



AGENDA
REGULAR MEETING
CHOWCHILLA CITY COUNCIL

Council Chambers, Chowchilla City Hall
130 S. Second Street, Chowchilla, CA 93610

October 11, 2016

Agendas for all City Council meetings are posted at least 72 hours prior to the meeting at the Civic Center, 130 S. Second St., Written communications from the public for the agenda must be received by Administrative Services no less than 7 days prior to the meeting date.

Any writing or documents provided to a majority of the City Council regarding any item on this agenda will be made available for public inspection at the City Clerk's Counter. In addition, most documents will be posted on the city website at www.CityofChowchilla.org.

The City of Chowchilla complies with the Americans with Disabilities Act (ADA of 1990). The Council Chambers is accessible to the physically disabled. If you need special assistance, please call (559) 665-8615, ext. 102 at least 4 days prior to the meeting.

CALL TO ORDER

ROLL CALL:

Mayor: Waseem Ahmed

Mayor Pro Tem: Mary Gaumnitz

Council: John Chavez, Dennis Haworth, Richard Walker

City staff and contract employees present at the meeting will be noted in the minutes

PUBLIC ADDRESS – CLOSED SESSION

This time is reserved for members of the audience to address the City Council on items listed on the closed session agenda only. It is recommended that speakers limit their comments to no more than 3 minutes each. Speakers are asked to please use the microphone and provide their name for the record. Any handouts should be provided to the City Clerk/Board Clerk who will distribute them to the Council and appropriate staff.

CLOSED SESSION – 6:00 PM

This time has been set aside for the City Council to meet in a closed session to discuss matters pursuant to Government Code Section 54957 (b)(1), 54957.6, and 54956.9 (d)(2). Based on the advice of the City Attorney, discussion in open session would prejudice the position of the City in these matters. The City Attorney will provide a report, in open session, which details any reportable actions following conclusion of the closed session agenda.

- 1. Public Employee Performance Evaluation California Government Code Section 54957:**
Title: City Administrator
- 2. Conference with Legal Counsel – Anticipated Litigation**
Significant exposure to litigation pursuant to paragraph (2) of subdivision (d) of Section 54956.9
Number of Cases: 2

In the event that not all the items on the closed session agenda have been deliberated in the time provided, the City Council may continue the closed session until the end of the regularly scheduled Council Meeting.

OPEN SESSION – 7:00 PM**PLEDGE OF ALLEGIANCE:****INVOCATION:** Mr. Alfred Hansen**CLOSED SESSION REPORT:****CEREMONIAL / PRESENTATIONS – Section 1**

- 1.1 Recognition: Officer Inzunza – Mothers Against Drunk Driving Award
Officer Chambers – Officer of the Year Award from the American Legion
Owen Sailing Post 148

WORKSHOPS**PUBLIC ADDRESS**

This time is reserved for members of the audience to address the City Council on items of interest that are **not** on the Agenda and that are within the subject matter jurisdiction of the Council.

It is recommended that speakers limit their comments to **no more than 3 minutes** each and it is requested that no comments be made during this period on items on the Agenda. Members of the public wishing to address the Council on items on the Agenda should notify the Mayor when that Agenda item is called.

The Council is prohibited by law from taking any action on matters discussed that are not on the Agenda. No adverse conclusions should be drawn if the Council does not respond to public comment at this time.

Speakers are asked to please **use the microphone and provide their name for the record**. Prior to addressing the Council, any handouts are to be provided to City Clerk who will distribute them to the Council and the appropriate staff.

COUNCIL AND STAFF REPORTS – Section 2**2.1 COUNCIL REPORTS**

Legislative Items
Oral / Written Reports

2.2 STAFF REPORTS

Written/Oral Reports

CONSENT CALENDAR – Section 3

All items listed under Consent Calendar are considered to be routine and will be enacted by one motion. For discussion of any Consent Item, it will be made a part of the Regular Agenda at the request of any member of the City Council or any person in the audience.

- 3.1 Approval of the September 27, 2016 City Council Meeting Minutes (McClendon)**
- 3.2 Review of General Payments for the Month of September 2016 (Pruett)**
- 3.3 Council Resolution # -16, Authorizing a Regional Application for Assistance to Firefighter's Grant with Madera County Fire Department as the Lead Agency (Turner)**

- 3.4 Council Resolution # -16, Authorizing the City Administrator to Accept the Dedication of Easement From Oriole Homes (Locke)**
- 3.5 Council Resolution # -16, Authorizing the Application for Federal Aviation Administration 2016-17 Entitlement Funds to be Applied for Planning Activities at the City of Chowchilla Airport (Locke)**

PUBLIC HEARINGS – Section 4

DEFERRED BUSINESS – Section 5

NEW BUSINESS – Section 6

- 6.1 Council Resolution # -16, Authorizing the City Administrator to Execute a Professional Service Agreement With Acquisition Partners of America for Grant Research and Writing (Haddix)**
- 6.2 A Presentation of a Proposed Ordinance Amending the Chowchilla Municipal Code Title 9, Establishing a Proposed Ordinance Regarding the Public Use/Consumption of Non-Medical Marijuana; Waiving First Reading of the Ordinance; and Setting a Public Hearing Prior to Adoption of the Ordinance (Riviere/Ritchie)**
- 6.3 A Presentation of a Proposed Ordinance Amending the Chowchilla Municipal Code Title 18, Zoning, Adding Section 18.03.090 – Uses Related to Non-medical Marijuana Prohibited; Waiving First Reading of the Proposed Ordinance and Setting a Public Hearing Prior to Adoption of the Ordinance (Riviere/Ritchie)**
- 6.4 Council Resolution # -16, Authorizing the Temporary Suspension of Sewer and Water Development Impact Fees for Commercial Development (Haddix)**
- 6.5 Discussion Regarding Consideration to Deactivate the Parks and Recreation Commission (Piepenbrok)**
- 6.6 Discussion Regarding Proposal of New City Hall Business Hours (McClendon)**

ANNOUNCEMENTS – Section 7

OCT 14	CITY HALL CLOSED
OCT 15	CHAMBER OF COMMERCE FARM FEST DINNER, EASTMAN HALL, 6PM
OCT 18	COMMUNITY CONVERSATION-LET'S TALK CHOWCHILLA, VETERAN'S MEMORIAL PARK, 5:30PM
OCT 19	PLANNING COMMISSION MEETING, CITY HALL, 7PM
OCT 22	FRIENDS OF THE LIBRARY TACO SALAD DINNER, HARVEST VALLEY CHURCH, 4:30-6:30PM
OCT 25	CITY COUNCIL MEETING, CITY HALL, 7PM

ADJOURNMENT

The City Council will Adjourn in Memory of Mr. Curtis Bennett

I, Joann McClendon, CMC, City Clerk, do hereby declare under penalty of perjury that the foregoing agenda was posted at the Chowchilla City Hall, 130 S Second Street, Chowchilla, CA and made available for public review on this 7th day of October 2016 at or before 5:00 p.m.

Joann McClendon, CMC
City Clerk



**MINUTES
REGULAR MEETING
CHOWCHILLA CITY COUNCIL**

Council Chambers, Chowchilla City Hall
130 S. Second Street, Chowchilla, CA 93610

September 27, 2016

CALL TO ORDER

ROLL CALL:

Mayor: Waseem Ahmed

Mayor Pro Tem: Mary Gaumnitz

Council: John Chavez, Dennis Haworth, Richard Walker

City staff and contract employees present: City Administrator Brian Haddix, City Attorney, David Ritchie, Police Chief Dave Riviere, Fire Chief Harry Turner, Finance Director Rod Pruett, Engineer/Public Works Director Craig Locke, Community Relations Manager Marty Piepenbrok, City Clerk Joann McClendon

PUBLIC ADDRESS – CLOSED SESSION

No one spoke.

CLOSED SESSION – 6:06 PM

1. **Public Employee Performance Evaluation California Government Code Section 54957:**
Title: City Administrator
2. **Conference with Legal Counsel – Anticipated Litigation**
Significant exposure to litigation pursuant to paragraph (2) of subdivision (d) of Section 54956.9
Number of Cases: 2

OPEN SESSION – 7:06 PM

PLEDGE OF ALLEGIANCE: Mayor Ahmed

INVOCATION: Mr. Alfred Hansen

CLOSED SESSION REPORT: No reportable action.

CEREMONIAL / PRESENTATIONS – Section 1

- 1.1 Proclamation – Fire Prevention Week

WORKSHOPS

- Measure J Presentation - Doctor Charles Martin, Chowchilla Elementary School District Superintendent
- Mid Valley Update – Annette Kwok, Recycling Coordinator
Joe Kalpakoff, President

PUBLIC ADDRESS

No one spoke.

COUNCIL AND STAFF REPORTS – Section 2

2.1 COUNCIL REPORTS

Legislative Items
Oral / Written Reports

Council Member Walker attended the Sports ad hoc committee, and Community Task Force meetings.

Mayor Pro tem Gaumnitz attended the Pancake breakfast and the Chamber of Commerce Car Show.

Council Member Chavez attended the Sports ad hoc committee meeting, the Chamber of Commerce Car Show and a funeral.

Council Member Haworth attended an In-Fill program meeting, commenting he would like to see the City work closer with the School Districts.

Mayor Ahmed attended a Madera County Transportation Commission, and a Madera County Wide meeting regarding the California High Speed Rail.

2.2 STAFF REPORTS

Written/Oral Reports

City Administrator Haddix made a presentation at the Chowchilla District Chamber of Commerce Board meeting; attended Community Conversation; Public Safety Tax Measure meeting; In-Fill Program meeting; Pancake Breakfast; Chowchilla District Chamber of Commerce Car Show; Treasure Hunters Market. He further spoke on current issues regarding utility bill enforcement, business license enforcement, and receivership.

Community Relations Manager Piepenbrok noted that the next Town Hall meeting date is being proposed for December 15, 2016. Staff is considering moving the Town Hall to another location such as Fuller Elementary School.

Finance Director Pruett reported the City has received the settlement check from Madera County.

Public Works Director Locke attended an Airport Managers Meeting.

CONSENT CALENDAR – Section 3

3.1 Approval of the September 13, 2016 City Council Meeting Minutes (McClendon)

3.2 Consideration of Monthly Financial Reports for August 2016 (Pruett)**3.3 Council Resolution # 96-16, Approving the Fiscal Year 2016/17 Transit Agreement with Madera County for Chowchilla Area Transit Express (CATX) Service (McClendon)**

Motion by Council Member Haworth, seconded by Mayor Pro Tem Gaumnitz to approve the Consent Calendar as presented. Motion passed unanimously by roll call vote.

PUBLIC HEARINGS – Section 4**4.1 Review and Consideration to Discontinue the CatLinX Transit Service (McClendon)**

At 7:20 p.m. Mayor Ahmed opened the Public Hearing.

No one came forward for or against the item.

At 7:20 p.m. Mayor Ahmed closed the Public Hearing.

Motion to bring additional information on the impacts of discontinuing the service to current riders and other possible alternatives to offer them back to Council as an action item.

DEFERRED BUSINESS – Section 5

None.

NEW BUSINESS – Section 6**6.1 Consideration of Creating an Ad Hoc Committee to Explore a Chowchilla Shooting Sports Complex (CSSC) (Haddix)**

Spoke:
Scott Thomson

Motion by Council Member Walker, seconded by Council Member Haworth to create an Ad Hoc Committee to Explore a Chowchilla Shooting Sports Complex, Appointing Council Member Haworth and Mayor Pro Tem Gaumnitz to the Committee and to Include at Least Two Members of the Community. Motion passed unanimously by voice vote.

6.2 Council Resolution # 97-16, Approving the Installation of Honorary Chowchilla Redskin Way Street Signs Atop the Existing Wayfaring Signs Along Humboldt Avenue From S Front Street to S Fifteenth Street (Piepenbrok)

Spoke:
Rod Lindsay
C. Lindsay

Motion by Council Member Walker, seconded by Mayor Pro Tem Gaumnitz to Approve Council Resolution #97-16, Approving the Installation of Honorary Chowchilla Redskin Way Street Signs Atop the Existing Wayfaring Signs Along Humboldt Avenue From S Front Street to S Fifteenth Street. Motion passed unanimously by roll call vote.

6.3 Council Resolution # 98-16, In Opposition of Proposition 53, Voter Approval Requirement for Revenue Bonds Above Two-Billion Dollars (\$2,000,000,000) (Haddix)

Motion by Council Member Chavez, seconded by Council Member Haworth to Approve Council Resolution #98-16, In Opposition of Proposition 53, Voter Approval Requirement for Revenue Bonds Above Two-Billion Dollars (\$2,000,000,000). Motion passed unanimously by roll call vote.

6.4 Council Resolution # 99-16, In Support of Proposition 54, The California Legislature Transparency Act of 2016 (Haddix)

Motion by Council Member Haworth, seconded by Council Member Walker to Approve Council Resolution #99-16, In Support of Proposition 54, The California Legislature Transparency Act of 2016. Motion passed unanimously by roll call vote.

6.5 Council Resolution # 100-16, Opposing Proposition 57, the California Parole for Non-Violent Criminals and Juvenile Court Trial Requirements Initiative (Haddix)

Motion by Council Member Walker, seconded by Council Member Haworth to Approve Council Resolution #100-16, Opposing Proposition 57, the California Parole for Non-Violent Criminals and Juvenile Court Trial Requirements Initiative. Motion passed unanimously by roll call vote.

ANNOUNCEMENTS – Section 7

SEP 30	CITY HALL CLOSED
OCT 1	TRINITY PREGNANCY RESOURCE CENTER FUNDRAISING DINNER, CORNERSTONE CHURCH, 5PM
OCT 4	CHOWCHILLA TASK FORCE MEETING, CITY HALL, 9AM
OCT 7	CITY HALL CLOSED
OCT 7-9	CHOWCHILLA UNION HIGH SCHOOL 100-YEAR CELEBRATION
OCT 11	CITY COUNCIL MEETING, CITY HALL, 7PM
OCT 7	CITY HALL CLOSED

ADJOURNMENT

Motion by Council Member Walker to adjourn the September 27, 2016 City Council meeting at 9:21 p.m. Motion passed unanimously by voice vote.

ATTEST:

APPROVED:

Joann McClendon, CMC
City Clerk

Mayor Waseem Ahmed



CITY COUNCIL STAFF REPORT

Item 3.2

[CLICK HERE
TO RETURN TO
THE AGENDA](#)

October 11, 2016

AGENDA SECTION: Consent

SUBJECT: Information Regarding Monthly Invoice Payments

PREPARED BY: Rod Pruett, Finance Director

REVIEWED BY
ADMINISTRATOR

REVIEWED BY
ATTORNEY

REVIEWED BY
FINANCE

RECOMMENDATION

Informational only. The invoices paid are shown in the attached listing of invoices.

HISTORY / BACKGROUND

Presented this evening is a list of invoices paid in September 2016.

FINANCIAL ANALYSIS

Each item shown on the invoice list includes a description of that item and the amount of the invoice.

