Maintenance and Minor Repairs of Airport Facilities Between the City and Cleargas, Inc. Motion passed unanimously by roll call vote.

6.3 Council Resolution # 47-16, Authorizing the City Administrator to Execute a Joint Use Agreement and Memorandum of Agreement with Harmer Steel Products Co. for use of the Rail Spur (Turner)

Motion by Council Member Haworth, Seconded by Council Member Walker to Approve Council Resolution #47-16, Authorizing the City Administrator to Execute a Joint Use Agreement and

Memorandum of Agreement with Harmer Steel Products Co. for use of the Rail Spur. Motion passed unanimously by roll call vote.

6.4 Council Resolution # 48-16, Amending the Project Development Agreement with Johnson Controls, Inc. (JCI) to Develop a Water and Energy Efficiency Project and Authorizing the City Administrator to Execute the Same; and Establish an Additional \$352,092 Reserve for the JCI Step 2 Project Development Agreement (Locke)

Spoke:
Bryan Greenamayer

Motion by Council Member Walker, Seconded by Council Member Haworth to Approve Council Resolution #48-16, Amending the Project Development Agreement with Johnson Controls, Inc. (JCI) to Develop a Water and Energy Efficiency Project and Authorizing the City Administrator to Execute the Same; and Establish an Additional \$352,092 Reserve for the JCI Step 2 Project Development Agreement. Motion passed unanimously by roll call vote.

6.5 Council Resolution # -16, Approving a Reserve Policy (Pruett)

The item was tabled to the next council meeting for further consideration.

6.6 Council Resolution # 49-16, Approving a Debt Management Policy (Pruett)

Motion by Council Member Walker, Seconded by Mayor Pro Tem Gaumnitz to Approve Council Resolution #49-16, Approving the Debt Management Policy. Motion passed unanimously by roll call vote.

6.7 Council Resolution # 50-16, Implementing the City of Chowchilla Water Department Drought Contingency Plan Water Conservation Level II Measures (Locke)

Spoke:
Joseph Roman

Motion by Council Member Walker, Seconded by Council Member Haworth to Approve Council Resolution #50-16, Implementing the City of Chowchilla Water Department Drought Contingency Plan Water Conservation Level II Measures. Motion passed unanimously by roll call vote.

ANNOUNCEMENTS – Section 7

Apr 28	RDA Successor Agency Meeting, Chowchilla City Hall, 9 AM
Apr 29	City Hall Closed
Apr 29	Chowchilla Athletic Foundation Golf Outing Fundraiser, Pheasant Run GC,
Apr 30	Little League Grand Slam Fundraiser Dinner, SFA Hall, 6 PM
May 5	Chamber of Commerce Candidates Forum, City Hall, 6 PM
May 7	Chowchilla Treasure Hunters Spring Market 8 AM-Noon
May 7	Chowchilla Fair Fundraiser Dinner & Auction, Fairgrounds, 6 PM
May 8	American Legion Mother's Day Breakfast, American Legion Building, 8AM-12NOON
May 10	City Council Meeting, City Hall, 7PM

ADJOURNMENT

Motion by Council Member Walker to adjourn the April 26, 2016 City Council Meeting at 9:40 p.m. Motion passed unanimously by voice vote.

ATTEST:

APPROVED:

Joann McClendon, CMC
City Clerk

Mayor Waseem Ahmed



CITY COUNCIL STAFF REPORT

Item 3.2

[CLICK HERE
TO RETURN TO
THE AGENDA](#)

May 10, 2016

AGENDA SECTION: Consent

SUBJECT: Consideration of Monthly Invoice Payment Authorization Request

PREPARED BY: Rod Pruett, Finance Director

REVIEWED BY
ADMINISTRATOR

REVIEWED BY
ATTORNEY

REVIEWED BY
FINANCE

RECOMMENDATION

Approve by minute order, the release of the payments for the invoices shown in the attached listing of invoices.

HISTORY / BACKGROUND

Presented this evening is a list of invoices awaiting payment. Included in the list are a number of items related to employee pay, benefits and deductions which have been estimated for future payments. The report issued next month will reflect the actual amounts paid. Certain payments like insurance premiums and the payroll related items cannot be held due to deadlines associated with the payment in order to ensure timely receipt.

FINANCIAL ANALYSIS

Each item shown on the invoice list includes a description of that item and the amount of the invoice.

ATTACHMENTS

Invoice listing

Report Criteria:
 Report type: Invoice detail

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice GL Account	Check Amount
04/16	04/04/2016	51915	421	AmeriPride	mats for building	100-2610-0000-315	33.37
04/16	04/04/2016	51915	421	AmeriPride	mats for Civic Center	100-1705-0000-315	53.37
04/16	04/04/2016	51915	421	AmeriPride	mats for building	100-2610-0000-315	33.37
04/16	04/04/2016	51915	421	AmeriPride	mats for shelter	100-2805-0000-315	66.25
04/16	04/04/2016	51915	421	AmeriPride	mats for building	100-2610-0000-315	33.37
04/16	04/04/2016	51915	421	AmeriPride	mats for building	100-2610-0000-315	33.37
04/16	04/04/2016	51915	421	AmeriPride	mats for shelter	100-2805-0000-315	66.25
04/16	04/04/2016	51915	421	AmeriPride	mats for building	100-2610-0000-315	33.37
04/16	04/04/2016	51915	421	AmeriPride	Supplies for Public Works	305-3620-0000-315	122.62
04/16	04/04/2016	51915	421	AmeriPride	Supplies for the Senior Center	100-6615-0000-315	34.04
04/16	04/04/2016	51915	421	AmeriPride	Supplies for the garage	601-3615-0000-315	40.89
04/16	04/04/2016	51915	421	AmeriPride	Supplies for Public Works	305-3620-0000-315	93.12
04/16	04/04/2016	51915	421	AmeriPride	Supplies for Public Works	305-3620-0000-315	130.62
04/16	04/04/2016	51915	421	AmeriPride	Supplies for the WWTP	215-5705-0000-315	15.89
04/16	04/04/2016	51915	421	AmeriPride	mats for Civic Center	100-1705-0000-315	53.37
04/16	04/04/2016	51915	421	AmeriPride	Supplies for the Senior Center	100-6615-0000-315	34.04
04/16	04/04/2016	51915	421	AmeriPride	Supplies for Public Works	305-3620-0000-315	108.12
04/16	04/04/2016	51915	421	AmeriPride	Uniform Coat for Charles Reale	100-6620-0000-301	46.78
Total 51915:							1,032.21
04/16	04/04/2016	51916	636	Associated Compressor & Eq	Parts for the Digester at the WWTP	215-5705-0000-317	316.54
Total 51916:							316.54
04/16	04/04/2016	51917	686	Ayers Distributing	Easter eggs for 2016 Easter Egg Scramble Event	100-6625-0000-300	1,206.00
Total 51917:							1,206.00
04/16	04/04/2016	51918	1281	BSK Associates	Open PO for Weekly Water test for the Water Dept	205-7605-0000-350	144.00
04/16	04/04/2016	51918	1281	BSK Associates	Open PO for Weekly Water test for the WWTP	215-5705-0000-350	130.00
04/16	04/04/2016	51918	1281	BSK Associates	Open PO for Weekly Water test for the Water Dept	205-7605-0000-350	256.00
04/16	04/04/2016	51918	1281	BSK Associates	Open PO for Weekly Water test for the WWTP	215-5705-0000-350	65.00
04/16	04/04/2016	51918	1281	BSK Associates	Open PO for Weekly Water test for the Water Dept	205-7605-0000-350	168.00

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice GL Account	Check Amount
Total 51918:							763.00
04/16	04/04/2016	51919	1366	Buzz's Perfection Glass	Repairs to PD Door	100-2610-0000-315	355.00
Total 51919:							355.00
04/16	04/04/2016	51920	1506	California Chamber of Commerce	2016 Employment Posters	100-1610-0000-300	177.58
Total 51920:							177.58
04/16	04/04/2016	51921	12478	California Fresno Oil Co	Street Patching oil	305-3620-4000-318	107.54
Total 51921:							107.54
04/16	04/04/2016	51922	1646	CalTraffic Signs	Signs for the Water well sites	205-7605-0000-317	207.60
Total 51922:							207.60
04/16	04/04/2016	51923	2046	Chem Quip	Open PO/ Water Dept/Chemicals (Chlorine)	205-7605-0000-346	678.24
Total 51923:							678.24
04/16	04/04/2016	51924	2096	Chowchilla Auto Body Work	repairs to truck	100-2705-0000-320	226.40
Total 51924:							226.40
04/16	04/04/2016	51925	12074	Comcast	Cable for 3/6/16-4/5/16	100-2610-0000-315	6.44
Total 51925:							6.44
04/16	04/04/2016	51926	3031	Department of Justice/Acc	Fingerprinting for Feb	100-2610-0000-350	162.00
04/16	04/04/2016	51926	3031	Department of Justice/Acc	Blood Alcohol Analysis	100-2610-0000-350	175.00
Total 51926:							337.00
04/16	04/04/2016	51927	3586	Ernest Packing Solutions-Fresn	Janitorial Supplies for City Facilities	100-1705-0000-315	73.10

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice GL Account	Check Amount
Total 51927:							73.10
04/16	04/04/2016	51928	3711	Farmers Hardware	Supplies for the Parks Dept	100-6620-0000-301	27.18
04/16	04/04/2016	51928	3711	Farmers Hardware	Supplies for the parks dept	100-6620-0000-320	9.26
04/16	04/04/2016	51928	3711	Farmers Hardware	Supplies for the Parks Dept	100-6620-0000-317	27.45
04/16	04/04/2016	51928	3711	Farmers Hardware	Parts for Unit #366	305-3620-0000-301	267.36
04/16	04/04/2016	51928	3711	Farmers Hardware	Supplies for the Water Dept	205-7605-0000-317	15.97
Total 51928:							347.22
04/16	04/04/2016	51929	12212	Fastenal Company	Graffiti Abatement supplies	100-6620-0000-315	155.33
Total 51929:							155.33
04/16	04/04/2016	51930	3736	Ferguson Enterprises, Inc.	Repairs to Police Department Restroom	100-2610-0000-315	395.27
Total 51930:							395.27
04/16	04/04/2016	51931	5861	Law and Associates	Administrative Investigation IA2013-007-008	100-2610-0000-336	422.50
Total 51931:							422.50
04/16	04/04/2016	51932	5911	LCC CVD	2016 membership dues	100-1605-0000-308	6,727.76
Total 51932:							6,727.76
04/16	04/04/2016	51933	6191	Mace Pest Control	Monthly service at ERP Building	100-6620-0000-315	80.00
Total 51933:							80.00
04/16	04/04/2016	51934	12531	Madera County Fairmead Landfill	Adjustment to INV 858	210-5605-0000-351	138.97
Total 51934:							138.97
04/16	04/04/2016	51935	6346	Madera Tribune	public notice Ord 475-16	100-1610-0000-337	46.20
04/16	04/04/2016	51935	6346	Madera Tribune	public notice Ord 476-16	100-1610-0000-337	46.20
04/16	04/04/2016	51935	6346	Madera Tribune	public notice Ord 477-16	100-1610-0000-337	44.00

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice GL Account	Check Amount
Total 51935:							136.40
04/16	04/04/2016	51936	6596	Mc Clure, Tammy	Deposit refund for 708 Trinity	205-0200-0000-043	252.60
Total 51936:							252.60
04/16	04/04/2016	51937	7281	NBS Government Finance	Quarterly Administration fees 1/1/16-3/31/16- 1915 ACT	542-4832-0000-336	3,862.83
04/16	04/04/2016	51937	7281	NBS Government Finance	CFD 2006-1 Admin Fees 1/1/16-3/31/16	800-8850-0000-336	1,222.10
04/16	04/04/2016	51937	7281	NBS Government Finance	Research and prep of annual report- Bonds	542-4832-0000-336	2,042.02
Total 51937:							7,126.95
04/16	04/04/2016	51938	12214	NR Cleaning Services	Police Dept Janitorial	100-2610-0000-315	1,550.00
Total 51938:							1,550.00
04/16	04/04/2016	51939	11956	Occupational Health Centers of	physical recert	325-3705-0000-306	88.50
04/16	04/04/2016	51939	11956	Occupational Health Centers of	employee physical	305-3620-0000-306	177.00
Total 51939:							265.50
04/16	04/04/2016	51940	7996	Praxair Dist. Inc.	Supplies for the WWTP	215-5705-0000-317	163.85
Total 51940:							163.85
04/16	04/04/2016	51941	11612	ProClean Supply	Janitorial Supplies for City facilities	100-1705-0000-315	388.71
04/16	04/04/2016	51941	11612	ProClean Supply	Janitorial supplies for City Facilities	100-1705-0000-315	177.41
Total 51941:							566.12
04/16	04/04/2016	51942	8796	S & W Auto Parts Inc.	Thermostat for PD Veh	100-2610-0000-320	12.65
04/16	04/04/2016	51942	8796	S & W Auto Parts Inc.	JB weld	100-2610-0000-320	6.93
04/16	04/04/2016	51942	8796	S & W Auto Parts Inc.	Spark Plug for unit 43	100-2610-0000-320	3.55
04/16	04/04/2016	51942	8796	S & W Auto Parts Inc.	Repairs to the spray rig	305-3620-0000-301	73.95
04/16	04/04/2016	51942	8796	S & W Auto Parts Inc.	Supplies for the Streets Dept	305-3620-0000-301	8.31
Total 51942:							105.39

