

# City of Chowchilla

Finance Department 130 S Second St., Civic Center Plaza, Chowchilla, CA 93610 (559) 665-8615 Fax (559) 665-2569

## MUNICIPAL UTILITY SERVICES AGREEMENT

Date of Application:		Effective Date:		ACCOUNT #	
<b>INFORMATION TO BE COMPLETED BY APPLICANT: (Please Print)</b>					
		<u>APPLICANT #1</u>		<u>APPLICANT #2</u>	
Customer/Business Name:					
Service Address					
Mailing Address: If different					
Mailing Address City, State, Zip:					
Home Phone:		(    )		(    )	
Cell Phone:		(    )		(    )	
Social Security #:					
California CDL or ID #:					
Employer:					
Work Phone:					
<b>EMERGENCY CONTACT THAT DOES NOT LIVE IN HOUSEHOLD</b>					
Emergency Contact:			Relationship:		
Emergency Contact Phone #					
Property Owner Name:			Property Owner Phone # (    )		
Property Owner Address:			City, State, Zip:		
<p><b><u>PAYING YOUR BILL:</u></b> Mail your payment to the address on your bill or pay in person at Chowchilla City Hall during normal business hours. (8:00 a.m. to 4:00 p.m., Monday through Friday) (Chowchilla Municipal Code Section 13.16.040) <b>HOURS ARE SUBJECT TO CHANGE BECAUSE OF FURLOUGHS OR COUNCIL MANDATES. YOU CAN PAY ON LINE AT <a href="http://WWW.XPRESSBILLPAY.COM">WWW.XPRESSBILLPAY.COM</a></b></p> <p><b><u>PAST DUE BILLS &amp; DELINQUENT POLICY:</u></b> An unpaid bill becomes past due after 4:00 p.m. on the due date of each month. If you are unable to pay this bill, please call us at 665-8615 or come to the Finance Department at City Hall to discuss payment arrangements. All payment arrangements are <b><u>made in writing</u></b>. The service charge for late payment of municipal utility service bills shall be subject to a 10% penalty. Interest charges of 1-1/2% per month will also be applied for each additional month of non-payment of the charges and basic penalty. Delinquent bills that remain unpaid 10 days past the delinquency date may be subject to water service disconnection and a reconnection fee. Accounts that have been disconnected will only be reconnected when all fees are paid, or other payment arrangements are made (CMC Sec. 13.16.60). Delinquent accounts may be required to pay a deposit to secure the account (CMC Sec. 13.16.050)</p> <p><b><u>APPLICANT:</u></b> I HEREBY AGREE TO PAY ALL FEES AND CHARGES FOR SAID MONTHLY SERVICES AND TO COMPLY WITH ALL RULES AND REGULATIONS OF THE CITY OF CHOWCHILLA PERTAINING TO SUCH SERVICES. I UNDERSTAND AND AGREE THAT I SHALL CONTINUE TO BE LIABLE FOR ALL MONTHLY CHARGES UNTIL AFTER THE CHOWCHILLA FINANCE DEPARTMENT HAS RECEIVED FROM ME A <b><u>WRITTEN NOTICE</u></b> TO DISCONTINUE SUCH SERVICES AND ALL SERVICES HAVE BEEN PAID IN FULL.</p> <p>I AGREE TO HAVE MY PREVIOUS BALANCE TRANSFERRED TO MY NEW ACCOUNT: YES NO N/A</p>					
<b><u>APPLICANT'S SIGNATURE:</u></b>			<b><u>Date:</u></b>		
<b>INFORMATION TO BE COMPLETED BY FINANCE DEPARTMENT:</b>					
<b>RESIDENTIAL &amp; COMMERCIAL SERVICES (Fees subject to change) ONLY APPROXIMATE FEES ARE SHOWN</b>					
Photo ID		Residential Deposit Amount:		\$150.00	
Proof of Ownership/Rental		Commercial Deposit Amount:		\$	
Water is on:		Balance Transfer		Transfer From Acct #	
Has Trash Cans: YES NO		Bin Size for Commercial		1yd 2yd 3yd 4yd 5yd 6yd	
Date Sent to Madera Disposal				Received By:	
Metered Account: YES NO				Reviewed By:	
Work Order #					
Comments:					

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MUNICIPAL UTILITY SERVICES AGREEMENT - RESIDENTIAL  
THIRD PARTY NOTIFICATION FORM

Customer Name: \_\_\_\_\_ Account # \_\_\_\_\_

I \_\_\_\_\_ give permission to notify the following person and give out information regarding my City of Chowchilla Utility Account. I understand that the person listed is not responsible for paying my bill.

THIRD PARTY NOTIFICATION: FOR RESIDENTIAL CUSTOMERS 65 YEARS OF AGE OR OLDER, OR WHO ARE DEPENDENT ADULTS

NAME: \_\_\_\_\_ RELATIONSHIP: \_\_\_\_\_

ADDRESS: \_\_\_\_\_ TELEPHONE #: \_\_\_\_\_

Signature of Customer: \_\_\_\_\_ Date: \_\_\_\_\_

I understand that as third party notification that I am not responsible for the bill, but shall be notified when payment has not been made.

Signature of Third Party: \_\_\_\_\_ Date: \_\_\_\_\_

# CITY OF CHOWCHILLA

## UTILITIES CUSTOMER INFORMATION

- Valid Photo ID, Rental Agreement or Proof of Ownership, Completed Application, and Deposit are **REQUIRED** before we can accept your application. If there is an issue with documentation, talk to the clerk who may be able to assist you.
- Deposits are required at the time you open your account. \$150.00 for Residential Service. Commercial deposits vary. Deposits are refunded after 12 months of consecutive service without late fees or penalties and will be automatically refunded to the account.
- If there are two returned checks or rejected credit card payments, then personal checks and/or credit cards will no longer be accepted to pay on your account. Checks that are not pre-printed are not accepted by the City.
- If you are disabled or need assistance with trash being put on the curb, please talk to the clerk who can assist you.
- Water is turned on within 24 hours (2 working days) from the date all paperwork is completed and accepted, you can pay an additional \$50.00 for same day service.
- **TAMPERING WITH CITY VALVES OR THE WATER SYSTEM IS ILLEGAL AND CAN RESULT IN ADDITIONAL FEES AND ARREST. CUTTING OF CITY LOCKS OR DESTRUCTION OF CITY PROPERTY WHERE YOU RECEIVE THE BENEFIT IS A CRIME AND YOU WILL BE CHARGED FOR RELATED COSTS TO REPAIR OR REPLACE. THIS INCLUDES ANY DESTRUCTION TO METERS OR DEVICES OF THE CITY.**
- Blocking the City staff from reading your water meter can result in additional fees, the towing of vehicles, etc. The City of Chowchilla has the right to enter on private property to read and repair meters.
- If you are shut off for repairs there is a \$20.00 Fee.
- Payment Arrangements are required to be made in person and in writing. No verbal arrangements will be made. Payment arrangements are only made in special circumstances.
- If you are shut off for non-payment the following applies:
  - A Deposit is required unless one is on file and in the full amount required for the type of service that is being provided.
  - A \$20.00 Reconnect Fee must be paid
  - Service will be restored on the day that the service was terminated. Exceptions apply if payment is not received before 3:45pm
  - **All payments must be at the Civic Center NO CHECKS ARE ACCEPTED.**