ATTACHMENTS

Invoice listing

Report Criteria:
 Report type: Invoice detail

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice GL Account	Check Amount
09/16	09/07/2016	52531	11479	Ryan Hunter	832 Arrest Class	100-2610-0000-305	80.00- V
Total 52531:							80.00-
09/16	09/14/2016	52568	11911	Lexipol LLC	DTB Subscription	100-2610-0000-336	2,400.00- V
Total 52568:							2,400.00-
09/16	09/14/2016	52682	11479	Ryan Hunter	Per Diem for Advanced Dispatcher Training	100-2610-0000-305	24.00- V
Total 52682:							24.00-
09/16	09/06/2016	52777	196	AFLAC	Employee Contribution	702-0100-0000-023	186.55
Total 52777:							186.55
09/16	09/06/2016	52778	12181	American Fidelity	Section 125 for September 2016	702-0100-0000-023	1,245.82
Total 52778:							1,245.82
09/16	09/06/2016	52779	421	AmeriPride	Supplies for Public Works	305-3620-0000-315	127.82
09/16	09/06/2016	52779	421	AmeriPride	Supplies for Public Works	305-3620-0000-315	105.32
Total 52779:							233.14
09/16	09/06/2016	52780	2096	Chowchilla Auto Body Work	Repairs to 2014 Ford Explorer	100-2610-0000-320	1,369.55
Total 52780:							1,369.55
09/16	09/06/2016	52781	2136	Chowchilla Employees Assn.	Employee Contribution	702-0200-0000-040	50.00
Total 52781:							50.00
09/16	09/06/2016	52782	12408	Chowchilla Mid-Management	Employee Contributions	702-0200-0000-040	213.50

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice GL Account	Check Amount
Total 52782:							213.50
09/16	09/06/2016	52783	2166	Chowchilla Office	Employee Contributions	702-0200-0000-040	182.00
Total 52783:							182.00
09/16	09/06/2016	52784	2171	Chowchilla Peace Officers	Employee Contribution	702-0200-0000-040	946.00
Total 52784:							946.00
09/16	09/06/2016	52785	3836	Fitness Peak	Employee Contribution	702-0200-0000-040	157.50
Total 52785:							157.50
09/16	09/06/2016	52786	12875	Guerrero Door Service	Install operator on roll up door and scissor lift needed	100-2610-0000-315	1,700.00
Total 52786:							1,700.00
09/16	09/06/2016	52787	11469	Intellipay, Inc.	Credit Card Transactions Fees	205-1720-0000-302	69.55
Total 52787:							69.55
09/16	09/06/2016	52788	7176	Myers Stevens & Toohey & Co In	PD Disability Insurance for September 2016	100-2615-0000-341	516.00
Total 52788:							516.00
09/16	09/06/2016	52789	7516	Office Depot	Supplies for Special Investigations Unit	100-2615-0000-300	191.87
Total 52789:							191.87
09/16	09/06/2016	52790	12044	U.S. Bank (PARS)	Employee Contributions	702-0200-0000-040	279.98
Total 52790:							279.98
09/16	09/06/2016	52791	10571	US BANK (I.M.P.A.C. CAL-CARD)	Drive Line Service Of Fresno for Unit 366	100-6620-0000-301	203.64
09/16	09/06/2016	52791	10571	US BANK (I.M.P.A.C. CAL-CARD)	Public Works Director Brochure	100-1605-0000-307	123.29
09/16	09/06/2016	52791	10571	US BANK (I.M.P.A.C. CAL-CARD)	Lunch Meeting in Madera	100-2610-0000-307	11.21
09/16	09/06/2016	52791	10571	US BANK (I.M.P.A.C. CAL-CARD)	First Aid Kit for Water Truck	100-2705-0000-302	154.74

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice GL Account	Check Amount
Total 52791:							492.88
09/16	09/14/2016	52792	16	A & R Refrigeration	Repairs to A/C Unit at the WWTP	215-5705-0000-315	325.90
Total 52792:							325.90
09/16	09/14/2016	52793	421	AmeriPride	supplies for garage	601-3615-0000-315	30.00
09/16	09/14/2016	52793	421	AmeriPride	supplies for garage	601-3615-0000-315	32.01
09/16	09/14/2016	52793	421	AmeriPride	Supplies for Public Works	305-3620-0000-315	118.66
09/16	09/14/2016	52793	421	AmeriPride	Supplies for the WWTP	215-5705-0000-315	15.89
09/16	09/14/2016	52793	421	AmeriPride	mats for shelter	100-2805-0000-315	66.25
09/16	09/14/2016	52793	421	AmeriPride	mats for pd	100-2610-0000-315	33.37
09/16	09/14/2016	52793	421	AmeriPride	Supplies for the Senior center	100-6615-0000-315	34.04
09/16	09/14/2016	52793	421	AmeriPride	Supplies for Public Works	305-3620-0000-315	137.16
Total 52793:							467.38
09/16	09/14/2016	52794	446	Anderson Pump Co	Emergency repairs to Well #3/ replace submersible motor	205-7605-0000-317	23,041.83
09/16	09/14/2016	52794	446	Anderson Pump Co	Maintenance to well #10	205-7605-0000-317	285.00
Total 52794:							23,326.83
09/16	09/14/2016	52795	526	Applied Industrial Tech	Belts for the Blowers at the WWTP	215-5705-0000-317	919.46
09/16	09/14/2016	52795	526	Applied Industrial Tech	Blower belts for the WWTP	215-5705-0000-317	317.11
Total 52795:							1,236.57
09/16	09/14/2016	52796	691	A-Z Bus Sales Inc.	switch for CATX bus# 22	325-3705-0000-320	114.22
Total 52796:							114.22
09/16	09/14/2016	52797	12493	Baker Supplies and Repairs	Supplies for the Parks dept	100-6620-0000-301	44.84
09/16	09/14/2016	52797	12493	Baker Supplies and Repairs	Edger blades for the Parks dept	100-6620-0000-301	51.84
Total 52797:							96.68
09/16	09/14/2016	52798	1281	BSK Associates	Open PO for Weekly Water tests- WWTP- 2016-17 budget year	215-5705-0000-350	65.00
09/16	09/14/2016	52798	1281	BSK Associates	Open PO for Weekly Water test- Water Dept- 2016-17 budget year	205-7605-0000-350	256.00

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice GL Account	Check Amount
09/16	09/14/2016	52798	1281	BSK Associates	Open PO for Weekly Water test- Water Dept- 2016-17 budget year	205-7605-0000-350	352.00
09/16	09/14/2016	52798	1281	BSK Associates	Open PO for Weekly Water test- Water Dept- 2016-17 budget year	205-7605-0000-350	88.00
09/16	09/14/2016	52798	1281	BSK Associates	Open PO for Weekly Water test- Water Dept- 2016-17 budget year	205-7605-0000-350	168.00
09/16	09/14/2016	52798	1281	BSK Associates	Open PO for Weekly Water tests- WWTP- 2016-17 budget year	215-5705-0000-350	65.00
Total 52798:							994.00
09/16	09/14/2016	52799	12787	California Forensic Institute Inc.	preemployment psych exam	100-2610-0000-306	400.00
Total 52799:							400.00
09/16	09/14/2016	52800	12442	Camarena Health	16 Respiratory Protection Eval	100-2610-0000-306	400.00
Total 52800:							400.00
09/16	09/14/2016	52801	1821	CCAC	2016 renewal	100-1710-0000-307	55.00
Total 52801:							55.00
09/16	09/14/2016	52802	2046	Chem Quip	Open PO- 2016-17 budget year- Water Dept/Chemicals (Chlorine)	205-7605-0000-346	678.24
09/16	09/14/2016	52802	2046	Chem Quip	Open PO- 2016-17 budget year- Water Dept/Chemicals (Chlorine)	205-7605-0000-346	1,104.43
Total 52802:							1,782.67
09/16	09/14/2016	52803	1966	Chowchilla Chamber of Commerce	Funds to have the hwy 99 "Welcome" sign refurbished	100-1705-0000-630	8,658.00
Total 52803:							8,658.00
09/16	09/14/2016	52804	11500	Chowchilla Construction Inc.	Repairs to unit #364	305-3620-0000-301	600.00
Total 52804:							600.00
09/16	09/14/2016	52805	2131	Chowchilla Dolt Best	Supplies for the Parks restrooms	100-6620-0000-315	23.53
09/16	09/14/2016	52805	2131	Chowchilla Dolt Best	batteries	100-2705-0000-301	16.73
09/16	09/14/2016	52805	2131	Chowchilla Dolt Best	Irrigation Repair parts	100-6620-0000-317	2.43
09/16	09/14/2016	52805	2131	Chowchilla Dolt Best	Pad locks for the Ed Ray Park Building	100-6620-0000-315	17.06
09/16	09/14/2016	52805	2131	Chowchilla Dolt Best	Supplies for the Parks Dept	100-6620-0000-315	13.46

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice GL Account	Check Amount
Total 52805:							73.21
09/16	09/14/2016	52806	12074	Comcast	Comcast services	100-2610-0000-315	13.27
Total 52806:							13.27
09/16	09/14/2016	52807	12933	Cummins Pacific	Repairs to the WWTP Generator	215-5705-0000-317	219.30
Total 52807:							219.30
09/16	09/14/2016	52808	12723	D&V Gear Unlimited	Shirts for volunteers	100-2610-0000-301	87.48
Total 52808:							87.48
09/16	09/14/2016	52809	12643	David Leonard Associates	Rancho Calera (Reimbursed)	701-0200-0000-042	1,300.00
Total 52809:							1,300.00
09/16	09/14/2016	52810	3011	Department of Conservation	SMIF Fees April - June 2016	100-4805-0000-820	133.41
Total 52810:							133.41
09/16	09/14/2016	52811	12936	DVP LP	deposit refund for 11048 Malibu	205-0200-0000-043	88.15
Total 52811:							88.15
09/16	09/14/2016	52812	3451	Econo-Ag	swivel	100-2705-0000-320	343.60
Total 52812:							343.60
09/16	09/14/2016	52813	3711	Farmers Hardware	Edger blades / Parks Dept	100-6620-0000-301	23.30
09/16	09/14/2016	52813	3711	Farmers Hardware	Supplies for the Parks Restrooms	100-6620-0000-315	12.95
09/16	09/14/2016	52813	3711	Farmers Hardware	Supplies for the Parks restrooms	100-6620-0000-315	77.70
09/16	09/14/2016	52813	3711	Farmers Hardware	Supplies for the parks Dept	100-6620-0000-317	10.07
09/16	09/14/2016	52813	3711	Farmers Hardware	Parts return/ Paks dept	100-6620-0000-317	2.51-
09/16	09/14/2016	52813	3711	Farmers Hardware	Supplies for the Water Dept	205-7605-0000-317	53.89
09/16	09/14/2016	52813	3711	Farmers Hardware	supplies for city garage	601-3615-0000-315	64.79

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice GL Account	Check Amount
Total 52813:							240.19
09/16	09/14/2016	52814	12212	Fastenal Company	Grease gun for the Streets Dept	305-3620-0000-320	179.27
Total 52814:							179.27
09/16	09/14/2016	52815	3736	Ferguson Enterprises, Inc.	Water line repair parts/ Water Dept	205-7605-0000-317	343.29
09/16	09/14/2016	52815	3736	Ferguson Enterprises, Inc.	Water line repair parts/ Water Dept	205-7605-0000-317	928.44
09/16	09/14/2016	52815	3736	Ferguson Enterprises, Inc.	Water box lids/ Water Dept	205-7605-0000-317	792.18
Total 52815:							2,063.91
09/16	09/14/2016	52816	12934	Garza, Albert	deposit refund for 901 Amador	205-0200-0000-043	88.98
Total 52816:							88.98
09/16	09/14/2016	52817	4616	Grover Landscape Services Inc.	Open PO 16/17 Budget year for Landscape Maint	310-3625-0000-316	2,535.00
Total 52817:							2,535.00
09/16	09/14/2016	52818	12225	Home Depot Credit Services	Paint supplies for the Parks Dept	100-6620-0000-315	345.65
Total 52818:							345.65
09/16	09/14/2016	52819	5061	Horizon	Tools for the Parks dept	100-6620-0000-320	282.11
09/16	09/14/2016	52819	5061	Horizon	Hand pumps for the Water Dept	205-7605-0000-320	183.18
Total 52819:							465.29
09/16	09/14/2016	52820	12029	Intelis Corporation	deposit refund for 1313 Orange	205-0200-0000-043	74.45
Total 52820:							74.45
09/16	09/14/2016	52821	5431	Jim's A/C	Repairs to sample unit at the WWTP	215-5705-0000-317	294.41
Total 52821:							294.41
09/16	09/14/2016	52822	12939	Joe's Mobile Tint	Unit #41 Tinting Service	100-2610-0000-320	160.00

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice GL Account	Check Amount
Total 52822:							160.00
09/16	09/14/2016	52823	11413	London Properties - Clovis	deposit refund for 552 Peach Dr	205-0200-0000-043	150.00
Total 52823:							150.00
09/16	09/14/2016	52824	6136	LPS	Bullet Proof Vests	100-2610-0000-301	2,285.28
Total 52824:							2,285.28
09/16	09/14/2016	52825	11836	Madera Irrigation District	RWMG Membership Dues 07/16-12/16	205-7605-0000-307	600.00
Total 52825:							600.00
09/16	09/14/2016	52826	11445	MuniServices LLC	Sales Tax Reporting System	100-1600-0000-801	850.57
Total 52826:							850.57
09/16	09/14/2016	52827	12940	National Band & Tag Company	Animal License	100-2805-0000-324	171.71
Total 52827:							171.71
09/16	09/14/2016	52828	12214	NR Cleaning Services	Open PO for Janitorial Service/ Senior center	100-6615-0000-315	910.00
09/16	09/14/2016	52828	12214	NR Cleaning Services	Open PO for Janitorial Service/ Civic Center	100-1705-0000-315	1,550.00
Total 52828:							2,460.00
09/16	09/14/2016	52829	7516	Office Depot	Supplies for Planning Brochures	100-4605-0000-300	58.73
09/16	09/14/2016	52829	7516	Office Depot	Supplies for Administration	100-1710-0000-300	66.38
09/16	09/14/2016	52829	7516	Office Depot	Chairmats for the Public Works office	205-7605-0000-300	144.70
09/16	09/14/2016	52829	7516	Office Depot	chairmat for Finance	100-1720-0000-300	72.35
09/16	09/14/2016	52829	7516	Office Depot	Office Supplies	100-2610-0000-300	195.30
Total 52829:							537.46
09/16	09/14/2016	52830	12907	O'Reilly Auto Parts	Parts for Unit #46	100-2610-0000-320	161.99
09/16	09/14/2016	52830	12907	O'Reilly Auto Parts	Parts for Unit #146	100-2610-0000-320	158.43
09/16	09/14/2016	52830	12907	O'Reilly Auto Parts	Parts for Unit 164	305-3620-0000-320	23.59

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice GL Account	Check Amount
09/16	09/14/2016	52830	12907	O'Reilly Auto Parts	Parts for Unit 34	100-2705-0000-320	121.13
09/16	09/14/2016	52830	12907	O'Reilly Auto Parts	Parts for Unit #53	100-2610-0000-320	74.00
Total 52830:							539.14
09/16	09/14/2016	52831	11471	Peck's Printing	Application for assesement	100-2610-0000-300	177.12
Total 52831:							177.12
09/16	09/14/2016	52832	7966	Platt Electrical Supply	lights for Finance and CATX office	100-1705-0000-315	130.54
09/16	09/14/2016	52832	7966	Platt Electrical Supply	lights for Ed Ray Park	100-6620-0000-315	473.87
Total 52832:							604.41
09/16	09/14/2016	52833	10176	Presort Center of Fresno, LLC	Monthly delinquent notice Aug 2016	215-1720-0000-336	295.67
09/16	09/14/2016	52833	10176	Presort Center of Fresno, LLC	Monthly Utility bills/newsletter for Aug 2016	215-1720-0000-336	2,490.01
Total 52833:							2,785.68
09/16	09/14/2016	52834	8161	Quad Knopf, Inc.	Planning Services 6/19/16-7/16/16	100-4605-0000-336	7,096.83
09/16	09/14/2016	52834	8161	Quad Knopf, Inc.	Housing Element for 6/19/16-7/16/16	100-4605-0000-336	5,797.16
09/16	09/14/2016	52834	8161	Quad Knopf, Inc.	Planning Services for 7/17/16-8/13/16	100-4605-0000-336	8,544.13
09/16	09/14/2016	52834	8161	Quad Knopf, Inc.	Housing Element for 7/17/16-8/13/16	100-4605-0000-336	18,529.83
Total 52834:							39,967.95
09/16	09/14/2016	52835	8796	S & W Auto Parts Inc.	supplies for engine 7	100-2705-0000-320	17.91
09/16	09/14/2016	52835	8796	S & W Auto Parts Inc.	supplies for city garage	601-3615-0000-321	23.09
09/16	09/14/2016	52835	8796	S & W Auto Parts Inc.	Parts for unit #29	325-3705-0000-320	72.99
09/16	09/14/2016	52835	8796	S & W Auto Parts Inc.	Parts for Unit #350	100-4805-0000-320	9.28
09/16	09/14/2016	52835	8796	S & W Auto Parts Inc.	Parts for Unit #24	100-6620-0000-320	38.87
09/16	09/14/2016	52835	8796	S & W Auto Parts Inc.	Parts for the WWTP generator	215-5705-0000-317	45.85
09/16	09/14/2016	52835	8796	S & W Auto Parts Inc.	Parts for Unit #128	305-3620-0000-301	90.69
09/16	09/14/2016	52835	8796	S & W Auto Parts Inc.	Parts for Unit #118	215-5705-0000-301	11.55
Total 52835:							310.23
09/16	09/14/2016	52836	9206	Self Help Enterprises	general Admin RE & HB	416-4814-0000-333	4,104.00
09/16	09/14/2016	52836	9206	Self Help Enterprises	Loan Portfolio Mgmt Services - RDA	956-9950-0000-336	1,744.00

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice GL Account	Check Amount
Total 52836:							5,848.00
09/16	09/14/2016	52837	1136	Silva Ford Madera	supplies for PD unit 45	100-2610-0000-320	91.56
09/16	09/14/2016	52837	1136	Silva Ford Madera	Unit 45	100-2610-0000-320	300.52
Total 52837:							392.08
09/16	09/14/2016	52838	9376	Sparkletts	Supplies for the WWTP	215-5705-0000-315	46.12
Total 52838:							46.12
09/16	09/14/2016	52839	9791	Steves Chevrolet of Chowchilla	Repairs to unit #63	205-7605-0000-320	102.00
Total 52839:							102.00
09/16	09/14/2016	52840	10116	Tesei Petroleum Inc.	Fuel for 8/21/2016-8/30/2016	325-3705-0000-320	2,126.25
09/16	09/14/2016	52840	10116	Tesei Petroleum Inc.	Fuel for 8/31/2016-9/10/16	325-3705-0000-320	1,945.80
Total 52840:							4,072.05
09/16	09/14/2016	52841	10181	The Radar Shop	Radar Certification	100-2610-0000-320	89.00
Total 52841:							89.00
09/16	09/14/2016	52842	11537	Toshiba Financial Services	Copier Lease 9/15/16-10/14/16	602-1715-0000-408	599.75
Total 52842:							599.75
09/16	09/14/2016	52843	11391	Townsend Public Affairs, Inc.	Grant Consulting Services July 2016	305-3620-0000-336	3,500.00
09/16	09/14/2016	52843	11391	Townsend Public Affairs, Inc.	Grant Consulting Services Aug 2016	305-3620-0000-336	3,500.00
Total 52843:							7,000.00
09/16	09/14/2016	52844	10356	TransUnion LLC	Basic Service Charge/Credit Checks 7/26-8/25/16	420-4810-0000-336	76.00
Total 52844:							76.00
09/16	09/14/2016	52845	8366	University of California	Municipal Law handbook 2016	100-1610-0000-300	393.97