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice GL Account	Check Amount
04/16	04/04/2016	51943	9126	Schoettler Tire Inc.	Repair front suspension parts & labor	305-3620-0000-320	1,316.32
Total 51943:							1,316.32
04/16	04/04/2016	51944	9206	Self Help Enterprises	Loan Portfolio Mgmt Services - RDA	956-9950-0000-336	1,744.00
Total 51944:							1,744.00
04/16	04/04/2016	51945	9951	T & T Pavement Markings &	Red and White Street Paint	305-3620-4000-317	493.34
Total 51945:							493.34
04/16	04/04/2016	51946	10131	TF Tire & Service	Tires for PD veh	100-2610-0000-320	551.46
04/16	04/04/2016	51946	10131	TF Tire & Service	Tires for Police Veh	100-2610-0000-320	241.37
04/16	04/04/2016	51946	10131	TF Tire & Service	New Tire for Bus #20	325-3705-0000-320	137.12
04/16	04/04/2016	51946	10131	TF Tire & Service	Repairs to the Parks towable bin	100-6620-0000-301	241.68
04/16	04/04/2016	51946	10131	TF Tire & Service	Repairs to Unit #364	305-3620-0000-301	135.01
Total 51946:							1,306.64
04/16	04/04/2016	51947	11537	Toshiba Financial Services	Copier Lease from 3/1/16-3/31/16	602-1715-0000-408	885.60
Total 51947:							885.60
04/16	04/04/2016	51948	10756	Verizon Wireless	Cell Phones for 2/10-3/09/16	100-2615-0000-310	992.30
04/16	04/04/2016	51948	10756	Verizon Wireless	Cellular Phones for 2/10/16-3/9/16	601-3615-0000-310	102.49
04/16	04/04/2016	51948	10756	Verizon Wireless	Cellular Phones for 2/10/16-3/9/16	100-4605-0000-310	77.39
Total 51948:							1,172.18
04/16	04/04/2016	51949	12327	Watch Guard Video	Watch Guard Video for unit 61	100-2610-0000-320	149.04
Total 51949:							149.04
04/16	04/04/2016	51950	12846	Williams, Patricia	refund credit for 9720 Heatherhearst Dr	205-7605-0000-876	66.76
Total 51950:							66.76
04/16	04/04/2016	51951	12847	Yahya, Abdo	deposit refund for 408 Ventura	205-0200-0000-043	60.05

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice GL Account	Check Amount
Total 51951:							60.05
04/16	04/04/2016	51952	166	Administrative Solutions, Inc	COBRA Setup Fee	702-0200-0000-040	300.00
Total 51952:							300.00
04/16	04/04/2016	51953	12850	Buswest	Buses for School District	325-3705-0000-300	148,875.54
04/16	04/04/2016	51953	12850	Buswest	Buses for School District	325-3705-0000-300	148,875.54
04/16	04/04/2016	51953	12850	Buswest	Buses for School District	325-3705-0000-300	148,875.54
04/16	04/04/2016	51953	12850	Buswest	Buses for School District	325-3705-0000-300	148,875.54
Total 51953:							595,502.16
04/16	04/04/2016	51954	1921	Central SJV RMA	Workers Compensation	100-1730-0000-341	105,181.00
Total 51954:							105,181.00
04/16	04/04/2016	51955	12618	Craig Locke	Reimbursement of Environmental Doc fees/Lake St Project	305-3620-4040-510	103.00
Total 51955:							103.00
04/16	04/04/2016	51956	6626	Joann McClendon	2016 City Clerks Conference	100-1610-0000-307	238.71
Total 51956:							238.71
04/16	04/04/2016	51957	12297	John Deere Company	Sales Tax	215-5705-0000-640	22,762.29
Total 51957:							22,762.29
04/16	04/04/2016	51958	12851	Kacey Auston	Consutant for High Speed Rail	100-1710-0000-336	6,500.00
Total 51958:							6,500.00
04/16	04/04/2016	51959	12849	Madera County Department	Refund of Overpayment of Rent	100-1712-0000-800	2,494.74
Total 51959:							2,494.74
04/16	04/04/2016	51960	10571	US BANK (I.M.P.A.C. CAL-CARD)	Armstrong- Food for Warco	100-2618-1202-324	50.75

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice GL Account	Check Amount
04/16	04/04/2016	51960	10571	US BANK (I.M.P.A.C. CAL-CARD)	Prisoner Meal	100-2610-0000-350	2.10
04/16	04/04/2016	51960	10571	US BANK (I.M.P.A.C. CAL-CARD)	Batteries	100-2610-0000-301	490.72
04/16	04/04/2016	51960	10571	US BANK (I.M.P.A.C. CAL-CARD)	Cal Card expense	100-1710-0000-307	20.07
04/16	04/04/2016	51960	10571	US BANK (I.M.P.A.C. CAL-CARD)	CPR Training for Holt	100-6615-0000-305	577.47
04/16	04/04/2016	51960	10571	US BANK (I.M.P.A.C. CAL-CARD)	Business Cards for IT	602-1715-0000-300	703.54
04/16	04/04/2016	51960	10571	US BANK (I.M.P.A.C. CAL-CARD)	Membership to CA Association for Property & Evidence (CAPE)	100-2610-0000-307	45.00
Total 51960:							1,889.65
04/16	04/04/2016	51961	12757	West Valley Construction	Water Meter Project	207-7705-0000-500	66,109.73
04/16	04/04/2016	51961	12757	West Valley Construction	City Wide Water Meter Project	207-7705-0000-500	13,469.84
Total 51961:							79,579.57
04/16	04/06/2016	51962	196	AFLAC	Employee Contribution	702-0100-0000-023	186.55
Total 51962:							186.55
04/16	04/06/2016	51963	12181	American Fidelity	Section 125 for January 2016	702-0100-0000-023	1,245.82
04/16	04/06/2016	51963	12181	American Fidelity	Section 125 for February 2016	702-0100-0000-023	1,245.82
04/16	04/06/2016	51963	12181	American Fidelity	Insurance Premiums for April 2016	702-0100-0000-023	3,106.35
Total 51963:							5,597.99
04/16	04/06/2016	51964	2136	Chowchilla Employees Assn.	Employee Contribution	702-0200-0000-040	45.00
Total 51964:							45.00
04/16	04/06/2016	51965	12408	Chowchilla Mid-Management	Employee Contributions	702-0200-0000-040	213.50
Total 51965:							213.50
04/16	04/06/2016	51966	2166	Chowchilla Office	Employee Contributions	702-0200-0000-040	130.00
Total 51966:							130.00
04/16	04/06/2016	51967	2171	Chowchilla Peace Officers	Employee Contribution	702-0200-0000-040	817.00

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice GL Account	Check Amount
Total 51967:							817.00
04/16	04/06/2016	51968	3836	Fitness Peak	Employee Contribution	702-0200-0000-040	157.50
Total 51968:							157.50
04/16	04/06/2016	51969	7671	Pacific Gas & Electric	Gas & Electric for March 2016	220-3650-0000-315	49,698.65
Total 51969:							49,698.65
04/16	04/06/2016	51970	10116	Tesei Petroleum Inc.	Fuel for City 2/21/16-2/29/16	325-3705-0000-320	1,347.15
04/16	04/06/2016	51970	10116	Tesei Petroleum Inc.	Fuel for City 3/1/16-3/10/16	325-3705-0000-320	1,810.53
04/16	04/06/2016	51970	10116	Tesei Petroleum Inc.	Fuel for City 3/11/16-3/20/16	325-3705-0000-320	1,877.80
04/16	04/06/2016	51970	10116	Tesei Petroleum Inc.	Fuel for City 3/21/16-3/31/16	325-3705-0000-320	2,314.40
Total 51970:							7,349.88
04/16	04/06/2016	51971	12044	U.S. Bank (PARS)	Employee Contributions	702-0200-0000-040	271.18
Total 51971:							271.18
04/16	04/06/2016	51972	12016	Vision Service Plan - (CA)	Vision Service for March 2016	702-0100-0000-023	692.73
04/16	04/06/2016	51972	12016	Vision Service Plan - (CA)	Vision Service for April 2016	702-0100-0000-023	634.29
Total 51972:							1,327.02
04/16	04/06/2016	51973	11031	West Coast Arborists Inc.	Clean up Truman Pond	220-3650-0000-317	2,475.00
Total 51973:							2,475.00
04/16	04/06/2016	51974	12852	Communities Inc.	Community Task Force Oct - January 2016	100-1705-0000-336	4,000.00
Total 51974:							4,000.00
04/16	04/08/2016	51975	6626	Joann McClendon	Payroll	702-0200-0000-043	815.48
Total 51975:							815.48

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice GL Account	Check Amount
04/16	04/13/2016	51976	296	Alert-O-Lite	Equipment rental for the Stampede	100-4905-0000-399	1,148.00
Total 51976:							1,148.00
04/16	04/13/2016	51977	421	AmeriPride	Supplies for the Garage	601-3615-0000-315	50.39
04/16	04/13/2016	51977	421	AmeriPride	Supplies for the Garage	601-3615-0000-315	50.39
04/16	04/13/2016	51977	421	AmeriPride	Supplies for the Garage	601-3615-0000-315	40.89
04/16	04/13/2016	51977	421	AmeriPride	Supplies for the WWTP	215-5705-0000-315	15.89
04/16	04/13/2016	51977	421	AmeriPride	mats for Civic Center	100-1705-0000-315	53.37
04/16	04/13/2016	51977	421	AmeriPride	credit for Civic Center inv#1501434579	100-1705-0000-315	6.00
Total 51977:							204.93
04/16	04/13/2016	51978	446	Anderson Pump Co	Repairs to Well #11	205-7605-0000-317	2,955.46
04/16	04/13/2016	51978	446	Anderson Pump Co	Repairs to the WWTP water well	215-5705-0000-317	5,851.86
Total 51978:							8,807.32
04/16	04/13/2016	51979	646	AT & T	Telephone Service 1/24/16-2/23/16	602-1715-0000-310	1,167.12
Total 51979:							1,167.12
04/16	04/13/2016	51980	12493	Baker Supplies and Repairs	Repairs to Unit #18	100-6620-0000-301	151.21
04/16	04/13/2016	51980	12493	Baker Supplies and Repairs	Repairs to parks Weed eater	100-6620-0000-301	62.43
04/16	04/13/2016	51980	12493	Baker Supplies and Repairs	Reapirs to Parks weed eater	100-6620-0000-301	70.04
Total 51980:							283.68
04/16	04/13/2016	51981	1281	BSK Associates	Open PO for Weekly Water test for the WWTP	215-5705-0000-350	65.00
04/16	04/13/2016	51981	1281	BSK Associates	Open PO for Weekly Water test for the WWTP	215-5705-0000-350	96.00
04/16	04/13/2016	51981	1281	BSK Associates	Open PO for Weekly Water test for the Water Dept	205-7605-0000-350	168.00
04/16	04/13/2016	51981	1281	BSK Associates	Open PO for Weekly Water test for the Water Dept	205-7605-0000-350	252.00
04/16	04/13/2016	51981	1281	BSK Associates	Open PO for Weekly Water test for the WWTP	215-5705-0000-350	65.00
04/16	04/13/2016	51981	1281	BSK Associates	Open PO for Weekly Water test for the WWTP	215-5705-0000-350	81.25
Total 51981:							727.25
04/16	04/13/2016	51982	1611	California State Firefighters	Annual Membership for Firefighters	100-2705-0000-307	1,350.00

