



18th Annual Chowchilla Classic & Custom Bike Show

Veterans Park, located at 6th & Robertson

Saturday, September 16, 2017

VENDOR SPACE AGREEMENT

All vendors must register by completing this Vendor Space Form Agreement and pay the applicable fee at time of submission of application to host a booth at Chowchilla Chamber Classic & Custom Bike Show. **NO VENDOR REGISTRATION DAY OF EVENT.**

Spaces are 10'x10' in size and located on grassy area along the Sixth Street Side of Veterans Park. Vendor setup that does not fit in the 10'x10' space must purchase additional spaces – exception is approved side- or end- concession trailers. Only one (1) business or organization allowed per space. **Spaces are accepted on a first-come, first-serve basis** to avoid duplication of sales, limited in number, and approved by the Classic Car & Custom Bike Show Committee. Space location will be determined by the event committee prior to the event. An acceptance card will be sent once agreement application is approved by the Committee. If an application is not approved; application fee will be refunded to applicant.

Mail the fully completed agreement to *Chowchilla District Chamber of Commerce, PO Box 638, Chowchilla, CA 9610* or drop off at 137 S. 3rd Street office. Payment for applicable vendor space fee is due at time of the Vendor Space Form Agreement submission. **No deferred payment accepted. Applications without payment will not be considered.**

The vendor fees are as follows. Kindly make check/money order payable to *Chowchilla District Chamber of Commerce* and submit with signed agreement.

Non-Profit/Government <i>Informational Only (No Sales Transactions)</i>	FREE	Agencies and organizations providing information and resource materials ONLY , that are approved by the Chowchilla District Chamber of Commerce, NO sales transactions of any type or value, including raffle/giveaway.
Chamber Members <i>(Sales Transactions)</i>	\$ 25.00*	Conducting sales transactions of any type or value, e.g. food, products, goods (handmade or commercial), opportunity drawings/raffle, donations, etc.
Non-Chamber Members <i>(Sales Transactions)</i>	\$50.00*	Conducting sales transactions of any type or value, e.g. food, products, goods (handmade or commercial), food, opportunity drawings/raffle, donations, etc.

**Includes the City of Chowchilla Event Vendor Fee required for each vendor space occupied at an event held in a city park.*

- ❖ Agreement must be received by **August 18, 2017** either by mail or in person. All vendor information must be provided on second page of this agreement to ensure proper space confirmation. An acceptance/confirmation card with vendor space number will be mail to vendor no later than one week prior to event.
- ❖ Vendors provide own booth set-up: including tables, chairs, canopies, generator power to operate equipment.
- ❖ **NOTE:** Vendors must provide their own power, such as a portable generator, to operate any equipment requiring electricity. No electricity will be provided by the Chowchilla Classic & Customs Show committee.
- ❖ Food vendor space/trailer will be limited and approved on an **individual first-come, first-serve basis**. Food vendor space/trailer must meet the Madera County Health Regulations for Food Vendors <http://www.madera-county.com/envhealth/#EVENTS>, be kept clean, and is the sole responsibility of the vendor. Vendor must provide trash cans for their immediate use. A dumpster is provided for vendor bagged trash. Trash cans are provided for patrons around the park area.
- ❖ Vendors are responsible and liable for their own merchandise/food and for obtaining and reporting any licenses, taxes, and/or fees.
- ❖ All items sold (including food) are to be listed on the second page of this Vendor Space Agreement. **NO USED ITEMS WILL BE ACCEPTED**, except “antiques”.
- ❖ Vendor vehicles cannot block Sixth Street. Parking is provided on Sixth Street (left side near Vendor area) adjacent to the park. The Sixth Street roadway must be kept clear for safety vehicles during set up and throughout the day.
- ❖ **Vendor set up is between 7:30 A.M. and 9:30 A.M.** the day of the event. Vendor dismantle no earlier than 3:30 p.m. **NO EXCEPTIONS!!**

-----Complete & Submit with Payment-----

The Chowchilla District Chamber of Commerce reserves the right of the booth assignments, to curtail in whole or in part, that which may reflect against the character of the Classic Car & Custom Bike Show and to allocate a specific number of vendor spaces per industry/menu. Seller or non-seller vendor agrees to all of the regulations listed on page one of this application and assumes self-liability for any loss or injury resulting while participating in this event. Sellers and non-sellers agree to hold the Chowchilla District Chamber of Commerce, its agents, employees, and/or volunteers free from any and all liability.

Organization/Business Name: _____

Contact Person (if different than listed above): _____

Address: _____ City/State/Zip: _____

Telephone: (day) _____ (day of event) _____ Fax: _____

E-mail: _____

No. Spaces _____ x Fee \$ _____ = Total \$ _____ Paid Cash Check No. _____

Reminder: No electrical service or hook ups provided by Chamber Classic & Custom Bike Show Committee.

REQUIRED: Please give specific description of materials, literature and/or items to be sold or handed out (list all items completely):

Print Name: _____ Signature: _____

Will you be doing a Raffle or Giveaway at your booth? Yes ____ No ____

For more information contact Stacy at Chowchilla District Chamber Office, 559-665-5603 or

info@chowchillachamber.org

(For Chamber Use Only)
Date Rec'd _____
Amount Rec'd: \$ _____
Cash _____ Check # _____
Accepted: _____ (Date)
Vendor #: _____