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice GL Account	Check Amount
Total 52845:							393.97
09/16	09/14/2016	52846	12325	US Bank National Association	2003 bond- Greenhills	840-4830-0000-302	2,200.00
Total 52846:							2,200.00
09/16	09/14/2016	52847	10581	USA Bluebook	Lab supplies for the WWTP	215-5705-0000-350	225.08
09/16	09/14/2016	52847	10581	USA Bluebook	Additional monies due on invoice- Water Dept	205-7605-0000-317	9.00
Total 52847:							234.08
09/16	09/14/2016	52848	10586	V & V Manufacturing Inc	Warco retiree badge	100-2618-0000-301	103.53
Total 52848:							103.53
09/16	09/14/2016	52849	10756	Verizon Wireless	Cell Phones for Admin 7/24-8/23/16	325-3705-0000-310	271.83
Total 52849:							271.83
09/16	09/14/2016	52850	12937	Watkins, Carl	deposit refund for 1308 Kings	205-0200-0000-043	26.02
Total 52850:							26.02
09/16	09/14/2016	52851	12935	Yu, Gary	deposit refund for 817 Lake	205-0200-0000-043	77.60
Total 52851:							77.60
09/16	09/14/2016	52852	196	AFLAC	Employee Contribution for October 2016	702-0100-0000-023	186.55
Total 52852:							186.55
09/16	09/14/2016	52853	2066	Chicago Title		415-4815-0000-335	1,542.10
Total 52853:							1,542.10
09/16	09/14/2016	52854	2136	Chowchilla Employees Assn.	Employee Contribution	702-0200-0000-040	50.00

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice GL Account	Check Amount
Total 52854:							50.00
09/16	09/14/2016	52855	12408	Chowchilla Mid-Management	Employee Contributions	702-0200-0000-040	213.50
Total 52855:							213.50
09/16	09/14/2016	52856	2166	Chowchilla Office	Employee Contributions	702-0200-0000-040	182.00
Total 52856:							182.00
09/16	09/14/2016	52857	2171	Chowchilla Peace Officers	Employee Contribution	702-0200-0000-040	946.00
Total 52857:							946.00
09/16	09/14/2016	52858	11450	Contra Costa County Sheriff's Office	Records Training for D. Hunter	100-2610-0000-305	281.00
Total 52858:							281.00
09/16	09/14/2016	52859	11622	Cota Cole LLP	Legal Fees for August Retainer	100-1615-0000-335	8,720.05
09/16	09/14/2016	52859	11622	Cota Cole LLP	Legal Fees for Suvillan Settlement	956-9950-0000-335	3,724.00
09/16	09/14/2016	52859	11622	Cota Cole LLP	Credit for Sullivan	100-1615-0000-335	574.75-
Total 52859:							11,869.30
09/16	09/14/2016	52860	3836	Fitness Peak	Employee Contribution	702-0200-0000-040	157.50
Total 52860:							157.50
09/16	09/15/2016	52861	12918	Jose Lara	Wastewater Certification Class	215-5705-0000-307	.00 V
Total 52861:							.00
09/16	09/14/2016	52862	5861	Law and Associates	Preemployment background check	100-2610-0000-306	1,200.00
Total 52862:							1,200.00
09/16	09/14/2016	52863	12941	Oriole Homes Inc.	Refund Impact Fees	525-3660-0000-399	13,392.68
09/16	09/14/2016	52863	12941	Oriole Homes Inc.	Refund Impact Fees	525-3660-0000-399	13,392.68

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice GL Account	Check Amount
09/16	09/14/2016	52863	12941	Oriole Homes Inc.	Refund Impact Fees	525-3660-0000-399	13,392.68
Total 52863:							40,178.04
09/16	09/14/2016	52864	8031	Principal Financial Group	COBRA Insurance for June 2016	702-0100-0000-023	95.57
09/16	09/14/2016	52864	8031	Principal Financial Group	COBRA Insurance for July 2016	702-0100-0000-023	95.57
09/16	09/14/2016	52864	8031	Principal Financial Group	COBRA Insurance for August 2016	702-0100-0000-023	95.57
09/16	09/14/2016	52864	8031	Principal Financial Group	COBRA Insurance for September 2016	702-0100-0000-023	95.57
Total 52864:							382.28
09/16	09/14/2016	52865	9186	Secretary of State	Notary Public Exam Fees-Stacy Weaver	100-1710-0000-307	40.00
Total 52865:							40.00
09/16	09/14/2016	52866	12938	State of California	Certificates of Participation/Leases	100-1600-0000-890	168.00
Total 52866:							168.00
09/16	09/14/2016	52867	12044	U.S. Bank (PARS)	Employee Contributions	702-0200-0000-040	123.62
Total 52867:							123.62
09/16	09/14/2016	52868	10571	US BANK (I.M.P.A.C. CAL-CARD)	Ad for Public Works Director	215-5705-0000-306	384.00
09/16	09/14/2016	52868	10571	US BANK (I.M.P.A.C. CAL-CARD)	Iphone Case	215-5705-0000-310	29.06
09/16	09/14/2016	52868	10571	US BANK (I.M.P.A.C. CAL-CARD)	Human Resource Management Book	100-1610-0000-300	2,447.41
09/16	09/14/2016	52868	10571	US BANK (I.M.P.A.C. CAL-CARD)	Re-decal right side of Unit #34	100-2705-0000-320	225.00
09/16	09/14/2016	52868	10571	US BANK (I.M.P.A.C. CAL-CARD)	Refreshments for Robert Acree's lunch	215-5705-0000-306	129.75
Total 52868:							3,215.22
09/16	09/15/2016	52869	12918	Jose Lara	Wastewater Certification Review Class	215-5705-0000-307	185.00
Total 52869:							185.00
09/16	09/15/2016	52870	5246	Interstate Battery	battery unit 45	100-2610-0000-320	127.39
Total 52870:							127.39

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice GL Account	Check Amount
09/16	09/15/2016	52871	12907	O'Reilly Auto Parts	Finance - Late Payment Fee	601-3615-0000-320	4.81
Total 52871:							4.81
09/16	09/20/2016	52872	12942	Old Republic Title Company	Litigation Guarantee for Greenhills Bond Forclosures	840-4830-0000-336	7,150.00
Total 52872:							7,150.00
09/16	09/23/2016	52873	12733	Brian Haddix	HSR Meeting & LCC Conference	100-1710-0000-307	1,404.94
Total 52873:							1,404.94
09/16	09/23/2016	52874	6626	Joann McClendon	HR Boot Camp	100-1610-0000-307	.00 V
Total 52874:							.00
09/16	09/23/2016	52875	6626	Joann McClendon	HR Boot Camp	100-1610-0000-307	397.03
Total 52875:							397.03
09/16	09/26/2016	52876	421	AmeriPride	mats for Civic Center	100-1705-0000-315	53.37
09/16	09/26/2016	52876	421	AmeriPride	supplies for city garage	601-3615-0000-315	30.00
09/16	09/26/2016	52876	421	AmeriPride	Supplies for the WWTP	215-5705-0000-315	15.89
09/16	09/26/2016	52876	421	AmeriPride	Supplies for the Senior Center	100-6615-0000-315	34.04
Total 52876:							133.30
09/16	09/26/2016	52877	446	Anderson Pump Co	Supplies for the Parks Dept	100-6620-0000-317	8.86
Total 52877:							8.86
09/16	09/26/2016	52878	646	AT & T	AT&T Telephone 7/20/16-8/19/16	602-1715-0000-310	369.62
09/16	09/26/2016	52878	646	AT & T	AT&T Telephone 7/24/16-8/23/16	602-1715-0000-310	1,236.02
Total 52878:							1,605.64
09/16	09/26/2016	52879	12493	Baker Supplies and Repairs	Chain for the Streets Dept chain saws	305-3620-0000-301	54.43

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice GL Account	Check Amount
Total 52879:							54.43
09/16	09/26/2016	52880	1281	BSK Associates	Open PO for Weekly Water test- Water Dept- 2016-17 budget year	205-7605-0000-350	176.00
09/16	09/26/2016	52880	1281	BSK Associates	Open PO for Weekly Water test- Water Dept- 2016-17 budget year	205-7605-0000-350	520.00
09/16	09/26/2016	52880	1281	BSK Associates	Open PO for Weekly Water tests- WWTP- 2016-17 budget year	215-5705-0000-350	65.00
09/16	09/26/2016	52880	1281	BSK Associates	Open PO for Weekly Water test- Water Dept- 2016-17 budget year	205-7605-0000-350	132.00
09/16	09/26/2016	52880	1281	BSK Associates	Open PO for Weekly Water test- Water Dept- 2016-17 budget year	205-7605-0000-350	256.00
09/16	09/26/2016	52880	1281	BSK Associates	Open PO for Weekly Water tests- WWTP- 2016-17 budget year	215-5705-0000-350	130.00
09/16	09/26/2016	52880	1281	BSK Associates	Open PO for Weekly Water tests- WWTP- 2016-17 budget year	215-5705-0000-350	65.00
Total 52880:							1,344.00
09/16	09/26/2016	52881	12478	California Fresno Oil Co	Street patching oil	305-3620-4000-318	194.05
Total 52881:							194.05
09/16	09/26/2016	52882	1781	Caselle, Inc.	hourly support Aug 2016	602-1715-0000-302	110.00
Total 52882:							110.00
09/16	09/26/2016	52883	1856	CDW Government, Inc.	Adobe app	602-1715-0000-302	795.79
09/16	09/26/2016	52883	1856	CDW Government, Inc.	natural erg 400 USB	602-1715-0000-302	129.21
09/16	09/26/2016	52883	1856	CDW Government, Inc.	dual link video	602-1715-0000-302	51.52
09/16	09/26/2016	52883	1856	CDW Government, Inc.	unitrends 1 Yr sup	602-1715-0000-302	460.00
Total 52883:							1,436.52
09/16	09/26/2016	52884	2046	Chem Quip	Open PO- 2016-17 budget year- Water Dept/Chemicals (Chlorine)	205-7605-0000-346	1,104.43
Total 52884:							1,104.43
09/16	09/26/2016	52885	2131	Chowchilla Dolt Best	Supplies for the parks dept	100-6620-0000-317	7.50
09/16	09/26/2016	52885	2131	Chowchilla Dolt Best	supplies for Fire Dept	100-2705-0000-301	10.24
09/16	09/26/2016	52885	2131	Chowchilla Dolt Best	Supplies for the parks Dept	100-6620-0000-315	24.59
09/16	09/26/2016	52885	2131	Chowchilla Dolt Best	Supplies for the Parks Dept	100-6620-0000-315	4.10
09/16	09/26/2016	52885	2131	Chowchilla Dolt Best	Supplies for the streets dept	305-3620-0000-317	3.22
09/16	09/26/2016	52885	2131	Chowchilla Dolt Best	Supplies for the parks Dept	100-6620-0000-317	12.94
09/16	09/26/2016	52885	2131	Chowchilla Dolt Best	Water line repair supplies	205-7605-0000-317	11.67

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice GL Account	Check Amount
09/16	09/26/2016	52885	2131	Chowchilla Dolt Best	Supplies for the Water Dept	205-7605-0000-317	7.55
09/16	09/26/2016	52885	2131	Chowchilla Dolt Best	Supplies for the Water Dept	205-7605-0000-317	3.21
09/16	09/26/2016	52885	2131	Chowchilla Dolt Best	Supplies for the Parks Dept	100-6620-0000-315	4.52
Total 52885:							89.54
09/16	09/26/2016	52886	12074	Comcast	Internet Services - Sep 7-Oct 6 2016	602-1715-0000-310	245.80
Total 52886:							245.80
09/16	09/26/2016	52887	2511	Cook's Communication	CATX portable radio	325-3705-0000-320	382.33
09/16	09/26/2016	52887	2511	Cook's Communication	Mobile radios for water truck	100-2705-0000-312	1,009.91
Total 52887:							1,392.24
09/16	09/26/2016	52888	3031	Department of Justice/Acc	Blood Alcohol Analysis	100-2610-0000-350	35.00
Total 52888:							35.00
09/16	09/26/2016	52889	3276	Dom's Electric Motor Shop	motor for compressor	601-3615-0000-301	379.20
Total 52889:							379.20
09/16	09/26/2016	52890	3711	Farmers Hardware	Supplies for the parks Restrooms	100-6620-0000-315	25.90
09/16	09/26/2016	52890	3711	Farmers Hardware	Supplies for the Parks Dept	100-6620-0000-320	9.17
09/16	09/26/2016	52890	3711	Farmers Hardware	Supplies for the Water Dept	205-7605-0000-317	7.01
09/16	09/26/2016	52890	3711	Farmers Hardware	Supplies for the Water Dept	205-7605-0000-317	6.67
09/16	09/26/2016	52890	3711	Farmers Hardware	Parts for Unit #152	305-3620-0000-320	33.79
09/16	09/26/2016	52890	3711	Farmers Hardware	Supplies for the Water Dept	205-7605-0000-317	19.43
Total 52890:							101.97
09/16	09/26/2016	52891	12212	Fastenal Company	Part for the dump trailer	305-3620-0000-301	3.62
09/16	09/26/2016	52891	12212	Fastenal Company	Dust masks for the parks dept	100-6620-0000-302	43.01
09/16	09/26/2016	52891	12212	Fastenal Company	Supplies for the Streets Dept	305-3620-0000-317	21.34
09/16	09/26/2016	52891	12212	Fastenal Company	Drill bit for the Water dept	205-7605-0000-320	1.26
09/16	09/26/2016	52891	12212	Fastenal Company	Supplies for the Water dept	205-7605-0000-317	14.17

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice GL Account	Check Amount
Total 52891:							83.40
09/16	09/26/2016	52892	12946	Garcia, Yvette	deposit refund for 1104 Monterey	205-0200-0000-043	24.30
Total 52892:							24.30
09/16	09/26/2016	52893	12446	Healthwise Services	Open PO for monthly service on the sharps kiosk container	100-1705-0000-336	75.00
Total 52893:							75.00
09/16	09/26/2016	52894	5246	Interstate Battery	batteries unit 45/46	100-2610-0000-320	254.77
Total 52894:							254.77
09/16	09/26/2016	52895	12818	Interwest Consulting Group	Professional services	100-4805-0000-337	350.00
Total 52895:							350.00
09/16	09/26/2016	52896	6191	Mace Pest Control	Monthly Pest control spraying at Senior Center	100-6615-0000-315	80.00
Total 52896:							80.00
09/16	09/26/2016	52897	12531	Madera County Fairmead Landfill	Disposal Services for Aug 2016	210-5605-0000-351	14,159.95
Total 52897:							14,159.95
09/16	09/26/2016	52898	6551	Marty Buttram Electric	fire station compressor	100-2705-0000-315	282.68
Total 52898:							282.68
09/16	09/26/2016	52899	12166	Merced Transportation	CATX & CATLinX Aug 2016	325-3705-0000-336	17,645.21
Total 52899:							17,645.21
09/16	09/26/2016	52900	12282	Mid Valley Disposal Inc.	Disposal Services for City bins	210-5605-0000-350	849.69
09/16	09/26/2016	52900	12282	Mid Valley Disposal Inc.	rent for Mid Valley	100-1712-0000-800	53,543.20

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice GL Account	Check Amount
Total 52900:							54,392.89
09/16	09/26/2016	52901	6966	Mobile Communications Inc.	Monthly Repeater Rental	325-3705-0000-301	72.00
09/16	09/26/2016	52901	6966	Mobile Communications Inc.	Monthly Repeater Rental	325-3705-0000-301	72.00
Total 52901:							144.00
09/16	09/26/2016	52902	11658	National Meter & Automation Inc.	Service agreement/software & handheld device	207-7705-0000-500	840.00
Total 52902:							840.00
09/16	09/26/2016	52903	7281	NBS Government Finance	RDA Report fee	956-9950-0000-336	125.00
Total 52903:							125.00
09/16	09/26/2016	52904	11956	Occupational Health Centers of	pre employment physical	100-2610-0000-306	177.00
09/16	09/26/2016	52904	11956	Occupational Health Centers of	pre-employment physical	100-2610-0000-306	177.00
Total 52904:							354.00
09/16	09/26/2016	52905	7516	Office Depot	supplies for Planning	100-4605-0000-300	60.40
09/16	09/26/2016	52905	7516	Office Depot	supplies for Finance	100-1720-0000-300	87.29
Total 52905:							147.69
09/16	09/26/2016	52906	12907	O'Reilly Auto Parts	supplies for unit 45	100-2610-0000-320	.00 V
09/16	09/26/2016	52906	12907	O'Reilly Auto Parts	supplies for Fire Dept	100-2705-0000-320	.00 V
Total 52906:							.00
09/16	09/26/2016	52907	12330	Pacific Plan Review Inc	Additional review for 8175 Lakeshore #16-0138	100-4805-0000-337	255.00
09/16	09/26/2016	52907	12330	Pacific Plan Review Inc	Plan Checking for 113 Deborah #16-0242	100-4805-0000-337	267.50
09/16	09/26/2016	52907	12330	Pacific Plan Review Inc	Plan Checking for 8760 Laguna #16-0243	100-4805-0000-337	225.00
09/16	09/26/2016	52907	12330	Pacific Plan Review Inc	Plan Checking for 322 Molly #16-0246	100-4805-0000-337	267.50
09/16	09/26/2016	52907	12330	Pacific Plan Review Inc	Plan Checking for 121 Gill #16-0254	100-4805-0000-337	225.00
09/16	09/26/2016	52907	12330	Pacific Plan Review Inc	Plan Checking for 14245 Spyglass #16-0255	100-4805-0000-337	225.00
09/16	09/26/2016	52907	12330	Pacific Plan Review Inc	Plan Checking for 581 Spruce #16-0256	100-4805-0000-337	225.00
09/16	09/26/2016	52907	12330	Pacific Plan Review Inc	Plan Checking for 1525 Roosevelt #16-0257	100-4805-0000-337	225.00