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice GL Account	Check Amount
Total 51982:							1,350.00
04/16	04/13/2016	51983	1856	CDW Government, Inc.	Windows 10	602-1715-0000-302	137.98
04/16	04/13/2016	51983	1856	CDW Government, Inc.	back up tapes	602-1715-0000-302	297.32
04/16	04/13/2016	51983	1856	CDW Government, Inc.	kingston data traveler	602-1715-0000-302	24.85
04/16	04/13/2016	51983	1856	CDW Government, Inc.	usb adapter	602-1715-0000-302	40.60
04/16	04/13/2016	51983	1856	CDW Government, Inc.	Office Professional Software Assurnace 1 Year	602-1715-0000-302	1,845.41
Total 51983:							2,346.16
04/16	04/13/2016	51984	2046	Chem Quip	Open PO/ Water Dept/Chemicals (Chlorine)	205-7605-0000-346	678.24
Total 51984:							678.24
04/16	04/13/2016	51985	2131	Chowchilla Dolt Best	Supplies for the parks Dept	100-6620-0000-317	14.90
04/16	04/13/2016	51985	2131	Chowchilla Dolt Best	Supplies for the Parks Dept	100-6620-0000-317	10.35
04/16	04/13/2016	51985	2131	Chowchilla Dolt Best	Supplies for the parks dept	100-6620-0000-315	4.85
04/16	04/13/2016	51985	2131	Chowchilla Dolt Best	Supplies for the Senior center	100-6615-0000-315	26.45
04/16	04/13/2016	51985	2131	Chowchilla Dolt Best	Supplies for Civic Center restrooms	100-1705-0000-315	64.79
Total 51985:							121.34
04/16	04/13/2016	51986	12428	Chowchilla-Madera County Fair	2016 Chowchilla Fair Partnerhip	100-4905-0000-326	5,000.00
Total 51986:							5,000.00
04/16	04/13/2016	51987	12553	Clean Energy	Repairs to the CNg fueling station	305-3620-0000-317	3,490.51
Total 51987:							3,490.51
04/16	04/13/2016	51988	12074	Comcast	Internet Service 3/7/16-4/6/16	602-1715-0000-310	241.05
Total 51988:							241.05
04/16	04/14/2016	51989	2821	DATCO Services Coporation	Quarterly Service fee 2016 Qtr 1	325-3705-0000-306	.00 V
04/16	04/14/2016	51989	2821	DATCO Services Coporation	Quarterly Fee for Professional Services	325-3705-0000-306	.00 V
04/16	04/14/2016	51989	2821	DATCO Services Coporation	Credit For duplicate Payment	100-1720-0000-300	.00 V

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice GL Account	Check Amount
Total 51989:							.00
04/16	04/13/2016	51990	12643	David Leonard Associates	Rancho Calera Plans (Reimbursed)	701-0200-0000-042	1,387.50
Total 51990:							1,387.50
04/16	04/13/2016	51991	3011	Department of Conservation	Payment for SMIF Fee	100-4805-0000-820	45.78
Total 51991:							45.78
04/16	04/13/2016	51992	3241	Division of State Architect	SB1186 for 1/1-3/31/2016	100-4605-0000-871	13.20
Total 51992:							13.20
04/16	04/13/2016	51993	3451	Econo-Ag	Parts for Unit #365	305-3620-0000-301	203.66
Total 51993:							203.66
04/16	04/13/2016	51994	3711	Farmers Hardware	Supplies for the Streets Dept	305-3620-0000-320	5.27
04/16	04/13/2016	51994	3711	Farmers Hardware	Supplies for the parks Dept	100-6620-0000-315	6.67
04/16	04/13/2016	51994	3711	Farmers Hardware	Supplies for the parks Dept	100-6620-0000-301	1.84
04/16	04/13/2016	51994	3711	Farmers Hardware	Supplies for the Water Dept	205-7605-0000-317	4.93
04/16	04/13/2016	51994	3711	Farmers Hardware	Supplies for the Parks Dept	100-6620-0000-301	.86
04/16	04/13/2016	51994	3711	Farmers Hardware	Supplies for the parks Dept	100-6620-0000-301	.05
Total 51994:							19.62
04/16	04/13/2016	51995	12660	G & G Refrigeration	Repairs to the ice machine at city hall	100-1705-0000-315	210.88
Total 51995:							210.88
04/16	04/13/2016	51996	4616	Grover Landscape Services Inc.	Open PO for 2015/16 budget year/ Landscape Services	100-6620-0000-336	2,535.00
Total 51996:							2,535.00
04/16	04/13/2016	51997	12225	Home Depot Credit Services	Supplies for the Parks dept	100-6620-0000-315	138.26

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice GL Account	Check Amount
Total 51997:							138.26
04/16	04/13/2016	51998	11469	Intellipay, Inc.	Credit Card Transactions Fees	205-1720-0000-302	60.25
Total 51998:							60.25
04/16	04/13/2016	51999	5246	Interstate Battery	battery for PD units	100-2610-0000-320	341.12
04/16	04/13/2016	51999	5246	Interstate Battery	battery for PD unit	100-6620-0000-320	125.23
Total 51999:							466.35
04/16	04/13/2016	52000	12855	Loveall, Lisa	deposit refund for 2030 Sorrento	205-0200-0000-043	88.14
Total 52000:							88.14
04/16	04/13/2016	52001	6271	Madera County Economic	State of the County- Turner	100-2705-0000-307	210.00
Total 52001:							210.00
04/16	04/13/2016	52002	12531	Madera County Fairmead Landfill	Adjustment for invoice 972	210-5605-0000-351	296.33
Total 52002:							296.33
04/16	04/13/2016	52003	12857	McMullen, Don	deposit refund for 520 Ventura	205-0200-0000-043	34.78
Total 52003:							34.78
04/16	04/13/2016	52004	12853	Mendoza, Alifonso	deposit refund for 2625 Amalfi	205-0200-0000-043	95.10
Total 52004:							95.10
04/16	04/13/2016	52005	6791	Merced Sun-Star	resolution 23-16	100-4805-0000-337	197.58
Total 52005:							197.58
04/16	04/13/2016	52006	12282	Mid Valley Disposal Inc.	Disposal Services for Corp yard bin	210-5605-0000-350	276.73

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice GL Account	Check Amount
Total 52006:							276.73
04/16	04/13/2016	52007	7116	Moy, Ellen	Public Transportation/Planning/Implementation	325-3705-0000-335	7,285.00
Total 52007:							7,285.00
04/16	04/13/2016	52008	12214	NR Cleaning Services	Open PO for 2015/16 budget year/ Janitorial Services	100-6620-0000-315	910.00
Total 52008:							910.00
04/16	04/13/2016	52009	7516	Office Depot	Credit for City Clerk Recruitment	100-1610-0000-300	14.90
04/16	04/13/2016	52009	7516	Office Depot	Supplies for Finance	100-1720-0000-300	254.03
04/16	04/13/2016	52009	7516	Office Depot	office supplies for Finance	100-1720-0000-300	19.86
04/16	04/13/2016	52009	7516	Office Depot	supplies for Finance	100-1720-0000-300	51.29
Total 52009:							310.28
04/16	04/13/2016	52010	12330	Pacific Plan Review Inc	perm#16-0056 18208 Ave 24	100-4805-0000-337	552.50
04/16	04/13/2016	52010	12330	Pacific Plan Review Inc	perm#16-0058 350 Trinity	100-4805-0000-337	510.00
04/16	04/13/2016	52010	12330	Pacific Plan Review Inc	perm#16-0069 728 Rosehill	100-4805-0000-337	225.00
04/16	04/13/2016	52010	12330	Pacific Plan Review Inc	perm#16-0070 507 Parkridge	100-4805-0000-337	225.00
04/16	04/13/2016	52010	12330	Pacific Plan Review Inc	perm#16-0074 381 Circle	100-4805-0000-337	225.00
04/16	04/13/2016	52010	12330	Pacific Plan Review Inc	perm#16-0075 610 N 3rd St	100-4805-0000-337	225.00
04/16	04/13/2016	52010	12330	Pacific Plan Review Inc	perm#16-0080 320 Circle	100-4805-0000-337	225.00
04/16	04/13/2016	52010	12330	Pacific Plan Review Inc	perm#16-0081 1022 Danielle	100-4805-0000-337	225.00
04/16	04/13/2016	52010	12330	Pacific Plan Review Inc	perm#16-0083 14280 Spyglass	100-4805-0000-337	225.00
04/16	04/13/2016	52010	12330	Pacific Plan Review Inc	plan check 3000 Golf Dr West perm#16-0086	100-4805-0000-337	225.00
04/16	04/13/2016	52010	12330	Pacific Plan Review Inc	perm#16-0088 11318 Monarch	100-4805-0000-337	225.00
Total 52010:							3,087.50
04/16	04/13/2016	52011	7966	Platt Electrical Supply	Light bulbs for Civic Center	100-1705-0000-315	15.81
Total 52011:							15.81
04/16	04/13/2016	52012	11902	R.L. Hastings & Associates LLC	Monitoring Services for Shasta Court	415-4810-0000-336	3,700.00

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice GL Account	Check Amount
Total 52012:							3,700.00
04/16	04/13/2016	52013	8796	S & W Auto Parts Inc.	Parts for Unit #17	100-6620-0000-301	20.17-
04/16	04/13/2016	52013	8796	S & W Auto Parts Inc.	Parts for the Spray Rig	305-3620-0000-301	75.38
04/16	04/13/2016	52013	8796	S & W Auto Parts Inc.	Parts for Unit #22	325-3705-0000-320	17.81
04/16	04/13/2016	52013	8796	S & W Auto Parts Inc.	Parts for Unit #22	325-3705-0000-320	6.47
Total 52013:							79.49
04/16	04/13/2016	52014	11961	Safari Books Online	renewal premium library	602-1715-0000-305	851.20
Total 52014:							851.20
04/16	04/13/2016	52015	8906	San Joaquin Valley Air	Permits for Well #14	205-7605-0000-317	502.00
Total 52015:							502.00
04/16	04/13/2016	52016	8966	Sanchez, Norma	Deposit refund for 1021 Ventura	205-0200-0000-043	78.55
Total 52016:							78.55
04/16	04/13/2016	52017	12856	Shields, Michael	deposit refund for 12030 Pheasant Run	205-0200-0000-043	116.98
Total 52017:							116.98
04/16	04/13/2016	52018	9376	Sparkletts	Supplies for the WWTP	215-5705-0000-315	31.13
Total 52018:							31.13
04/16	04/13/2016	52019	9756	State Water Resources Control	License renewal for Jose Sahagun	215-5705-0000-305	170.00
Total 52019:							170.00
04/16	04/13/2016	52020	10011	Target Specialty Products	Weed spray for the WWTP	215-5705-0000-316	487.06
Total 52020:							487.06
04/16	04/13/2016	52021	10116	Tesei Petroleum Inc.	Fuel for City 4/1/16-4/10/16	325-3705-0000-320	1,586.32

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice GL Account	Check Amount
Total 52021:							1,586.32
04/16	04/13/2016	52022	10131	TF Tire & Service	stock for PD	100-2610-0000-320	353.52
04/16	04/13/2016	52022	10131	TF Tire & Service	tires for CATX bus	325-3705-0000-320	123.23
Total 52022:							476.75
04/16	04/13/2016	52023	10176	The Presort Center	envelopes for Utility & Deliquent Notices	215-1720-0000-336	1,711.80
Total 52023:							1,711.80
04/16	04/13/2016	52024	11537	Toshiba Financial Services	Copier Lease from 4/15-5/14/16	602-1715-0000-408	599.75
Total 52024:							599.75
04/16	04/13/2016	52025	11391	Townsend Public Affairs, Inc.	Grant Consulting Services March 2016	215-5705-0000-336	3,500.00
Total 52025:							3,500.00
04/16	04/13/2016	52026	10356	TransUnion LLC	Basic Service Charge 2/26/16-3/25/16	420-4810-0000-336	76.00
Total 52026:							76.00
04/16	04/13/2016	52027	10536	United Rentals Inc.	Shoring rental / Water Dept	205-7605-0000-317	249.48
Total 52027:							249.48
04/16	04/13/2016	52028	10756	Verizon Wireless	Cellular Phones for IT 2/10-3/9/16	602-1715-0000-310	66.31
04/16	04/13/2016	52028	10756	Verizon Wireless	Cell Phone Service 2/10/16-3//16	220-3650-0000-310	269.48
04/16	04/13/2016	52028	10756	Verizon Wireless	Cellular Phones for Admin 2/24-3/23	325-3705-0000-310	268.11
Total 52028:							603.90
04/16	04/13/2016	52029	12854	Worsham, Riquel	deposit refund for 909 Monterey	205-0200-0000-043	40.85
Total 52029:							40.85
04/16	04/13/2016	52030	11381	Zoom Imaging Solutions, Inc.	Monthly Copier Usage- FD March 2016	602-1715-0000-301	35.62

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice GL Account	Check Amount
04/16	04/13/2016	52030	11381	Zoom Imaging Solutions, Inc.	Monthly Copier Usage PD	602-1715-0000-301	80.72
Total 52030:							116.34
04/16	04/19/2016	52031	12733	Brian Haddix	Mileage from Home to Elbow Room for Lunch Meeting	100-1710-0000-307	.00 V
04/16	04/19/2016	52031	12733	Brian Haddix	Travel from Home to Starbucks to Meet w/Site Selector	100-1710-0000-307	.00 V
04/16	04/19/2016	52031	12733	Brian Haddix	Mileage from Home to Vineyard to Meet Councilman Ahmed	100-1710-0000-307	.00 V
Total 52031:							.00
04/16	04/14/2016	52032	2136	Chowchilla Employees Assn.	Employee Contribution	702-0200-0000-040	40.00
Total 52032:							40.00
04/16	04/14/2016	52033	12408	Chowchilla Mid-Management	Employee Contributions	702-0200-0000-040	244.00
Total 52033:							244.00
04/16	04/14/2016	52034	2166	Chowchilla Office	Employee Contributions	702-0200-0000-040	130.00
Total 52034:							130.00
04/16	04/14/2016	52035	2171	Chowchilla Peace Officers	Employee Contribution	702-0200-0000-040	817.00
Total 52035:							817.00
04/16	04/14/2016	52036	3836	Fitness Peak	Employee Contribution	702-0200-0000-040	157.50
Total 52036:							157.50
04/16	04/14/2016	52037	5861	Law and Associates	background investigation	100-2610-0000-306	1,000.00
Total 52037:							1,000.00
04/16	04/14/2016	52038	10571	US BANK (I.M.P.A.C. CAL-CARD)	postage for plans- Valero & Trinity Preg Ctr	100-4805-0000-300	8.30
04/16	04/14/2016	52038	10571	US BANK (I.M.P.A.C. CAL-CARD)	Postage	100-1710-0000-300	226.91
04/16	04/14/2016	52038	10571	US BANK (I.M.P.A.C. CAL-CARD)	Microphones & Stands	100-6625-0000-332	1,789.38
04/16	04/14/2016	52038	10571	US BANK (I.M.P.A.C. CAL-CARD)	Postage Meter Ink	100-0100-0000-020	92.35
04/16	04/14/2016	52038	10571	US BANK (I.M.P.A.C. CAL-CARD)	Lunch with School Superintendent	100-2610-0000-307	236.97

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice GL Account	Check Amount
04/16	04/14/2016	52038	10571	US BANK (I.M.P.A.C. CAL-CARD)	Appliance repair/ break room	100-1705-0000-315	483.70
04/16	04/14/2016	52038	10571	US BANK (I.M.P.A.C. CAL-CARD)	Parts for tilt trailer	305-3620-0000-301	43.17
Total 52038:							2,880.78
04/16	04/14/2016	52039	8031	Principal Financial Group	Dental Insurance for April 2016	702-0100-0000-023	5,949.99
Total 52039:							5,949.99
04/16	04/14/2016	52040	12044	U.S. Bank (PARS)	Employee Contributions	702-0200-0000-040	144.40
Total 52040:							144.40
04/16	04/14/2016	52041	5626	Kellogg Supply	Repair parts for the roller	305-3620-0000-301	99.27
Total 52041:							99.27
04/16	04/14/2016	52042	7176	Myers Stevens & Toohey & Co In	PD Disability Insurance for April 2016	100-2805-0000-341	430.00
Total 52042:							430.00
04/16	04/14/2016	52043	7281	NBS Government Finance	Contracted Services for Contintuing Disclosures, Admin and Bond R	956-9950-0000-336	125.00
Total 52043:							125.00
04/16	04/14/2016	52044	9951	T & T Pavement Markings &	Street signs for the Streets Dept	305-3620-4000-317	673.92
Total 52044:							673.92
04/16	04/19/2016	52045	196	AFLAC	Employee Contribution	702-0200-0000-040	186.55
Total 52045:							186.55
04/16	04/19/2016	52046	12181	American Fidelity	Insurance Premiums for May 2016	702-0100-0000-023	3,106.36
Total 52046:							3,106.36
04/16	04/19/2016	52047	12733	Brian Haddix	Mileage from Home to Elbow Room for Lunch Meeting	100-1710-0000-307	23.27
04/16	04/19/2016	52047	12733	Brian Haddix	Travel from Home to Starbucks to Meet w/Site Selector	100-1710-0000-307	24.35

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice GL Account	Check Amount
04/16	04/19/2016	52047	12733	Brian Haddix	Mileage from Home to Vineyard to Meet Councilman Ahmed	100-1710-0000-307	26.24
Total 52047:							73.86
04/16	04/19/2016	52048	11944	Madera County Records Office	Release of Lien #2014021717	100-1600-0000-849	13.00
Total 52048:							13.00
04/16	04/19/2016	52049	7281	NBS Government Finance	Continuing Disclosure Fees - Civic Ctr	916-1720-0000-336	7,727.01
Total 52049:							7,727.01
04/16	04/19/2016	52050	11772	PARS	PARS Administration	207-7705-0000-206	424.48
Total 52050:							424.48
04/16	04/26/2016	52051	421	AmeriPride	mats for garage	601-3615-0000-315	50.39
04/16	04/26/2016	52051	421	AmeriPride	Supplies for the Senior Center	100-6615-0000-315	34.04
04/16	04/26/2016	52051	421	AmeriPride	uniforms- T.Gaither	601-3615-0000-301	40.89
04/16	04/26/2016	52051	421	AmeriPride	Supplies for Public Works	305-3620-0000-315	118.12
04/16	04/26/2016	52051	421	AmeriPride	Supplies for the WWTP	215-5705-0000-315	15.89
04/16	04/26/2016	52051	421	AmeriPride	Uniform Jacket for Charles Reale	100-6620-0000-301	48.94
Total 52051:							308.27
04/16	04/26/2016	52052	646	AT & T	Telephone Service 2/24/16-3/23/16	602-1715-0000-310	1,156.75
Total 52052:							1,156.75
04/16	04/26/2016	52053	1281	BSK Associates	Open PO for Weekly Water test for the Water Dept	205-7605-0000-350	168.00
04/16	04/26/2016	52053	1281	BSK Associates	Open PO for Weekly Water test for the WWTP	215-5705-0000-350	130.00
04/16	04/26/2016	52053	1281	BSK Associates	Open PO for Weekly Water test for the Water Dept	205-7605-0000-350	256.00
04/16	04/26/2016	52053	1281	BSK Associates	Open PO for Weekly Water test for the WWTP	215-5705-0000-350	65.00
Total 52053:							619.00
04/16	04/26/2016	52054	1496	California Building Standards	fees Qtr 1 SB1473 Bldg Standards	100-4805-0000-820	81.45

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice GL Account	Check Amount
Total 52054:							81.45
04/16	04/26/2016	52055	12478	California Fresno Oil Co	Street patching oil/ Streets Dept	305-3620-4000-318	89.61
04/16	04/26/2016	52055	12478	California Fresno Oil Co	Street patching materials	305-3620-4000-318	144.93
Total 52055:							234.54
04/16	04/26/2016	52056	1856	CDW Government, Inc.	kingston data traveler	602-1715-0000-302	43.55
04/16	04/26/2016	52056	1856	CDW Government, Inc.	Apple USB cables and adapters	602-1715-0000-302	148.43
04/16	04/26/2016	52056	1856	CDW Government, Inc.	back up and replacement batteries	602-1715-0000-302	464.73
Total 52056:							656.71
04/16	04/26/2016	52057	2131	Chowchilla Dolt Best	Garffiti Abatement supplies	305-3620-0000-329	24.56
04/16	04/26/2016	52057	2131	Chowchilla Dolt Best	Keys for Parks buildings	100-6620-0000-315	13.55
04/16	04/26/2016	52057	2131	Chowchilla Dolt Best	Supplies for the Ed Ray park	100-6620-0000-315	11.20
04/16	04/26/2016	52057	2131	Chowchilla Dolt Best	Supplies for the Parks dept	100-6620-0000-315	16.17
04/16	04/26/2016	52057	2131	Chowchilla Dolt Best	Supplies for the Parks Dept	100-6620-0000-315	16.41
04/16	04/26/2016	52057	2131	Chowchilla Dolt Best	Supplies for the parks dept	100-6620-0000-317	33.88
04/16	04/26/2016	52057	2131	Chowchilla Dolt Best	Supplies for the Parks Dept	100-6620-0000-317	9.83
Total 52057:							125.60
04/16	04/26/2016	52058	12074	Comcast	Internet Service Apr 7-May 6 2016	602-1715-0000-310	245.80
Total 52058:							245.80
04/16	04/26/2016	52059	2511	Cook's Communication	noise canceling mic	100-2610-0000-312	164.15
Total 52059:							164.15
04/16	04/26/2016	52060	2516	Cop Ware Inc.	CA Codes-Site licenses June 2016-July 2017	602-1715-0000-302	400.00
Total 52060:							400.00
04/16	04/26/2016	52061	2756	D & R Door Service	Springs for Airport Hanger door	330-3805-0000-315	450.00

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice GL Account	Check Amount
Total 52061:							450.00
04/16	04/26/2016	52062	3066	Department of Transportation	Signal & Lighting fee Jan 16 - March 2016	305-3620-0000-317	1,593.10
Total 52062:							1,593.10
04/16	04/26/2016	52063	12342	Discovery Door Inc.	replacement battery pack	602-1715-0000-302	252.16
Total 52063:							252.16
04/16	04/26/2016	52064	3451	Econo-Ag	Parts for Unit #365	305-3620-0000-301	76.38
Total 52064:							76.38
04/16	04/26/2016	52065	3711	Farmers Hardware	Supplies for the Parks dept	100-6620-0000-301	.91
04/16	04/26/2016	52065	3711	Farmers Hardware	Supplies For Ed Ray Park	100-6620-0000-315	15.65
04/16	04/26/2016	52065	3711	Farmers Hardware	Supplies for the Parks Dept	100-6620-0000-315	46.81
04/16	04/26/2016	52065	3711	Farmers Hardware	Supplies for the parks dept	100-6620-0000-315	30.73
Total 52065:							94.10
04/16	04/26/2016	52066	3736	Ferguson Enterprises, Inc.	Water line repair parts/ Water Dept	205-7605-0000-317	966.72
04/16	04/26/2016	52066	3736	Ferguson Enterprises, Inc.	Drinking fountain repair parts/ Parks Dept	100-6620-0000-315	146.97
Total 52066:							1,113.69
04/16	04/26/2016	52067	5206	Info Tech Research Group Inc.	Bronze Level Subscription for 1 Year	602-1715-0000-302	1,560.00
Total 52067:							1,560.00
04/16	04/26/2016	52068	5431	Jim's A/C	A/C repair	100-1705-0000-315	223.72
04/16	04/26/2016	52068	5431	Jim's A/C	A/C repair- Server room	602-1715-0000-315	440.78
04/16	04/26/2016	52068	5431	Jim's A/C	Quarterly service/maintenance	100-1705-0000-315	680.00
04/16	04/26/2016	52068	5431	Jim's A/C	Quarterly service/maintenance	100-1712-0000-315	235.00
Total 52068:							1,579.50
04/16	04/26/2016	52069	6191	Mace Pest Control	Monthly service Senior Center	100-6615-0000-315	80.00