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice GL Account	Check Amount
09/16	09/26/2016	52907	12330	Pacific Plan Review Inc	Plan Checking for 5270 Camelback #16-0262	100-4805-0000-337	225.00
09/16	09/26/2016	52907	12330	Pacific Plan Review Inc	Plan Checking for 6667 Desert Springs #16-0263	100-4805-0000-337	225.00
09/16	09/26/2016	52907	12330	Pacific Plan Review Inc	Plan Checking for 14135 Spyglass #16-0268	100-4805-0000-337	225.00
Total 52907:							2,590.00
09/16	09/26/2016	52908	7966	Platt Electrical Supply	Supplies for Fire Dept	100-2705-0000-315	157.51
09/16	09/26/2016	52908	7966	Platt Electrical Supply	light Bulbs for the Airport	230-3805-0000-315	144.85
09/16	09/26/2016	52908	7966	Platt Electrical Supply	Electrical supplies for Ed Ray Park	100-6620-0000-315	995.33
Total 52908:							1,297.69
09/16	09/26/2016	52909	10176	Presort Center of Fresno, LLC	Monthly deling notices Sept 16	215-1720-0000-336	319.01
09/16	09/26/2016	52909	10176	Presort Center of Fresno, LLC	credit for previous deposit	215-1720-0000-336	962.23
Total 52909:							1,281.24
09/16	09/26/2016	52910	11612	ProClean Supply	Janitorial Supplies	100-1705-0000-315	88.71
09/16	09/26/2016	52910	11612	ProClean Supply	Janitorial Supplies for City Facilities	100-1705-0000-315	470.56
09/16	09/26/2016	52910	11612	ProClean Supply	Janitorial Supplies	100-1705-0000-315	60.59
Total 52910:							619.86
09/16	09/26/2016	52911	8081	PROtech Security & Electronics	annual maintenance Little league park	100-6620-0000-315	528.00
Total 52911:							528.00
09/16	09/26/2016	52912	8796	S & W Auto Parts Inc.	bATTERY AND CORE DEPOSIT	100-2610-0000-320	87.09
09/16	09/26/2016	52912	8796	S & W Auto Parts Inc.	Supplies for the Parks Dept	100-6620-0000-301	6.46
09/16	09/26/2016	52912	8796	S & W Auto Parts Inc.	Lift support trunk	100-2610-0000-320	39.94
Total 52912:							133.49
09/16	09/26/2016	52913	8906	San Joaquin Valley Air	Annual burn permit/ Public Works	305-3620-0000-317	216.00
Total 52913:							216.00
09/16	09/26/2016	52914	10116	Tesei Petroleum Inc.	Fuel for 9/11/2016-9/20/2016	325-3705-0000-320	2,228.53

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice GL Account	Check Amount
Total 52914:							2,228.53
09/16	09/26/2016	52915	10131	TF Tire & Service	Tires for Unit #28	100-6620-0000-320	1,357.85
09/16	09/26/2016	52915	10131	TF Tire & Service	Credit invoice	305-3620-0000-301	1.75-
Total 52915:							1,356.10
09/16	09/26/2016	52916	11537	Toshiba Financial Services	Copier Lease 10/1-10/31/16	602-1715-0000-408	885.60
Total 52916:							885.60
09/16	09/26/2016	52917	11391	Townsend Public Affairs, Inc.	Grant Consulting Services Sept 2016	305-3620-0000-336	3,500.00
Total 52917:							3,500.00
09/16	09/26/2016	52918	12943	Tri-Technic	Refund Hydrant Meter	205-0200-0000-043	844.00
Total 52918:							844.00
09/16	09/26/2016	52919	10756	Verizon Wireless	Cell Phones for PD 8/10-9/9/16	100-2615-0000-310	963.16
Total 52919:							963.16
09/16	09/26/2016	52920	10911	Vulcan Materials	Street Patching Materials/ Streets Dept	305-3620-4000-318	517.86
09/16	09/26/2016	52920	10911	Vulcan Materials	Street patch materials / Streets dept	305-3620-4000-318	284.09
Total 52920:							801.95
09/16	09/26/2016	52921	11381	Zoom Imaging Solutions, Inc.	Copier Usage Contract - Fire Sept 2016	602-1715-0000-301	35.62
09/16	09/26/2016	52921	11381	Zoom Imaging Solutions, Inc.	Civic Center Copier overage June-Aug 2016	602-1715-0000-301	2,080.97
Total 52921:							2,116.59
09/16	09/26/2016	52922	166	Administrative Solutions, Inc	COBRA Administration For August 2016	702-0100-0000-023	56.30
Total 52922:							56.30
09/16	09/26/2016	52923	1111	Blue Shield of California	Health Insurance for October 2016	702-0100-0000-023	37,999.10

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice GL Account	Check Amount
Total 52923:							37,999.10
09/16	09/26/2016	52924	1921	Central SJV RMA	Liability Insurance Refund	702-1730-0000-340	105,591.00
Total 52924:							105,591.00
09/16	09/26/2016	52925	1966	Chowchilla Chamber of Commerce	Maps Sold for 15/16	100-1720-0000-890	21.25
Total 52925:							21.25
09/16	09/26/2016	52926	11475	Goldfarb & Lipman LLP	Greenhills Holding Litigation	956-9950-0000-335	349.50
Total 52926:							349.50
09/16	09/26/2016	52927	12907	O'Reilly Auto Parts	supplies for Fire Dept	100-2705-0000-320	185.58
09/16	09/26/2016	52927	12907	O'Reilly Auto Parts	supplies for CATX bus#29	325-3705-0000-320	92.42
Total 52927:							278.00
09/16	09/26/2016	52928	11772	PARS	PARS Administration for July 2016	215-5705-0000-206	424.48
Total 52928:							424.48
09/16	09/26/2016	52929	10571	US BANK (I.M.P.A.C. CAL-CARD)	Lunch at Training	100-2610-0000-305	84.22
09/16	09/26/2016	52929	10571	US BANK (I.M.P.A.C. CAL-CARD)	Prisoner Meal	100-2610-0000-350	4.05
09/16	09/26/2016	52929	10571	US BANK (I.M.P.A.C. CAL-CARD)	Copier Paper for PD	100-2610-0000-300	1,356.77
09/16	09/26/2016	52929	10571	US BANK (I.M.P.A.C. CAL-CARD)	Propane for PD	100-2610-0000-320	10.37
09/16	09/26/2016	52929	10571	US BANK (I.M.P.A.C. CAL-CARD)	MISAC Full Membership	602-1715-0000-307	461.51
09/16	09/26/2016	52929	10571	US BANK (I.M.P.A.C. CAL-CARD)	Wireless AP at PD	602-1715-0000-315	795.98
Total 52929:							2,712.90
09/16	09/26/2016	52930	12016	Vision Service Plan - (CA)	Vision Service for October 2016	702-0100-0000-023	658.68
Total 52930:							658.68
09/16	09/26/2016	52931	11535	Complete Paperless Solutions	Laserfiche Software License & Support	602-1715-0000-302	8,277.00

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice GL Account	Check Amount
Total 52931:							8,277.00
09/16	09/28/2016	52932	7671	Pacific Gas & Electric	Gas & Electric for September 2016	220-3650-0000-315	92,266.16
Total 52932:							92,266.16
09/16	09/28/2016	52933	8031	Principal Financial Group	Dental Insurance for October 2016	702-0100-0000-023	6,774.36
Total 52933:							6,774.36
09/16	09/28/2016	52934	12044	U.S. Bank (PARS)	Employee Contributions	702-0200-0000-040	197.48
Total 52934:							197.48
09/16	09/28/2016	52935	12947	Canton	Refund Application Fee	100-1720-0000-820	26.00
Total 52935:							26.00
Grand Totals:							567,657.31

Report Criteria:
 Report type: Invoice detail



CITY COUNCIL STAFF REPORT

Item 3.3

[CLICK HERE
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THE AGENDA](#)

October 11, 2016

AGENDA SECTION: Consent

SUBJECT: Authorization to apply for Regional Assistance to Firefighters Grant application

PREPARED BY: Harry Turner, Fire Chief

REVIEWED BY
ADMINISTRATOR

REVIEWED BY
ATTORNEY

REVIEWED BY
FINANCE

RECOMMENDATION:

Authorize Fire Chief to work with Madera County Fire Department as the lead agency for a regional application for an Assistance to Firefighters Grant application requesting replacement self-contained breathing apparatus throughout Madera County and both Cities

HISTORY / BACKGROUND:

The City of Chowchilla, City of Madera and Madera County Fire Departments have all applied for previous Assistance to Firefighters Grants. With the need for all three departments to replace their aging self-contained breathing apparatus, personnel from each department has discussed and are proposing a regional application to replace these units with a standard type unit throughout the County, including both cities. Due to the requirements and grading methods used for award of these competitive grants a regional application will provide the best opportunity for award.

FINANCIAL IMPACT:

Due to combined population of over 20,000 and under 1,000,000 County wide we would be required to provide a 10% match to the federal grant.

Chowchilla currently has 12 SCBA's and will need to increase that number to 16 with the addition of the new replacement fire engine. The total cost for SCBA's, masks, bottles and incidentals for Chowchilla will be approximately \$107,000.00. Of that we will have to provide the 10% match of awarded funds for Chowchilla's share of approximately \$13,957.00.

This is a non-budgeted cost and will require a modification to current budget or next fiscal year's budget depending on award time frame. Funding may come from regular budgeted funds if awarded in next fiscal year or from settlement funds if awarded this fiscal year. There will be some trade in value from existing equipment but it is unknown what this amount will be at this time.

ATTACHMENTS:

None.

SPECIAL INSTRUCTIONS:

None

COUNCIL RESOLUTION # - 16

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CHOWCHILLA, CALIFORNIA
AUTHORIZING A REGIONAL APPLICATION FOR ASSISTANCE TO FIREFIGHTERS
GRANT WITH MADERA COUNTY FIRE DEPARTMENT AS THE LEAD AGENCY**

WHEREAS, the City of Chowchilla is eligible to apply for an Assistance to Firefighters Grant; and

WHEREAS, this grant opportunity provides an opportunity to make a regional application that increases the potential for award; and

WHEREAS, Madera County Fire and the City of Madera Fire also have an interest in this opportunity; and

WHEREAS, Each department has a need to replace aging Self Contained Breathing apparatus; and

WHEREAS, each agency shall be responsible for their share of the required matching funds of 10% of award amount.

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Chowchilla hereby finds and determines the following:

1. The above recitals are true and correct.
2. The City Council authorizes the fire chief to work with Madera County on submission of a regional AFG application
3. The matching funds of 10% of award amount for Chowchilla's share will require a budget modification and can be from VLF settlement funds or other available funds.
4. Total Chowchilla portion of project is estimated at approximately \$107,000.00 which will require a match of approximately \$13,957.00.
5. This resolution is effective immediately upon adoption.

PASSED AND ADOPTED by the City Council of the City of Chowchilla this 11th day of October, 2016 by the following vote to wit:

AYES:

NOES:

ABSENT:

ABSTAIN:

APPROVED:

Waseem Ahmed, Mayor

ATTEST:

Joann McClendon, CMC
City Clerk



CITY COUNCIL STAFF REPORT

Item 3.4

[CLICK HERE
TO RETURN TO
THE AGENDA](#)

October 11, 2016

AGENDA SECTION: Consent

SUBJECT: A Resolution Authorizing the City Administrator to Accept the Dedication of Easement from Oriole Homes

PREPARED BY: Craig Locke, City Engineer

REVIEWED BY
ADMINISTRATOR

REVIEWED BY
ATTORNEY

REVIEWED BY
FINANCE

RECOMMENDATION:

Staff recommends the Chowchilla City Council to authorize the City Administrator to execute all documents necessary to accept the attached easements on behalf of the City of Chowchilla.

HISTORY / BACKGROUND:

The City of Chowchilla has approved tentative maps in which the roadway 'Englewood Avenue' continues into the adjacent development. Due to development phasing, a temporary cul de sac was constructed at the terminus of Phase 1 of construction.

To accommodate construction on the existing lot 5 & 6 on Englewood, Oriole Homes proposed removing the temporary cul de sac and installing an outlet onto Washington to accommodate large vehicle circulation. Oriole Homes presented the attached easements, and the plan was reviewed and approved by the City Administrator, City Engineer and Fire Chief. The solid waste contractor was also consulted.

This is a temporary access solution, and as a condition of approval Oriole Homes has presented the City with a cashier's check equal to the estimated cost of removing the temporary access once the continuation of Englewood has been constructed with the adjacent development. The City will abandon the easement and remove the improvements.

FINANCIAL IMPACT:

All costs associated with the restoration should be covered by the deposit

ATTACHMENTS:

Resolution
Easement Description

COUNCIL RESOLUTION # -16

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CHOWCHILLA, CALIFORNIA
AUTHORIZING THE CITY ADMINISTRATOR TO ACCEPT THE DEDICATION OF EASEMENT FROM
ORIOLE HOMES**

WHEREAS, the City Council of the City of Chowchilla desires to obtain an easement to provide a temporary outlet from the north end of Englewood Ave to Washington Rd; and

WHEREAS, Oriole Homes Incorporated, owner who states and declares that the easement for a temporary turn access across their property, tendered Easement Deed to the City of Chowchilla for a temporary easement for public use as described in attached Easement Deed; and

NOW, THEREFORE, be it resolved by the City Council of the said City of Chowchilla that said Easement Deed is accepted and approved for the recording of said Easement Deed in the Office of the County Recorder.;

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Chowchilla hereby finds and determines the following:

1. The recitals above are true and correct.
2. The City Council hereby authorizes the City Administrator to execute all necessary documents to accept the proffered easement.
3. This Resolution is effective immediately upon adoption.

PASSED AND ADOPTED by the City Council of the City of Chowchilla this 11th day of October, 2016 by the following vote to wit:

AYES:

NOES:

ABSENT:

ABSTAIN:

APPROVED:

Waseem Ahmed, Mayor

ATTEST:

Joann McClendon, CMC
City Clerk



Robin McCall, Escrow Officer
 Fidelity National Title Company
 155 West El Portal Drive, Suite B
 Merced, CA 95340
 Phone: (209)722-3911 Fax: (209)722-7812

Date: September 26, 2016
Title No.: FFOM-TO16000737
Escrow No.: FFOM-3011600932A-RM and
 FFOM-3011601174
Property: Lot 5 & lot 6 tract 90 22
 Chowchilla, CA 93610

I hand you herewith a EASEMENT GRANT DEED executed by the undersigned Grantor in favor of CITY OF CHOWCHILLA, describing the EASEMENT as attached Exhibits "A" and "B".

This Deed is given to create the EASEMENT affecting the West 10 feet of Lot 5 and the East 10 feet of Lot 6, Subdivision map filed in Book 54, Maps, at pages 128 & 129, Madera County Records, you are hereby authorized and instructed to record said EASEMENT Deed on the instructions of the Grantee and Grantor herein without collection and/or consideration for the account of the undersigned Grantor.

Any and all charges in connection herewith are to be paid by the Grantee. No Documentary Transfer Tax is due on the Deed.

IN WITNESS WHEREOF, the undersigned have executed this document on the date(s) set forth below.

GRANTOR(S):

Oriole Homes, Inc.

✓ 9-26-16
 Date

By: Ruby Castillo
 Ruby Castillo - Authorized Agent

GRANTEE(S):

City of Chowchilla

✓
 Date

By: ✓

RECORDING REQUESTED BY:
Fidelity National Title Company

When Recorded Mail Document
and Tax Statement To:
City of Chowchilla

Title No.: FFOM-TO16000737

SPACE ABOVE THIS LINE FOR RECORDER'S USE

Escrow Order No.: FFOM3011600932A

APN/Parcel ID(s): 001-341-005

EASEMENT GRANT DEED

The undersigned grantor(s) declare(s)

This transfer is exempt from the documentary transfer tax.

"The grantee is the United States or an agency or instrumentality thereof, a state or territory, or political subdivision thereof, R & T 11922."

The documentary transfer tax is \$ NONE and is computed on:

the full value of the interest or property conveyed.

the full value less the liens or encumbrances remaining thereon at the time of sale.

The property is located in the City of Chowchilla.