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice GL Account	Check Amount
Total 52069:							80.00
04/16	04/26/2016	52070	6246	Madera Co Auditor/Controller	3rd Qtr gas tax payment 15/16 FY	101-3606-0000-851	21,739.74
Total 52070:							21,739.74
04/16	04/26/2016	52071	12531	Madera County Fairmead Landfill	Dump fees March 2016	210-5605-0000-351	16,865.05
Total 52071:							16,865.05
04/16	04/26/2016	52072	12166	Merced Transportation	monthly service March 2016	325-3705-0000-336	17,437.60
Total 52072:							17,437.60
04/16	04/26/2016	52073	12282	Mid Valley Disposal Inc.	Disposal Services for Corp Yard bins	210-5605-0000-350	579.96
04/16	04/26/2016	52073	12282	Mid Valley Disposal Inc.	Rent for March 2016	100-1712-0000-800	53,179.79
Total 52073:							53,759.75
04/16	04/26/2016	52074	6966	Mobile Communications Inc.	Monthly Repeater Rental	325-3705-0000-301	84.00
Total 52074:							84.00
04/16	04/26/2016	52075	11445	MuniServices LLC	Sales and use tax Oct-Dec 2015	100-1600-0000-801	6,302.72
Total 52075:							6,302.72
04/16	04/26/2016	52076	12860	Neopost USA Inc	postage meter 2/16-5/15/16	100-0100-0000-020	145.80
04/16	04/26/2016	52076	12860	Neopost USA Inc	postage meter 5/16-8/15/16	100-0100-0000-020	145.80
Total 52076:							291.60
04/16	04/26/2016	52077	7516	Office Depot	supplies for Com Dev	100-4805-0000-300	67.76
04/16	04/26/2016	52077	7516	Office Depot	Office supplies / Public Works	205-7605-0000-300	44.26
04/16	04/26/2016	52077	7516	Office Depot	office supplies for Planning	100-4605-0000-300	16.50
04/16	04/26/2016	52077	7516	Office Depot	copy paper	100-1705-0000-300	297.00
04/16	04/26/2016	52077	7516	Office Depot	supplies for Finance	100-1720-0000-300	88.39
04/16	04/26/2016	52077	7516	Office Depot	office supplies for planning	100-4605-0000-300	43.97

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice GL Account	Check Amount
Total 52077:							524.88
04/16	04/27/2016	52078	7671	Pacific Gas & Electric	PGE for April 2016	310-3625-0000-315	.00 V
Total 52078:							.00
04/16	04/26/2016	52079	7966	Platt Electrical Supply	outside lights for Old City hall	100-1712-0000-315	84.11
04/16	04/26/2016	52079	7966	Platt Electrical Supply	Electrical supplies for Ed Ray Park	100-6620-0000-315	316.14
04/16	04/26/2016	52079	7966	Platt Electrical Supply	Office light ballast replacement	100-1705-0000-315	66.40
04/16	04/26/2016	52079	7966	Platt Electrical Supply	Supplies for the Parks Shop	100-6620-0000-315	.98
Total 52079:							467.63
04/16	04/26/2016	52080	8081	PROtech Security & Electronics	Repairs to alarm at Old Library building	100-6620-0000-315	199.08
04/16	04/26/2016	52080	8081	PROtech Security & Electronics	Alarm Batteries for Senior Center	100-6615-0000-315	12.96
04/16	04/26/2016	52080	8081	PROtech Security & Electronics	Alarm repairs / Public Works office	205-7605-0000-315	127.87
Total 52080:							339.91
04/16	04/26/2016	52081	8766	Rumble Tree & Turf Inc.	Annual pesticide injection for 22 Elm trees at VMP	100-6620-0000-316	1,815.00
Total 52081:							1,815.00
04/16	04/26/2016	52082	8796	S & W Auto Parts Inc.	Supplies for the WWTP	215-5705-0000-317	71.49
Total 52082:							71.49
04/16	04/26/2016	52083	8836	Safety-Kleen	parts washer	601-3615-0000-321	262.44
Total 52083:							262.44
04/16	04/26/2016	52084	9206	Self Help Enterprises	recording fees CHO07HM Modine	420-4810-0000-336	1,768.00
Total 52084:							1,768.00
04/16	04/26/2016	52085	9751	State Water Resources Control	Annual Water system fees 07/01/15 - 12/31/15	205-7605-0000-345	2,268.99

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice GL Account	Check Amount
Total 52085:							2,268.99
04/16	04/26/2016	52086	12393	Sunshine Investment	business license 8212	001-0100-0000-076	169.33
Total 52086:							169.33
04/16	04/26/2016	52087	10116	Tesei Petroleum Inc.	Diesel fuel for the Corp Yard	100-6620-0000-320	569.09
04/16	04/26/2016	52087	10116	Tesei Petroleum Inc.	Diesel for the WWTP	215-5705-0000-320	385.72
04/16	04/26/2016	52087	10116	Tesei Petroleum Inc.	Supplies for the WWTP	215-5705-0000-317	68.80
04/16	04/26/2016	52087	10116	Tesei Petroleum Inc.	Fuel for City 4/11/16-4/20/16	325-3705-0000-320	2,443.15
Total 52087:							3,466.76
04/16	04/26/2016	52088	10176	The Presort Center	Deliquent Notices March	215-1720-0000-336	287.27
04/16	04/26/2016	52088	10176	The Presort Center	Utility & Deliquent Notices March	215-1720-0000-336	2,649.29
04/16	04/26/2016	52088	10176	The Presort Center	newsletters Apr	215-1720-0000-336	355.32
Total 52088:							3,291.88
04/16	04/26/2016	52089	11537	Toshiba Financial Services	Copier Lease from 4/1/16-4/30/16	602-1715-0000-408	929.88
Total 52089:							929.88
04/16	04/26/2016	52090	11640	TotalFunds By Hasler	postage for meter	100-0100-0000-020	500.00
Total 52090:							500.00
04/16	04/26/2016	52091	12325	US Bank National Association	SDWSRF 3/1/16-2/28/17	207-7705-0000-337	892.50
Total 52091:							892.50
04/16	04/26/2016	52092	10756	Verizon Wireless	Cellular Phones for 3/10-4/9/16	601-3615-0000-310	100.88
04/16	04/26/2016	52092	10756	Verizon Wireless	Cellular Phones for 4/10-5/9/16	210-5605-0000-310	433.85
04/16	04/26/2016	52092	10756	Verizon Wireless	Cellular Phones for Mar 10-Apr 09	100-4805-0000-310	11.93
Total 52092:							522.80
04/16	04/26/2016	52093	11286	Yosemite Chapter of the International	membership- J.Volkmar	100-4805-0000-307	50.00

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice GL Account	Check Amount
Total 52093:							50.00
04/16	04/26/2016	52094	11381	Zoom Imaging Solutions, Inc.	Monthly Copier Usage- Fire Dept Apr 2016	602-1715-0000-301	35.62
Total 52094:							35.62
04/16	04/26/2016	52095	11622	Cota Cole LLP	Legal Fees for March Retainer	100-1615-0000-335	8,339.08
04/16	04/26/2016	52095	11622	Cota Cole LLP	Legal Services for Special Council	100-1615-0000-335	342.00
04/16	04/26/2016	52095	11622	Cota Cole LLP	Legal Fees for Rancho Calera (Reimbursed)	701-0200-0000-042	3,382.00
04/16	04/26/2016	52095	11622	Cota Cole LLP	Legal Fees for Heffington Abatement Action	100-1615-0000-335	580.96
04/16	04/26/2016	52095	11622	Cota Cole LLP	Legal Fees for Collective Bargaining	100-1615-0000-335	2,090.00
04/16	04/26/2016	52095	11622	Cota Cole LLP	Legal Fees for Employee Complaints	100-1615-0000-335	152.00
Total 52095:							14,886.04
04/16	04/26/2016	52096	12858	Gallagher Benefit Service Inc.	Consutling Services for Health Insurance	702-0100-0000-023	1,600.00
Total 52096:							1,600.00
04/16	04/26/2016	52097	11541	Meyers Nave	Legal Services Chowchilla VS Madera County	100-1615-0000-335	34,270.04
04/16	04/26/2016	52097	11541	Meyers Nave	Legal Services Chowchilla VS Madera County	100-1615-0000-335	8,774.95
Total 52097:							43,044.99
04/16	04/26/2016	52098	8031	Principal Financial Group	Dental Insurance for May 2016	702-0100-0000-023	5,498.89
Total 52098:							5,498.89
04/16	04/26/2016	52099	10571	US BANK (I.M.P.A.C. CAL-CARD)	Training for M. Chambers Hire Veterans	100-2610-0000-305	496.01
04/16	04/26/2016	52099	10571	US BANK (I.M.P.A.C. CAL-CARD)	Supplies for Street Repairs	305-3620-0000-317	390.63
04/16	04/26/2016	52099	10571	US BANK (I.M.P.A.C. CAL-CARD)	hard drives	602-1715-0000-302	429.49
04/16	04/26/2016	52099	10571	US BANK (I.M.P.A.C. CAL-CARD)	Home Depot-plywood	602-1715-0000-320	380.43
Total 52099:							1,696.56
04/16	04/28/2016	52100	12181	American Fidelity	Section 125 for March 2016	702-0100-0000-023	1,245.82
04/16	04/28/2016	52100	12181	American Fidelity	Section 125 for April 2016	702-0100-0000-023	1,245.82

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice GL Account	Check Amount
Total 52100:							2,491.64
04/16	04/28/2016	52101	7671	Pacific Gas & Electric	PGE for April 2016	310-3625-0000-315	53,658.38
Total 52101:							53,658.38
04/16	04/28/2016	52102	8161	Quad Knopf, Inc.	Planning Services through February 2016	100-4605-0000-336	3,041.21
04/16	04/28/2016	52102	8161	Quad Knopf, Inc.	Planning Services for March 2016	100-4605-0000-336	9,843.40
Total 52102:							12,884.61
04/16	04/28/2016	52103	12044	U.S. Bank (PARS)	Employee Contributions	702-0200-0000-040	150.28
Total 52103:							150.28
04/16	04/28/2016	52104	10571	US BANK (I.M.P.A.C. CAL-CARD)	CAPE Training	100-2610-0000-305	988.58
Total 52104:							988.58
04/16	04/28/2016	52105	12016	Vision Service Plan - (CA)	Vision Service for May 2016	702-0100-0000-023	628.33
Total 52105:							628.33
Grand Totals:							1,283,581.45

Report Criteria:
 Report type: Invoice detail



CITY COUNCIL STAFF REPORT

Item 5.1

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May 10, 2016

AGENDA SECTION: Deferred Business
SUBJECT: Approval of a Reserves Policy
PREPARED BY: Rod Pruett, Finance Director

REVIEWED BY
ADMINISTRATOR

REVIEWED BY
ATTORNEY

REVIEWED BY
FINANCE

RECOMMENDATION:

That City Council approves the attached Resolution and the attached Reserve Policy.

HISTORY / BACKGROUND:

Prudent financial management dictates that some portion of the funds available to the City be reserved for future use.

As a general budget principle concerning the use of reserves, the City Council decides whether to appropriate funds from Reserve accounts. Even though a project or other expenditure qualifies as a proper use of Reserves, the Council may decide that it is more beneficial to use current year operating revenues or bond proceeds instead, thereby retaining the Reserve funds for future use. Reserve funds will not be spent for any function other than the specific purpose of the Reserve account from which they are drawn without specific direction in the annual budget; or by a separate City Council action. Information regarding Annual Budget Adoption and Administration is contained in the Budget and Finance Policy.

Staff examined Reserve Policies from various cities and followed best practice as a guideline for the proposed Reserve Policy. The policy was tailored to meet the financial needs of Chowchilla based on the economic factors and resources that are attributable to the City.

FINANCIAL IMPACT:

There is no fiscal impact to the City of Chowchilla.

ATTACHMENTS:

Resolution to Approve the Reserve Policy
Investment Policy

SPECIAL INSTRUCTIONS:

None

COUNCIL RESOLUTION # -16

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CHOWCHILLA, CALIFORNIA
APPROVING THE RESERVE POLICY**

WHEREAS, an essential component of a prudent fiscal policy is to have formal provision for the oversight of the budget and the city's finances; and

WHEREAS, a documented Reserve Policy is standard practices; and

WHEREAS, a Reserve Policy will act as a guide to the City of Chowchilla to mitigate any future fluctuations and to establish a system for fiscal responsibility.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Chowchilla that the City of Chowchilla hereby approves the attached Reserve Policy.

PASSED AND ADOPTED by the City Council of the City of Chowchilla this 10th day of May 2016 by the following vote to wit:

AYES:

NOES:

ABSENT:

ABSTAIN:

APPROVED:

Mayor Waseem Ahmed

ATTEST:

Joann McClendon, CMC
City Clerk

City of Chowchilla

ADMINISTRATIVE POLICY and PROCEDURE MANUAL

Section: Finance	Date:
Subject: Reserve Policy	Supersedes: N/A
Pages: 4	Council Approval:

Note: Policy language subject to modification at any time.

POLICY PURPOSE

To establish City Council policy for the administration of Reserves defined as fund balances in governmental funds and net working capital in proprietary funds.

BACKGROUND

Prudent financial management dictates that some portion of the funds available to the City be reserved for future use.

As a general budget principle concerning the use of reserves, the City Council decides whether to appropriate funds from Reserve accounts. Even though a project or other expenditure qualifies as a proper use of Reserves, the Council may decide that it is more beneficial to use current year operating revenues or bond proceeds instead, thereby retaining the Reserve funds for future use. Reserve funds will not be spent for any function other than the specific purpose of the Reserve account from which they are drawn without specific direction in the annual budget or by a separate City Council action. Information regarding Annual Budget Adoption and Administration is contained in the Budget and Finance Policy.

GOVERNMENTAL FUNDS AND FUND BALANCE DEFINED

Governmental Funds including the General Fund, Special Revenue Funds, Capital Projects Funds and Debt Service Funds have a short-term or current flow of financial resources, measurement focus and basis of accounting and therefore, exclude long-term assets and long-term liabilities. The term Fund Balance, used to describe the resources that accumulate in these funds, is the difference between the fund assets and fund liabilities of these funds. Fund Balance is similar to the measure of net working capital that is used in private sector accounting. By definition, both Fund Balance and Net Working Capital exclude long-term assets and long-term liabilities.

ENTERPRISE FUNDS AND NET WORKING CAPITAL DEFINED

Enterprise Funds have a long-term or economic resources measurement focus and basis of accounting and therefore, include long-term assets and liabilities. This basis of accounting is very similar to that used in private sector. However, instead of Retained Earnings, the term Net Assets is used to describe the difference between fund assets and fund liabilities. Since Net Assets include both long-term assets and liabilities; the most comparable measure of proprietary fund financial resources to governmental Fund Balance is Net Working Capital, which is the difference between current assets and current liabilities. Net Working Capital, like Fund Balance, excludes long-term assets and long-term liabilities.

GOVERNMENTAL FUND RESERVES (FUND BALANCE)

For Governmental Funds, the Governmental Accounting Standards Board (“GASB”) Statement No. 54 defines five specific classifications of fund balance. The five classifications are intended to identify whether the specific components of fund balance are available for appropriation and are therefore

“Spendable.” The classifications also are intended to identify the extent to which fund balance is constrained by special restrictions, if any. Applicable only to governmental funds, the five classifications of fund balance are as follows:

<u>CLASSIFICATIONS</u>	<u>NATURE OF RESTRICTION</u>
Non-spendable	Cannot be readily converted to cash
Restricted	Externally imposed restrictions
Committed	City Council imposed commitment
Assigned	City Manager assigned purpose/intent
Unassigned	Residual balance not otherwise restricted

A. Non-spendable fund balance: That portion of fund balance that includes amounts that are either (a) not in a spendable form, or (b) legally or contractually required to be maintained intact. Examples of Non-spendable fund balance include:

1. Reserve for Long Term Receivables and Advances: This Reserve is used to identify and segregate that portion of the City’s financial assets which are not due to be received for an extended period, so are not available for appropriation during the budget year.
2. Reserve for Prepaid Assets: This reserve represents resources that have been paid to another entity in advance of the accounting period in which the resource is deducted from fund balance. A common example is an insurance premium, which is typically payable in advance of the coverage period. Although prepaid assets have yet to be deducted from fund balance, they are no longer

B. Restricted fund balance: The portion of fund balance that reflects constraints placed on the use of resources (other than non-spendable items) that are either (a) externally imposed by creditors, grantors, contributors, or laws or regulations of other governments; or (b) imposed by law through constitutional provisions or enabling legislation. Examples of restricted fund balance are:

1. Reserve for Debt Service: Funds are placed in this Reserve at the time debt is issued. The provisions governing the Reserve, if established, are in the Bond Indenture and the Reserve itself is typically controlled by the Trustee.
2. Reserve for Special Revenues: Special revenue funds account for revenues that are received for a specifically identified purpose and are restricted by the very nature of the revenue received.
3. Reserve for Capital Projects: Capital project funds reserve funds for specified capital improvements such as construction projects, facility improvements and infrastructure improvements. These funds also include Impact Fees.

C. Committed fund balance: That portion of a fund balance that includes amounts that can only be used for specific purposes pursuant to constraints imposed by formal action by the government’s highest level of decision making authority, and remain binding unless removed in the same manner. The City considers a resolution to constitute a formal action for the purposes of establishing committed fund balance. The action to constrain resources must occur within the fiscal reporting period; however the amount can be determined subsequently. City Council imposed Commitments are as follows:

Emergency Contingency Reserve: Funds designated to mitigate costs of unforeseeable emergencies and natural disasters. A 4/5 council vote is required to spend funds as well as a minimum amount of \$50,000. Should the Contingency Reserve be used, the City Administrator shall present a plan to City Council to replenish the reserve within three years.

- D. Assigned fund balance: That portion of a fund balance that includes amounts that are constrained by the City's intent to be used for specific purposes but that are not restricted or committed. This policy hereby delegates the authority to the City Administrator or designee to modify or create new assignments of fund balance. Constraints imposed on the use of assigned amounts may be changed by the City Administrator or his designee. Appropriations of balances are subject to the Budget and Finance Policy concerning budget adoption and administration. This also includes encumbered amounts at year end.
- E. Unassigned fund balance: These are the residual positive net resources of the General Fund in excess of what can be properly be classified in one of the other four categories, or negative balances in all other funds.
- F. Reserve Funding Levels: The Government Finance Officers Association (GFOA) recommends a minimum of two months (17%) of operating expenditures, excluding capital expenditures, to be the level of the Unrestricted Fund Balance, which includes the last three categories (Committed, Assigned & Unassigned) where the only constraint on spending, if any, is imposed by the government itself.

ENTERPRISE FUND RESERVES (NET WORKING CAPITAL)

In the case of Enterprise Funds, Generally Accepted Accounting Principles ("GAAP") does not permit the reporting of reserves on the face of City financial statements. However, this does not preclude the City from setting policies to accumulate financial resources for prudent financial management of its proprietary fund operations. Since proprietary funds may include both long-term capital assets and long-term liabilities, the most comparable measure of liquid financial resources that is similar to fund balance in proprietary funds is net working capital which is the difference between current assets and current liabilities. For all further references to reserves in Enterprise Funds, Net Working Capital is the intended meaning.

The delivery of water, wastewater, storm drain and solid waste services are accounted for in Enterprise Funds. These "business-type activities" are operated in a manner similar to businesses in the private sector and are primarily funded through user fees and charges. All costs related to providing these services, including direct and indirect operating costs, capital Improvements and depreciation are supported by user charges and fees and shall not be subsidized by the General Fund.

It shall be the policy of the City to establish reserve fund guiding principles for water, wastewater, storm drain and solid waste services and to maintain a rate stabilization account as part of these reserve policies.

Section 1 Operating Reserve Funds:

Each utility operating reserve fund is to be used for unanticipated events that impair the ability of the City to provide specific utility services in its normal course of business. The methodology to establish these reserve funds shall be based upon the annual adopted operating budget for each fund which represents the amount necessary to provide for three months (25%) of operations in the event of a major disruption to revenues. The use of these reserve funds shall be restricted to emergency

situations resulting from the loss of revenues and must be replenished before the end of the following fiscal year.

Section 2 Capital Reserve Funds:

A Capital Reserve fund is a fund used to accumulate a set amount of excess revenues for the purpose of financing certain capital Improvements on a pay-as-you-go basis when the Improvement has a fairly short life expectancy or the use of bond financing is not cost effective. Major long-term capital Infrastructure projects may be financed through enterprise bonds. Small unanticipated capital projects may also be financed through the capital reserve fund. The Public Works Director with the approval of the City Administrator shall determine an appropriate "contribution" to the capital reserve fund each year and identify it as part of the Capital Improvement Budget.

Section 3 Rate Stabilization Fund – Solid Waste:

The purpose of the Rate Stabilization Fund is to maintain a prescribed stable balance in reserve as a means to mitigate future rate increases. The use of this reserve fund is limited to only operations and maintenance related expenses and not capital improvements. This reserve is specific to Solid Waste and serves as the operating reserve as these services are contracted out and the City does not have as much control on expenses.

Section 4 Replenishment of Reserves:

The Director of Public Works with the approval of the City Administrator shall establish a replenishment schedule pursuant to the guidelines provided in this policy.

EQUIPMENT REPLACEMENT RESERVE FUNDS

The City Council has decided to avoid, whenever possible, expensive lease/purchase arrangements or incurring replacement cost expenses all at once in a single fiscal year for vehicles and equipment. This can be made possible by establishing equipment replacement accounts for each City Utility Enterprise Fund and the General Fund. Each year, depreciation is calculated on a straight-line basis for several years, depending on the projected useful life of each piece of equipment or vehicle, for all items that cost \$5,000 or more. Depreciation schedules are determined at the time of purchase and have been examined each year during the City's audit. An amount equal to the annual depreciation expense for all equipment will be placed into an account each year. Additionally, any proceeds from the sale of City vehicles and equipment will be placed into the appropriate equipment replacement account.

Each reserve fund can only be used to replace equipment from that fund and is not to be used for any other purpose unless approved by a majority vote of City Council. The use of the funds can be included in the annual budget which is approved by Council. The Finance Director will present an annual reconciliation of the reserve funds to Council.

RESPONSIBILITY FOR ENFORCEMENT

The City Administrator and Finance Director has authority to oversee the operational issues associated with the maintenance of the Budget and Finance Policy. Department Heads and supervisors are responsible for ensuring department expenditures stay within the department's budget appropriations.



CITY COUNCIL STAFF REPORT

Item 6.1

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May 10, 2016

AGENDA SECTION: New Business

SUBJECT: Resolution Authorizing the Transfer of \$65,400 in Federal Aviation Administration (FAA) Entitlement Grant Funds to Nevada County Air Park

PREPARED BY: Craig Locke, City Engineer/Public Works Director

REVIEWED BY
ADMINISTRATOR

REVIEWED BY
ATTORNEY

REVIEWED BY
FINANCE

RECOMMENDATION:

Staff recommends the transfer of the \$65,400 remaining 2013 FAA entitlement funds from the Chowchilla Municipal Airport to the Nevada County Air Park.

HISTORY / BACKGROUND:

The FAA annually provides the City of Chowchilla Municipal Airport with \$150,000 grant funds to perform maintenance and upgrades to the facility. These funds are to be used to complete projects outlined in the Airport Capital Improvement Plan approved by the FAA.

Chowchilla was only able to use a portion of these funds this year. To be eligible for funding, a construction project must be identified in a current Airport Layout Plan (ALP). The Chowchilla ALP is out of date and on January 26, 2016 Council approved Authorization of Service #1 with Tartaglia Engineering to update the ALP. The ALP update will not use the entire \$150,000 grant amount however, and a balance of \$65,400 in 2013 grant funds will be absorbed by the FAA unless Chowchilla transfers these funds to another airport.

In August 2015, the City Council authorized the transfer of unused funds to the City of Palo Alto. The result has been a the development of a cordial relationship between our Cities and access to the knowledge and experience of their airport staff

FINANCIAL IMPACT:

There is no financial impact to the City of Chowchilla because we are unable to spend these grant funds and they would be surrendered back to the FAA if not transferred to the Nevada County Air Park.

ATTACHMENTS:

Resolution
Transfer Agreement

SPECIAL INSTRUCTIONS:

None

COUNCIL RESOLUTION # -16

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CHOWCHILLA, CALIFORNIA
AUTHORIZING THE TRANSFER OF \$65,400 IN FEDERAL AVIATION ADMINISTRATION
ENTITLEMENT GRANTFUNDS TO NEVADA COUNTY AIR PARK**

WHEREAS, the City of Chowchilla is the governing body for the Chowchilla Municipal Airport, providing services and maintaining facilities to the patrons of that facility; and

WHEREAS, the City of Chowchilla annually receives an entitlement grant from the Federal Aviation Administration in the amount of \$65,400 for maintenance and improvements to the Chowchilla Municipal Airport; and

WHEREAS, the City of Chowchilla is able to 'bank' up to 3 previous years allotment of FAA funding before surrendering the earliest allotment back to the FAA; and

WHEREAS, the City of Chowchilla is unable to utilize \$65,400 of 2013 funding and is faced with the imminent surrender of that entitlement to the FAA;

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Chowchilla hereby finds and determines the following:

1. The recitals above are true and correct.
2. The City Council hereby authorizes the Mayor of the City of Chowchilla to enter into the attached Transfer Agreement directing \$65,400 of Chowchilla Municipal Airport's 2013 allotment of Federal Aviation Administration Entitlement Grant Funds to Nevada County Air Park.
3. This Resolution is effective immediately upon adoption.