FOR A VALUABLE CONSIDERATION, receipt of which is hereby acknowledged,

Oriole Homes, Inc., a California Corporation

hereby GRANT(S) to City of Chowchilla

READ AND APPROVE


the following described real property in the City of Chowchilla, County of Madera, State of California:

SEE EXHIBITS "A" AND "B" ATTACHED HERETO AND MADE A PART HEREOF FOR EASEMENT
DESCRIPTION

MAIL TAX STATEMENTS AS DIRECTED ABOVE

GRANT DEED
(continued)

APN/Parcel ID(s): 001-340-048-000

Dated: September 23, 2016

IN WITNESS WHEREOF, the undersigned have executed this document on the date(s) set forth below.

ORIOLE HOMES, INC.

By: *Ruby Castillo*
Ruby Castillo - Authorized Agent

A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

State of California

County of Merced

On 9-23-16 before me, *R. McCall*, Notary Public,
(here insert name and title of the officer)

personally appeared Ruby Castillo
who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal

R. McCall
Signature

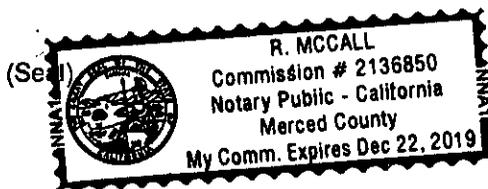


EXHIBIT "A"
LEGAL DESCRIPTION
Vehicular Access Easement
APN 001-341-005

BEING the west 10.00 feet of Lot 5 as shown on the subdivision map filed in Book 54 of Maps, at Pages 128 and 129, Madera County records, and situate in the City of Chowchilla, County of Madera, State of California.

CONTAINING 1,100 square feet, more or less.

SUBJECT TO all rights-of-way and easements of record.

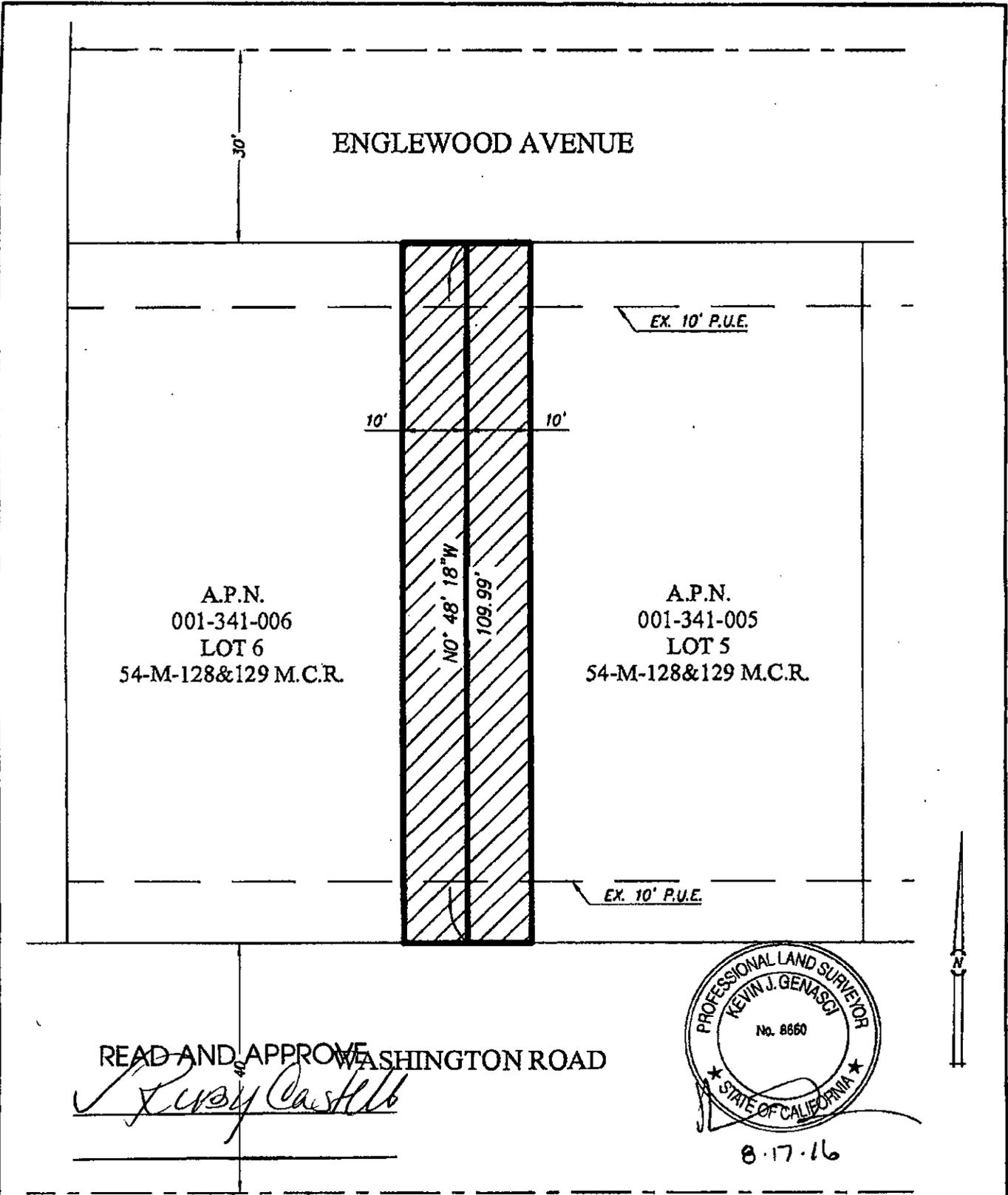
This description was prepared by me or under my direction in conformance with the Professional Land Surveyor's Act.


Kevin J. Genasci, P.L.S. 8660
August 17, 2016



READ AND APPROVE





READ AND APPROVE
Ruby Castle



8.17.16



HAWKINS & ASSOCIATES
ENGINEERING, INC.
 436 MITCHELL ROAD
 MODESTO, CA. 95354
 PH: (209) 575 - 4295
 FX: (209) 578 - 4295

EXHIBIT "B"
VEHICULAR ACCESS EASEMENT
TRACT NO. 90-22
CITY OF CHOWCHILLA, CA

BY: KJG
 CHK: KJG
 DATE: 08/10/18
 SCALE: 1"=20'
 JOB #: 3382
 FILE: LGL PLAT

1
 OF
 1

RECORDING REQUESTED BY:
Fidelity National Title Company

When Recorded Mail Document
and Tax Statement To:
City of Chowchilla

Title No.: FFOM-TO16000909

SPACE ABOVE THIS LINE FOR RECORDER'S USE

Escrow Order No.: FFOM-3011601174

APN/Parcel ID(s): 001-341-006

EASEMENT GRANT DEED

The undersigned grantor(s) declare(s)

- This transfer is exempt from the documentary transfer tax.
"The grantee is the United States or an agency or instrumentality thereof, a state or territory, or political subdivision thereof, R & T 11922."
- The documentary transfer tax is \$ NONE and is computed on:
- the full value of the interest or property conveyed.
 - the full value less the liens or encumbrances remaining thereon at the time of sale.
- The property is located in the City of Chowchilla.

FOR A VALUABLE CONSIDERATION, receipt of which is hereby acknowledged, Oriole Homes, Inc., a California Corporation

hereby GRANT(S) to City of Chowchilla

the following described real property in the City of Chowchilla, County of Madera, State of California:

SEE EXHIBITS "A" AND "B" ATTACHED HERETO AND MADE A PART HEREOF FOR EASEMENT DESCRIPTION

READ AND APPROVE



Ruby Castle

MAIL TAX STATEMENTS AS DIRECTED ABOVE

GRANT DEED
(continued)

APN/Parcel ID(s): 001-341-006-000

Dated: September 23, 2016

IN WITNESS WHEREOF, the undersigned have executed this document on the date(s) set forth below.

Oriole Home, Inc.

BY: *Ruby Castillo*
Ruby Castillo - Authorized Agent

A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

State of California

County of Merced

On 9-26-16 before me, *R. McCall*, Notary Public,
(here insert name and title of the officer)

personally appeared Ruby Castillo _____
who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal.
R. McCall
Signature

(Seal)

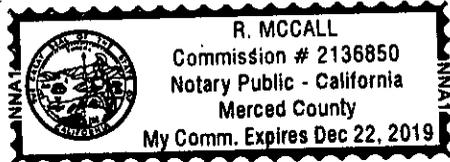


EXHIBIT "A"
LEGAL DESCRIPTION
Vehicular Access Easement
APN 001-341-006

BEING the east 10.00 feet of Lot 6 as shown on the subdivision map filed in Book 54 of Maps, at Pages 128 and 129, Madera County records, and situate in the City of Chowchilla, County of Madera, State of California.

CONTAINING 1,100 square feet, more or less.

SUBJECT TO all rights-of-way and easements of record.

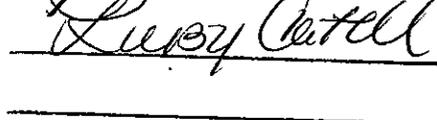
This description was prepared by me or under my direction in conformance with the Professional Land Surveyor's Act.



Kevin J. Genasci, P.L.S. 8660
August 17, 2016



READ AND APPROVE



ENGLEWOOD AVENUE

30'

EX. 10' P.U.E.

10'

10'

A.P.N.
001-341-006
LOT 6
54-M-128&129 M.C.R.

A.P.N.
001-341-005
LOT 5
54-M-128&129 M.C.R.

NO. 48' 18" W

109.99'

EX. 10' P.U.E.

READ AND APPROVE
Suey Castle

WASHINGTON ROAD

40'



8.17.16



HAWKINS & ASSOCIATES
ENGINEERING, INC.
436 MITCHELL ROAD
MODESTO, CA. 95354
PH: (209) 575 - 4295
FX: (209) 578 - 4295

EXHIBIT "B"
VEHICULAR ACCESS EASEMENT

TRACT NO. 90-22
CITY OF CHOWCHILLA, CA

BY: KJG
CHK: KJG
DATE: 08/10/16
SCALE: 1"=20'
JOB #: 3362
FILE: LGL PLAT

1
OF
1



CITY COUNCIL STAFF REPORT

Item 3.5

[CLICK HERE
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October 11, 2016

AGENDA SECTION: Consent

SUBJECT: A Resolution Authorizing the Application for State Matching Grant for FAA Airport Improvement Program

PREPARED BY: Craig M. Locke, Airport Manager

REVIEWED BY
ADMINISTRATOR

REVIEWED BY
ATTORNEY

REVIEWED BY
FINANCE

RECOMMENDATION:

Staff recommends the Chowchilla City Council to authorize the City Administrator to execute all documents necessary for the application to The State of California for \$4,230 in matching funds for planning activities at the Chowchilla Municipal Airport.

HISTORY / BACKGROUND:

The FAA has approved and the City has accepted a 2016-17 Entitlement Grant for \$84,600 to fund an update to the Airport Layout Plan (ALP) and Narrative, and a Pavement Maintenance and Management Plan.

The overall project cost is \$94,000. The FAA grant is \$84,600, the local match assuming grant award will be \$5,170 with a local match of \$4,230.

FINANCIAL IMPACT:

A successful application for this grant will reduce the City's local match from \$9,400 to \$4,230

ATTACHMENTS:

Resolution
Grant Request

COUNCIL RESOLUTION # -16

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CHOWCHILLA, CALIFORNIA
AUTHORIZING THE APPLICATION FOR STATE MATCHING GRANT FOR FAA AIRPORT
IMPROVEMENT PROGRAM**

WHEREAS, the CITY OF CHOWCHILLA (CITY) is the governing body for the Chowchilla Municipal Airport, providing services and maintaining facilities to the patrons of that facility; and

WHEREAS, CITY is annually allotted entitlement funds from the Federal Aviation Administration (FAA) in the amount of \$150,000 for maintenance and improvements to the Chowchilla Municipal Airport; and

WHEREAS, the CITY's requisite planning documents are no longer valid and require and update before FAA funds can be awarded to improvement and maintenance projects; and

WHEREAS, the CITY's has accepted a \$84,600 2016-17 FAA entitlement grant to update the Airport Layout Plan and narrative which helps define future investment; and

WHEREAS, with this application the CITY will pursue \$5,170 in matching State fund to complete this project;

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Chowchilla hereby finds and determines the following:

1. The recitals above are true and correct.
2. The City Council hereby authorizes the City Manager to apply for a State Matching Grant for FAA Airport Improvement Program to undertake complete the ALP and PMMP
3. This Resolution is effective immediately upon adoption.

PASSED AND ADOPTED by the City Council of the City of Chowchilla this 11th day of October, 2016 by the following vote to wit:

AYES:

NOES:

ABSENT:

ABSTAIN:

APPROVED:

Waseem Ahmed, Mayor

ATTEST:

Joann McClendon, CMC
City Clerk

STATE MATCHING GRANT FOR FAA AIRPORT IMPROVEMENT PROGRAM - APPLICATION

DOA-0012 (REV 06/2011)

PLEASE PRINT OR TYPE AND COMPLETE ALL ITEMS

PART I. AIRPORT INFORMATION

PUBLIC ENTITY City of Chowchilla	AIRPORT NAME Chowchilla Municipal Airport	PERMIT NO.
CONTACT NAME Craig Locke	TITLE City Engineer / Director of Public Works	
BUSINESS ADDRESS 130 S. Second Street, Chowchilla, CA 93610		BUSINESS PHONE 559-665-8615

PART II. PROJECT INFORMATIONVerify that project is within the Department's most recent Capital Improvement Plan: YES NO If no, then project is not eligible for grant funds.

DESCRIPTIVE TITLE OF APPLICANT'S PROJECT(as shown on page one of the executed grant agreement and in the adopted Capital Improvement Plan): Attach Additional Sheets If Necessary	FEDERAL GRANT	\$ 84,600.00
ALP Update, Pavement Maintenance Management Plan (PMMP)	APPLICANT FUNDS	\$ 5,170.00
	STATE * FUNDS	\$ 4,230.00
	TOTAL COST OF PROJECT	\$ 94,000.00
* Maximum is 5% of the federal grant amount		

PART III. REQUIRED SUPPORTING DOCUMENTS

Pursuant to Public Utilities Code Sections 21681-21684 and Section 4067 of the CAAP Regulations, please submit the following documents with this application:

- Local government approval (*resolution or minute order*) as described in Section 4067(a).
- FAA Grant Agreement with FAA and sponsor signatures.
- Verification of full compliance with the California Environmental Quality Act (CEQA) by submitting information to fulfill either 1. or 2. below:
 1. Copy of Notice of Exemption or provide the Categorical Exemption Class # 6 (CEQA Guidelines Sections 15300-15333)
 2. Copy of Notice of Determination or provide the following information:
 - Environmental Impact Report (Title/Date) _____ State Clearinghouse (SCH)# _____ or
 - Negative Declaration (Title/Date) _____ State Clearinghouse (SCH)# _____ or
 - National Environmental Policy Act (NEPA) document (Title/Date) _____
(NEPA documents-Environmental Impact Statement or Finding of No Significant Impact must comply with CEQA provisions)
- 11 x 17-inch Drawing or Airport Layout Plan showing project location(s) and dimensions.
- Completed CAAP Certification (Form DOA-0007), if not submitted to the Division of Aeronautics earlier for this fiscal year.
- Additional documentation may be required if items in the FAA AIP grant are not eligible for CAAP funding.

PART IV. AUTHORIZATION

AUTHORIZED OFFICIAL'S SIGNATURE	TITLE City Engineer / Director of Public Works
PRINT NAME Craig Locke	DATE

SEND COMPLETED APPLICATION AND ALL SUPPORTING DOCUMENTS TO:

CALIFORNIA DEPARTMENT OF TRANSPORTATION
DIVISION OF AERONAUTICS - MS #40
P. O. BOX 942874
SACRAMENTO, CA 94274-0001

ADA Notice

For individuals with sensory disabilities, this document is available in alternate formats. For information call (916) 654-6410 or TDD (916) 654-3880 or write Records and Forms Management, 1120 N Street, MS-89, Sacramento, CA 95814.



CITY COUNCIL STAFF REPORT

Item 6.1

[CLICK HERE
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THE AGENDA](#)

October 11, 2016

AGENDA SECTION: New Business

SUBJECT: A Resolution Authorizing the City Administrator to Execute a Professional Service Agreement With Acquisition Partners of America for Grant Research and Writing

PREPARED BY: Brian Haddix, City Administrator

REVIEWED BY
ADMINISTRATOR

REVIEWED BY
ATTORNEY

REVIEWED BY
FINANCE

RECOMMENDATION:

That the City Council approve the agreement with Acquisition Partners of America for grant writing seeking and grant writing services for the City of Chowchilla and authorize the City Administrator to execute a contract with Townsend Public Affairs.

HISTORY / BACKGROUND:

On December 8, 2015, the Council approved the staff recommendation to enter into a contract with Townsend Public Affairs for grant writing services. At the time, Townsend was the lowest bidder. Since then, the city department heads have expressed frustration with Townsend and have asked that the City consider the next lowest bidder, Acquisition Partners of America.

While your City Administrator has worked with APA in the past, he checked with an existing client to see if it would still recommend them. According to a Council member from that city, APA recently brought them a \$1.3 million infrastructure grant from the federal Economic Development Administration to enhance the City's industrial park. (Which is also something asked of Townsend since December of last year.) The Council member also noted that APA continues to provide regular reports and in-person updates with Council and staff; also noted was that APA bases its model on providing a strong Return on Investment, meaning that it brings in more money than it costs the client.

Attached with this report is "Schedule A" which describes their various compensation options. Staff recommends the "Full Program of Grant Development Services – ROI based contract." While this program is slightly greater than the monthly cost of Townsend, as a ROI based contract, it should pay for itself.

Also attached is APA's "Results-based Revenue Development" presentation for review. This document compares the various models of grant seeking within the Central Valley. It also delves into the three key components that APA relies upon for a successful service.

FINANCIAL IMPACT:

The total proposed cost for grant writing/lobbying services is a retainer cost of \$4,250 per month. Included in the retainer is grants research and grant writing, as well as strategic services. Prior to entering into a contract with Townsend, the City of Chowchilla was paying California Consulting \$2,500 per month, as well as a part time employee at an approximate cost of \$2,042 per month. The current cost for Townsend is \$3,500 per month. As such, APA is \$750 per month more than Townsend, but still less than what the city had been paying a year ago for grant writing services.

ATTACHMENTS:

Resolution

Schedule A

Results-Based Revenue Development Presentation

Contract

COUNCIL RESOLUTION # -16

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CHOWCHILLA, CALIFORNIA
AUTHORIZING THE CITY ADMINISTRATOR TO EXECUTE A PROFESSIONAL SERVICE
AGREEMENT WITH ACQUISITION PARTNERS OF AMERICA FOR GRANT RESEARCH AND
WRITING**

WHEREAS, the City of Chowchilla seeks professional expertise in the area of potential grant seeking and grant writing; and

WHEREAS, the City of Chowchilla seeks to provide a stable and reliable revenue source to fund operating, capital and reserve needs; and

WHEREAS, Acquisition Partners of America submitted a proposal meeting all the criteria for performing the required services; and

WHEREAS, Staff interviewed and verified references for Acquisition Partners of America and recommends their proposal be accepted by the City Council

NOW, THEREFORE, LET IT BE RESOLVED that the City Council of the City of Chowchilla hereby finds and determines the following:

1. The above recitals are true and correct.
2. City Council authorizes the City Administrator to execute a professional service agreement with Acquisition Partners of America for grant research and grant writing for \$4,250 per month.
3. This resolution is effective immediately upon adoption

PASSED AND ADOPTED by the City Council of the City of Chowchilla this 11th day of October, 2016 by the following vote to wit:

AYES:

NOES:

ABSENT:

ABSTAIN:

APPROVED:

Waseem Ahmed, Mayor

ATTEST:

Joann McClendon, CMC
City Clerk

Schedule A.

Compensation

The services provided by APA exemplify our approach to quality program development, grant funding strategies and services, with a commitment to a return on investment for each of our clients. Helping a City develop funding programs is more than just writing the grant. We must and will understand your long term goals and objectives, help you refine your programs to fit the funding source and push the envelope in terms of the range and quality of funding we will seek on your behalf.

To accomplish this, we have developed compensation options that will facilitate the work plan that we would implement for the City of Chowchilla. The compensation options for the City include:

1. Full Program of Grant Development Services – (ROI based contract) – This option provides you with our full range of grant funding and strategy services including grant writing and program development, legislative advocacy, determination of City of Chowchilla needs, and on-going technical assistance. This also includes drafting grant renewals for the City. This option would be priced at a set amount per month, based on an annual commitment, but reviewable for change or cancellation every 30 days. This option will create a robust and wide ranging funding pipeline across all programmatic areas with no limit on total grants written and grants value.

Service Cost: \$4,250 per month

2. Split Service Grant Development Program – This option divides the service delivery described above (Option #1) into two phases, a grant research/matching phase and a grant writing and submission phase.

Phase A: Grant Research/Matching Services

Grant Research/Matching Services begins with an extensive and ongoing search for government and foundation funding opportunities that align with your stated objectives. APA pulls from hundreds of information sources to provide thorough and comprehensive database of funding opportunities that can meet program-specific funding for schools and cities across California. This information is sent to you on a minimum weekly basis and matched to your specific needs. This service is based on a modest monthly fee.

Service cost: \$1250 per month

Phase B: Grant Writing/Copywriting/Development

Should you select an individual grant from Phase A for development by APA, we will provide a full array of grant writing, reviewing and editing services on a per grant basis. This fee per grant is based on a sliding fee schedule for individual grants. This fee schedule ranges from 2.5% - 6% of a proposed grant's value.

3. Lobbying Services – Additional Cost – General legislative advocacy services specific to actual grant submissions are an inclusive part of Option One, above, and are built into our full service grant development model.

However, some cities have an interest in a more robust legislative platform and strategy for their community and requires appropriate intelligence and resources to support it. As part of the APA full service platform, we provide an additional option that can be added to our monthly program. These services are provided through our own



internal access to State and Federal officials, as well as a long-standing relationship with Villines Group (resume included). Through this advocacy services option, examples of what you will receive includes:

- Assistance with determining legislative priorities and strategy
- Ongoing analysis and tracking of specific legislation
- Bi-monthly updates on key legislators committees, newly introduced bills and staff changes
- Emerging issues at the legislative level
- Assistance with advocacy on targeted issues and funding priorities
- At least annual meetings with identified legislators and key Department administrators

This ongoing enhanced legislative advocacy service option would be an additional \$500 per month to our package of grant development services.

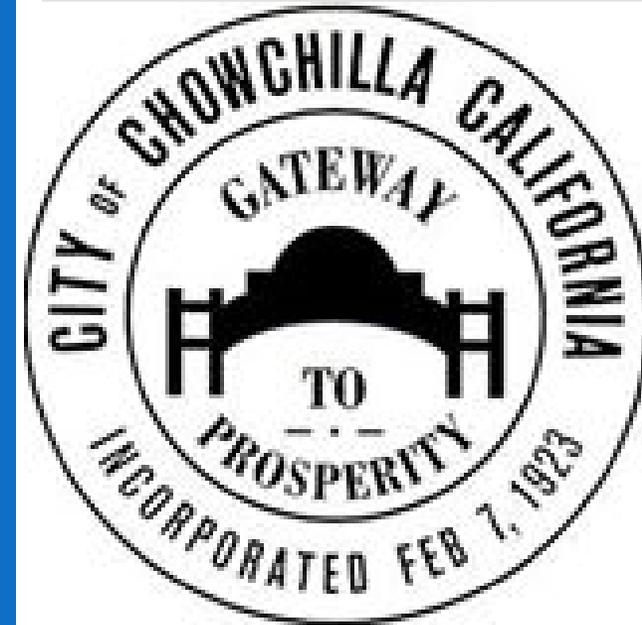
Finally, situations may arise where the City may desire direct lobbying services that address a very specific legislative issue or City initiative and requires direct lobbying of specific members of the Legislature. In that situation, additional services are available through APA by our Legislative Advocate on a per project basis. Individual rates for those services would range from Lobbyist Principal (up to \$250 per hour) to Support Staff (up to \$75 per hour) depending on the specific engagement.



Results-based Revenue Development

For the City of Chowchilla

December 1, 2015





Grants

Central Valley cities have historically used many grant writing approaches including:

- Internal part-time City staff
- Contractors hired for individual projects
- Done nothing



Menu -based
grant services
was the next
common
approach

- Common service model for past decade
- City received “Monthly Menu” of grants
- Interaction with staff and leaders was still very limited



Disadvantages of this Menu approach ?

- Grants chosen may contain surprises
- Opportunities are missed by lack of info
- Accountability is lacking
 - And it doesn't answer the key question:

*"What return does our City
receive on our investment?"*

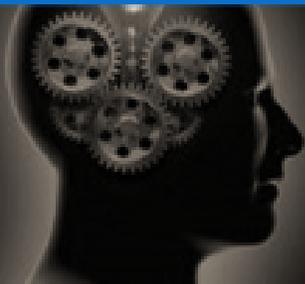


The APA Difference

- We align with your city's needs and priorities
- Our process is interactive and collaborative
- We offer a broader range of grant resources
- Provide simple and clear accountability
- Strategically use legislative advocacy as needed to support superior grant writing
- **All results are based on ROI (Return on Investment)**

Superior Grant-Development Services

Three (3) key components that make us the best valley-based grant revenue development provider available



1. Understanding your needs

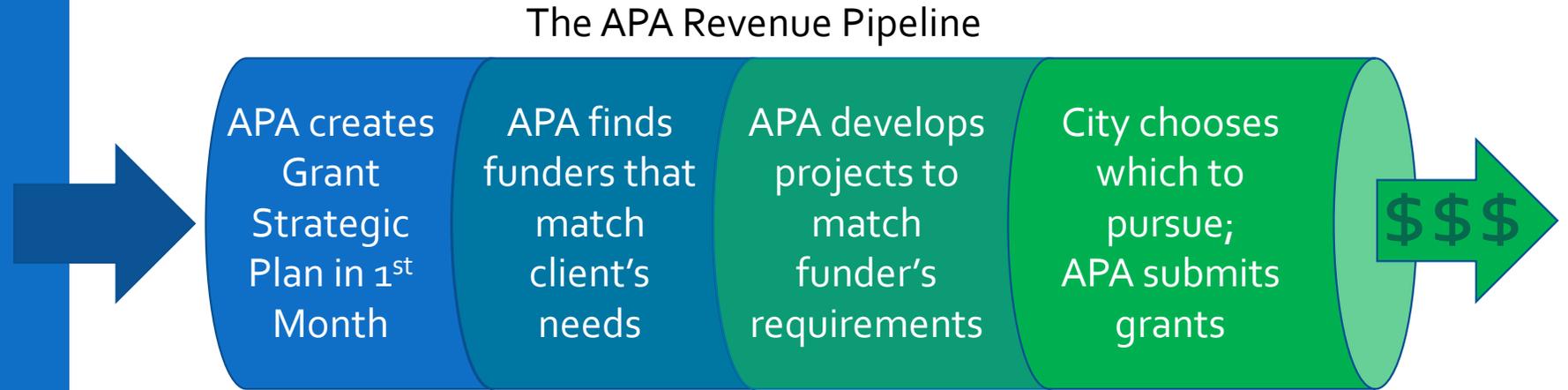
- In-depth understanding of your priorities and goals
- Create a roadmap for meeting those goals
- Strategic plan we use daily – it's no use on the shelf
- Continuous improvement as we process feedback from you and funders



2. Develop your custom revenue pipeline

- Provide ongoing and customized grant notifications
- Large pool of talented contract writers
- Have a superior funding research capacity
- Expanded focus beyond State & Federal – new foundation sources of revenue
- Strategically use our legislative advocate to extend our influence in funding decisions and priorities

How the APA Pipeline Works



- It can take several months to fully activate the pipeline
- Funding decisions may take between 2-10 months



3. Accountability: Your ROI (Return on Investment)

- Auditable Quarterly ROI updates
- Reports include:
 - Opportunities
 - Submissions
 - Awards
- Presentations as requested

ROI & Quarterly Reports





In Summary

- Superior revenue and advocacy services
- APA evolves as your needs change
- Your revenue pipeline becomes energized
- Results are ROI-based
- Full accountability

Results-based Revenue Development

Contact Us:

APA

Acquisition Partners of America, LLC
5286 E. Home Ave.
Fresno, CA 93727

Phone: (559) 251-1154

Fax: (559) 456-8338

Acquisition-Partners.com

Email:

SHigginbotham@Acquisition-Partners.com

CONSULTING AGREEMENT

DATED: November 1, 2016

PARTIES: Acquisition Partners of America, LLC, A California limited liability company (hereinafter the "**Consultant**"); and
City of Chowchilla (hereinafter the "**Client**")

RECITALS:

A. Consultant is a California limited liability company in the business of providing general consulting and grant writing services to clients.

B. Client desires to engage Consultant to provide general consulting and grant writing services.

AGREEMENT:

The undersigned hereby agree to the following terms and conditions:

Section 1. Services of Consultant: During the term of this Agreement, Consultant shall provide the Client with the general consulting and grant advocacy services and advice as described in Attachment "A" - Scope of Work which shall be incorporated herein by reference. Consultant shall also perform such other related services as are mutually agreed upon from time-to-time between Client and Consultant. In performing its services under this Agreement, Consultant shall use its good faith and best judgment to fulfill the goals of Client, but shall not be obligated to provide a specific number of hours or days for the services. Client understands and acknowledges that Consultant works with other clients and that the services of Consultant under this Agreement are not exclusive to the Client.

Section 2. Term of the Agreement: The term of this Agreement shall commence on November 1, 2016, and shall continue for one (1) calendar year. The term of this Agreement be extended by mutual agreement of the parties in successive one (1) year increments.

Section 3. Termination: This agreement may be terminated by either party, at any time, by one party providing thirty (30) days advance written notice to the other.

Section 4. Method of Performing Services: Consultant will determine the method, details and means of performing services under this Agreement and Client specifically

acknowledges and agrees that Consultant shall have control over the time and manner of performing its duties described herein.

Section 5. Client Duties: Client agrees to regularly meet and confer with Consultant and provide sufficient information, resources and personnel as may be necessary for Consultant to provide the services described herein. Client will be truthful with Consultant and shall provide full and accurate descriptions of its desired goals, performance standards and requirements.

Section 6. Compensation: Client shall pay Consultant on a monthly basis as compensation for Consultant's general grant consulting and advocacy services. Client shall pay Consultant in accordance with the payment terms described in Section 8 below and according to the retainer rate specified in the Attachment "A". If the consulting services of Consultant are significantly expanded in the future by mutual agreement of Client and Consultant, the parties will negotiate in good faith for adequate additional compensation to Consultant.

Separate grant administration services may be contracted and will be billed at the rate allowable by the grant funding agency and will not include fiscal oversight. Grant evaluation services will be billed at the maximum rate allowed by the grant or the funding agency. If the grant or funding agency does not specify a limit on fees for administration or evaluation services, the parties agree to negotiate a percentage of the grant award for these services.

Section 7. Expenses: The Client agrees to reimburse the Consultant for reasonable out-of-pocket expenses related to performing services on behalf of the Client. Such expenses typically might include, but are not limited to conferencing services, copies, postage, parking, mileage, messengers, travel, and lodging expenses. Mileage will be billed per the current IRS Standard Mileage Rates. Consultant shall provide Client with a detailed itemized list of expenses on a monthly basis. Client shall reimburse expenses in accordance with the payment terms described in Section 8 below.

Section 8. Payment Terms: Consultant shall invoice Client at the beginning of each month for general consulting and grant writing services performed within the prior month and any outstanding reimbursable out-of-pocket expenses. The invoice will provide a brief description of the services rendered and a list of expenses incurred. Client will pay the invoice within thirty (30) days of receipt. Any charges not disputed in writing within thirty (30) days of receipt of invoice shall be deemed accepted by the Client.

Section 9. Independent Contractor: Consultant is an independent contractor to Client. Nothing contained in this Agreement establishes an employment, partnership or joint venture relationship between Client and Consultant. It is expressly understood and agreed to by the parties hereto that Consultant shall have no authority to act for, represent or bind the Client or any affiliate thereof in any manner, except as may be agreed to expressly by the Client in writing from time to time.

Section 10. Taxes: Consultant is responsible for paying, when due, all income taxes as a result of the compensation paid by Client to Consultant under this Agreement.

Section 11. Use of Employees: Consultant may, at Consultant's own expense, use any employees as Consultant deems necessary to perform the services required under this Agreement. If Consultant determines that the engagement of other contractors or consultants are necessary or advisable for the furtherance of Clients objectives, then, with the prior consent of Client, Consultant may engage such contractors or consultants and Client shall reimburse Consultant for the costs of engaging such parties.

Section 12. Insurance: Consultant shall maintain Worker's Compensation Insurance for any of its employees as required by the State of California, and shall furnish the City with a copy of the valid and current certificate of insurance issued.

Section 13. Conflict of Interest: The Consultant agrees avoid conflicts of interest and to be bound by any applicable City Municipal code sections or policies related to conflicts of interest. In the event a conflict arises, the Consultant shall immediately notify the City.

Section 14. Non-Discrimination, Non-Harassment: The Consultant agrees that it shall not engage in unlawful discrimination or harassment, or abusive conduct, including discrimination or harassment based on actual or perceived age, gender, race, religion, sex, sexual orientation, national origin, ancestry, gender identity, gender expression, physical or mental disability, medical condition, pregnancy, marital status, citizenship status, military or veteran status, genetic information or any other basis protected by state or federal law.

Section 15. Records: The Consultant agrees that it shall keep and maintain all records related to the work performed for a minimum period of four years following the end of, or termination of this agreement. Consultant shall make any and all such records available to the City upon request.

Section 16. Confidentiality: Except as necessary to fulfill the intent of this Agreement, each party agrees that it shall not disclose any trade secrets, know-how, or other proprietary information of the other party not in the public domain, which are learned as a result of this Agreement. Consultant acknowledges that Client is a California municipality and is subject to the California Public Records Act, Gov Code section 6250 et. seq. and the Brown Act, Gov Code Sec. 54950 et..seq. which may require the disclosure of this agreement and/or other materials to third parties or the public. The parties agree not to disclose aspects of this agreement or the confidential relationship between them to third parties except as required by law.

Section 17. Indemnity: The Client agrees to indemnify, defend and hold harmless the Consultant, its members, officers, directors, employees and assigns, from and against any losses, claims, damages, liabilities and expenses whatsoever (including reasonable attorneys fees) to which they or any of them may become subject arising out of or related to Consultant's performance under this Agreement, in the same manner and to the same extent that the Client

would provide such indemnification to one of its own employees for conduct in the course of employment.