PASSED AND ADOPTED by the City Council of the City of Chowchilla this 10th day of May, 2016 by the following vote to wit:

AYES:

NOES:

ABSENT:

ABSTAIN:

APPROVED:

Waseem Ahmed, Mayor

ATTEST:

Joann McClendon, CMC
City Clerk



U.S. Department
of Transportation
Federal Aviation
Administration

AGREEMENT FOR TRANSFER OF ENTITLEMENTS

In accordance with section 47117(c)(2) of Title 49 U.S.C. (hereinafter called the "Act).

Chowchilla Municipal Airport, Chowchilla , California LOC ID K206

(Name of Transferor Sponsor)

Hereby waives receipt of the following amount of funds apportioned to it for each fiscal year specified under section 47114(c) or 47114(d)(3)(A) of the Act.

	<u>Amount</u>	<u>Fiscal Year</u>
	\$ 65,400.	NP 2013
TOTAL	\$ <u>65,400</u>	

On the condition that the Federal Aviation Administration makes the waived amount available to:

Nevada County Air Park, LOC ID KGOO, Grass Valley, California

(Name of Transferee Sponsor)

for eligible projects under section 47104(a) Act. This waiver shall expire on earlier of *(date)* or when the availability of apportioned funds would lapse under section 47117(b) of the Act.

**FOR THE UNITED STATES OF AMERICA
FEDERAL AVIATION ADMINISTRATION**

FOR

(Signature)

Jim Lomen

(Typed Name)

Manager, San Francisco Airports District
Office

(Title)

(Date)

(Signature)

Waseem Ahmed

(Typed Name)

Mayor of Chowchilla

(Title)

(Date)

CERTIFICATE OF SPONSOR'S ATTORNEY

I, _____ acting as Attorney for the Sponsor do hereby certify:

That I have examined the foregoing Agreement and find that the Sponsor has been duly authorized to make such transfer and that the execution thereof is in all respects due and proper and in accordance with the laws of the State of California and the Act

Dated at _____ this _____ day of _____, _____.

By _____
(Signature of Sponsor's Attorney)



CITY COUNCIL STAFF REPORT

Item 6.2

[CLICK HERE
TO RETURN TO
THE AGENDA](#)

May 10, 2016

AGENDA SECTION: New Business

SUBJECT: **Consideration of a Resolution Requesting the Madera County Board of Supervisors Permit the Madera County Clerk-Recorder to Render Specified Services to the City of Chowchilla Relating to the Conduct of the 2016 Municipal Elections**

PREPARED BY: Joann McClendon, City Clerk

REVIEWED BY
ADMINISTRATOR

REVIEWED BY
ATTORNEY

REVIEWED BY
FINANCE

RECOMMENDATION

That Council approves the attached resolution requesting the Madera County Board of Supervisors permit the Madera County Clerk-Recorder to render specified services to the City of Chowchilla to conduct the 2016 Municipal Elections.

HISTORY / BACKGROUND

This resolution is required on election years, requesting services of Madera County to conduct those elections. The Madera County Clerk-Recorder has performed the following functions for the City of Chowchilla:

- 1) Prepare and publish all required notices (notice of election, nominee for public office, election officers and polling places, central counting place).
- 2) Issue and file nomination documents and verify nomination petitions.
- 3) Issue and file conflict of interest and campaign disclosure statements.

There was an exception for the 2012 election year. At the request of the City Administrator at that time, all of the issuances, filings and verifications were completed by the City Clerk. This resulted in unnecessary increase of staff time and cost.

There will be three expiring terms this election year for the City Council.

FINANCIAL ANALYSIS

To be determined. In 2014, the cost for the election was about \$8,831 (four qualifying candidates, two open seats). In 2012, the cost of the election was about \$15,890 (five qualifying candidates, three open seats). There was no City Council seats open for the 2010 election year but the cost to the City was \$411.14. In 2008, the cost of the election was about \$9,059.

ATTACHMENTS

Resolution

COUNCIL RESOLUTION # -16

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CHOWCHILLA, CALIFORNIA, REQUESTING THE MADERA COUNTY BOARD OF SUPERVISORS TO PERMIT THE MADERA COUNTY CLERK TO RENDER SPECIFIED SERVICES TO THE CITY OF CHOWCHILLA RELATING TO THE CONDUCT OF MUNICIPAL ELECTIONS

WHEREAS, the City of Chowchilla, by enactment of Ordinance No. 350-85, adopted the 28th day of January, 1985, changed the date of the General Municipal Election in the City of Chowchilla from the second Tuesday in April of even years to the same days as the School District Elections in California, as provided in 2602 of the Elections Code of the State of California; and on the 9th day of April, 1985, the Board of Supervisors of the County of Madera approved said Ordinance in accordance with Said Section 36503.5; and

WHEREAS, Section 22003 of the Elections Code of the State of California provides that the governing body of the City may, by resolution, request the Board of Supervisors of the County to permit the County Clerk to render special services to the City relating to the conduct of elections; and

WHEREAS, it is the desire of the City Council of the City of Chowchilla that the Madera County Clerk be permitted to render specified services to the City of Chowchilla relating to its conduct of November 8, 2016 elections and consolidate said elections being held by other jurisdictions within the City of Chowchilla; and

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Chowchilla hereby finds and determines the following:

1. Pursuant to Section 22003 of the Elections Code of the State of California, the City of Chowchilla hereby requests the Madera County Board of Supervisors to permit the Madera County Clerk to render the City of Chowchilla services specified in Exhibit "A", attached hereto, and incorporated herein relating to the conduct of the Municipal Election on November 8, 2016, and to consolidate said election with other elections being held by other jurisdictions within the City of Chowchilla.
2. The City Clerk of the City of Chowchilla is hereby authorized and directed to forthwith forward a certified copy of this resolution to the Madera County Board of Supervisors and upon notification of the granting of such permission, supply the County Clerk with any and all other information that may be necessary in connection with the conduct of such elections.
3. For and in consideration of the election services to be rendered by the Madera County Clerk, the City of Chowchilla agrees to pay Madera County the City's proportionate share of the reasonable expenses of said election; said share to consist of all directly related to the Conduct of the City of Chowchilla's Municipal Election and also the City of Chowchilla's proportionate share of the expenses for election services rendered by Madera County that are being shared equally with other jurisdictions, if any, in the City of Chowchilla on November 8, 2016.
4. In the event a tie vote has been determined and certified by the County Clerk, a successful candidate will be chosen by lot certification of the election results.

PASSED AND ADOPTED by the City Council of the City of Chowchilla this 10th day of May, 2016 by the following vote to wit:

AYES:

NOES:

ABSENT:

ABSTAIN:

APPROVED:

Waseem Ahmed, Mayor

ATTEST:

Joann McClendon, CMC
City Clerk

EXHIBIT "A"

The Madera County Clerk is authorized to render the following services to the City of Chowchilla for the November 8, 2016 General Election:

1. Prepare and publish all required notices (notice of election, nominee for public office, election officers and polling places, central counting place).
2. Provide Spanish translation of ballot materials where required.
3. Provide and mail sample ballots and voter information pamphlets.
4. Provide, issue and canvass absent voter ballots.
5. Establish precincts, appoint precinct boards, designate polling places, and instruct election officers concerning their duties.
6. Provide voting equipment and provide a certified statement of results.
7. Canvass election returns and provide a certified statement of results.
8. Issue and file nomination documents and verify nomination petitions.
9. Issue and file conflict of interest and campaign disclosure statements.
10. Collect fees and perform services contained in City of Chowchilla Council Resolution # ____ -16 (attached).



SUCCESSOR AGENCY STAFF REPORT

Item 6.3

[CLICK HERE
TO RETURN TO
THE AGENDA](#)

May 10, 2016

AGENDA SECTION: New Business

SUBJECT: **Approving the Issuance of Refunding Bonds in Order to Refund Certain Outstanding Obligations of the Former Chowchilla Redevelopment Agency, Approving the Execution and Delivery of an Indenture of Trust and an Escrow Agreement Relating Thereto, Requesting Oversight Board Approval of the Issuance of the Refunding Bonds, Requesting Certain Determinations by the Oversight Board, and Providing for Other Matters Relating Thereto**

PREPARED BY: Rod Pruett, Finance Director

REVIEWED BY
ADMINISTRATOR

REVIEWED BY
ATTORNEY

REVIEWED BY
FINANCE

RECOMMENDATION

That the Successor Agency provide authorization for the refunding of the Chowchilla Redevelopment Agency Tax Allocation Bonds, Series 2005 (Chowchilla Redevelopment Project) by approving the attached resolution.

HISTORY / BACKGROUND

In 2005 the Chowchilla Redevelopment Agency (the "Prior Agency") issued its Chowchilla Redevelopment Agency Tax Allocation Bonds, Series 2005 (Chowchilla Redevelopment Project) (the "2005 Bonds"), to finance redevelopment activities within and for the benefit of the Redevelopment Project, of which \$6,810,000 principal amount remains outstanding.

Due to the dissolution of redevelopment agencies, the Successor Agency of the City of Chowchilla (the "Agency") now has responsibility for repayment of the 2005 Bonds. Per AB 1484, the Agency may refund existing bonds, with approval of the Oversight Board and the State Department of Finance, for the purpose of generating a debt service savings.

Based on current market interest rates that are near all-time lows, the Agency can generate an estimated total debt service savings of approximately \$1,650,000 by issuing the proposed 2016 Bonds, which will refund (repay) all outstanding 2005 Bonds. The 2005 Bonds have an interest rate on the longest term bonds of 5.00%. It is anticipated that the proposed 2016 Bonds would have an interest rate of approximately 3.50% on the longest term bonds. The term of the 2016 Bonds would not be extended, and would match the current final maturity date (8/1/2037) of the 2005 Bonds.

Based on the redevelopment dissolution laws, the Agency may retain the savings amount to the extent it has additional enforceable obligations, such as the annual administrative cost allowance of \$250,000. Otherwise, the savings amount would be split among taxing entities, including the county, school districts, and the City's general fund.

The State Department of Finance ("DOF") is allowed 60 days to review any actions of the Oversight Board to approve refunding bond issues. The Oversight Board meeting to approve the action of the Successor Agency with regards to the 2016 Bonds is scheduled for May 26, 2016, so the DOF would have until the end of July to review the proposed 2016 Bonds.

The final rate structure will be determined when the 2016 Bonds are priced and sold, which is expected to occur by the third week of August 2016.

DOCUMENTS

Per the attached Resolution, the Agency is being asked to approve the form of the Indenture of Trust, and an Escrow Agreement.

The Indenture of Trust defines the payment terms and conditions of 2016 Bonds, and establishes the funds and accounts that will be held by the Trustee on behalf of the Agency, including a debt service reserve account.

The Escrow Agreement will establish the Escrow Account that will be used to repay the 2005 Bonds in full after the 2016 Bonds have closed, which is anticipated to occur by the middle of September, 2016.

Other documents necessary for the issuance of the 2016 Bonds, including a preliminary official statement and a bond purchase agreement will be presented to the Agency for approval at a future meeting, closer to the expected bond pricing date. It is anticipated that these additional documents will be presented to the Agency for consideration at the second meeting in late June 2016.

The forms of the Indenture and the Escrow Agreement are on file with the City Clerk. Bud Levine of Wulff Hansen & Co. will be at the meeting to answer any questions.

FINANCIAL ANALYSIS

By refunding the 2005 Bonds, the Agency can generate an estimated total debt service savings of \$1,650,000, net of all costs of issuance, or about \$85,000 annually. The repayment of principal and interest on the 2016 Bonds will be payable solely from Tax Revenues, which is tax increment revenues from the Project Area deposited into the Agency's Redevelopment Property Tax Trust Fund ("RPTTF"), and available after satisfying certain administrative costs of the County and pass through obligations to affected taxing entities. The 2016 Bonds will not be a debt of the City's general fund or the State, or any of its political subdivisions (except the Agency). Since the City receives approximately 18.5% of the total property tax levy, the general fund will receive an approximately \$15,500 additional annual revenues to the general fund. The other taxing entities will share in the rest.