Section 18. Assignment: This Agreement shall not be assignable by either party. It is agreed that Consultant shall have the discretion to delegate its duties hereunder to the employees of Consultant.

Section 19. Results: Consultant makes no representations, warranties or guarantees that it can achieve any particular results in connection with its services. Consultant, however, shall act in good faith toward the performance of its duties described above. Consultant will provide quarterly update reports in a mutually agreed upon format and presentation.

Section 20. Entire Agreement / Modifications: This Agreement supersedes any prior oral understandings, written agreements, proposals and any other communications; and constitutes the sole and entire agreement between the parties as to the matters set forth herein. This Agreement may only be modified by a writing signed by both parties.

Section 21. Waiver: No provision of this agreement may be waived unless it is contained within a writing signed by both parties. Waiver of any one provision of this agreement shall not be deemed to be a waiver of any other section, nor a subsequent waiver of the same section.

Section 22. Severability: In the event that one or more of the provisions of this agreement or portions thereof are determined to be unlawful or unenforceable, the remainder of the agreement shall not be affected thereby; and, each remaining section or portion thereof shall continue to be valid, effective and enforceable as between the parties to the fullest extent permitted by law.

Section 23. Governing Law: This Agreement and all matters arising out of, or relating to it, shall be governed and construed in accordance with the laws of the State of California. The parties agree and consent to the jurisdiction of the state courts located in Madera County, California in any action arising out of or relating to this agreement.

Section 24. Attorneys Fees: In the event legal action is brought to enforce or interpret this Agreement, the prevailing party shall be entitled to recover their reasonable attorneys' fees and collection costs from the other party.

Section 25. Notices: All notices will be sent via certified mail or overnight courier such as Federal Express, to:

Consultant at: Acquisition Partners of America, LLC
5286 East Home Avenue
Fresno, California 93727

Client at: City of Chowchilla
130 South Second Street
Chowchilla, California 93610

IN WITNESS THEREOF, this Agreement is executed on the dates set forth below and effective on the date first set forth above.

Acquisition Partners of America, LLC, a
California limited liability company
“CONSULTANT”

By _____
John Quiring, President

Date _____

City of Chowchilla
“CLIENT”

By _____
Brian Haddix, City Manager

Date _____



CITY COUNCIL STAFF REPORT

Item 6.2

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October 11, 2016

AGENDA SECTION: New Business

SUBJECT: **A Presentation of a Proposed Ordinance Amending the Chowchilla Municipal Code Title 9, Establishing a Proposed Ordinance Regarding the Public Use/Consumption of Non-Medical Marijuana; Waiving First Reading of the Ordinance; and Setting a Public Hearing Prior to Adoption of the Ordinance**

PREPARED BY: Dave Riviere, Police Chief
David Ritchie, City Attorney

REVIEWED BY
ADMINISTRATOR

REVIEWED BY
ATTORNEY

REVIEWED BY
FINANCE

RECOMMENDATION:

Staff recommends the Council receive the draft and waive the first reading of the Ordinance # -16 adding Sections 9.10.010 et. seq. to the Chowchilla Municipal Code Title 9, Public Peace, Morals and Welfare; prohibiting the use, consumption or possession of non-medical marijuana in any manner inconsistent with the Control, Regulate and Tax Adult Use of Marijuana Act ("AUMA") and further prohibiting possession, consumption, use in any city-owned, leased or occupied premises. Additional prohibitions contained in the ordinance include:

- prohibiting the establishment or operation of state-licensed marijuana businesses including, but not limited to those involved in dispensing, cultivating, manufacturing, distributing, transporting and testing, within the geographic boundaries of the City,
- prohibiting deliveries of non-medical marijuana from state-licensed retailers, microbusinesses, non-profits or other businesses to delivery locations within the geographic boundaries of the City;
- establishing enforcement mechanisms for violations of the new sections of municipal code.

The ordinance will be presented for second reading, and a public hearing will be held at the next regularly scheduled City Council meeting on October 25, 2016, prior to possible adoption.

This ordinance would take effect only in the event that Proposition 64 is passed by the voters of the State of California in the election held on November 8, 2016.

HISTORY / BACKGROUND:

On November 8, 2016 the Control, Regulate and Tax Adult Use of Marijuana Act ("AUMA") will come before California voters as Proposition 64. If passed, the AUMA will legalize the nonmedical use of marijuana by persons age 21 and over and will permit the personal cultivation of up to six (6) marijuana plants.

If passed, the AUMA will create a state licensing and regulatory system over commercial cultivation, manufacturing, dispensing, distributing transportation and testing of nonmedical marijuana products.

Previously, the Medical Marijuana Regulation and Safety Act (MMRSA) was approved in California; and the new AUMA predominantly mirrors this prior Act with several key differences:

- unlike the MMRSA, the AUMA does not require applicants for state licenses to prove local permission and will issue a license unless a City's municipal code prohibits it.
- unlike the MMRSA, the AUMA allows the regulation of personal indoor cultivation, but does not permit an outright ban of personal indoor regulation
- the AUMA repeals all local bans on outdoor personal cultivation if and when the Attorney general determines that nonmedical marijuana use in California is lawful under federal law
- under the AUMA, deliveries from state-licensed marijuana businesses or non-profits can be made unless prohibited by local ordinance unlike the MMRSA which requires deliveries come from a state-licensed dispensary.

Local governments can:

- Regulate or ban all personal outdoor cultivation until the Attorney General determines the use of nonmedical marijuana is lawful in the State of California under federal law.
- Reasonably regulate, but not ban personal indoor cultivation of non-medical marijuana.
- Regulate or ban businesses involved in non-medical marijuana or adopt land use regulations pertaining to such businesses.

Staff recommends that the City Council receive the draft ordinance, and waive the first reading of the ordinance. City staff further recommends direction to schedule the second reading, a public hearing, and potential adoption of the Ordinance at the regular City Council meeting scheduled for October 25, 2016. Once adopted, the Ordinance would go into effect in the event that Proposition 64 is approved by voters on November 8, 2016.

FINANCIAL IMPACT:

The City does, as an alternative, have the ability to consider imposing local taxes on non-medical marijuana, and if it were to choose to do so would be obligated to comply with Proposition 218 in order to enact such taxes.

It is not known what amount, if any, revenue would be received by the City if it were to adopt a taxation model rather than a ban on nonmedical marijuana businesses.

ATTACHMENTS:

DRAFT ORDINANCE (to be distributed at the meeting for first reading)



CITY COUNCIL STAFF REPORT

Item 6.3

[CLICK HERE
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THE AGENDA](#)

October 11, 2016

AGENDA SECTION: New Business

SUBJECT: **A Presentation of a Proposed Ordinance Amending the Chowchilla Municipal Code Title 18, Zoning, Adding Section 18.03.090 – Uses Related to Non-medical Marijuana Prohibited; Waiving First Reading of the Proposed Ordinance and Setting a Public Hearing Prior to Adoption of the Ordinance**

PREPARED BY: Dave Riviere, Police Chief
David Ritchie, City Attorney

REVIEWED BY
ADMINISTRATOR

REVIEWED BY
ATTORNEY

REVIEWED BY
FINANCE

RECOMMENDATION:

Staff recommends the Council receive the draft and waive the first reading of the Ordinance # -16 adding Section 18.03.090 to the Chowchilla Municipal Code Title 18, Zoning; prohibiting uses related to non-medical marijuana including, but not limited to, dispensing, cultivating, manufacturing, distributing, transporting and testing of non-medical marijuana in the City of Chowchilla.

This Ordinance would prohibit permits, variances, conditional use permits, or other applicable entitlements or approvals be accepted, approved or issued for any individual or establishment related to non-medical marijuana or the operation of a non-medical marijuana business including state-licensed retailers, microbusinesses, or non-profits.

The ordinance will be presented for second reading, and a public hearing will be held at the next regularly scheduled City Council meeting on October 25, 2016, prior to possible adoption.

This ordinance would take effect only in the event that Proposition 64 is passed by the voters of the State of California in the election held on November 8, 2016.

HISTORY / BACKGROUND:

On November 8, 2016 the Control, Regulate and Tax Adult Use of Marijuana Act (“AUMA”) will come before California voters as Proposition 64. If passed, the AUMA will legalize the nonmedical use of marijuana by persons age 21 and over and will permit the personal cultivation of up to six (6) marijuana plants.

If passed, the AUMA will create a state licensing and regulatory system over commercial cultivation, manufacturing, dispensing, distributing transportation and testing of nonmedical marijuana products.

Under a permissive zoning code, any use not enumerated in the code is presumed to be prohibited unless an authorized City official finds that the proposed use is substantially the same in character and intensity as an existing land use that is listed in the code.

In 2013, in *County of Tulare v. Nunes* (2013) 215 Cal.App4th 1188 the Court held that medical marijuana collectives would not qualify as an agricultural land use because marijuana is a controlled substance and thus not to be treated the same as other crops or horticultural products. However, the AUMA specifically

designates non-medical marijuana as an agricultural product. The result of this is that marijuana may be found to be a proposed use that is substantially the same as agricultural use where zoning allows for agricultural uses and there is no express prohibition in the zoning code.

Staff recommends that the City Council receive the draft ordinance, and waive the first reading of the ordinance. City staff further recommends direction to schedule the second reading, a public hearing, and potential adoption of the Ordinance at the regular City Council meeting scheduled for October 25, 2016. Once adopted, the Ordinance would go into effect in the event that Proposition 64 is approved by voters on November 8, 2016.

FINANCIAL IMPACT:

None

ATTACHMENTS:

Draft Ordinance

ORDINANCE NO. _____

**AN ORDINANCE OF THE CITY OF CHOWCHILLA, CALIFORNIA
ADDING CHAPTER 18.03.090 TO THE CHOWCHILLA MUNICIPAL CODE ESTABLISHING THAT
USES RELATED TO NON-MEDICAL MARIJUANA ARE PROHIBITED**

The City Council of the City of Chowchilla hereby does ordain as follows:

SECTION 1 – PURPOSE

In light of Proposition 64 (also known as the Control, Regulate, and Tax Adult Use of Marijuana Act (“AUMA”)) on the November 8, 2016 statewide general election, the purpose of this Ordinance is to add section 18.03.090 to Chapter 18 of the Chowchilla Municipal Code in order to expressly prohibit non-medical marijuana uses in the zoning code of the City of Chowchilla, but only in the event said Proposition passes at said general election.

SECTION 2 – AMENDMENT TO CODE

SECTION 18.03.090 is hereby added to Chapter 18 of the Chowchilla Municipal Code as follows:

18.03.090 - Uses related to non-medical marijuana prohibited.

A. Uses related to non-medical marijuana including, but not limited to, dispensing, cultivating, manufacturing, distributing, transporting and testing non-medical marijuana are hereby prohibited in the City of Chowchilla.

B. No use permit, variance, conditional use permit, or other applicable entitlement or approval will be accepted, approved or issued for any individual or establishment related to non-medical marijuana or the operation of a non-medical marijuana business including state-licensed retailers, microbusinesses, or non-profits.

SECTION 3 – SCOPE

Except as set forth in this ordinance, all other provisions of the Chowchilla Municipal Code shall remain in full force and effect.

SECTION 4 – SEVERABILITY

If any section, subsection, clause, phrase, or portion of this ordinance is for any reason held to be invalid or unconstitutional by the decision of any court of competent jurisdiction, such decision shall not affect the validity of the remaining portions of this ordinance. The City Council hereby declares that it would have adopted this ordinance and each section, subsection, sentence, clause, phrase or portion thereof, irrespective of the fact that any one or more sections, subsections, clauses, phrases or portions be declared invalid or unconstitutional.

SECTION 5 - EFFECTIVE DATE

This Ordinance shall become effective thirty (30) days from and after its passage and adoption, provided it is published in full or in summary within twenty (20) days after its adoption in a newspaper of general circulation in the City.

PASSED AND ADOPTED by the City Council of the City of Chowchilla this ___ day of _____, 2016
by the following vote to wit:

AYES:

NOES:

ABSENT:

ABSTAIN:

APPROVED:

Waseem Ahmed, Mayor

ATTEST:

Joann McClendon, CMC
City Clerk



CITY COUNCIL STAFF REPORT

Item 6.4

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October 11, 2016

AGENDA SECTION: New Business

SUBJECT: A Resolution Authorizing the Temporary Suspension of Sewer and Water Development Impact Fees for Commercial Development

PREPARED BY: Brian Haddix, City Administrator

REVIEWED BY
ADMINISTRATOR

REVIEWED BY
ATTORNEY

REVIEWED BY
FINANCE

RECOMMENDATION:

1. That the City Council consider adopting a Resolution authorizing the temporary suspension of sewer and water impact fees for new commercial development and existing commercial development that is expanding for a period of 18 months; and,
2. That the City Council consider instructing staff to defer the collection of any development fees for residential, commercial and industrial development projects until such projects are completed and ready for a Certificate of Occupancy.

HISTORY / BACKGROUND:

Many cities in the Central Valley offer incentives to entice commercial businesses to locate within their city limits. Visalia provides a 10-year sewer impact fee deferral program. For projects that discharge in excess of five hundred (500,000) gallons per day, they can pay their impact fees over ten (10) years. Hanford reduced its storm water impact fees by 50%. Fresno eliminated specific impact fees for sewer and water for commercial and industrial development. Sanger waived its sewer and water impact fees for new commercial and industrial development for 18 months, and then extended the program beyond that time period.

The waiver of sewer and water impact fees for commercial projects is intended to encourage job growth and increase the taxable value of vacant and underutilized land in the City of Chowchilla. This incentive is magnified by Chowchilla's practice of deferring the collection of all development impact fees until projects are completed and ready for a Certificate of Occupancy.

As our community grows it is important to maintain job growth in balance with population growth. By encouraging and facilitating the creation of new jobs, fewer residents are forced to seek employment in other cities. Commuting to other cities creates negative environmental impacts and increases the probability that residents will spend income outside the city. Each dollar spent outside the community lessens the community's ability to recirculate those dollars among local businesses, thereby reducing the community's ability to increase economic prosperity.

This temporary waiver of sewer and water development impact fees for commercial projects requires that developers obtain Site Plan Review approval prior to April 30, 2018. Eligible projects will also be required to obtain permits and begin construction within one year following the Site Plan approval date. The waiver will apply equally to new and existing businesses that are expanding. Eligible projects are those that are designated by the Chowchilla General Plan as Commercial and are located on land that is appropriately zoned. In order to prevent overwhelming impacts on city infrastructures, the full fee waiver will only be available to projects that have sewer and water demands that do not exceed the following baselines: Sewer, 1500 GPD per facility or acre; and water, 2000 GPD per facility or acre.

Projects that have estimated usage in excess of the above amount will be eligible for a 50% waiver of sewer and water development impact fees if usage does not exceed the baseline amounts by more than 100%. Projects exceeding baseline amounts by more than 100% will not be eligible for this temporary suspension.

FINANCIAL IMPACT:

The city's current impact fees schedule was designed to provide full funding for dealing with the impacts of new commercial development. The lackluster growth of the economy, coupled with the lower development impact fees required by neighboring communities, has resulted in a current fee collection amount that is near zero for all community infrastructures. Therefore, waiving impact fees on just two impact categories will have no additional negative impact on cash flow. The same is true for deferring the collection of fees until project completion. If the program is successful and new development take place as a result of the program, Chowchilla will actually realize an increase in fees collected for other community impacts, such as police, fire, solid waste, transportation, and parks and recreation.

ATTACHMENTS:

Resolution

COUNCIL RESOLUTION # -16

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CHOWCHILLA, CALIFORNIA
AUTHORIZING THE TEMPORARY SUSPENSION OF SEWER AND WATER DEVELOPMENT
IMPACT FEES FOR COMMERCIAL DEVELOPMENT**

WHEREAS, our local economy is still struggling to rebound following a major economic recession; and,

WHEREAS, the City of Chowchilla's commercial economic development has seen limited activity during the past few years; and

WHEREAS, the City of Chowchilla finds as a public purpose the need to create more jobs for residents and limit the negative environmental and economic impacts of more residents being forced to drive to other cities to find employment; and,

WHEREAS, the current level of Chowchilla's impact fees is perceived to be higher than most neighboring communities and creates a deterrent for job-creating development.

NOW THEREFORE, IT IS RESOLVED, by the City Council of the City of Chowchilla that, in order to stimulate income-generating and job-producing development within the City of Chowchilla, the Chowchilla City Council orders the temporary suspension/modification of development impact fees for water and sewer as set forth:

1. The proposed projects are on parcels zoned by the city for such development;
2. The proposed project must conform to the sewer and water limits as follows: sewer, 1500 GPD per facility or acre; water 2000 GPD per facility or acre;
3. Final site plan review approval must be obtained after October 11, 2016 and prior to April 30, 2018;
4. Construction/building permits must be obtained within one year following Site Plan approval; and
5. Compliance and completion of all established criteria shall be included as standard conditions of approval for all proposed development subject to the modified fees.

PASSED AND ADOPTED by the City Council of the City of Chowchilla this 11th day of October, 2016 by the following vote to wit:

AYES:

NOES:

ABSENT:

ABSTAIN:

APPROVED:

Waseem Ahmed, Mayor

ATTEST:

Joann McClendon, CMC
City Clerk



CITY COUNCIL STAFF REPORT

Item 6.5

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October 11, 2016

AGENDA SECTION: New Business

SUBJECT: Discussion Regarding Consideration to Deactivate the Parks & Recreation Commission

PREPARED BY: D. Martin Piepenbrok, Community Relations Manager

REVIEWED BY
ADMINISTRATOR

REVIEWED BY
ATTORNEY

REVIEWED BY
FINANCE

RECOMMENDATION:

Council provide direction to staff on a recommendation to place the Parks and Recreation Commission on inactive status, and direct staff to evaluate the necessity of the commission in a future update of the City Municipal Code.

HISTORY / BACKGROUND:

The City of Chowchilla seven-member advisory Parks and Recreation Commission exists by virtue of the Government Code of the state of California and the order of the City Council (attached).

Following the elimination of the City's Parks and Recreation Department in January 2010 there have been very sporadic meetings of the Commission. The Parks & Recreation Commission Meeting History Report (attached) provides a summary.

Prior to January 2010 Parks and Recreation Commission meetings were conducted but not many actionable decisions or direction was requested nor received from the commission. Generally, each meeting was simply staff providing information to the Commissioners. It was for these reasons that the commission meeting schedule was changed in January 2009 from monthly sessions to bi-monthly sessions. Then in August 2009 the schedule was changed again to quarterly sessions.

Following the January 2010 meeting that was cancelled due to a lack of a quorum the commission meetings were subsequently cancelled for all of 2010, all of 2011, and except for one special meeting all meetings were cancelled in 2012. Starting in 2013, occasional meetings were held continuing to the spring of 2015. Since April 2015 every meeting of the Parks and Recreation Commission has been cancelled due to a lack of business items. The cancellations were also in consideration that the City does not have a Parks and Recreation Department nor recreation programs aside from community events.

The membership of the Parks and Recreation Commission is currently at four commissioners due to three members having moved out of the area. The current commissioners include Michelle Bennett, Dr. Sandra Frisby (Chowchilla Elementary School District representative), Krislynn Nalley and Marlene Holst (not yet sworn in). Membership has always been a challenging issue due in part to the requirements provided in the municipal code specifically related to the obligated representation from the two school districts. Over the years when the Commission would meet regularly it was often difficult to achieve a quorum with members arriving late, sometimes quite late, or not at all thus causing the cancellation of scheduled meetings. These circumstances often lead to a perception from Commission members that their time was not being used productively and this perspective was emboldened by a lack of agenda items or no important actionable items or worthwhile topics for the Commission to discuss.

The status of the Parks and Recreation Commission has been a topic of a recently appointed Council Ad Hoc Committee consisting of Mr. Chavez and Mr. Walker. The committee met and it was decided that the City Council should consider placing the Parks and Recreation Commission on inactive status. Also, it may be prudent to evaluate the necessity of having such a commission during a future update of the City Municipal Code considering the current and likely long-term organizational and operational structure of the City lacking a formal Parks and Recreation Department. If such a department is formed in the future it will likely be a very refined operation with a substantially different focused role in the agency and the community. Nonetheless, the existence of an advisory commission may not be necessary for quite some time but could also be reformed if circumstances predicate the need.

Staff does propose an alternative option if the input from citizens is ever desired to gain public participation on important topics that may someday be considered by the City in the area of parks or recreation services. As needed, the City Council could create a citizens committee or an ad hoc committee with a specific focus and mission. Doing so could elicit participation from the community that is truly interested in a project or an outcome. Once the committee mission has been fulfilled then the committee would be dissolved.

Years ago the City's Parks and Recreation Commission most likely provided a valuable role in the development of the City's parks and recreation programs and services. However, circumstances have changed substantially with the City organization and with that so too does the role of affiliated committees and commissions. City personnel continue to strive for efficiency in facilitating the responsibilities and duties of the agency. It is the opinion of staff, validated by the Council Ad Hoc Committee, that it is time to acknowledge the current unnecessary of the Parks and Recreation Commission and move it to an inactive status.

FINANCIAL IMPACT:

None

ATTACHMENTS:

City of Chowchilla Municipal Code Chapter 2.27 – Parks and Recreation Commission
Parks & Recreation Commission Meeting History Report

SPECIAL INSTRUCTIONS:

Notify the current Parks & Recreation Commission members that the Commission is now on inactive status and present them each with a formal acknowledgement of appreciation for their past service

City of Chowchilla Municipal Code

Chapter 2.27 - PARKS AND RECREATION COMMISSION

2.27.010 - Created.

The parks and recreation commission exists by virtue of the Government Code of the state of California and the order of the city council of the city. The commission will follow The Brown Act of the Government Code of the state of California. Robert's Rules of Order will be utilized for general rules of procedure under the direction of the chair.

(Ord. 431-06 § 4 (part), 2006)

2.27.020 - Membership, appointment and compensation.

The parks and recreation commission shall consist of seven members who shall be residents of the city or within the Chowchilla Union High School District's Sphere of Influence. Those applicants demonstrating the experience, knowledge, civic-mindedness and/or community involvement deemed by the city council to be of sufficient merit, and without direct financial conflict of interest, to best serve the interests of the commission shall be given preference. Should applications be received that are insufficient to satisfy appointments meeting the preferred qualifications, the city council reserves the option to appoint members without regard to such preferred qualifications. Preferred qualifications are, in fact, guidelines for the city council and not definitive or controlling as to final action on appointments by the city council.

The city council shall appoint one member from each of the two school districts serving the area of the city and appoint an ad hoc commission member from the Alview Dairyland District.

All members of the parks and recreation commission shall serve without compensation.

(Ord. 431-06 § 4 (part), 2006)

2.27.030 - Terms, meetings, attendance, vacancies and removal.

Upon appointment, members of the parks and recreation commission shall serve for a term of four years from January 1 of the year of appointment, or until their successors are appointed. All vacancies shall be filled for the unexpired terms of the member(s) whose office is vacant in the same manner as such member(s) received original appointment. If a vacancy should occur in a manner other than by expiration of a term, it shall be filled by the city council's appointment for the unexpired portion of the term.

The city administrator shall serve as an ex-officio ad hoc member with an unlimited term.

Each January at its first meeting, the commission members shall elect from its membership a chair and vice chair as officers of the commission. The officers shall hold office for the calendar year in which they are elected or until their successors are elected.

The commission shall adopt rules and regulations to govern proceedings and shall, by vote, set a time and day for regular meetings which shall be held at least once each quarter unless there is a lack of business, and shall determine the manner in which special meetings may be held and the notice given subject to the approval of city council. Meeting schedule, location, day and time shall be established and amended upon approval by the city council by resolution.

Members are expected to attend all scheduled meetings. The city council wants the benefit of the full commission's judgment. Members must not miss three consecutive regular meetings, or more than twenty-five percent of all meetings during the calendar year. Whenever possible, members should notify their staff representative within twenty-four hours of a scheduled meeting if unable to attend a meeting. If a member of a commission is absent without cause and does not meet the attendance requirements as specific, his/her

position becomes vacant automatically. The designated staff representative shall immediately notify the city clerk's office of the attendance violation, who will report this information to the city council. A commission member shall be relieved of his/her responsibilities for lack of attendance by majority vote of the city council.

At a minimum of once each year, the commission shall meet jointly with the city council for the purpose of reviewing goals and visions of the city and the city council, purpose and commitment of the commission, and address any issues of concern.

(Ord. 431-06 § 4 (part), 2006)
(Ord. No. 455-10, § 3, 2-8-2010)

2.27.040 - Powers and duties.

The powers and duties of the city park and recreation commission shall be as follows:

- A. To act in an advisory board capacity to advise the city council on the acquisition of lands and facilities for use as parks or recreation centers; on the operation, use, care and maintenance of these parks and recreation areas; recreation program policy; trails management; expansion of the park program as development occurs; and other such matters as directed by the city council;
- B. To hold hearings on matters pertaining to planning and development of parks, cultural activities, historical resources, recreation and capital expenditures related to community activities and facilities;
- C. To conduct such other hearings as are necessary and in accordance with its own rules and regulations;
- D. To report its decisions and recommendations in writing to the city council;
- E. To consider, formulate and propose programs, activities, resources, plans and development designed to provide for, regulate and direct the future growth and development of community activities, parks and recreation system in order to secure to the city and its inhabitants better service;
- F. To make investigations and reports for future acquisition of park sites;
- G. To review and comment on the annual budget for the parks, recreation and community services department during the process of the development of the preliminary budget and to make recommendations thereon to the city council;
- H. To make, in its advisory capacity, any and all recommendations to the city council relating to the above matters, including the extension of the parks, recreation system and community activities to outlying areas of the city;
- I. In cooperation with the director of parks, recreation and community services, the commission will consider, review and evaluate all parks, recreation programs, and community activities; and
- J. To consider, formulate and propose cultural activities and historical preservation for the city and its residents.

(Ord. 431-06 § 4 (part), 2006)

CITY OF CHOWCHILLA
PARKS & RECREATION COMMISSION
MEETING HISTORY REPORT

2016 Meetings – 4 regular cancelled

October 18, 2016 – Regular meeting cancelled due to lack of business items

July 19, 2016 – Regular meeting cancelled due to lack of business items

April 19, 2016 – Regular meeting cancelled due to lack of business items

January 19, 2016 – Regular meeting cancelled due to lack of business items

2015 Meetings – 1 regular held; 3 regular cancelled

October 20, 2015 – Regular meeting cancelled due to lack of business items

July 21, 2015 – Regular meeting cancelled due to lack of business items

April 21, 2015 – Regular meeting held

Action Item(s): Appointment of Commission Chair and Vice-Chair

January 20, 2015 – Regular meeting cancelled due to lack of business items

2014 Meetings – 3 regular held; 1 regular cancelled; 1 special held; 1 special cancelled

December 2, 2014 – Special meeting held

Action Item(s): To rename the Sports & Leisure Park to Edward Ray Park

October 21, 2014 – Regular meeting held

Action Item(s): None

July 15, 2014 – Regular meeting cancelled due to lack of business items

June 10, 2014 – Special meeting; cancelled due to lack of quorum

April 15, 2014 – Regular meeting held

Action Item(s): To call for Special Parks & Recreation Commission Meetings as needed

January 21, 2014 – Regular meeting held

Action Item(s): To select the Parks & Recreation Commission Chair and Vice-Chair

2013 Meetings – 2 regular held; 2 regular cancelled; 1 special cancelled

October 15, 2013 – Regular meeting; cancelled due to lack of quorum

August 20, 2013 – Special meeting; cancelled due to lack of quorum

July 16, 2013 – Regular meeting held

Action Item(s): To Recommend to City Council to Remove the Old Handball Courts at the Sports & Leisure Park

April 16, 2013 – Regular meeting cancelled due to lack of business items

January 1, 2013 – Regular meeting held

Action Item(s): None

2012 Meetings – 4 regular cancelled; 1 special held

October 16, 2012 – Regular meeting; cancelled due to lack of quorum

July 17, 2012 – Regular meeting cancelled due to lack of business items

June 21, 2012 – Special meeting held

Action Item(s): To name the proposed new neighborhood park the Edward Ray Park

April 17, 2012 – Regular meeting; cancelled due to lack of quorum

January 17, 2012 – Regular meeting cancelled due to lack of business items

2011 Meetings – 4 regular cancelled

October 18, 2011 – Regular meeting cancelled due to lack of business items

July 7, 2011 – Regular meeting cancelled due to lack of business items

April 19, 2011 – Regular meeting cancelled due to lack of business items

January 18, 2011 – Regular meeting cancelled due to lack of business items

2010 Meetings – 4 regular cancelled

October 19, 2010 – Regular meeting cancelled due to lack of business items

July 20, 2010 – Regular meeting; cancelled due to lack of quorum

April 20, 2010 – Regular meeting cancelled due to lack of business items

January 19, 2010 – Regular meeting; cancelled due to lack of quorum*

**Presentation by Acting City Administrator of Parks and Recreation Department Layoffs*

2009 Meetings – 6 regular held

October 20, 2009 – Regular meeting held with 5 of 7 members

Action Item(s): Support for the New Location of the City Christmas Tree and Christmas Tree Lighting Ceremony Event

August 18, 2009 – Regular meeting held with 6 of 7 members*

**Commission meetings change from bi-monthly to quarterly at this meeting*

Action Item(s): Change to a Quarterly Meeting Schedule

June 16, 2009 – Regular meeting held with 5 of 7 members

Action Item(s): Review of 2009 Berenda Reservoir Season;

April 21, 2009 – Regular meeting held with 5 of 7 members

Action Item(s): Acceptance of Chowchilla Rotary Club Adopt-A-Park Project

February 17, 2009 – Regular meeting held with 6 of 7 members

Action Item(s): None

January 20, 2009 – Regular meeting held with 6 of 7 members*

**Commission meetings change from monthly to bi-monthly at this meeting*

Action Item(s): Election of Chair and Vice Chair; Commission Committee Assignments; Adoption of the Calendar of Meetings; Consideration of an Arbor Day Celebration



CITY COUNCIL STAFF REPORT

Item 6.6

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October 11, 2016

AGENDA SECTION: New Business

SUBJECT: Discussion Regarding Proposal of New City Hall Business Hours

PREPARED BY: Joann McClendon, City Clerk
Marty Piepenbrok, Community Relations Manager

REVIEWED BY
ADMINISTRATOR

REVIEWED BY
ATTORNEY

REVIEWED BY
FINANCE

RECOMMENDATION:

This item is for informational and discussion only.

HISTORY / BACKGROUND:

In spring 2009, because of the national fiscal crisis and budget constraints the City Council implemented agency-wide unpaid furloughs of one-day per pay period for all employees except public safety. This option was presented to the City Council following extensive discussions and negotiations with department heads and labor groups.

The implementation of furloughs caused the City offices to be closed every other Friday. Through extensive promotion to the community using door signage, press releases, utilities bill inserts, the monthly newsletter, etc., residents became confused about which Friday the City offices were closed and which Friday the offices were open.

Because of the confusion and because office workload was becoming backlogged due to reduced hours, the decision was made in May 2009 to close City offices every Friday. Though employees would still work the closed Friday this allowed the work backlog to be somewhat reduced. This schedule change was promoted to the community using similar methods when the first closure schedule was implemented.

Employee unpaid furloughs and City Hall closures continued until July 2012 when the decision was made, following meetings with labor negotiators, to eliminate the program and return to an 80 hour pay period. But rather than returning to the prior work schedule of open City offices five days a week it was proposed and approved to operate a 9/80 schedule. The 80 hours was scheduled over nine days wherein employees still did not work every other Friday, but one hour was added to eight of the 8 hour workdays, except one (8 days at 9 hours per day and 1 day at 8 hours).

At the same time, furloughs were discontinued the decision was made to keep City offices closed every Friday. This was done because even though the current full-time workforce was back working 80 hours, layoffs that were implemented in 2009 had substantially reduced the total number of employees, but a substantial amount of obligated work tasks remained. The 9/80 schedule provided employees one Friday off each pay period and they worked the alternate Friday when City offices were closed to the public to catch up on the compounded workload from the prior week.

Additionally, during the three-plus years of furloughs and layoffs many employees had changed their home and family schedules to accommodate the altered work schedule. There was a feeling of anxiety among many employees about needing to readjust those schedules. But more importantly was the strong concerns about how City officers were going to now be open every day of the week but with fewer

employees and a larger workload and demand for customer services. Keeping City offices closed every Friday helped to alleviate nearly all of the concerns since employees still had a work day to manage the backlog of tasks.

Today, the City's financial standing has improved and is somewhat more stabilized than the past few years. During the past goal setting workshop, City Council expressed a preference within a Strategic Objective of Goal 3, Enhance the Engagement with the Citizenry to Convey Confidence, to work towards opening City offices for five days a week. The focus was to enhance customer service to a level desired and expected by our residents and to show that the City has successfully survived the fiscal crisis.

Staff has been evaluating operational scenarios to fulfill this strategic objective within the capabilities of a still diminished employee workforce. It is believed that at present the majority of customers needing service on open Fridays would likely fall in the area of utilities (payments, service shutoffs, service activations, etc.) which directly involves the Finance and Public Works departments. It appears that those two departments are capable of facilitating a structural schedule change with the current level of employees. But a fully-functional schedule that could accommodate staff absences and vacations could be somewhat more challenging. Nonetheless, it looks to be an achievable capability.

For now with a still substantially reduced work force it may be very challenging to ensure necessary coverage to have every department represented in City offices every Friday. But staff continues to evaluate creative methods to facilitate working past those challenges at some time in the future.

Although the decision to offer city services on daily basis is not subject to bargaining, any change in wages, hours or working conditions that results is an impact that requires negotiation prior to implementation.

FINANCIAL IMPACT:

To be determined

ATTACHMENTS:

Sample schedules

SAMPLE SCHEDULES

9/80 Schedule with Alternating Shifts*

WEEK 1	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
SHIFT #1 (HOURS/DAY)	9	9	9	9	8
SHIFT #2 (HOURS/DAY)	9	9	9	9	OFF
WEEK 2	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
SHIFT #1 (HOURS/DAY)	9	9	9	9	OFF
SHIFT #2 (HOURS/DAY)	9	9	9	9	8

*Start and end times have not been worked out yet.

5/8 Schedule

	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
HOURS/DAY	8	8	8	8	8