ATTACHMENTS

Resolution

Debt Service Savings Analysis

SUCCESSOR AGENCY RESOLUTION # -16

RESOLUTION OF THE SUCCESSOR AGENCY OF THE CITY OF CHOWCHILLA, CALIFORNIA, APPROVING THE ISSUANCE OF REFUNDING BONDS IN ORDER TO REFUND CERTAIN OUTSTANDING OBLIGATIONS OF THE FORMER CHOWCHILLA REDEVELOPMENT AGENCY, APPROVING THE EXECUTION AND DELIVERY OF AN INDENTURE OF TRUST AND AN ESCROW AGREEMENT RELATING THERETO, REQUESTING OVERSIGHT BOARD APPROVAL OF THE ISSUANCE OF THE REFUNDING BONDS, REQUESTING CERTAIN DETERMINATIONS BY THE OVERSIGHT BOARD, AND PROVIDING FOR OTHER MATTERS RELATING THERETO

WHEREAS, pursuant to section 34172(a) of the California Health and Safety Code (unless otherwise noted, all section references hereinafter being to such Code), the Chowchilla Redevelopment Agency (the "Former Agency") has been dissolved and no longer exists as a public body, corporate and politic, and pursuant to section 34173, and the Successor Agency of the City of Chowchilla (the "Successor Agency") has become the successor entity to the Former Agency;

WHEREAS, a redevelopment plan for the Former Agency's Chowchilla Redevelopment Project in the City of Chowchilla (the "City") has been adopted in compliance with all requirements of the Code (the "Redevelopment Project");

WHEREAS, prior to the dissolution of the Former Agency, the Former Agency issued its Chowchilla Redevelopment Agency Tax Allocation Bonds, Series 2005 (Chowchilla Redevelopment Project) (the "2005 Bonds"), to finance redevelopment activities within and for the benefit of the Redevelopment Project, of which \$6,810,000 principal amount remains outstanding;

WHEREAS, section 34177.5 authorizes the Successor Agency to issue refunding bonds pursuant to Article 11 (commencing with section 53580) of Chapter 3 of Part 1 of Division 2 of Title 5 of the California Government Code (the "Refunding Law") for the purpose of achieving debt service savings within the parameters set forth in section 34177.5(a)(1) (the "Savings Parameters");

WHEREAS, to determine compliance with the Savings Parameters for purposes of the issuance by the Successor Agency of its tax allocation refunding bonds (the "Refunding Bonds"), the Successor Agency has caused its municipal advisor, Wulff Hansen & Co. (the "Municipal Advisor"), to prepare an analysis of the potential savings that will accrue to the Successor Agency and to applicable taxing entities as a result of the use of the proceeds of the Refunding Bonds to repay or refund all or a portion of the Former Agency Obligations (the "Debt Service Savings Analysis");

WHEREAS, the Debt Service Savings Analysis has demonstrated that a refunding of the 2005 Bonds will satisfy the Savings Parameters;

WHEREAS, the Successor Agency desires at this time to authorize the issuance of its Successor Agency of the City of Chowchilla (Madera County, California) Tax Allocation Refunding Bonds, Series 2016, to refund the 2005 Bonds (the "Bonds"), pursuant to an indenture of trust (the "Indenture"), by and between the Successor Agency and U.S. Bank National Association, as trustee (the "Trustee");

WHEREAS, pursuant to section 34179, an oversight board (the "Oversight Board") has been established for the Successor Agency;

WHEREAS, the Successor Agency is now requesting that the Oversight Board approve the issuance of the Bonds pursuant to this Resolution and the Indenture;

WHEREAS, the Successor Agency further requests that the Oversight Board make certain determinations described below on which the Successor Agency will rely in undertaking the refunding proceedings and the issuance of the Bonds;

WHEREAS, the Successor Agency has determined to sell the Bonds to Brandis Tallman LLC (the "Underwriter") pursuant to the terms of a bond purchase agreement to be entered into by the Successor Agency and the Underwriter; and

WHEREAS, following approval by the Oversight Board of the issuance of the Bonds by the Successor Agency and upon submission of this Resolution and a resolution of approval of the Oversight Board (the "Oversight Board Resolution") to the California Department of Finance, the Successor Agency will, with the assistance of its disclosure counsel, the Municipal Advisor and its fiscal consultant, cause to be prepared a form of official statement for the Bonds describing the Bonds and containing material information relating to the Successor Agency and the Bonds, the preliminary form of which will be submitted to the Successor Agency for approval for distribution by the Underwriter to persons and institutions interested in purchasing the Bonds, and a bond purchase agreement between the Successor Agency and the Underwriter will be prepared, the preliminary form of which will be submitted to the Successor Agency for approval.

NOW, THEREFORE, BE IT RESOLVED that the Redevelopment Successor Agency of the City of Chowchilla hereby finds and determines the following:

SECTION 1. Determination of Savings. The Successor Agency has determined that there are significant potential savings available to the Successor Agency and to applicable taxing entities in compliance with the Savings Parameters by the issuance by the Successor Agency to the Bonds to provide funds to refund and defease the 2005 Bonds, all as evidenced by the Debt Service Savings Analysis on file with the Successor Agency Secretary, which Debt Service Savings Analysis is hereby approved.

SECTION. 2. Approval of Issuance of the Bonds. The Successor Agency hereby authorizes and approves the issuance of the Bonds under the Law and the Refunding Law in the aggregate principal amount of not to exceed \$7,000,000, provided that the Bonds are in compliance with the Savings Parameters at the time of sale and delivery.

SECTION 3. Approval of Indenture. The Successor Agency hereby approves the Indenture prescribing the terms and provisions of the Bonds and the application of the proceeds of the Bonds in the form on file with the Successor Agency Secretary. The Chair of the Successor Agency and the Executive Director (each, an "Authorized Officer"), each acting alone, are hereby authorized and directed to execute and deliver, and the Successor Agency Secretary, is hereby authorized and directed to attest to, the Indenture for and in the name and on behalf of the Successor Agency in such form, together with such changes therein, deletions therefrom and additions thereto as the Authorized Officer executing the same shall approve, such approval to be conclusively evidenced by the execution and delivery of the Indenture. The Successor Agency hereby authorizes the delivery and performance of the Indenture.

SECTION 4. Approval of Escrow Agreement. The form of escrow agreement, by and between the Successor Agency and U.S. Bank National Association, as escrow bank, relating to the refunding and defeasance of the 2005 Bonds (the "Escrow Agreement"), in the form on file with the Successor Agency Secretary, is hereby approved and the Authorized Officers are, each acting alone, hereby authorized and directed, for and in the name and on behalf of the Successor Agency, to execute and deliver the Escrow Agreement in such form together with such changes therein, deletions therefrom and additions thereto as the Authorized Officer executing the same shall approve, such approval to be conclusively evidenced by the execution and delivery of the Escrow Agreement. The Successor Agency hereby authorizes the delivery and performance of the Escrow Agreement.

SECTION 5. Municipal Bond Insurance and Surety Bond. The Authorized Officers, each acting alone, are hereby authorized and directed to take all actions necessary to obtain a municipal bond insurance policy for the Bonds and reserve account surety bond for the Bonds from a municipal bond insurance company if it is determined, upon consultation with the Municipal Advisor and the Underwriter, that such municipal bond insurance policy and/or surety bond will reduce the interest cost with respect to the Bonds.

SECTION 6. Approval of Official Statement and Bond Purchase Agreement.

(a) Following approval by the Oversight Board of the issuance of the Bonds by the Successor Agency and upon submission of this Resolution and the Oversight Board Resolution to the California Department of Finance, the Successor Agency will, with the assistance of its disclosure counsel, its fiscal consultant and the Municipal Advisor, cause to be prepared a form of official statement for the Bonds describing the Bonds and containing material information relating to the Successor Agency and the Bonds, the preliminary form of which will be submitted to the Successor Agency for approval for distribution by the Underwriter to persons and institutions interested in purchasing the Bonds.

(b) Following approval by the Oversight Board of the issuance of the Bonds by the Successor Agency and upon submission of this Resolution and the Oversight Board Resolution to the California Department of Finance, the Underwriter will cause to be prepared a form of bond purchase agreement, the preliminary form of which will be submitted to the Successor Agency for approval.

SECTION 7. Oversight Board Approval of the Issuance of the Bonds. The Successor Agency hereby requests the Oversight Board, as authorized by section 34177.5(f), to direct the Successor Agency to undertake the refunding proceedings and, as authorized by section 34177.5(f) and section 34180, to approve the issuance of the Bonds pursuant to section 34177.5(a)(1) this Resolution and the Indenture.

SECTION 8. Determinations by the Oversight Board. The Successor Agency requests that the Oversight Board make the following determinations upon which the Successor Agency will rely in undertaking the refunding proceedings and the issuance of the Bonds:

(a) The Successor Agency is authorized, as provided in section 34177.5(f), to recover its costs related to the issuance of the Bonds from the proceeds of the Bonds, including the cost of reimbursing its administrative staff for time spent with respect to the authorization, issuance, sale and delivery of the Bonds;

(b) The application of the proceeds of the Bonds by the Successor Agency to the

refunding and defeasance of the 2005 Bonds, as well as the payment by the Successor Agency of costs of issuance of the Bonds, as provided in section 34177.5(a), including municipal bond insurance and reserve fund surety bond premiums, if required, shall be implemented by the Successor Agency promptly upon sale and delivery of the Bonds, notwithstanding section 34177.3 or any other provision of law to the contrary, without the approval of the Oversight Board, the California Department of Finance, the Madera County Auditor-Controller or any other person or entity other than the Successor Agency; and

(c) The Successor Agency shall be entitled to receive its full Administrative Cost Allowance under section 34181(a)(3) without any deductions with respect to continuing costs related to the Bonds, such as trustee's fees, auditing and fiscal consultant fees and continuing disclosure and rating agency costs (collectively, "Continuing Costs of Issuance"), and such Continuing Costs of Issuance shall be payable from property tax revenues pursuant to section 34183. In addition and as provided by section 34177.5(f), if the Successor Agency is unable to complete the issuance of the Bonds for any reason, the Successor Agency shall, nevertheless, be entitled to recover its costs incurred with respect to the refunding proceedings for the 2005 Bonds from such property tax revenues pursuant to section 34183 without reduction in its Administrative Cost Allowance.

SECTION 9. Filing of Debt Service Savings Analysis and Resolution. The Successor Agency Secretary is hereby authorized and directed to file the Debt Service Savings Analysis, together with a certified copy of this Resolution, with the Oversight Board, and, as provided in section 34180(j) with the Madera County Administrative Officer, the Madera County Auditor-Controller and the California Department of Finance.

SECTION 10. Official Actions. The Authorized Officers and any and all other officers of the Successor Agency are hereby authorized and directed, for and in the name and on behalf of the Successor Agency, to do any and all things and take any and all actions, which they, or any of them, may deem necessary or advisable in obtaining the requested approvals by the Oversight Board and the California Department of Finance and in the issuance, sale and delivery of the Bonds. Whenever in this Resolution any officer of the Successor Agency is directed to execute or countersign any document or take any action, such execution, countersigning or action may be taken on behalf of such officer by any person designated by such officer to act on his or her behalf in the case such officer is absent or unavailable.

SECTION 11. Effective Date. This Resolution shall take effect from and after the date of its passage and adoption.

SECTION 12. Certification. The Secretary shall certify to the passage and adoption hereof.

* * * * *

PASSED AND ADOPTED by the Redevelopment Successor Agency of the City of Chowchilla this 10th day of May, 2016 by the following vote to wit:

AYES:

NOES:

ABSENT:

ABSTAIN:

APPROVED:

Waseem Ahmed, Mayor/Board Chair

ATTEST:

Joann McClendon, CMC
City/Board Clerk

**SUCCESSOR AGENCY OF CITY OF CHOWCHILLA
Tax Allocation Refunding Bonds, Series 2016**

FINANCING SCHEDULE

2016

May						
S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

June						
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5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

July						
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3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

August						
S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

Date	Action
2016	
May 3	Distribution of 1 st draft of legal documents
May 10	Successor Agency adopts resolution authorizing issuance of Refunding Bonds and approves documents
May 12	Conference call to review legal documents (2:00-3:00 pm) (Call-in number: 888-909-7654; Passcode: 719338#)
May 13	Distribution of 2 nd draft of legal documents
May 18	Resolution and Documents to Oversight Board for Agenda packet
May 26	Oversight Board adopts resolution approving actions of the Successor Agency
May 27	Submission to Department of Finance (DOF)
Jun 1	Distribution of 1 st draft of Fiscal Consultants Report
Jun 8	Distribution of 1 st draft of POS Contact Rating Agency and Insurers
Jun 15	Conference call to review POS and Fiscal Consultants Report
Jun 17	2 nd draft of POS and Fiscal Consultants Report Documents to Rating Agency
Jun 21	Agenda deadline for Jun 28 th Agency meeting
Jun 28	Successor Agency adopts resolution approving POS and BPA
Jul 27	Receipt of approval from DOF (May be sooner if DOF acts)
Jul 28	Receipt of Rating
Jul 29	Receipt of Insurance Bids
Aug 2	Select Insurer
Aug 3	Mail POS
Aug 17	Bonds sale
Aug 18	Mail Redemption Notice
Aug 30	Closing
Sep 19	Redemption